

# Hillside Public Schools District

## Fire/Lockdown/School Bus Evaluation Drill Report

**September, October, and November 2022**

School	Date
A.P. Morris Early Childhood Center	9/13/22, 9/19/22, 9/21/22, 10/7/22, 10/19/22, 11/1/22, 11/2/22, 11/3/22, 11/18/22, & 11/28/22
Deanna G. Taylor Academy	9/16/22, 9/20/22, 10/10/22, 10/24/22, 10/26/22, 11/28/22, & 11/30/22
Hillside High School	9/9/22, 9/12/22, 9/19/22, 9/29/22, 10/17/22, 10/18/22, 10/21/22, 10/31/22, 11/7/22, 11/9/22, 11/21/22, & 11/30/22
Hillside Innovation Academy	9/13/22, 10/18/22, 10/19/22, 10/21/22, 11/7/22, 11/17/22 & 11/22/22
Hurden Looker School	9/28/22, 9/30/22, 10/6/22, 10/14/22, & 10/21/22, 11/3 & 11/18
Ola Edwards Community School	9/9/22, 9/15/22, 9/22/22, 10/18/22, 10/20/22, 10/25/22, 10/27/22, & 11/28/22
Walter O. Krumbiegel Middle School	9/28/22, 9/30/22, 10/25/22, 10/26/22, 11/1/22, 11/14/22, 11/15/22, 11/18/22 & 11/28/22

**LAUREL PUBLIC SCHOOLS**  
**Board Approval for Training and Seminars, Conventions and Conferences**  
**Board Meeting: December 22, 2022**

Attachment ED#1-12/22						
Staff Attending/School	Conference Title	Dates Location	Anticipated Reimbursement* (Source)	Purpose+	Date of Request	Date of Board Approval
* Expenses may exceed state and federal reimbursement guidelines + How will this activity promote the delivery of instruction, improvement of curriculum, or further district goals?						
Melba Mullins	ASAP NJ	December 16, 2022 Clark, NJ	NO COST	The workshop will address issues that plague youth in Union City.	12/14/22	12/22/22
Ariela Borgen	Improving Coordination in the Clumsy child: Practical Strategies Using an Integrative Approach	January 5, 2023 WEBINAR	Registration \$229.00	In this webinar, the underlying etiology of clumsiness, concepts of motor learning and motor control will be discussed in relationship to neuroplasticity and the NDTA™ Contemporary Practice of NDT. The course will discuss evaluation tools to help identify areas of concern and treatment strategies utilizing an integrated approach.	12/12/22	12/22/22
James Boyle III	EATA Meeting & Clinical Symposium	January 6 - 9, 2023 Westin Boston Seaport District Boston, MA	Registration \$180.00 Transportation: \$291.46 Lodging \$1209.00 11-402-100-580-14-01	Annual Regional Symposium with educational sessions in subject areas within the Board of Certification's current Practice Analysis	12/12/22	12/22/22

Underlining indicates additions since first sent to the board.

~~Inside Public Schools~~  
**Board Approval for Training and Seminars, Conventions and Conferences**  
**Board Meeting: December 22, 2022**

Adam Pantastico	Social and Emotional Learning (SEL) in the Classroom	January 13, 2023 BCSS – Educational Enterprises Paramus, NJ	Registration \$60.00 Transportation: \$50.00 Meals \$20.00  NEED ACCOUNT #	Workshop focusing on understanding SEL in today's classroom & how to integrate the 5 competencies of SEL into everyday learning.	12/8/22	12/22/22
Marielis Vaquez	Social and Emotional Learning (SEL) in the Classroom	January 13, 2023 BCSS – Educational Enterprises Paramus, NJ	Registration \$60.00 Meals \$20.00  NEED ACCOUNT #	Workshop focusing on understanding SEL in today's classroom & how to integrate the 5 competencies of SEL into everyday learning.	12/8/22	12/22/22
Rachel Therres	Social and Emotional Learning (SEL) in the Classroom	January 13, 2023 BCSS – Educational Enterprises Paramus, NJ	Registration \$60.00 Transportation: \$52.86 Meals \$20.00  NEED ACCOUNT #	Workshop focusing on understanding SEL in today's classroom & how to integrate the 5 competencies of SEL into everyday learning.	12/8/22	12/22/22
James Joyner	Social and Emotional Learning (SEL) in the Classroom	January 13, 2023 BCSS – Educational Enterprises Paramus, NJ	Registration \$60.00 Transportation: \$50.00 Meals \$20.00  NEED ACCOUNT #	Workshop focusing on understanding SEL in today's classroom & how to integrate the 5 competencies of SEL into everyday learning.	12/8/22	12/22/22
Chana Greenblatt	The Prevent Blindness Children's Vision Screening	January 20, 2023  VIRTUAL	Registration \$175.00	The Prevent Blindness Children's Vision Screening Certification Course provides participants with a 3-year, nationally recognized certificate based	12/8/22	12/22/22

Underlining indicates additions since first sent to the board.

~~Inside Public Schools~~  
**Board Approval for Training and Seminars, Conventions and Conferences**  
**Board Meeting: December 22, 2022**

	Certification Course			on current national guidelines and best practices cm evidence-based vision screening tools and procedures for school and preschool-aged children.		
Lisa Corona	Students 2 Science	January 23, 2023 East Hanover, NJ	NO COST	Chaperone	12/8/22	12/22/22
Erskine Glover	Insight Education Group; Educator Exchange 2023 Featuring: Call Me MiSTER	January 25-26, 2023 New Orleans, LA	Registration \$399.00 Transportation: \$408.00 Lodging \$468.00  11-000-230-580-01-00	Conference for leaders from K-12 districts, Minority Serving Institutions (MSIs), and Historically Black Colleges and Universities (HBCUs) to collaborate about how to recruit and retain more diverse teachers in STEM education.	12/16/22	12/22/22
Alicia Wiltshire-King	Insight Education Group; Educator Exchange 2023 Featuring: Call Me MiSTER	January 25-26, 2023 New Orleans, LA	Registration \$399.00 Transportation: \$408.00 Lodging \$468.00  11-000-230-580-01-00	Conference for leaders from K-12 districts, Minority Serving Institutions (MSIs), and Historically Black Colleges and Universities (HBCUs) to collaborate about how to recruit and retain more diverse teachers in STEM education.	12/16/22	12/22/22

Underlining indicates additions since first sent to the board.

**ED#2-12/22**

ESY = Extended School Year (Summer)  
Hillside Board of Education Regular Meeting December 22, 2022

New Pathways

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## REQUEST FOR SCHOOL BUSINESS

School: Hillside High

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION # 549057204

I, Melba Mullins hereby request permission to be absent for:  
(Print Name)

Name of Conference/Workshop/Training Session:

ASAP NJ

Date of Event:

12/16/22

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

The primary purpose for travel is to address issues that plague youth in Union City. The topic of the training will be anxiety.

Location: (Workshop Site, City, State)

Clark / N.J

\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.

COST:

0

Registration (May or not may include meals)

Transportation (Airfare, bus/train, and/or ground)

Meals, if not part of the registration fee

Other (overnight accommodations, etc.)

Funding Source: District \_\_\_\_\_, NCLB \_\_\_\_\_, EJC \_\_\_\_\_, ARRA \_\_\_\_\_

Account # \_\_\_\_\_

All completed forms must be submitted before the Education Committee Meeting. (4 weeks per to travel)

Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events: \_\_\_\_\_

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

(Employee's Signature)

Date: 12/9/22

(Administrator/Superintendent/Director's Signature)

Date: 12/12/22

Approved

Not Approved

### \*Central Office Use Only:

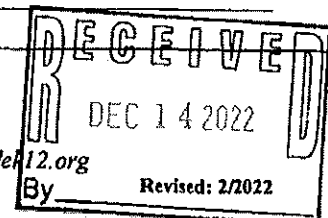
School Business \_\_\_\_\_ No Costs Involved

School Business \_\_\_\_\_ BOE Approval (Costs involved) required on 12/22/22

(Date)

(Initials)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: [eglover@hillsidek12.org](mailto:eglover@hillsidek12.org)



New Pathways

**H**ILLSIDE PUBLIC SCHOOLS  
New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

### REQUEST FOR SCHOOL BUSINESS

School: Special Services

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION # 548059268

I, Ariela Borge  
(Print Name)

hereby request permission to be absent for:

Name of Conference/Workshop/Training Session:

Date of Event:

Improving coordination in the classroom child  
Practical Strategies using Integrative Approach

Jan 5 / 2023

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

Many children I work with struggle with higher level  
which impacts activity of daily living, handwriting, postural control  
and movement in school.

Location: (Workshop Site, City, State) webinar

\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.

COST: 249 Registration (May or not may include meals) After Dec. 14th  
\_\_\_\_\_ Transportation (Airfare, bus/train, and/or ground)  
\_\_\_\_\_ Meals, if not part of the registration fee  
\_\_\_\_\_ Other (overnight accommodations, etc.)

Funding Source: District ☒, NCLB \_\_\_\_\_, EJC \_\_\_\_\_, ARRA \_\_\_\_\_

Account # \_\_\_\_\_

All completed forms must be submitted before the Education Committee Meeting. (4 weeks per to travel)

Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events: \_\_\_\_\_

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

(Employee's Signature)

Date: 12/6/22

(Administrator/Superintendent/Director's Signature)

Date: 12/9/22



Approved



Not Approved

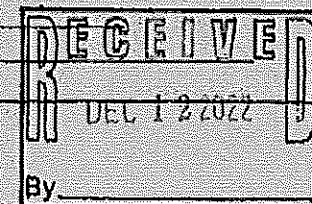
#### \*Central Office Use Only:

School Business \_\_\_\_\_ No Costs Involved

School Business \_\_\_\_\_ BOE Approval (Costs involved) required on \_\_\_\_\_

(Date)

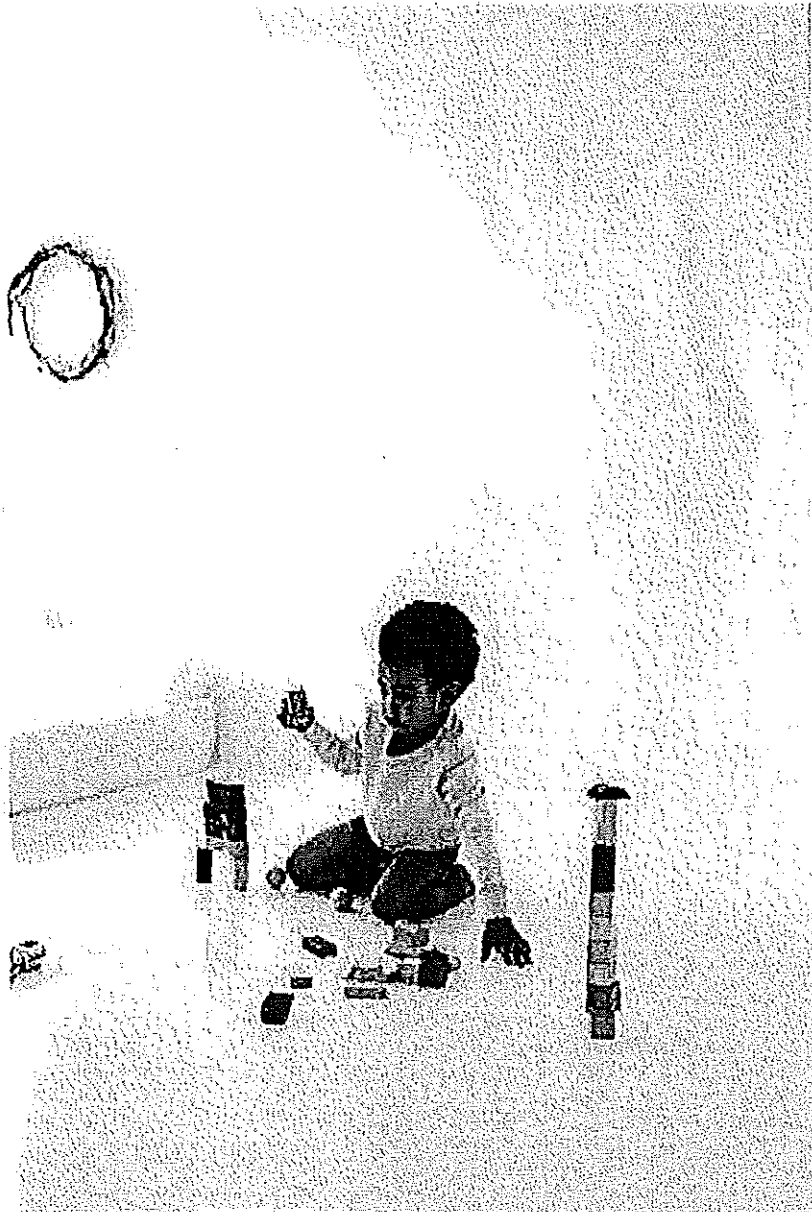
(Initials)



