

Regular Meeting December 22, 2022

CALL TO ORDER: PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 6, 2022; by sending a copy of the meeting notice to the Star Ledger Newspaper and The Local Source on January 6, 2022; and by filing a copy with the Township of Hillside and Hillside Public Library January 6, 2022.

ROLL CALL:

Allende			Simmons		
Best			Shapiro		
Cillo			Cook		
Horton-Givens			Glover		
Howard			Hamlin		
Lofton			Eichenholtz		

Announcements – (Monthly Drills - See Attachment)

Superintendent's Report

Public Comments – Agenda and Non-Agenda Items

Committee Reports

Board agenda and/or action

Old/New Business

Board Representative Comment

Adjournment

FINANCE – Shapiro/Best

1. Motion to approve the Minutes of the Regular Meeting held on November 30, 2022.
2. Motion to approve line-item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to accept \$1,000.00 donation from Hillside FMBA Local 35 towards account 11-214-100-610-11-00 for supplies and materials for the in-district Autism programs

Motion: Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Simmons			
Cillo				Shapiro			
Horton-Givens				Cook			
Howard							

EDUCATION- Howard/Best

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-12/22)
2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): seven (7) cases for November 30, 2022, through December 22, 2022.
3. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out of District Placements as attached. (Attachment ED#2-12/22)
4. Motion to accept the recommendation of the Superintendent of Schools for Deanna G. Taylor Academy to create an after-school Chess Club that will meet twice per month. The purpose of the club will be to teach the students how to play chess, while also giving them opportunities to practice sportsmanship, critical thinking, and social skills. ESSER-CARES funded. (Attachment ED#3-12/22)
5. Motion to approve and add one additional team to participate in the NJIT third annual Elementary STEM Challenge for elementary school students (3rd - 5th grade), focusing on engineering and design. Challenge date: March 24, 2023 at a total cost of \$200. (Attachment ED#4-12/22)
6. Motion to accept the recommendation of the Superintendent of Schools and approve Adult English Language Classes to be conducted at Hillside High School on January 30, March 13, 20, 27, April 3, 17, 24, January 31, February 7, 14, March 7, 14, 21, 28, April 4, 18, 25, February 1, 8, 15, 22, March 8, 15, 22, April 5, 19, 26, February 2, 9, 16, 23 March 9, 16, 23, April 6, 20, and 27, 2023. (Attachment ED#5-12/22)
7. Motion to accept the recommendation of the Superintendent of Schools and approve ESL Parent Advisory Meetings to be held at Walter O. Krumbiegel Middle School on January 24, March 21, and June 13, 2023, at no charge. (Attachment ED#6-12/22)
8. Motion to accept the recommendation of the Superintendent of Schools and approve the implementation of a Computer Science Event at Hurden Looker School. This grant opportunity is NJ-DOE funded by the Computer Science Education Hub (CS for All - Expanding Professional Learning) (NJDOE Hub 22E00173) and CS for Implementing Standards (NJDOE Standards 22E00178). Grant will fund teacher's stipend at a rate of \$450.00. District will pay the remaining stipend of \$1050.00. (Attachment ED#7-12/22)
9. Motion to accept the recommendation of the Superintendent of Schools and approve the Union County Office of Health Management, Union County Department of Public Safety to host a COVID-19 Vaccination Clinic Site at Ola Edwards Community School on January 6, 2023. The Union County Office of Health Management will offer all formulations of the COVID-19 vaccination, including the latest Bivalent Booster as well as, boosters for 5-year-olds and older but no booster for 6 months to 5 years of age. There is no charge. (Attachment ED#8-12/22)

Underlining indicates additions since first sent to the board.

