

Regular Meeting April 25, 2023

CALL TO ORDER: PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building April 6, 2023; by sending a copy of the meeting notice to the Star Ledger Newspaper and The Local Source on April 6, 2023; and by filing a copy with the Township of Hillside and Hillside Public Library April 6, 2023.

ROLL CALL:

Allende			Simmons		
Best			Shapiro		
Cillo			Cook		
Horton-Givens			Glover		
Howard			Hamlin		
Lofton			Eichenholtz		

Announcements - (Monthly Drills - See Attachment)

Superintendent's Report

Public Comments – Agenda and Non-Agenda Items

Committee Reports

Executive Session

Board agenda and/or action

Old/New Business

Board Representative Comment

Adjournment

FINANCE – Shapiro/Cillo/Horton-Givens

1. Motion to approve the Minutes of the Special Meeting on March 14, 2023, and the Minutes of the Regular Meeting held on March 23, 2023.
2. Motion to approve line-item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the February 2023 Board Secretary's Report.
5. Motion to approve the February 2023 Cash Report.
6. Motion to approve the 2023-2024 Software Support Renewal Agreement with Computer Solutions, Inc. at an annual cost of \$18,432.00 and \$3,300.00 for Data Backup. (FI#1-04/23)
7. Motion to approve the attached Resolution for an Employee Assistance Program at a cost of \$9,962.00. (FI#2-04/23)
8. Motion to receive the Comprehensive Annual Financial Report for the year ended June 30, 2022 along with the accompanying Auditors' Management Report on Administrative Findings – Financial Compliance and Performance June 30, 2022.
9. Motion to approve the Corrective Action Plan (CAP) in response to the Auditors' Management Report on Administrative Findings – Financial Compliance and Performance June 30, 2022. (FI#3-04/23)
10. Motion to accept the 2023 Safety Grant award from NJ Schools Insurance Group in the amount of \$5,123.00 (FI#4-04/23)
11. Motion to authorize the Business Administrator to discard of the following fully depreciated items:

Blodgett Convection ovens asset tag #01891 and 01892 from WOK
Epson LCD Projector S/N UX7F570003L asset tag #0436 from the HS

Motion: Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Simmons			
Cillo				Shapiro			
Horton-Givens				Cook			
Howard							

BUILDINGS & GROUNDS – Best/Lofton

1. Motion to approve the submission of the following projects to the NJ Department of Education as a Level I Capital Project requesting ROD Grant state funding. 60% District share matching funds are included in the Fiscal Year 2023-2024 Budget Capital Reserve.

Barrier Free Upgrades at Hillside High School
State Project # 39-2190-050-ROD

Auditorium HVAC Upgrade at Hillside High School
State Project # 39-2190-050- ROD

Electrical Service Upgrade at Hillside High School
State Project # 39-2190-050- ROD

2. Motion to approve an amendment of the Long-Range Facility Plan to revise and add the projects at Hillside High School per the attached list for State Department of Education approval. (BG#1-04/23)
3. Motion to approve the submission of the following project to the State Department of Education as an "Other" Capital Project.

Boiler Replacement at Hillside High School
State Project # 39-2190-050

4. Motion to approve the attached 2023/2024 Resolution/Agreement for participation in coordinated transportation services between the Hillside Board of Education and the Union County Educational Services Commission. (BG#2-04/23)
5. Motion to approve the attached 2022/2023 school related activities contract with Villani Bus Company. (BG#3-04/23)
6. Motion to approve Kelin Heating & Air Conditioning to remove old boiler from Hillside High School and furnish and install a new I.S.B. 3 pass gas fired 200 H.P. steam boiler at a cost of \$297,316.00. All work being done under Ed Data Co-op 2023-2024 #10392. (BG #4-04/23) (CARES Funded)

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Simmons			
Cillo				Shapiro			
Horton-Givens				Cook			
Howard							