Office of the Superintendent, Hillside Public Schools  
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Revised: 2/2022





**NEW!**

## **Improving Coordination in the 'Clumsy' Child: Practical Strategies Using an Integrative Approach**

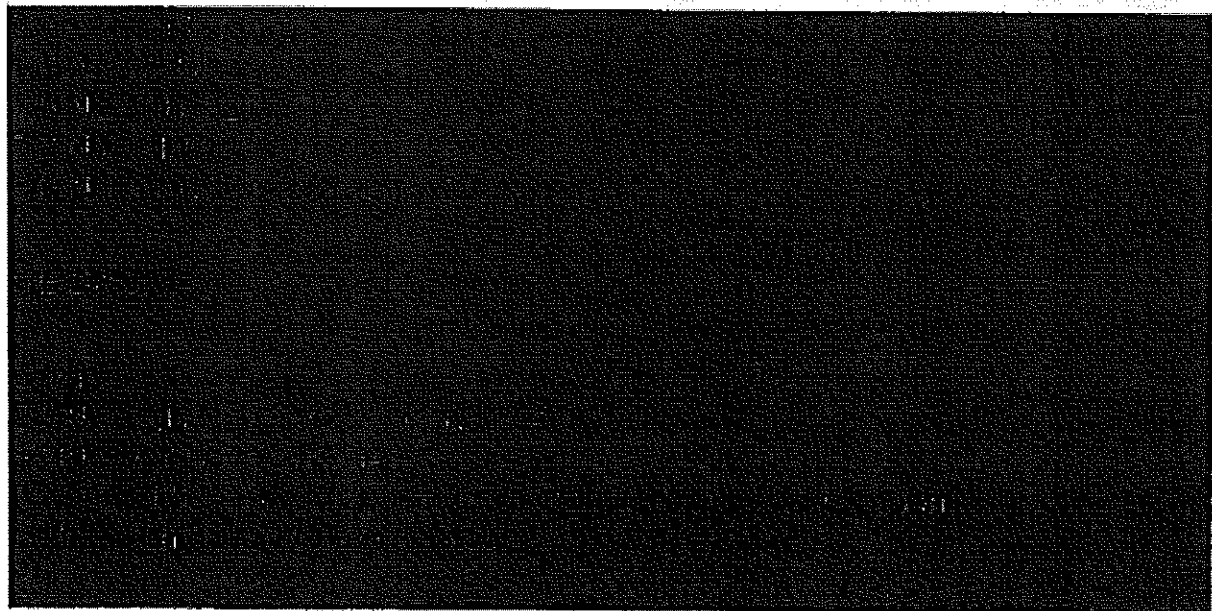
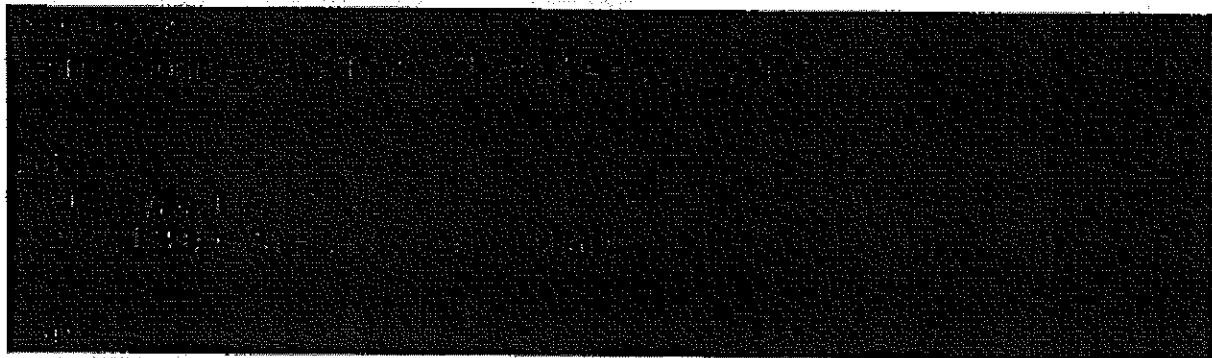
~~\$249.00~~ \$229.00



## Improving Coordination in the 'Clumsy' Child: Practical Strategies Using an Integrative Approach quantity

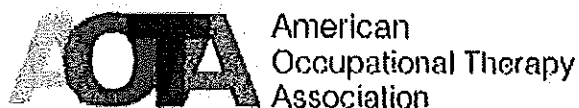
ADD TO CART

- Description
- Learning Outcomes



Many school-aged children struggle with higher level motor skills that their peers have developed. These "clumsy" children may demonstrate difficulties with activities of daily living, handwriting, during recess or athletics. The ability to move safely in a coordinated manner requires upright postural control and an accurate understanding of the relationship between self and the environment. This is developed through movement experiences, both successful and erroneous.

In this webinar, the underlying etiology of clumsiness, concepts of motor learning and motor control will be discussed in relationship to neuroplasticity and the NDTA™ Contemporary Practice of NDT. The course will discuss evaluation tools to help identify areas of concern and treatment strategies utilizing an integrated approach.



**Approved Provider** TheraMoves is an AOTA Approved Provider of professional development. Course approval #05708. This distant learning-interactive course is offered at 0.6 CEUs., an intermediate educational level, in the area of occupational therapy service delivery and foundational knowledge. The assignment of AOTA CEUs does not imply endorsement of specific course content, products, or clinical procedures by AOTA.

TheraMoves Services, LLC, is Approved for Sponsor by NYS Board for OTs & OTAs

Theramoves Services, LLC is recognized by the NYSED's State Board for PT as an approved provider of PT & PTAs CEUS (7.2 contact hours)

New Jersey Board PT approval # 2211-17 for 6 credit hours

Share with a Friend!

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Downloads

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Brochure Improving Coordination in the Clumsy Child

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About the Instructor



Leslie Paparsenos, PT, MS, C/NDT is an independent, pediatric therapy provider, licensed Physiotherapist in Australia, and licensed Physical Therapist in the United State of America. She specializes in evidenced-based, pediatric rehabilitation, serving babies, children, and adolescents across a spectrum of neurological and developmental disabilities, and their families. [Read More](#)

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What Our Course Participants Say

*"The speaker was very clear and moved at a good pace "*  
– Elissa

*"Great info that can be translated into clinic " – Mary  
Kate*

*"good. Liked the practical practice even though it was online" – Tundra*

## REQUEST FOR SCHOOL BUSINESS

School: Hillside High School

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION # 549002809

I, James Boyle  
(Print Name)

hereby request permission to be absent for:

Name of Conference/Workshop/Training Session:

EATA Meeting & Clinical Symposium

Date of Event:

1/6/23 - 1/9/23

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

Annual regional symposium with educational sessions in subject areas within the Board of Certification's current Practice Analysis.

Location: (Workshop Site, City, State)

Westin Boston Seaport District, Boston, MA

\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.

COST: \$180.00 Registration (May or not may include meals)

2 x 247 miles 291.46 Transportation (Airfare, bus/train, and/or ground)

ground Meals, if not part of the registration fee

\$338.00 Other (overnight accommodations, etc.)

0.59 x 247 x 2 =  
145.73 x 2 =  
\$291.46

Funding Source: District X, NCLB     , EJF     , ARRA     

Account # 11-402-100-580-14-01

All completed forms must be submitted before the Education Committee Meeting. (4 weeks prior to travel)

Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

CEU's need to satisfy medical licensure & national certification

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events:     

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

(Employee's Signature)

Date: 12/6/22

(Administrator/Superintendent/Director's Signature)

Date: 12/6/22



Approved



Not Approved

### \*Central Office Use Only:

School Business      No Costs Involved

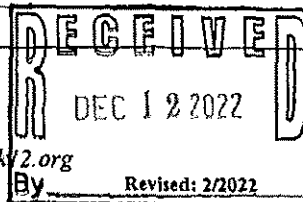
School Business      BOE Approval (Costs involved) required on 12-22-22

(Date)

(Initials)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798

Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: [eglover@hillsidek12.org](mailto:eglover@hillsidek12.org)



Revised: 2/2022

Janina Sims

**From:** James Boyle III <jboyle3777@gmail.com>  
**Sent:** Tuesday, December 6, 2022 4:40 PM  
**To:** James Boyle  
**Subject:** CAUTION:Fwd: Your Hotel Reservation -The Westin Boston Seaport District

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

----- Forwarded message -----

**From:** The Westin Boston Seaport District Reservations Team <[info@cvent.com](mailto:info@cvent.com)>  
**Date:** Sun, Dec 4, 2022 at 12:53 PM  
**Subject:** Your Hotel Reservation -The Westin Boston Seaport District  
**To:** <[jboyle3777@gmail.com](mailto:jboyle3777@gmail.com)>



E.A.T.A. Annual Meeting 2023 ~ Jan 5, 2023 - Jan 9, 2023 ~ The Westin Boston Seaport District

Dear James Boyle,

Your reservation at the The Westin Boston Seaport District has been changed. You will find details of your reservation below. To make any additional changes, please [click here](#) or call 800-937-8461.

We look forward to welcoming you to the The Westin Boston Seaport District.

- The Staff of the The Westin Boston Seaport District

**Reservation Details**

Online Confirmation:	V6FU6RW0
Date Modified:	Dec 4, 2022
Reservation Name:	James Boyle
Arrival Date:	Jan 6, 2023
Departure Date:	Jan 8, 2023

Room Type:	Run of House / King or Doubles			
Number of Rooms:	1			
Number of Guests:	2			
Night by Night Rate:	<b>Date</b>	<b>Guest(s)</b>	<b>Status</b>	<b>Rate</b>
	Jan 6, 2023	2	Confirmed	169.00
	Jan 7, 2023	2	Confirmed	169.00
	<b>Additional GuestRate</b>			
	Second Guest	0.00		
	Third Guest	0.00		
	Fourth Guest	0.00		
Total Charge:	338.00			
Tax Disclosure:	Room Rates shown do not include 16.45% Hotel Room Tax per night (subject to change).			
	A Destination Fee of \$20 may show on your confirmation letter. This fee will be adjusted on property and you will not be charged.			
Add-Ons:	(1) Late Checkout (USD 30.00 / purchase) USD 30.00			
Cancel Policy:	Cancellations made within 72 hours of arrival will forfeit one night's room and tax.			

x

x

x



Janina Sims

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**From:** James Boyle III <jboyle3777@gmail.com>  
**Sent:** Tuesday, December 6, 2022 4:42 PM  
**To:** James Boyle  
**Subject:** CAUTION:Fwd: Payment Confirmation/Receipt for 75th EATA Annual Meeting & Clinical Symposium

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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----- Forwarded message -----

**From:** EATA Convention Registration <[webmaster@goeata.org](mailto:webmaster@goeata.org)>  
**Date:** Sun, Dec 4, 2022 at 12:38 PM  
**Subject:** Payment Confirmation/Receipt for 75th EATA Annual Meeting & Clinical Symposium  
**To:** James Boyle <[jboyle3777@gmail.com](mailto:jboyle3777@gmail.com)>

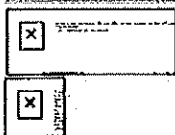
Your payment for the 75th EATA Annual Meeting & Clinical Symposium event has been successfully processed. Please save this email for your records.