EDUCATION- Howard/Best (continued)

10. Motion to approve four hundred forty (440) Hillside Public Schools 8th and 10th-grade students with twenty-five (25) Chaperones to attend a special viewing of the film "Just Mercy" on Wednesday, January 11, 2023, at NJPAC at 10:00 a.m. in Newark, New Jersey. Admission is free of charge. (Attachment ED#9-12/22)
11. Motion to approve two hundred and forty (240) total Pre-K students from A. P. Morris Early Childhood Center to visit the Hillside Public Library on January 10, 17, 24, and February 7, 10, 14, and 17, 2023. Pre-K Grant funded (Attachment ED#10-12/22)
12. Motion to approve two hundred, thirty-eight (238); [40 per visit], Hurden Looker Elementary School, 2nd – 4th-grade students to visit Genius Gems in Millburn, NJ to expose students to hands-on physical science activities on February 2, 3, 8, 9, 15, 16, 2023 at a total cost of \$5,905.00. ESSER-CARES funded (Attachment ED#11-12/22)
13. Motion to approve one hundred twenty-four (120); [40 per visit], Deanna G. Taylor Academy, 2nd – 4th-grade students to visit Genius Gems in Millburn, NJ to expose students to hands-on physical science activities on January 18, 19, and 20, 2023 at a total cost of \$3,032.76. ESSER-CARES funded. (Attachment ED#12-12/22)
14. Motion to approve two hundred twenty-two (222); [40 per visit], Ola Edwards Elementary Schools, 2nd – 4th-grade students to visit Genius Gems in Millburn, NJ to expose students to hands-on physical science activities on January 4, 5, 6, 9, 10, and 11, 2023 at a total cost of \$5,649.00. ESSER-CARES funded. (Attachment ED#13-12/22)
15. Motion to approve seventeen (17) Hillside High School 10th -12th-grade students to participate in Students Teaching Students: Computer Science Education Week on December 6, 2022 at Hillside Innovative Academy. (Attachment ED#14-12/22)
16. Motion to approve thirty (30) Hillside High School 9th -12th-grade students to participate in the JROTC Drill Competition hosted by Central Regional High School on January 7, 2023. (Attachment ED#15-12/22)
17. Motion to approve eighteen (18) Hillside High School 10th-12th-grade students to participate in an Educational Tours International Travel Program/Health Sciences in Great Britain for STEM and a European Cultural experience during Spring Break 2024. Trip to Edinburg, Scotland and London, England. (Attachment ED#16-12/22)

Motion: Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Shapiro			
Cillo				Simmons			
Horton-Givens				Cook			
Howard							

Underlining indicates additions since first sent to the board.

POLICY – Cillo/Simmons

FIRST READINGS

1. Motion to adopt the following policies/regulations upon second reading: (Alerts 225, 226, 227)

- | | |
|------------------------|---|
| a) Policy 1648.13 | School Employment Vaccination Requirements (M) |
| b) Policy 2425 | Emergency Virtual or Remote Instruction Program (M) |
| c) Policy 5751 | Sexual Harassment of Students (M) |
| d) Regulation 5751 | Sexual Harassment of Students (M) |
| e) Policy 2415.05 | Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) |
| f) Policy 2431.4 | Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) |
| g) Policy 2451 | Adult High School (M) |
| h) Policy 2622 | Student Assessment (M) |
| i) Policy 3233 | Political Activities |
| j) Policy 5460 | High School Graduation (M) |
| k) Policy 5541 | Anti-Hazing (M) |
| l) Policy 7540 | Joint Use of Facilities |
| m) Policy 8465 | Bias Crimes and Bias-Related Acts (M) |
| n) Policy 9560 | Administration of School Surveys (M) |
| o) Regulation 2431.4 | Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) |
| p) Regulation 2460.30 | Additional/Compensatory Special Education and Related Services (M) |
| q) Regulation 2622 | Student Assessment (M) |
| r) Regulation 8465 | Bias Crimes and Bias-Related Acts (M) |
| s) Policy 1648.15 | Recordkeeping for Healthcare Settings in School Buildings-Covid-19 (M) |
| t) Policy 2415.04 | Title I – District-Wide Parent and Family Engagement (M) |
| u) Policy 2415.50 | Hillside Title I – School Parent and Family Engagement (M) |
| v) Policy 2416.01 | Postnatal Accommodations for Students |
| w) Policy 2417 | Student Intervention and Referral Services (M) |
| x) Policy 2461 | Special Education/Receiving Schools (M) |
| y) Policy 3161 | Examination for Cause |
| z) Policy 4161 | Examination for Cause |
| aa) Policy 5512 | Harassment, Intimidation and Bullying (M) |
| bb) Policy 7410 | Maintenance and Repair (M) |
| cc) Policy 8420 | Emergency and Crisis Situation (M) |
| dd) Policy 9320 | Cooperation with Law Enforcement Agencies (M) |
| ee) Regulation 2461.06 | Special Education/Receiving Schools-Appropriately Certified and Licensed Staff (M) |
| ff) Regulation 2461.10 | Special Education/Receiving Schools-Full Educational Opportunity (M) |
| gg) Regulation 2461.12 | Special Education/Receiving Schools-Length of School Day and Academic Year (M) |
| hh) Regulation 2461.14 | Special Education/Receiving Schools-Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M) |