EDUCATION- Howard/Best/Allende

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-4/23)
2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): six (6) cases for March 23, 2023, through April 25, 2023.
3. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out of District Placements as attached. (Attachment ED#2-4/23)
4. a) Motion to accept the recommendation of the Superintendent of Schools and approve the 2023-2024 Hillside Public Schools School Calendar, 12-Month Administrative School Calendar, and the 12-month Custodial School Calendar. (Attachment ED#3-4/23)

b) Motion to accept the recommendation of the Superintendent of Schools and approve the adjustment to the 2022-2023 Hillside Public Schools School Calendar, 12-Month Administrative School Calendar, and the 12-month Custodial School Calendar to the following: Schools will be closed May 30, June 6, and the last day of school will be June 22, 2023. (Due to unused snow days) (Attachment ED#3-4/23)
5. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Homecare Therapies d/b/a Horizon Healthcare Staffing Resources to provide on an as-needed and as-requested basis a full range of staffing services including RNs, LPNs, CNAs, Health Aides, Paraprofessionals, as well as other clinical and non-clinical staff to the Hillside Public Schools district. Effective March 23, 2023, through June 30, 2023, and will be reviewed annually. (Attachment ED#4-4/23)
6. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Starlight Homecare Agency Services, Inc., d/b/a/ Star Pediatric Home Care Agency to provide on-site daily nursing care to the school's specified students. Effective July 1, 2023 through June 30, 2024. (Attachment ED#5-4/23)
7. Motion to accept the recommendation of the Superintendent of Schools and approve the Clinical Affiliation Agreement of Kean University's approved and established undergraduate and graduate Social Work Programs with the Hillside Public Schools District; Wherein the School District desires to participate with Kean University in the development and implementation of the fieldwork experience for Kean University Program students. The agreement commences on March 29, 2023 and expires on March 29, 2026. (Attachment ED#6-4/23)

Underlining indicates additions since first sent to the board.

EDUCATION- Howard/Best/Allende (continued)

8. Motion to accept the recommendation of the Superintendent of Schools and approve the Educational Affiliation Network MOU between Kean University and the Hillside Public Schools District; The MOU seeks to develop a collaborative endeavor between the parties built on strengths and capacities of both institutions for the education of Hillside Public Schools employees/members. This collaboration is designed to assist employees in achieving their educational goals in career-appropriate disciplines beginning the 2023 Academic Year. (Attachment ED#7-4/23)
9. Motion to accept the recommendation of the Superintendent of Schools and approve a collaborative partnership with Rowan University to provide incentives for men of color (MOCHA fellows) to participate in the ASPIRE alternate route program to obtain licensure to teach in central and southern New Jersey in participating districts/schools. Effective June 1, 2023, through July 31, 2024 (Attachment ED#8-4/23)
10. Motion to accept the recommendation of the Superintendent of Schools and approve the proposal from Aptegy, Inc. to serve as Hillside Public Schools District website vendor for the 2023-2024 School Year at an annual cost of \$14,500. (Attachment ED#9-4/23)
11. Motion to accept the recommendation of the Superintendent of Schools and approve the submission of a grant application to the Harvard Graduate School of Education's National Institute for Urban School Leaders (Professional Education). No cost to apply. (Attachment ED#10-4/23)
12. Motion to approve ten (10) Hillside Public School educators to attend Columbia University's Teachers College Professional Development Annual Summer Institute, July 10 - 13, 2023 in New York at a total cost of \$3862.50. (Attachment ED#11-4/23)
13. Motion to accept the recommendation of the Superintendent of Schools and approve bedside instruction for Hillside student AB provided by a certified teacher who is a direct employee of Learn Well. Learn Well provided ten (10) hours of educational services per week (2 hours per day). Services were provided from 2/24/23 to 3/27/23 for a total of twenty-one (21) days and a total cost of \$2362.50. (Attachment ED#12-4/23)
14. Motion to approve sixteen (16) Hillside High School 9th- 11th-grade student-athletes to visit Rutgers University to engage with Rutgers football and recruiting staff during a campus visit, eligibility presentation, and practice situation in New Brunswick, NJ on April 27, 2023. (Attachment ED#13-4/23)
15. Motion to approve twenty (20) Hillside High School JROTC student cadets to attend the Northern League Competition Raider Challenge (Hosted by Paterson Charter High School) at South Mountain Reservation, West Orange, NJ on April 29, 2023. (Attachment ED#14-4/23)
16. Motion to approve twenty (20) Walter O. Krumbiegel 7th – 8th-grade students to participate in a walking trip to visit the Hillside Public Library on May 4, 2023. (Attachment ED#15-4/23)
17. Motion to approve one hundred (100) Hillside High School 9th – 12th-grade students to attend the Annual Military Ball for JROTC at Costa Del Sol in Union, NJ on May 12, 2023. (Attachment ED#16-4/23)

Underlining indicates additions since first sent to the board.