**Transaction Information**

Item	Transaction Information	Quantity	Amount
Conference Registration with or without Pre-Conference Workshops	\$180.00	1	\$180.00
Transaction Total			\$180.00

Registration Confirmation Number: VTNY247GW67  
[View your registration](#)

If you have any questions about this transaction or email, please contact EATA Convention directly at [president-elect@goeata.org](mailto:president-elect@goeata.org).



HILLSIDE PUBLIC SCHOOLS  
REQUEST FOR SCHOOL BUSINESS

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION #

I Adam Pantofaru hereby request permission to be absent for:  
(PRINT NAME)

Name of Conference/Workshop/Training Session:

Date of Event:

SEL workshop Learning the Classroom

Jan 13, 2022

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

Professional Learning 1-3 + 7-11 are addressed in this workshop

Location (Workshop Site, City, State)

Paramus - 540 N. Fairview Ave Paramus

**\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.**

COST:

60.00 Registration (May or may not include meals)  
50.00 Transportation (Airfare, bus/train, and/or ground) gas, tolls  
20.00 Meals, if not part of the registration fee  
Other (overnight accommodations, etc.)

Funding Source: District \_\_\_\_\_ NCLB \_\_\_\_\_ EJC \_\_\_\_\_ ARRA \_\_\_\_\_

Account # \_\_\_\_\_

All completed forms must be submitted before the Education Committee Meeting. (4 weeks prior to travel)  
Approval by the Hillside Board of Education meeting (typically the third Thursday of the month)  
is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

\*Attach copy of agenda or itinerary for travel and subsequent schedule of events.

(Check)

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to board of education policy number..... and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

[Signature]  
Employee's Signature

[Signature]  
Administrator/Superintendent/Director



Approved



Not Approved

Date: 12/15/22

Date: 12/13/2022

\*Central Office Use Only: School Business \_\_\_\_\_ No costs involved

School business \_\_\_\_\_ BOE Approval (Costs involved) required on 12/22/22

Date

Initials

Revised 9/21/16

HILLSIDE PUBLIC SCHOOLS  
REQUEST FOR SCHOOL BUSINESS

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION # 54254444

I Manelis Vazquez hereby request permission to be absent for:  
(PRINT NAME)

Name of Conference/Workshop/Training Session:

Social and Emotional Learning

Date of Event:

1/13/22

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

The workshop will provide clear understanding  
of SEL and it's importance in today's classroom.

Location (Workshop Site, City, State) 540 N. Farview Avenue Paramus, NJ

**\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.**

COST:

\$ 00.00

Registration (May or may not include meals)

Transportation (Airfare, bus/train, and/or ground)

\$ 20.00

Meals, if not part of the registration fee

Other (overnight accommodations, etc.)

Funding Source: District J NCLB    EBF    ARRA   

Account #   

All completed forms must be submitted before the Education Committee Meeting. (4 weeks prior to travel)  
Approval by the Hillside Board of Education meeting (typically the third Thursday of the month)  
is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)   

\*Attach copy of agenda or itinerary for travel and subsequent schedule of events.

(Check)

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Manelis Vazquez  
Employee's Signature

Dr. Michael Silva  
Administrator/Superintendent/Director

☒ Approved

☐ Not Approved

Date: 11/9/22

Date: 12/8/22

\*Central Office Use Only: School Business    No costs involved

School business    BOE Approval (Costs involved) required on 12/22/22

Date

Initials

Revised 9/21/16

New Pathways

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## REQUEST FOR SCHOOL BUSINESS

School: HIA

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION # 542105464

I, Rachel Thomas hereby request permission to be absent for:  
(Print Name)

Name of Conference/Workshop/Training Session:

Date of Event:

Social Emotional Learning in the Classroom

Jan 13, 2023

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

Professional Learning 1-3 and 7-11 are addressed in this workshop Standards

Location: (Workshop Site, City, State)

\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.

COST:

60

Registration (May or not may include meals)

52.86

Transportation (Airfare, bus/train, and/or ground)

20

Meals, if not part of the registration fee

Other (overnight accommodations, etc.)

gas & tolls \$7.68  
30 miles (each way)

Funding Source: District \_\_\_\_\_, NCLB \_\_\_\_\_, EJC \_\_\_\_\_, ARRA \_\_\_\_\_

Account # \_\_\_\_\_

All completed forms must be submitted before the Education Committee Meeting. (4 weeks per to travel)

Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events: \_\_\_\_\_

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

(Employee's Signature)

Date: 12/13/22

Dr. Erskine R. Glover  
(Administrator/Superintendent/Director's Signature)

Date: 12/13/22



Approved



Not Approved

### \*Central Office Use Only:

School Business \_\_\_\_\_ No Costs Involved

School Business \_\_\_\_\_ BOE Approval (Costs involved) required on 12/22/22

(Date)

(Initials)

## REQUEST FOR SCHOOL BUSINESS

**School:** Hillside Innovation Academy

**PLEASE SUBMIT REQUEST IN AESOP**

**CONFIRMATION # 549789566**

I, Chana Greenblait  
(Print Name)

hereby request permission to be absent for:

**Name of Conference/Workshop/Training Session:** The Prevent Blindness Children's Vision Screening Certification Course

**Date of Event:** January 20, 2022

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)  
"The Prevent Blindness Children's Vision Screening Certification Course is appropriate for professionals in home visiting and early care and education programs, as well as in school, childcare, public health, and primary healthcare settings. Participants will learn common vision disorders in children, how to use evidence-based and age-appropriate tools for vision screening, how to enhance screening programs to improve follow-up to eye care for referred children, and how to gain access to several educational resources." (National Center for Children's Vision and Eye Health)

**Location: (Workshop Site, City, State)** ✓

**\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.**

**COST:** \$175.00 Registration (May or not may include meals)  
\_\_\_\_\_ Transportation (Airfare, bus/train, and/or ground)  
\_\_\_\_\_ Meals, if not part of the registration fee  
\_\_\_\_\_ Other (overnight accommodations, etc.)

**Funding Source:** District \_\_\_\_\_, NCLB \_\_\_\_\_, EJP \_\_\_\_\_, ARRA \_\_\_\_\_

**Account #** \_\_\_\_\_

All completed forms must be submitted before the Education Committee Meeting. (4 weeks per to travel)  
Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required **BEFORE** date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)  
Yes, school nurses screenings students for vision. Also consists of 5 PD hours.

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events: \_\_\_\_\_

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsideil2.org](http://www.hillsideil2.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

Chen  
(Employee's Signature)

Dr. Mark Moore-Silver  
(Administrator/Superintendent/Director's Signature)

**Date:** 12/13/22

**Date:** \_\_\_\_\_

☐ Approved ☐ Not Approved

**\*Central Office Use Only:**

**School Business      No Costs Involved**

**School Business** BOE Approval (Costs involved) required on

(Date)

**(Initials)**



# Prevent Blindness

**225 West Wacker Drive, Suite 400  
Chicago, Illinois 60606  
PHONE: (312) 363-6001  
FAX: (312) 363-6052**

\*\*\* Learners are to complete the course within 3 months of receiving access to online modules via email. \*\*\*

Hillside Innovation Academy  
1100 Woodruff Ave.  
Hillside, NJ 07205

**Date: 12.06.22  
Invoice #: 120622-01  
Terms: Net Upon Receipt**

**Attention:** Chana Greenblatt, BSN, RN - School Nurse  
[cgreenblatt@hillsidek12.org](mailto:cgreenblatt@hillsidek12.org) - Phone: 908-315-3061 ext: 6591

DESCRIPTION	QUANTITY	TOTAL
Access to the online Prevent Blindness Children's Vision Screening Certification Course @ \$175 requested for Chana Greenblatt.	1	\$ 175.00
<b>TOTAL</b>		<b>\$ 175.00</b>

- ***Invoice is payable upon receipt.***
- **Please make payments to "Prevent Blindness" and remit to the above address.**
- **Please include a copy of this invoice with your payment.**

The Prevent Blindness Children's Vision Screening Certification Course provides participants with a 3-year, nationally recognized certificate based on current national guidelines and best practices on evidence-based vision screening tools and procedures for school- and preschool-aged children.

The course also provides 5 contact hours for professional development.

## Why Should You Take This Course?

Unless the children's vision screener is trained and certified in a standardized program that promotes evidence-based protocols, children and students may participate in vision screening with different tools and procedures depending on where they reside or which programs and schools they attend. This leads to potential under-referrals and inconsistencies that can drive **inequalities** in children's vision, eye care, and eye health in the United States.



Video Screenshot from the Prevent Blindness Children's Vision Screening Certification Course

Training and certification helps to ensure:

- Children and students receive consistent vision screening and follow-up procedures when they do not pass vision screenings.
- All screeners within programs and school districts screen consistently by using evidence-based tools and best-practice procedures developed and approved by national groups and professional organizations, including the:
  - Expert Advisory Committee of the National Center for Children's Vision and Eye Health at Prevent Blindness.
  - American Academy of Pediatrics.
  - American Association for Pediatric Ophthalmology and Strabismus.
  - American Academy of Ophthalmology.
  - American Association of Certified Orthoptists.

## Who Should Take the Course?

The Prevent Blindness Children's Vision Screening Certification Course is appropriate for professionals in early care and education programs, as well as school, childcare, public health, and primary healthcare settings.



New Pathways

**H**ILLSIDE PUBLIC SCHOOLS  
New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

### REQUEST FOR SCHOOL BUSINESS

School: Hillside District

PLEASE SUBMIT REQUEST IN AESOP

CONFIRMATION #

548399161

I, LISA COZZO

(Print Name)

hereby request permission to be absent for:

Name of Conference/Workshop/Training Session:

Students 2 Science Isaac Trip

Date of Event:

1/23/23

Brief Statement that includes the primary purpose for the travel and the key issues that will be addressed at the event and their relevance in improving instruction or the operation of the school district: (Statement must justify the importance of attendance.)

Location: (Workshop Site, City, State)

Students 2 Science Ensl Haver NJ

\*\*Include all known and anticipated costs! Costs not included will not be reimbursed.

COST:

- ☒ Registration (May or not may include meals)  
☒ Transportation (Airfare, bus/train, and/or ground)  
☒ Meals, if not part of the registration fee  
☒ Other (overnight accommodations, etc.)

Funding Source: District       , NCLB       , ERF       , ARRA       

Account #

All completed forms must be submitted before the Education Committee Meeting: (4 weeks per to travel)

Approval by the Hillside Board of Education meeting (typically the 3<sup>rd</sup> Thursday of the month) is required BEFORE date of the program.