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POLICY – Cillo/Simmons (continued)

- ii) Regulation 2461.15 Special Education/Receiving Schools-Operation of an Extended Academic Year Program (M)
- jj) Regulation 2461.19 Special Education/Receiving Schools -Behavior Modification Program (M)
- kk) Regulation 7410 Maintenance and Repair (M)
- ll) Regulation 7410.01 Facilities Maintenance, Repair Scheduling, and Accounting (M)
- mm) Regulation 9320 Cooperation with Law Enforcement Agencies (M)

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Simmons			
Cillo				Shapiro			
Horton-Givens				Cook			
Howard							

LABOR RELATIONS – Shapiro/Cook

Resignations/Retirements/Terminations

1. Motion to accept with regret the retirement of Christine Sidwa, Principal of Hillside High School, effective July 1, 2023. (D.O.H. 9/1/85)
2. Motion to accept the retirement of Ana Alvarado, Spanish Teacher at Hillside High School, effective July 1, 2023. (D.O.H. 1/2/96)
3. Motion to accept the retirement of Scott Nelson, History Teacher at Hillside High School, effective July 1, 2023. (D.O.H. 9/1/98)
4. Motion to accept the retirement of Brian Gilbert, Maintenance Crew, effective July 1, 2023. (D.O.H. 8/15/01)
5. Motion to accept the retirement of Paul Gruber, Math Teacher at HIA, effective June 1, 2023. (D.O.H. 9/1/21)
6. Motion to accept the resignation of Darus Stewart, PreK Teacher at APM/ECC, effective January 1, 2023. (D.O.H. 12/13/01)
7. Motion to accept the resignation of Namita Verma, Paraprofessional at APM/ECC, effective January 2, 2023. (D.O.H. 5/23/18)
8. Motion to accept the resignation of Xiomara Armogan, Math Teacher at WOK, effective January 7, 2023. (D.O.H. 9/1/19)
9. Motion to accept the resignation of Courtney Scott, Teacher at Deanna Taylor Academy, effective January 15, 2023. (D.O.H. 3/25/22)
10. Motion to accept the resignation of Sheena Wester, Teacher at APM/ECC, effective January 5, 2023. (D.O.H. 10/10/22)

Upon the recommendation of the Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

11. **WHEREAS**, this Board of Education accepts the recommendation of the Superintendent of Schools, and approves the appointment of the listed personnel for the 2022-2023 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

LABOR RELATIONS –Shapiro/Cook (continued)

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject t/o the above enumerated conditions:

Certificated

- a) Sakeenah Flournoy, Grade 6 Teacher for Hurden Looker, at an annual salary of \$69,872 Step 9, MA Guide for the period beginning February 8, 2023 pending receipt of fingerprints. (Replacing D. Valdez)
- b) Kimley Davis, Principal for OECS, at an annual salary of \$120,000 effective January 3, 2022. (Replacing S. Festante)

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

- 12. Motion to appoint Tasleema Daniels as a 10-month Secretary for W.O.K Middle School at an annual salary of \$37,072 Step 6, 10-Month Secretary-ND Guide (Replacing D. Ojeda)
- 13. Motion to appoint Chelsea Sharpe as a 12-month Guidance Secretary for Hillside High School at an annual salary of \$45,758 Step 1, 12-Month Secretary-BA Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing M. Milbry)
- 14. Motion to appoint Christina Kamel as a Paraprofessional for APM/ECC at an annual salary of \$35,623 Step 4, Para Guide prorated for the period to be determined pending receipt of fingerprints. (New Position)
- 15. Motion to appoint Jennifer Nacipucha as a Paraprofessional for APM/ECC at an annual salary of \$33,973 Step 1, Para Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing N. Verma)
- 16. Motion to appoint Alxissabr Walker as a Special Education Aide for Hurden Looker at an annual salary of \$33,973 Step 1, Para Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing- K. Hawkins move to APM)