EDUCATION- Howard/Best/Allende (continued)

18. Motion to approve thirty-five (35) Hillside High School 11th – 12th-grade students to visit the Schomburg Center for Research in Black Culture on May 23, 2023. (Attachment ED#17-4/23)
19. Motion to approve forty-six (46) Deanna G. Taylor 5th grade students to visit the Newark Museum of Art in Newark, NJ on May 24, 2023. (Attachment ED#18-4/23)
20. Motion to approve fifty-one (51) Hillside Innovation Academy 7th-grade students to visit Schermann-Hoffman Wildlife Sanctuary in Bernardsville, NJ on May 31, 2023. (Attachment ED#19-4/23)
21. Motion to approve twenty (20) Hillside High School 11th-grade AP Literature students to view an adaptation of a classic play, they will have read, at the Hudson Theatre in New York, NY on May 31, 2023. (Attachment ED#20-4/23)
22. Motion to approve up to one-hundred-fifty (150) Walter O. Krumbiegel 8th-grade students to visit Dorney Park Wild Water Kingdom (Water Park EXCLUDED), as an 8th-grade, year-end activity in Allentown, PA on June 2, 2023. (Attachment ED#21-4/23)
23. Motion to approve thirty-eight (38) Deanna G. Taylor Academy 4th grade students to visit Trailside Nature Center in Mountainside, NJ on June 2, 2023. (Attachment ED#22-4/23)
24. Motion to approve one-hundred and fifty (150) Walter O. Krumbiegel Middle School 8th-grade students to attend Galloping Hill Caterers for an 8th-grade end-of-year activity in Union, NJ on June 15, 2023. (Attachment ED#23-4/23)
25. Motion to approve one hundred (100) Walter O. Krumbiegel 7th – 8th-grade students to attend the Teen Arts Festival in Mountainside, NJ on May 17, 2023 (District-wide attendance). (Attachment ED#24-4/23)
26. Motion to approve sixty-five (65) Hillside High School 9th – 12th-grade students to attend the Teen Arts Festival in Mountainside, NJ on May 17, 2023 (District-wide attendance).
27. Motion to accept the recommendation of the Superintendent of Schools and approve the submission of a grant application for the NJDOE School-Based Mental Health Training Grant Program (Project Period 1 of 5). No cost to apply. (Attachment ED#26-4/23)
28. Motion to approve twenty (20) Hillside High School 9th – 12th-grade students to visit the Community Food Bank of New Jersey for a Required Service-Learning Project in Hillside, NJ on May 2, 2023. (Attachment ED#27-4/23)
29. Motion to approve twenty-five (25) Hillside High School 9th – 12th-grade students to visit Rowan University in Glassboro, NJ for an ATSNJ Student Aide workshop and Conference on May 17, 2023. (Attachment ED#28-4/23)
30. Motion to approve thirty-four (34) Deanna G. Taylor Academy 2nd grade students to visit the Turtleback Zoo in West Orange, NJ on May 18, 2023. (Attachment ED#29-4/23)
31. Motion to approve thirty-eight (38) Deanna G. Taylor Academy 3rd grade students to visit the Turtleback Zoo in West Orange, NJ on May 18, 2023. (Attachment ED#30-4/23)

Underlining indicates additions since first sent to the board.

32. Motion to approve two hundred thirty-five (235) Abram P. Morris ECC kindergarten students to visit Field Station Dinosaurs in Bloomfield, NJ on May 24, 2023. (Attachment ED#31-4/23)

Motion:

Second:

	Yes	No	Ab.		Yes	No	Ab.
Allende				Lofton			
Best				Shapiro			
Cillo				Simmons			
Horton-Givens				Cook			
Howard							

Underlining indicates additions since first sent to the board.