\*Is training needed for certification required for continued employment, continuing employment requirements (state and/or federal law) or related to school district operations? (Describe, or present evidence)

\* Attach copy of agenda or itinerary for travel and subsequent schedule of events:

All employees traveling by air or rail must pay special attention to procedures for securing such travel. State regulations require solicitation of at least three on-line quotes (to be submitted with this request) other travel requirements must also be met. Please refer to the board of education policy number and follow as stipulated (find on-line at [www.hillsidek12.org](http://www.hillsidek12.org)). Failure to follow the procedures will result in reimbursement request being denied. (Failure to follow the procedures supersedes administrative/board approval of travel request.)

(Employee's Signature)

Date: 12/7/22

(Administrator/Superintendent/Director's Signature)

Date: 12/7/22

Approved

Not Approved

#### \*Central Office Use Only:

School Business        No Costs Involved

School Business        BOE Approval (Costs involved) required on       

(Date)

(Initials)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: [eglover@hillsidek12.org](mailto:eglover@hillsidek12.org)

Revised: 2/2022



# THE EDUCATOR EXCHANGE

Partnering to Recruit and Retain More Educators of Color in STEM

**REGISTER NOW** #EducatorExchange2023

**January 25-26, 2023 | New Orleans, Louisiana**

The Educator Exchange 2023



## WHAT IS THE EDUCATOR EXCHANGE?

At this fourth Educator Exchange, Insight Education Group will convene leaders and students from K-12 districts, Minority Serving Institutions (MSIs), and Historically Black Colleges and Universities (HBCUs) in order to establish district-university partnerships. We recognize the important role that these institutions have in preparing and launching the careers of effective educators of color. Thus, together, we want to address the pervasive demographic mismatch between educators and students across our nation. Join this workshop to better recruit, support, promote, and retain top educators of color in STEM education.

## WHY ATTEND?

At the Educator Exchange, participants will:

- **Dialogue and cultivate partnerships** between higher education institutions and school districts that further the national efforts of recruiting, supporting, and retaining top candidates of color and building a direct pipeline of educators.
- **Learn actionable strategies** informed by evidence-based research, practice, and expert opinions.

- **Participate in panels, keynotes, breakout sessions, and networking opportunities.**
- **Students are welcome.** We know this conversation can't happen without the input of aspiring educators. We encourage you to invite MSI and HBCU students who are interested in becoming teachers.
- **Join other education leaders and students from across the country.** Learn, share, and network – and take away actionable and sustainable approaches to developing and implementing strategic educator recruitment and retention systems.

## WHO SHOULD ATTEND?

Insight hopes to bring together:

- MSI and HBCU administrators
- MSI and HBCU faculty
- MSI and HBCU students
- School district leaders

## REGISTRATION DETAILS

- Fee per attendee:
  - School, district, university, or state employee (to be verified by organization email address): **\$399**
  - HBCU students, staff, and officials: please email Roderick Ford at [ford@insighteducationgroup.com](mailto:ford@insighteducationgroup.com) for registration and travel information.
  - To pay by PO, please email Roderick Ford at [ford@insighteducationgroup.com](mailto:ford@insighteducationgroup.com)
- Registration fee includes two days of panels, keynotes, breakout sessions, and networking opportunities.
- All non-HBCU registrants are responsible for making and paying for their own hotel and travel accommodations.

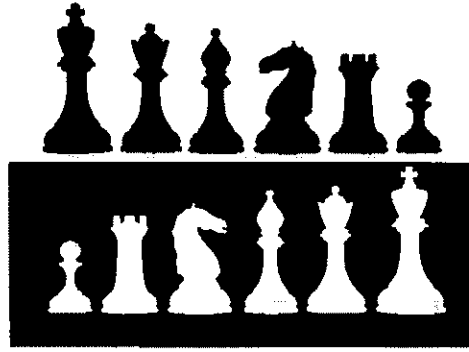
Register now below! Registration closes on January 9, 2023.

## TOPIC STRANDS

Recruiting with the End in Mind  
Retaining Educators to Change the Narrative  
Building Sustainable Career Pathways  
Research from the Field

## HOTEL

InterContinental New Orleans  
444 St. Charles Ave.  
New Orleans, Louisiana 70130



# DGTA Chess Club

*Proposal for Hillside BOE Meeting*

**Staff Members: Dr. Lowe, Serena Brennan and Michael Morelli**

**Date: 12/12/2022**

## **General Description**

We are proposing the creation of an after-school chess club to take place in the Deanna G. Taylor Academy twice a month. The purpose of the club will be to teach the students how to play chess, while also giving them opportunities to practice sportsmanship, critical thinking, and social skills.

## **Goals**

1. Teach students how to play chess.
2. Educate students about good sportsmanship and patience.
3. Practice critical thinking and problem solving skills.
4. Provide opportunities for peer-connection and social skills building for students who thrive in small group settings.

## **Student Interest**

1. Mr. Morelli and Ms. Brennan took 3 students from DGTA to the Chess 4 Girls chess camp in Princeton, NJ on 12/4/2022. While only 3 were accepted to the camp due to its increasing popularity, there were many more students (both male and female) who were interested in attending, and had asked for opportunities to learn and play chess at DGTA.
2. 27 girls from DGTA applied for the chess camp, and at least 5 boys had expressed interest in starting a club. The students often play informally at lunchtime, and are eager to learn more.

## **Time and Location**

3. The club will meet twice a month from January 2023 to May 2023 from 3:00-3:45 p.m.
4. The location will be at Deanna G. Taylor Academy.

## **Materials Needed**

1. 20 Chess Boards
2. Tables (we can use the cafeteria tables already available)
3. Smartboard for demonstrations

## **Cost**

1. \$350 for Chess Boards
2. Compensation for staff members based on the HEA contract for 2.5 hours per month. (\$1500-2000)
3. \$700 to order additional tables needed.

---

## Potential Future Events

1. Possible collaboration with Chess 4 Girls leader, Alice Dong, to host a similar program at DGTA for chess club members
2. A DGTA Chess Tournament
3. Collaboration with Hillside High School's Knights Chess Club





## Invoice

To: Hillside Public Schools  
143 Coe Avenue  
Hillside, New Jersey 07205

From: Attn: Chayanne Hyde  
New Jersey Institute of Technology  
Center for Pre-College Programs  
Campbell Hall, 4th & 5th Floors  
University Heights  
Newark, New Jersey 07102-1982

Date: October 24, 2022

Re: eSTEM Competition 2023

School District	School/Group Name	School Address	School City	School State	Teams Registered	Fee Per Team	Total
Hillside Public Schools	DGT/HIL/DE	143 Coe Avenue	Hillside	New Jersey	21	\$200.00	<del>\$400.00</del>

200.00

Due upon receipt

Check should be made payable to: NJIT Center for Pre-College Programs

Send payments to: Chayanne Hyde  
Center for Pre-College Programs  
New Jersey Institute of Technology  
Campbell Hall, 4th Floor  
University Heights  
Newark, NJ 07102-1982  
973-596-3550



## New Pathways

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## Application for use of District Facilities

APPLICATION MUST BE SUBMITTED 30 DAYS BEFORE EVENT FOR BOARD APPROVAL

App. No. \_\_\_\_\_

To: Business Administrator

Date Submitted: 12/5/22

The undersigned hereby makes application for the use of RM 112

(Gymnasium, Auditorium, etc.)

in the Hillside High School on **Monday Dates:** January 30, March 13, 20, 27, April 3, 17, 24

**Tuesday Dates:** January 31, February 7, 14, 21, 28, March 7, 14, 21, 28, April 4, 18, 25,

**Wednesday Dates:** February 1, 8, 15, 22, March 1, 8, 15, 22, April 5, 19, 26

**Thursday Dates:** February 2, 9, 16, 23 March 2, 9, 16, 23, April 6, 20, 27

N/A between the hours of Monday/Wednesday at 6:30 pm Tuesday/Thursday at 4:30 pm

(Alternate Date(s) - REQUIRED)

to be use for the purpose of Adult English Class as part of ESL Programming

Admission: will \_\_\_\_\_ will not X be charged. Number of persons in attendance: 15-40

The funds obtained, if any, are to be used for the following purpose:

\_\_\_\_\_

**Equipment** – If any equipment is needed for the above function, please describe below:

Promethean Board and chromebooks

I hereby agree and understand that if this application is granted, the organization will comply with all rules, regulations and requirements of the board of education and will assume responsibility for the preservation of order in the facility and liability for any damage to or loss of property that may accrue. Insurance and Indemnification requirements must be met. (See attached Insurance and Indemnification Agreement Boilerplate.)

Adult English Class/ESL Program

Name: Evelyn Okparaeké

(Name of Organization)

Signature: 

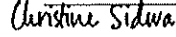
(Organization Address)

Address: \_\_\_\_\_

Telephone No: 908-352-7664 x7541

Date Received by School \_\_\_\_\_

Date Received \_\_\_\_\_

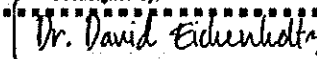
Principal's Approval: 

Date: 12/6/2022

(Signature)

DocuSigned by:

Approve: X Disapprove: \_\_\_\_\_



12/7/2022

(Business Administrator Signature)

(Date)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsidek12.org

DocuSigned by:



12/6/2022

25001DE1C70844D...



MAIL IN REGISTRATION FORM  
OR

Return the form to your child's teacher  
Proof of residency and a photo ID will be  
required on the first night.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

City \_\_\_\_\_

Evening Phone \_\_\_\_\_

Day Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Hillside Public Schools  
MISSION STATEMENT

The mission of the Hillside Public Schools is to provide all students the knowledge and skills needed to be successful and engaged citizens that contribute to the vitality of an ever-changing world through rigorous academic and culturally responsive instructional and student support programs that strengthens character, cultivates innovation, and fosters leadership.

Hillside Public Schools  
Presents

English Language Acquisition  
for Adult Newcomers



Hillside High School  
Room #112  
1085 Liberty Avenue

Mr. Erskine R. Glover,  
Superintendent of Schools

Dr. James Bevere,  
Director of Curriculum and Instruction

Mrs. Evelyn Okparaeke  
Instructional Supervisor

## New Pathways

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

### Hillside Public Schools

### English Acquisition Program

#### English for Adults New Americans (ESL)

**Fee: FREE**

This program, offered by Hillside Public Schools, will offer English as a Second Language (ESL) instruction for all non-native English speakers from any language group or nationality. The instruction will cover reading, writing, listening and speaking. Classroom instruction and supportive services will provide immigrant students with the opportunity to progress toward improved communication and self-sufficiency and economic success.

Phone: 908-352-7664

Ext. 9703

E-mail: [MRivera@hillsidekt2.org](mailto:MRivera@hillsidekt2.org)

The course will be offered Monday through Thursday evenings.

Monday and Wednesday will be from 6:30 pm-8:00 pm

Tuesday and Thursday will be from 4:30 pm-6:00 pm

#### **CLASSES ARE FOR ADULTS ONLY**

Attendance is mandatory, as each day the instruction will build upon the previous lesson. The program is designed to assist residents in gaining confidence in speaking, reading, and writing the English Language.

Acceptance to the program is on a first-come, first served basis.