LABOR RELATIONS –Shapiro/Cook (continued)

17. Motion to appoint the following staff members as Student Valet Escorts for APM/ECC during the 2022-2023 school year not to exceed 2 ½ hours per week. Paraprofessionals will be compensated at a rate of \$40.00 per hour and teachers will be compensated at a rate of *\$50.00 per hour.
(*Pending approval of motion #42)
- a) Donna Woodley
 - b) Gihan Attalla
 - c) Nermeen Seiffin
 - d) Felisha Rich
 - e) Carmen Duarte
 - f) Lilliana Leonardis
 - g) Katelyn Sheehy
 - h) Rachel Blane
 - i) Sarah Lockyer
 - j) Jeffrey Spychalski
 - k) Joseph Bowen
18. Motion to compensate Kristina Borg at a rate of 1/6 of her 2022-2023 salary for providing class coverage (math) at WOK during the 2022-2023 school year.
19. Motion to compensate the following teacher at a rate of 1/6 of their 2022-2023 salary for providing class coverage at Hillside High School effective January 3, 2023 until a replacement is found:
- a) Jacqueline Tettey-Lokko
20. Motion to appoint Serena Brennan as the HIB Specialist for DTA during the 2022-2023 school year.
21. Motion to appoint Halim McNeil as the Supervisor of the Joe Silver Tournament for Hillside High School on December 27, 28, and 30, 2022 at a stipend of \$3,000.00.
22. Motion to appoint James Boyle as an Athletic Trainer for the Joe Silver Tournament at Hillside High School on December 27, 28 and 30, 2022 at a rate of *\$50.00 per hour not to exceed 60 hours.
(*Pending approval of motion #42)
23. Motion to appoint Corey Moore as Band Director for Hillside High School during the 2022-2023 school year at a stipend of \$4,326.00.
24. Motion to appoint the following as substitute teachers for the 2022-2023 school year at a rate of \$200.00 per day, pending receipt of fingerprints:
- a) Christian Vallejo
 - b) Dylan Rau
 - c) Nicolette Jomo
 - d) Madeline Silva
25. Motion to appoint the following staff members for NJIT eSTEM Challenge Coach during the 2022-2023 school year at a stipend amount of *\$1,500.00 each and *\$50.00 per hour, not to exceed four hours of prep time (*Pending approval of motion #41 and# 42):
- a) Catherine Crisanaz
 - b) Johanna Williams

LABOR RELATIONS –Shapiro/Cook (continued)

26. Motion to appoint the following staff members as dismissal aides for OECS during the 2022-2023 school year at a rate of *\$50.00 per hour (*Pending approval of motion #42):

- a) Ryan Aspinwall
- b) Maureen Krzyzanowski
- c) Kelly Williams

27. Motion to appoint Maureen Krzyzanowski as advisor for Math Cup Stacking Club at OECS during the 2022-2023 school year at a stipend of \$1,500.00 (*Pending approval of motion #41)

28. Motion to appoint the following as advisors for WOK during the 2022-2023 school year:

- | | | |
|-----------------------|---|------------|
| a) Julie Jewell | Junior Engineering Club (co-advisor) | \$1,250.00 |
| b) Natasha Gayle | Junior Engineering Club (co-advisor) | \$1,250.00 |
| c) Birdie Cheung | The World is Our Classroom (co-advisor) | \$1,250.00 |
| d) Lakisha Zamot-Giro | The World is Our Classroom (co-advisor) | \$1,250.00 |

29. Motion to appoint the following as advisors for Hillside High School during the 2022-2023 school year:

- | | | |
|---------------------|-----------------------|------------|
| a) Faeza Sileem | MSA Club (co-advisor) | \$1,000.00 |
| b) Sahar Sayedahmed | MSA Club (co-advisor) | \$1,000.00 |
| c) Scott Nelson | One Thing Needed | \$2,000.00 |