LABOR RELATIONS – Shapiro/Howard

Resignations/Retirements/Terminations

1. Motion to accept the resignation of Kayla Simmons, Biology Teacher at Hillside High School, effective May 27, 2023. (D.O.H. 9/1/16)
2. Motion to accept the resignation of Jamel Green, Business Teacher at Hillside High School, effective July 1, 2023. (D.O.H. 11/16/20)

Upon the recommendation of the Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

3. **WHEREAS**, this Board of Education accepts the recommendation of the Superintendent of Schools, and approves the appointment of the listed personnel for the 2022-2023 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject to the above enumerated conditions:

Certificated

- a) Rebecca Nonon, Teacher for APM/ECC, at an annual salary of \$61,029 Step 1, MA Guide September 1, 2023 through June 30, 2024 pending receipt of certification.
- b) Marilyn Fernandez, Teacher for DTA, at an annual salary of \$57,529 Step 1, BA Guide September 1, 2023 through June 30, 2024 pending receipt of certification.
- c) Jennifer Pinho, Vice Principal for Hurden Looker, at an annual salary of \$95,000 for the period beginning July 1, 2023 through June 30, 2024.
- d) Bernice Budhu, Vice Principal for DTA, at an annual salary of \$108,000 for the period beginning July 1, 2023 through June 30, 2024.
- e) Terry Woolard, Principal for Hillside High School, at an annual salary of \$180,000 for the period beginning July 1, 2023 through June 30, 2024.

LABOR RELATIONS –Shapiro/Howard (continued)

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

4. Motion to appoint Eric Brown as Network Technician, at an annual salary of \$65,197 Step 4, Tech-BA Guide for the period beginning July 1, 2023 through June 30, 2024, pending receipt of fingerprints.
5. Motion to appoint the following as substitute teachers for the 2022-2023 school year at a rate of \$200.00 per day, pending receipt of fingerprints and certification:
 - a) Jason Wolff
 - b) Rebecca Nonon
 - c) Vanessa Reveco
6. Motion to appoint the following staff member as an ESL Adult Tutor during the 2022-2023 school year at a rate of \$50.00 per hour not to exceed 10 hours a week.
 - a) Beverly Harris

Transfers/Amendments

7. Motion to amend the retirement date for Shelly McPherson, Secretary at Hillside High School, from July 1, 2023 to January 1, 2024. (1/26/23 board action)

Leaves

8. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #1934 effective February 17, 2023 through March 30, 2023 utilizing accumulated days.
9. Motion to approve a medical leave for Employee #0530 effective March 9, 2023 through June 9, 2023 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning June 7, 2023.
10. Motion to extend the medical leave for Employee #2976 effective March 31, 2023 through June 1, 2023.
11. Motion to approve a medical leave for Employee #3332 effective April 5, 2023 through May 19, 2023 utilizing accumulated days.
12. Motion to approve an unpaid leave of absence for Employee #3173 effective April 17, 2023 through April 28, 2023.

Other

13. Motion to approve the settlement for non-aligned employees with a 3.5% increase for the 2023-2024 school year. All other contract terms and conditions will remain as currently stated with:
 - a) Attendance Incentive Reimbursement: Employees retiring with accumulated sick and personal days shall be reimbursed \$100.00 per accumulated day not to exceed \$15,000.00.
14. Motion to renew the contract for Dr. James Bevere for the 2023-2024 school year with all of the same terms and conditions as the current contract with a 3% increase.

LABOR RELATIONS –Shapiro/Howard (continued)

15. Motion to renew the contract for Dr. Sandy Mercedes for the 2023-2024 school year with all of the same terms and conditions as the current contract with a 3% increase.
16. Motion to renew the contract for Kristy Weaver for the 2023-2024 school year with all of the same terms and conditions as the current contract with a 3% increase.
17. Motion to renew the contract for Alicia Wiltshire-King for the 2023-2024 school year with all of the same terms and conditions as the current contract with a 3% increase.

Motion:

Second:

	Yes	No	Ab.			Yes	No	Ab.
Allende				Lofton				
Best				Shapiro				
Cillo				Simmons				
Horton-Givens				Cook				
Howard								