*We will contact you by phone or e-mail to confirm your registration. Please select which classes you want to attend:*

*Monday/Wednesday or Tuesday/Thursday*

If you are interested in attending the program, please complete the attached registration form and **return it to your child's school as soon as possible.**

#### **Please check ONE:**

☐ I will attend Monday/Wednesday at 6:30 pm

☐ I will attend Tuesday/Thursday at 4:30 pm

**Location of Classes is: Hillside High School**

**Room 112**

### **2023 Dates of Classes**

#### **Monday Dates:**

January 30

March 13, 20, 27

April 3, 17, 24

#### **Tuesday Dates:**

January 31

February 7, 14, 21, 28

March 7, 14, 21, 28

April 4, 18, 25

#### **Wednesday Dates:**

February 1, 8, 15, 22

March 1, 8, 15, 22

April 5, 19, 26

#### **Thursday Dates:**

February 2, 9, 16, 23

March 2, 9, 16, 23

April 6, 20, 27

**Hillside Public Schools**  
**Presents**  
**English Language Learners Parent Orientation**



**Dates:**

**Tuesday, November 29, 2022**

**Tuesday, January 24, 2023**

**Tuesday, March 21, 2023**

**Tuesday, June 13, 2023**

**Time:**

**5:00PM to 7:00PM**

**Location:**

**W.O.K. Middle School Auditorium**

The intent of the Hillside Public Schools ESL Program is to ensure that English Language Learners/Multi-Language Learners receive a well-rounded program that includes both English Language Proficiency (e.g., listening, writing, grammar, spelling, composition) and as well as the language needed for academic success in the content areas (e.g. mathematics, science and social studies). We strive to celebrate our ELLs/MLLs cultural backgrounds and diversity while ensuring that our students are successfully acclimated to the routines and structures of American society and schools.

Contact Person: Ms. Marisol Rivera  
[Mrivera@hillsidek12.org](mailto:Mrivera@hillsidek12.org)  
908-352-7664 EXT 9703



**Hillside Public Schools**  
**Presenta**  
**Orientacion para padres del idioma ingles**



**Fechas:**

**Martes, 29 de noviembre del 2022**

**Martes, 24 de enero del 2023**

**Martes, 21 de marzo del 2023**

**Martes, 13 de junio del 2023**

**Horario:**

**5:00PM to 7:00PM**

**Establecimiento:**

**W.O.K. Middle School Auditorio**

La intención del Programa de ESL de las Escuelas Públicas de Hillside es garantizar que los estudiantes del idioma inglés/estudiantes de varios idiomas reciban un programa integral que incluya tanto el dominio del idioma inglés (por ejemplo, comprensión auditiva, escritura, gramática, ortografía, composición) como también el idioma necesario para el éxito académico en las áreas de contenido (por ejemplo, matemáticas, ciencias y estudios sociales). Nos esforzamos por celebrar nuestros antecedentes culturales y diversidad de ELLs/MLLs mientras nos aseguramos de que nuestros estudiantes se aclimaten con éxito a las rutinas y estructuras de la sociedad y las escuelas estadounidenses.

Contact Person: Ms. Marisol Rivera  
[Mrivera@hillsidesk12.org](mailto:Mrivera@hillsidesk12.org)  
908-352-7664 EXT 9703

**Computer Science Education Grant for Preservice Teachers  
and their Cooperating Teachers  
AGREEMENT LETTER  
2022-2023**

**Requirements:**

Participants are expected to fully participate and complete their Computer Science Event/Activity.

**DATE of EVENT/ACTIVITY:** \_\_\_\_\_

**LOCATION of EVENT:** \_\_\_\_\_

**Cell Phone information for contact:** \_\_\_\_\_

A grant representative will attend the event/activity.

**OBJECTIVES:**

- a) Develop an understanding of computer science in K-8 education.
- b) Expose your students to computer science.
- c) Deepen your cooperating teacher's understanding of what computer science education looks like in schools.
- d) Unpack the NJ CS Standards
- e) Engaging computer science lesson/ activity that you and your cooperating teacher plan together
- f) Actively involve students as participants as they learn about computer science aligned with the NJ CS Standards

**BENEFITS:**

Stipends for participation:

Preservice Teacher - \$400

Cooperating Teacher - \$450

Spending budget for materials/resources for the event: \$300

**Signature:**

By signing below, you confirm your intent to fully participate and complete your computer science event/activity.

Email the completed documents to [K12csed@montclair.edu](mailto:K12csed@montclair.edu).

**PRE-SERVICE Teacher:**

Full name (please print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**COOPERATING Teacher:**

Full name (please print) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_



**MONTCLAIR STATE  
UNIVERSITY**

T

My student teacher applied for a grant from Montclair in computer science for when she is working on her Clinical II and she was chosen! I asked her to write up a paragraph along with a picture of the project so you can put it in your Super report or highlights. She did this all by herself (she asked me first)!

I thought you'd like to know :)

Lorelli

---

**From:** - k12csed <[k12csed@montclair.edu](mailto:k12csed@montclair.edu)>

**Sent:** Tuesday, December 13, 2022 8:09:23 PM

**To:** Olivia Johnson <[johnsono1@montclair.edu](mailto:johnsono1@montclair.edu)>; Nicole Lorelli <[NLorelli@hillsidek12.org](mailto:NLorelli@hillsidek12.org)>

**Cc:** Sumi Hagiwara <[hagiwaras@montclair.edu](mailto:hagiwaras@montclair.edu)>; Katherine Herbert <[herbertk@montclair.edu](mailto:herbertk@montclair.edu)>; Amy Defelice <[defelicea@montclair.edu](mailto:defelicea@montclair.edu)>

**Subject:** CAUTION:Congratulations - CS Education Event award

---

You don't often get email from [k12csed@montclair.edu](mailto:k12csed@montclair.edu). [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

Dear Olivia,

Congratulations! You have been selected with your cooperating teacher to implement your computer science event. This event must take place by March 15, 2023.

When implementing the event remember the objectives are:

- a) Develop an understanding of computer science in K-8 education.
- b) Expose your students to computer science.
- c) Deepen your cooperating teacher's understanding of what computer science education looks like in schools.
- d) Unpack the NJ CS Standards

Criteria:

- a) Engaging computer science lesson/ activity that you and your cooperating teacher plan together
- b) Actively involve students as participants as they learn about computer science aligned with the NJ CS Standards

This grant opportunity is NJ-DOE funded by the Computer Science Education Hub (CS for All - Expanding Professional Learning)(NJDOE Hub 22E00173) and CS for Implementing Standards(NJDOE Standards 22E00178).

Required:

1. Read and complete the attached agreement letter.
2. Complete the IRB consent form that will be emailed separately in the near future.
3. Complete a **W-9 Form** and **Supplier Create Form**.
4. Send shipment address and order requests, **with links** to Colette Killian at [killianco@montclair.edu](mailto:killianco@montclair.edu)  
. Email subject line MUST include: CS Pre-Service "Teacher Name" supply request.

Email the completed documents to [K12csed@montclair.edu](mailto:K12csed@montclair.edu).

We are very excited that you have chosen to participate in our Computer Science grants. If you have any questions, do not hesitate to contact us at [K12csed@montclair.edu](mailto:K12csed@montclair.edu).



Sumi Hagiwara, Ph.D., PI of MSU CS Standards Grant  
College of Education and Human Services

Katherine G. Herbert-Berger, Ph.D., PI of MSU CS HUB Grant  
Department of Computer Science

Good morning:

I am forwarding this information on behalf of Office of Health Management, Union County Department of Public Safety.

Thank you,

Camille

ED#8-12/22

---

To all schools:

Union County Office of Health Management is looking to see if any school would like to host a COVID Vaccination Clinic. We found that our office had great success in schools. Students and their families trust their schools and so feel more welcoming to go there rather than a bigger clinic. We offer all formulations of the COVID-19 vaccination, including the latest Bivalent Booster. Any inquires please reach out to one the following:

- Juliana Silva: [Juliana.Silva@ucnj.org](mailto:Juliana.Silva@ucnj.org)
- Samantha Perez: [samantha.perez@ucnj.org](mailto:samantha.perez@ucnj.org)

Thank you,

Juliana Silva

Office of Health Management

Union County Department of Public Safety

400 North Avenue East | Westfield, NJ 07090

(908)654-9868

Camille Busichio

Administrative Assistant to

Daryl Palmieri, Executive County Superintendent and

Kenneth Weinheimer, Executive County School Business Official

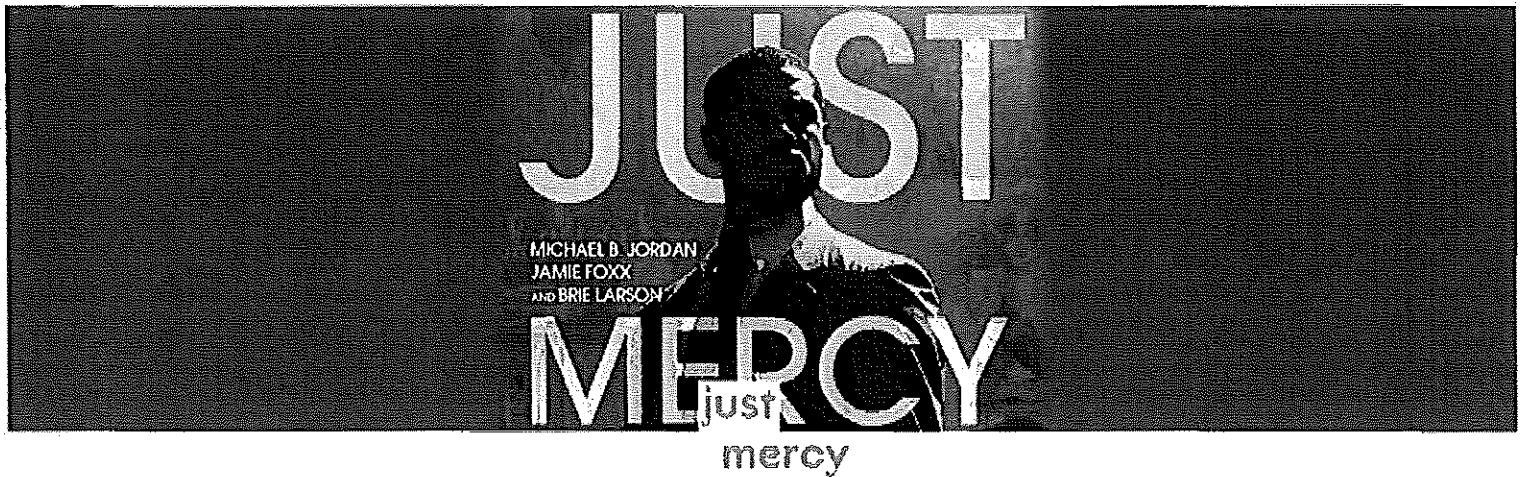
300 North Avenue East

Westfield, NJ 07090

Phone: 908-654-9860 Ext. 7512

Fax: 908-654-9869

CONFIDENTIALITY NOTICE: The information contained in this communication from the New Jersey Department of Education is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the New Jersey Department of Education at (609) 376-3500 to arrange for the return of this information.



**Date:** January 11

**Time:** 10AM

**Venue:** Prudential Hall

**Price:** \$15 per person

**Grades:** 5-12

**Performing Arts Focus:** Film

**Curriculum Connections:** History, Social Studies, Social and Emotional Development, Theater

**Resources:**

Teacher Resource Guide

Activity Sheet

Pre-show Video

Post-show Video

Michael B. Jordan ("Black Panther," "Creed," "Creed II") and Oscar winners Jamie Foxx ("Ray," "Baby Driver," "Django: Unchained") and Brie Larson ("Room," "The Glass Castle," "Captain Marvel") star in "Just Mercy," an inspiring drama that brings one of the most important stories of our time to the big screen. Award-winning filmmaker Destin Daniel Cretton ("The Glass Castle," "Short Term 12") directed the film from a screenplay he co-wrote, based on the award-winning nonfiction bestseller by Bryan Stevenson. A powerful and thought-provoking true story, "Just Mercy" follows young lawyer Bryan Stevenson (Jordan) and his history-making battle for justice.