30. Motion to appoint the following winter coaches for Hillside High School during the 2022-2023 school year at the stipends listed below:

- | | | |
|--------------------------|------------------------------------|-------------------|
| a) <u>Jania Sims</u> | <u>Head Girls Basketball Coach</u> | <u>\$9,740.00</u> |
| b) <u>Derrick Butler</u> | <u>Asst. Boys Basketball Coach</u> | <u>\$6,506.00</u> |

Transfers/Amendments

31. Motion to amend the step for Dennise Ojeda as a 12-month Secretary for W.O.K Middle School from Step 6 to Step 7 on the 12-Month Secretary-BA Guide. (11/30/22 board action)

32. Motion to amend the leave dates for Employee #0559 from September 21, 2022 through February 17, 2023 to September 21, 2022 through December 23, 2022 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning September 21, 2022 through November 29, 2022. (10/27/22 board action)

33. Motion to approve the following transfers effective January 3, 2023:

- a) Paulina Parada, Custodian from W.O.K Middle School to Hillside High School
- b) Shahida Elam-Myers, Custodian from Hillside High School to APM/ECC
- c) Ramerra Wilson, Custodian from APM/ECC to W.O.K Middle School

Leaves

34. Motion to approve a leave of absence under the Family and Medical Leave Act (FMLA) for Employee #2003 effective January 3, 2023 through January 20, 2023 utilizing accumulated days.

35. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #2199 effective November 14, 2022 through December 23, 2022 utilizing accumulated days.

LABOR RELATIONS –Shapiro/Cook (continued)

36. Motion to approve maternity leave for Employee #3159 effective February 21, 2023 through June 30, 2023 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning February 21, 2023 through May 25, 2023.
37. Motion to approve an intermittent leave under the Family and Medical Leave Act (FMLA) for Employee #0651 effective November 22, 2022 through June 30, 2023 utilizing accumulated days.
38. Motion to approve an intermittent leave under the Family and Medical Leave Act (FMLA) for Employee #0279 effective September 1, 2022 through June 30, 2023 utilizing accumulated days.
39. Motion to approve medical leave under the Family and Medical Leave Act for Employee #2333 effective January 12, 2023 through February 24, 2023 utilizing accumulated days.
40. Motion to extend the medical leave for Employee #1119 effective November 17, 2022 through January 4, 2023 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning November 17, 2022 through December 23, 2022.

Other

41. Motion to approve the stipend amounts below for the following clubs:

a) <u>Girls Rock Science</u>	<u>\$1,500.00</u>
b) TREPS (enTREPreneurs)	\$1,500.00
c) Student Gov't/Safety Patrol	\$1,500.00
d) Band Grades 4-6	\$1,500.00
e) Jr. Rho Kappa Honor Society	\$1,000.00
f) Debate Team	\$1,500.00
g) PBSIS Committee (Culture/Climate)	no stipend
h) Theater and Performing Arts	\$1,000.00
i) 7 th Grade Advisory	\$1,000.00
j) 8th Grade Advisory	\$1,500.00
k) STEAM Club	\$1,500.00
l) School Newspaper-Elementary	\$1,500.00
m) Scholar's Book Club-Elementary	\$1,500.00
n) Math Cup Stacking Club-Elementary	\$1,500.00
o) Mindfulness, Meditation, Yoga Club-Elementary	\$1,500.00

42. Motion to approve the 2021-2024 HEA honoraria guide. (Attachment LR#1-12/22/22)
43. Motion to approve the job description for Network Technician. (Attachment LR#2-12/22/22)
44. Motion to rescind the appointment of Lucille Villa-McGee, Grade 6 Teacher for DTA, at an annual salary of \$63,729 Step 6, MA Guide for the period beginning January 3, 2023 pending receipt of fingerprints. (11/30/22 board action)

Agenda Regular Meeting – December 22, 2022

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Shapiro			
Cillo				Simmons			
Horton-Givens				Cook			
Howard							