After graduating from Harvard, Bryan had his pick of lucrative jobs. Instead, he heads to Alabama to defend those wrongly condemned or who were not afforded proper representation, with the support of local advocate Eva Ansley (Larson). One of his first, and most incendiary, cases is that of Walter McMillian (Foxx), who, in 1987, was sentenced to die for the notorious murder of an 18-year-old girl, despite a preponderance of evidence proving his innocence and the fact that the only testimony against him came from a criminal with a motive to lie. In the years that follow, Bryan becomes embroiled in a labyrinth of legal and political maneuverings and overt and unabashed racism as he fights for Walter, and others like him, with the odds—and the system—stacked against them.

**Director:** Destin Daniel Cretton

**Production year:** 2019

**Rating:** PG-13

**Studio:** Warner Bros.

**Runtime:** 136 minutes

[order now](#)

[contact us](#)

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## About the Library

**Hillside Public Library** began in 1922 as the Hillside Library Association. In 1947 the popularity of the library led the residents of Hillside to pass a referendum officially creating the publicly supported Hillside Public Library. The Hillside Public Library moved to its current location in the Hillside Municipal Building in 1956.

In late 2021, we received a matching grant of \$3.9M from the NJ State Library to construct a new library at the corner of Liberty Avenue and Memorial Drive. We hope to finalize the plans and go out to bid on the project by the end of 2022.

Today the library receives over 35,000 visits per year, has over 70,000 print materials, 21 public computers, and over 200 free programs for children and adults annually.



Genius Gems



WINTER STEM CLASSES - 2023



### CODING AND ROBOTICS WINTER 2023

\$315.00

[VIEW DETAILS](#)



### PRIVATE CODING AND ROBOTICS '23 FRIDAYS

\$315.00

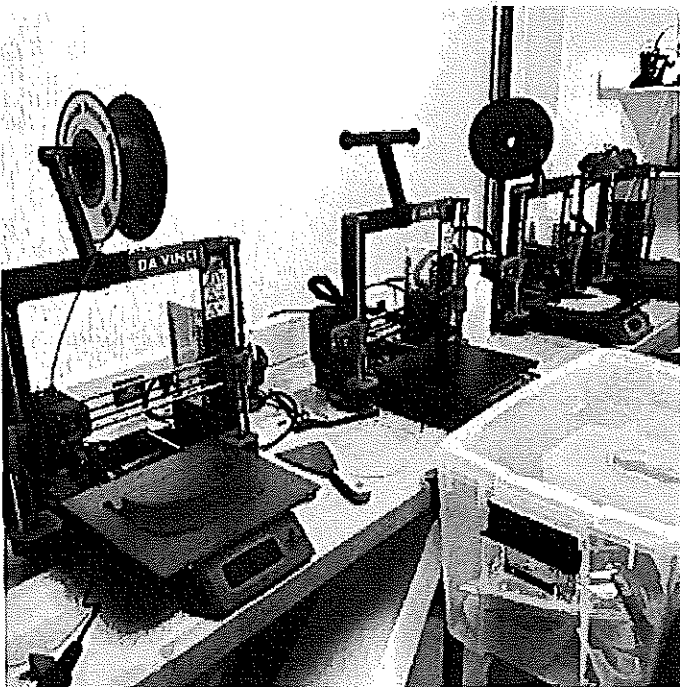
[VIEW DETAILS](#)



### ROBOT WORLD CLASS WINTER 2023

\$315.00

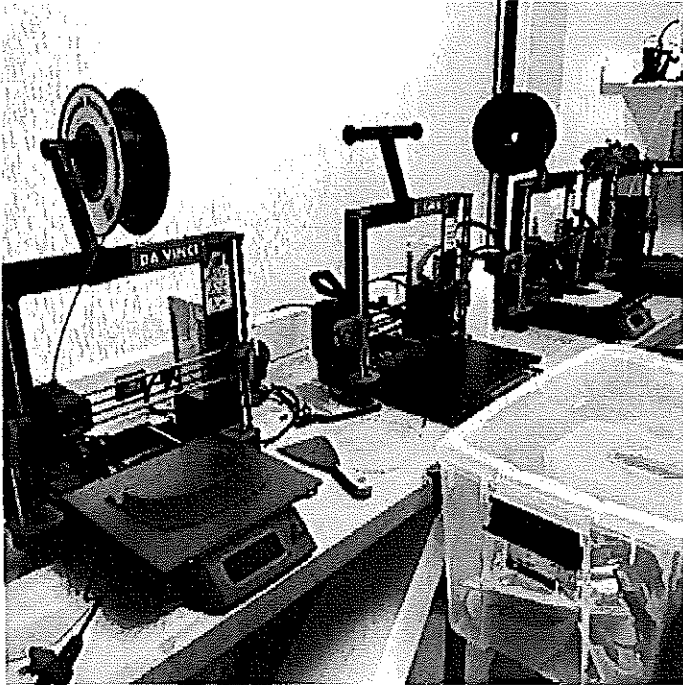
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### WINTER 2023 ENGINEERING - TUESDAY PRIVATE CLASS

\$315.00

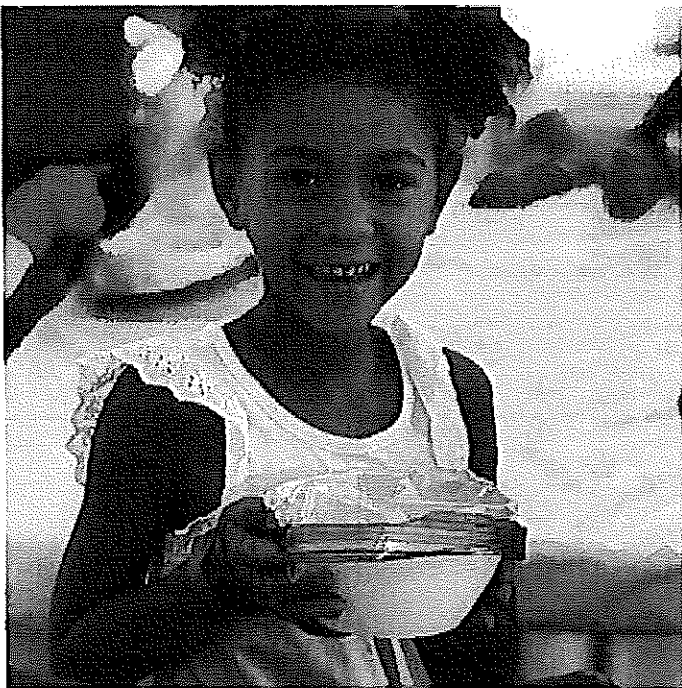
[VIEW DETAILS](#)



## WINTER 2023 ENGINEERING CLASSES

\$315.00

[VIEW DETAILS](#)





## WINTER 2023 KITCHEN CHEMISTRY LAB

\$315.00

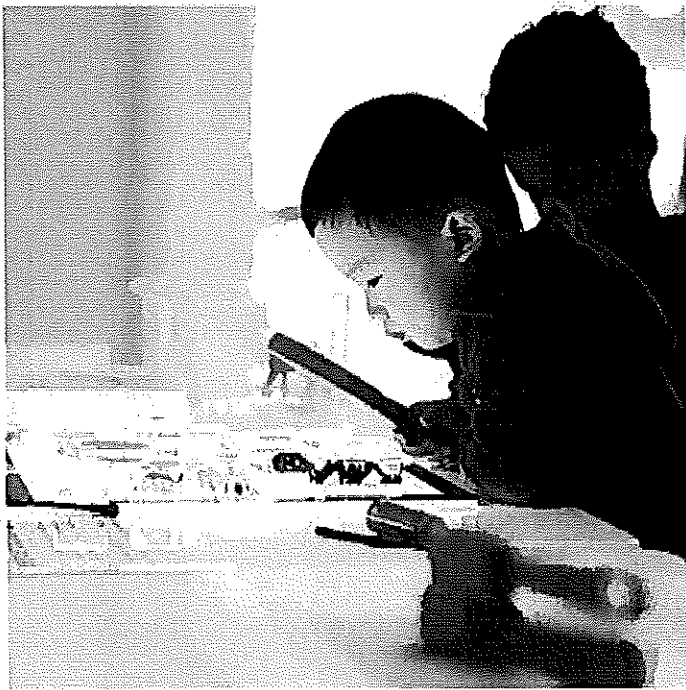
[VIEW DETAILS](#)



## WINTER 2023 POKÉMON™ CARD GAME TOURNAMENT

\$225.00

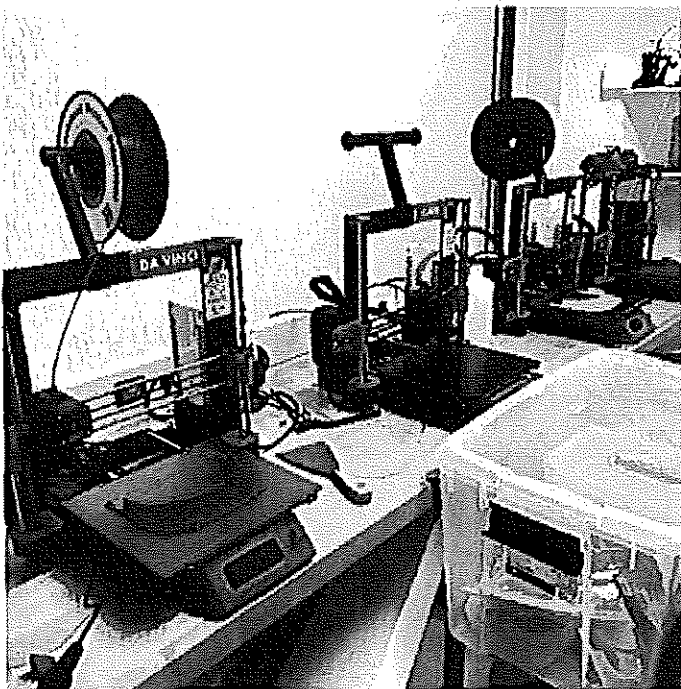
[VIEW DETAILS](#)



### WINTER 2023 PRESCHOOL STEM

\$599.00

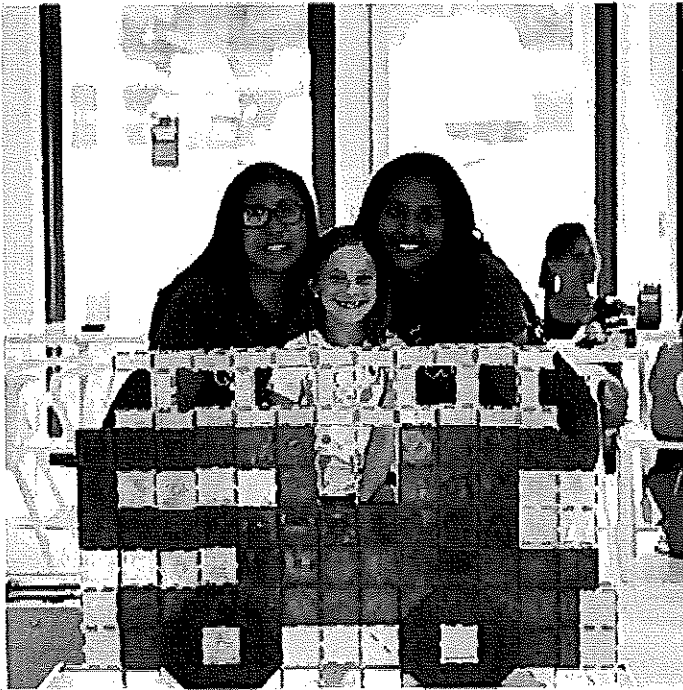
[VIEW DETAILS](#)



### WINTER 2023 PRIVATE ENGINEERING FRIDAYS

\$315.00

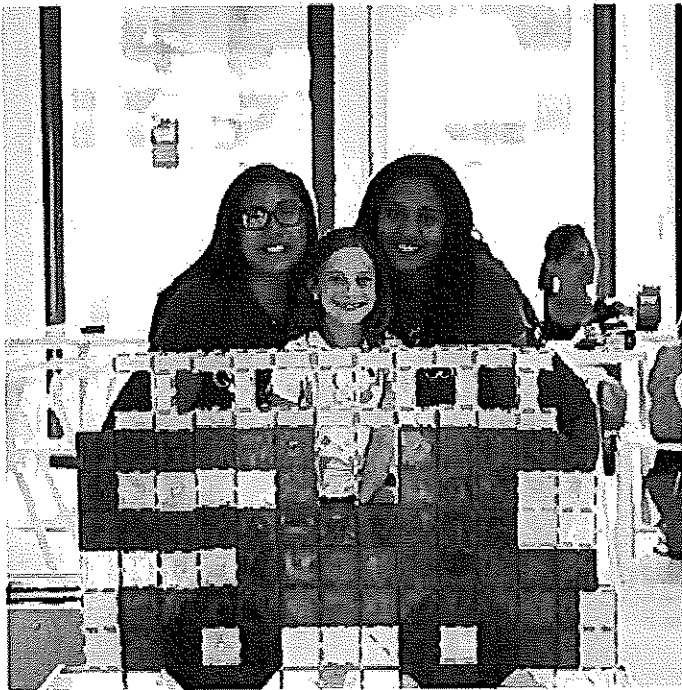
[VIEW DETAILS](#)



### WINTER 2023 ROBOT / BUILDING FRIDAYS

\$225.00

[VIEW DETAILS](#)



### WINTER 2023 SIBLING PLAY PASS (WITH AN ADULT)

\$125.00

[VIEW DETAILS](#)



## IMPORTANT CLASS INFORMATION

We are offering coding and robotics for K-6th, Pokémon™, Engineering and Design, Kitchen Chemistry Lab, Science Chemistry Slime Lab, building classes and Engineering/3D Printing, Preschool STEM drop off and more!

Please sign up below. Masks will be optional for winter classes, unless Essex County is considered "high risk," in which case we may ask students to wear masks. If you have any questions, please email [information@geniusgems.com](mailto:information@geniusgems.com).

### **Genius Gems Winter 2023 Class Schedule:**

- Monday classes: January 9-March 27 (no class 1/16, 2/20)
- Tuesday classes: January 10-March 21 (no class 2/21)
- Wednesday classes: January 11-March 22 (no class 2/22)
- Thursday classes: January 12-March 23 (no class 2/23)
- Friday classes: January 13-March 24 (no class on 2/24)

**There is no class during the following dates (already factored into the calendar):**

- MLK Day (1/16)

**New Pathways****HILLSIDE PUBLIC SCHOOLS****New Possibilities**

*Erskine R. Glover*  
*Superintendent of Schools*

*Kimberly Cook*  
*President - Hillside Board of Education*

**REQUEST FOR CLASS TRIP**

**School Name:** Hurden Looker Elementary School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below. "Request for Absence" not required.

Destination: Town/State: Millburn, NJ

Facility/Attraction: Genius Gems

Date of Application: December 14, 2022

Date of Trip: February 2, 3, 8, 9, 15, 16, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The purpose of this trip is to expose students to hands on physical science activities. As students will be going to study physical sciences in the upcoming months, it would be beneficial for them to experience learning on and interactive and engaging level.

Number of Students: 238 (40 per visit) Grade: 2<sup>nd</sup>-4<sup>th</sup> Means of Transportation: Bussing

Describe how students are selected to participate in Trip:

Students from 2<sup>nd</sup>-4<sup>th</sup> grade will have a chance to attend Genius Gems field trip. The trip will focus on engineering, coding & robots, 3D printing & product design, and more. Students will learn how to: Construct the strongest bridge using magnetic tiles; learn engineering principles behind building structures like bridges and skyscrapers. They will engage in STEM practices.

Time of Departure: 9:00am Expected Time of Return: 11:30am Teacher In Charge: \_\_\_\_\_

Chaperones accompanying students: \_\_\_\_\_

Name of Bus Company: \_\_\_\_\_ Price Per Bus: \$350.00 Total Cost for Buses: \$1,050

(Company must be on current approved list of transportation contractors)

**Paid By: (Please check all applicable areas)**

Cost of Transportation Per Student: \$350.00 per site visit	<input type="checkbox"/> Bd of Ed <u>\$2,100</u>	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$15.99	<input type="checkbox"/> Bd of Ed <u>\$3,805.00</u>	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action (Out-of-State Trips) \_\_\_\_\_

**Check One**

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

\_\_\_\_\_  
 Superintendent's Signature

\_\_\_\_\_  
 (Date)

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## REQUEST FOR CLASS TRIP

School Name: Deanna G Taylor Academy Elementary School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below. "Request for Absence" not required.

Destination: Town/State: Millburn, NJ Facility/Attraction: Genius Gems

Date of Application: December 14, 2022 Date of Trip: January 18, 19, 20, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The purpose of this trip is to expose students to hands on physical science activities. As students will be going to study physical sciences in the upcoming months, it would be beneficial for them to experience learning on an interactive and engaging level.

Number of Students: 124 (40 per visit) Grade: 2<sup>nd</sup> -4<sup>th</sup> Means of Transportation: Bussing

Describe how students are selected to participate in Trip:

Students from 2<sup>nd</sup>-4<sup>th</sup> grade will have a chance to attend Genius Gems field trip. The trip will focus on engineering, coding & robots, 3D printing & product design, and more. Students will learn how to: Construct the strongest bridge using magnetic tiles; learn engineering principles behind building structures like bridges and skyscrapers. They will engage in STEM practices.

Time of Departure: 9:00am Expected Time of Return: 11:30am Teacher In Charge: \_\_\_\_\_

Chaperones accompanying students: \_\_\_\_\_

Name of Bus Company: Shore Van's Price Per Bus: \$350.00 Total Cost for Buses: \$1,050

(Company must be on current approved list of transportation contractors)

**Paid By: (Please check all applicable areas)**

Cost of Transportation Per Student: \$350.00 per site visit	<u>Bd of Ed</u> <u>\$1,050</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Admission Fees Per Student: \$15.99	<u>Bd of Ed</u> <u>\$1,982.76</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Lunch Expenses Per Student: \$	<u>Bd of Ed</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Other Expenses Per Student: \$	<u>Bd of Ed</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action (Out-of-State Trips) \_\_\_\_\_

**Check One**

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
(Date)

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## REQUEST FOR CLASS TRIP

School Name: Ola Edwards Elementary Schools

"School Business" will be automatically recorded for teachers in charge, chaperones listed below. "Request for Absence" not required.

Destination: Town/State: Millburn, NJ Facility/Attraction: Genius Gems

Date of Application: December 14, 2022 Date of Trip: January 4, 5, 6, 9, 10, and 11, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The purpose of this trip is to expose students to hands on physical science activities. As students will be going to study physical sciences in the upcoming months, it would be beneficial for them to experience learning on and interactive and engaging level.

Number of Students: 222 (40 per visit) Grade: 2<sup>nd</sup> -4<sup>th</sup> Means of Transportation: Bussing

Describe how students are selected to participate in Trip:

Students from 2<sup>nd</sup>-4<sup>th</sup> grade will have a chance to attend Genius Gems field trip. The trip will focus on engineering, coding & robots, 3D printing & product design, and more. Students will learn how to: Construct the strongest bridge using magnetic tiles; learn engineering principles behind building structures like bridges and skyscrapers. They will engage in STEM practices.

Time of Departure: 9:00am Expected Time of Return: 11:30am Teacher In Charge: \_\_\_\_\_

Chaperones accompanying students: \_\_\_\_\_

Name of Bus Company: Shore Van's Price Per Bus: \$350.00 Total Cost for Buses: \$2,100.00

(Company must be on current approved list of transportation contractors)

**Paid By: (Please check all applicable areas)**

Cost of Transportation Per Student: \$350.00 per site visit	<u>Bd of Ed</u> \$2,100	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Admission Fees Per Student: \$15.99	<u>Bd of Ed</u> \$3,549.00	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Lunch Expenses Per Student: \$	<u>Bd of Ed</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Other Expenses Per Student: \$	<u>Bd of Ed</u>	<u>School Fund</u>	<u>Student</u>	<u>PTA</u>	<u>Other</u>
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: \_\_\_\_\_ Date: \_\_\_\_\_

(Signature)

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action (Out-of-State Trips) \_\_\_\_\_

**Check One**

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
(Date)

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## REQUEST FOR CLASS TRIP

School Name: Hillside High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.  
"Request for Absence" not required.

Destination: Town/State Hillside / NJ Facility/Attraction: Hillside Innovative Academy  
Date of Application: 11/28/22 Date of Trip: 12/6/22

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Pen Students Teaching Students: Computer Science Education Week

Number of Students: 17 Grade: 10-12 Means of Transportation: Bus District  
Describe how students are selected to participate in Trip:

Time of Departure: 9:00 Expected Time of Return: 10:15 Teacher In Charge: Severino  
Chaperones accompany students: Severino

Name of Bus Company: District Price Per Bus: \_\_\_\_\_ Total Cost for Buses: \_\_\_\_\_  
(Company must be on current approved list of transportation contractors)

### Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: \_\_\_\_\_

(Signature)

Date: 11/30/22

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action on Out-of-State Trips \_\_\_\_\_

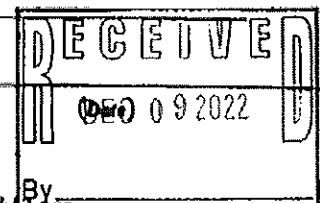
### Check One

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

(Superintendent's Signature)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsideps.org





New Pathways

# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## Request for Transportation

Please allow at least one week for approval

Date of Application: 11/28/22 Date of Trip: 12/6/22

Destination: Hillside Innovation Academy

Address: 195 Virginia Ave, Hillside, NJ 07205

Phone Number: (908) 352-2664

Purpose of trip: Students Teaching Students: Computer Science Education Week

Mode of Transportation:

Grade: 10-12 Number of Students: 17 School: HHS

Teacher(s) in Charge: Severino

List of Chaperones: Severino

Departure Time: 9:00 Return Time: 10:05

Price per Bus:

Approved By: [Signature]  
Principal

11/30/22  
Date

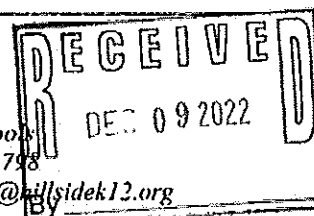
Superintendent of Schools

Date

Business Administrator

Date

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsidek12.org



# New Pathways

# H

## HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

ED#15-12/22

### REQUEST FOR CLASS TRIP

School Name: A.H.S.

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.  
"Request for Absence" not required.

Destination: Town/State Bayville, N.J.  
Date of Application: December 12, 2022

Facility/Attraction: Central Regional H.S.  
Date of Trip: January 7, 2023 Saturday

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):  
Participate in JROTC Drill Competition Hosted by Central Regional JROTC Program.

Number of Students: 30 Grade: 9-12 Means of Transportation: Commercial Bus  
Describe how students are selected to participate in Trip: Volunteer

Time of Departure: 6:00 AM Expected Time of Return: 5:00 PM Teacher In Charge: LTC Drakeford  
Chaperones accompany students: MSG Diaz / 1 Chaperon.

Name of Bus Company: Shore Vans Price Per Bus: \$950 Total Cost for Buses: \_\_\_\_\_  
(Company must be on current approved list of transportation contractors)

JROTC Student Activities Account

#### Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>32</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input checked="" type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ <u>15.00</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input checked="" type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ <u>32</u> (When paid by Student/Parent)					

Principal's Approval: Christina M. Sedore Date: 12/13/22  
(Signature)

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action on Out-of-State Trips \_\_\_\_\_

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

Check One

RECEIVED  
DEC 14 2022  
By \_\_\_\_\_ (Date) \_\_\_\_\_

(Superintendent's Signature)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsidek12.org



New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

**REQUEST FOR CLASS TRIP**School Name: Hillside High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.  
"Request for Absence" not required.

Destination: Town/State Edinburgh, Scotland, London, EnglandFacility/Attraction: Museum (See Attached)Date of Application: 11-24-2022Date of Trip: Spring Break 2024

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

STEM Experience, Cultural Experience - See AttachedNumber of Students: 218Grade: 10-12Means of Transportation: See Attached

Describe how students are selected to participate in Trip:

Interest Meetings will be held to determine student participation

Time of Departure: \_\_\_\_\_ Expected Time of Return: \_\_\_\_\_

Teacher In Charge: SkiltonChaperones accompany students: Andino, TBD

Name of Bus Company: \_\_\_\_\_ Price Per Bus: \_\_\_\_\_ Total Cost for Buses: \_\_\_\_\_

(Company must be on current approved list of transportation contractors)

**Paid By: Please check if Applies**

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input checked="" type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input checked="" type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input checked="" type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input checked="" type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)	<u>See Attached</u>				

Principal's Approval: \_\_\_\_\_

(Signature)

Date: 11/28/22

Out-of-State Trip Requiring Board Approval \_\_\_\_\_ (Check by Superintendent)

Date Buildings &amp; Grounds/LRPF Committee will Review (for Out-of-State Trips) \_\_\_\_\_

Date of Board of Education Meeting to Take Action on Out-of-State Trips \_\_\_\_\_

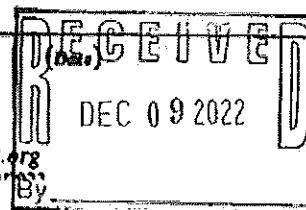
**Check One**

Approved by Board: \_\_\_\_\_

Rejected by Board: \_\_\_\_\_

(Superintendent's Signature)

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsidek12.org



# HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover  
Superintendent of Schools

Kimberly Cook  
President - Hillside Board of Education

## Request for Transportation

Please allow at least one week for approval

Date of Application: 11-22-22 Date of Trip: Spring Break 2024

Destination: Edinburg Scotland, London England

Address: EF Tours - TBD

Phone Number: \_\_\_\_\_

Purpose of trip: STEM experience, cultural experience - See - Attached

Mode of Transportation: EF tour provided -

Grade: 10-12 Number of Students: 218 School: HHS

Teacher(s) in Charge: Skelton, ~~Andino~~, TBD

List of Chaperones: Skelton  
Andino  
TBD

Departure Time: See Attached Return Time: See Attached

Price per Bus: Bus to Airport / From Airport provided at home

Approved By: [Signature] Date: 11/22/22  
Principal

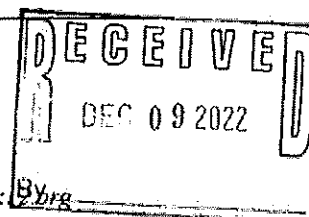
Superintendent of Schools

Date

Business Administrator

Date

Office of the Superintendent, Hillside Public Schools  
195 Virginia Street, Hillside, New Jersey 07205-2798  
Ph: 908/352-7664 x 6400, Fax: 908/282-5831; Email: eglover@hillsidek12.org





EDUCATIONAL  
TOURS

# International Travel Program Proposal

Hillside High School / Paul Skelton

## Hillside High School / EF Tours Proposal Summary

Date: Spring Break 2024

Duration : 9/10 Days

Place: *Edinburg, Scotland*

*London, England*

Tour Company: EF Educational Tour

### Purpose:

Provide in-depth exploration, authentic connections, hands-on experience and a different approach to STEM fields and European Culture.

# Dates: Spring Break 2024

Tentatively - 29 March 2024 - 5 April 2024

## Who Is Going:

Chaperones - 1 chaperone per every 6 students  
Paul Skelton - Trip Leader  
Karol Andino - Chaperone 2  
TBD

Students - Available to all Hillside High School Students. Will  
all students currently in grades 8 - 11.

send information to

## Where Are We Going:

### ☐ Edinburg, Scotland

- ☐ Walking tour of Edinburgh
- ☐ Medical-themed tour of Edinburgh
- ☐ Discover the city's rich medical heritage
- ☐ See the oldest medical institution in the English-speaking world
- ☐ Learn about Edinburgh's grave robbing history
- ☐ Visit Mary King's Close, a network of subterranean streets that once housed victims of the plague
- ☐ Visit Edinburgh Castle
- ☐ Visit the Surgeons' Hall Museums
- ☐ Explore Edinburgh on your own

### ☐ London, England

- ☐ Take a walking tour of London
- ☐ Ride the London Eye
- ☐ Participate in a forensics workshop
- ☐ Visit the Tower of London
- ☐ Take a guided Jack the Ripper tour
- ☐ Visit to a medical-themed museum
- ☐ Take a medical-themed tour of London
- ☐ Royal London Hospital
- ☐ The London School of Medicine and Dentistry (Bart)
- ☐ Enjoy a theater performance

# Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

## Price details

### *Health Sciences in Great Britain*

Program Price <sup>1</sup>	\$4,119
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Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Global Travel Protection	\$190
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EF's Peace of Mind Program <sup>2</sup>	Free
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<b>Total for Students (under 20)</b>	<b>\$4,309</b>
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16 monthly payments	\$264/mo
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Adult Supplement <sup>2</sup>	\$590
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<b>Total for Adults</b>	<b>\$4,899</b>
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16 monthly payments	\$301/mo
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Quote created on 11/10/2022







EDUCATIONAL  
TOURS

# International Travel Program Proposal

Hillside High School / Paul Skelton

Health Sciences in Great Britain - Spring 2024

[eftours.com/STH](http://eftours.com/STH)



# Your partner in

# travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

## What's contained in this document

Pg. 2	Safety
Pg. 4	Liability protection
Pg. 6	Affordability
Pg. 7	Educational value
Pg. 8	Itinerary specifics
Pg. 8	Cost and payment options
Pg. 9	Sample hotels
Pg. 10	Sample meals
Pg. 11	Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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# Safety

**Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.**

**\*For specific information on EF's response to COVID-19, visit [effours.com/covid](https://effours.com/covid)**

## **Worldwide presence**

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

## **24/7 emergency support**

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.



## **Your team**

This group is fully committed to your school's trip and the safety of every traveler.

### ***Operations Safety & Incident Response***

**Team** – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

### ***Emergency Services & Support Team***

Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

**Tour Director** – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist

Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

**Tour Consultant** – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

**Traveler Support** – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

**Chaperones** – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.



# Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

## **General liability insurance**

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

## **Flexibility to change tours**

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

### ***Peace of Mind***

#### ***Provided to all groups***

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

### ***COVID Care Promise***

#### ***Provided to all groups***

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.



## **Protection for individual travelers**

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

### ***Global Travel Protection Plan***

#### ***Available to all travelers***

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

### ***Global Travel Protection Plan Plus***

#### ***Available to all travelers***

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

## **Background checks for adult travelers**

EF requires all adults (18 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.



# Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

## Resources for managing cost and payments

**Automatic Payment Plan** – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

**Donation pages** – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

**Global Citizen Scholarship Fund** – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

**Risk-free enrollment period** - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.



# Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eflours.com/our-story/educational-approach>

## EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



## Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.



- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

## **Itinerary specifics**

**For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.**

### **Price of the proposed tour**

**The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.**



## Price details

### Health Sciences in Great Britain

Program Price<sup>1</sup> \$4,119

Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Global Travel Protection \$190

EF's Peace of Mind Program<sup>2</sup> Free

**Total for Students (under 20)** \$4,309

16 monthly payments \$264/mo

Adult Supplement<sup>3</sup> \$590

**Total for Adults** \$4,899

16 monthly payments \$301/mo

Quote created on: 11/10/2022

Quote created on: 11/10/2022

<sup>1</sup> \*Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [efitours.com/baggage](http://efitours.com/baggage). All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions visit [efitours.com/bc](http://efitours.com/bc). Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at [efitours.com/insecticide](http://efitours.com/insecticide).

<sup>2</sup> \*Adult supplement required for travelers age 20 and older at the time of travel.

<sup>3</sup> \*We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

*Itinerary shown is for 2024 travel. Itineraries are subject to change biannually; please call for more details.*



# Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

## PI Croydon | London

[www.premierinn.com](http://www.premierinn.com)

Just a 15-minute train journey to Central London, this hotel is within walking distance of East Croydon Train Station. Whitgift Shopping Centre is also nearby. Our Croydon Town Centre Premier Inn has everything you'd expect: incredibly comfy beds in every room, the on site Thyme Restaurant and free Wi-Fi for 30 minutes in every bedroom.

## Edinburgh First | Edinburgh

[www.edinburghfirst.co.uk/](http://www.edinburghfirst.co.uk/)

Pollock Halls at Edinburgh First is a deluxe campus-style accommodation. Conveniently located at the foot of Arthur's Seat and the royal Holyrood Park, Edinburgh First is a short walk from Edinburgh Waverly Train Station. Room styles range from single standard to double or twin en-suite. Each room includes complimentary Wi-Fi, a telephone, and tea and coffee-making facilities.



# Sample meals

**Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.**

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. Lunch typically is your chance to make culinary discoveries of your own. Dinners will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



# **The United Kingdom: Sample Meals** Soup, chicken with mashed potatoes and gravy, fruit salad Naan bread, chicken curry, ice cream





# How I can help with next steps

My name is Katie Safter and I am Hillside High School's dedicated Tour Consultant. That means I'll be working with Paul Skelton every step of the way to make sure everything is perfectly planned.

As we move forward in this process, here are some next steps to keep in mind:

Paul Skelton will hold a meeting with families to discuss trip details, pricing, and information about the company being planned with, EF Educational Tours, and their commitment to safety on December 7<sup>th</sup>.

Prior to the meeting Paul Skelton will invite families to this informational meeting to ensure students and parents are aware of this opportunity. It's important that we spread the word so that families have as much time as possible to pay for the trip. The last thing we want is to hear from a parent who found out about the trip too late to join or for anyone to feel excluded!

To make this happen, Paul will send 3 emails to families inviting them to the meeting. The first will give all the details of the meeting, and 2 additional reminders. We would appreciate it if you could send one email to let the community know about this opportunity.



Paul will also let students know about this tour through flyers and posters.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,  
Katie Safter  
Tour Consultant  
6094452554  
katie.safter@ef.com

Other local schools working with EF:

- Union High School
- Roselle Catholic Regional High School
- Gov Livingston High School
- Thomas Edison Interim
- Theodore Roosevelt Interim
- Edison High School
- John P Stevens High School
- St. Joseph's High School
- Metuchen High School



**"I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel."**

**Angela M., Administrator, Brunswick, ME**

**"I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy."**

**- Chuck C., Group Leader, Central, SC**

#### **From a single tour to a whole program**

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.