

Hillside Township School District

03/16/2023

Prepared for:

Erskine Glover

Hillside Township School District

195 Virginia St, Hillside, New Jersey, 07205



Erskine Glover
Superintendent
Hillside Township School District
Hillside, New Jersey

Dear Erskine Glover:

Thank you for requesting a proposal and pricing for Absence & Time Solution, Recruiting & Hiring Solution.

Frontline Education is the leading provider of school administration software, empowering strategic K-12 leaders with the right tools, data and insights to proactively manage human capital, business operations and special education.

Frontline has a proven 20-year track record of supporting districts with secure, reliable software built exclusively for K12 districts. More than 12,000 educational organizations, including over 80,000 schools and millions of educators, administrators and support personnel from all over the United States partner with Frontline.

This proposal contains descriptions of the applications within Absence & Time Solution, Recruiting & Hiring Solution and investment estimates including: annual subscription fees, one-time implementation fees, and administrator training with related terms and conditions.

We look forward to partnering with you to implement Absence & Time Solution, Recruiting & Hiring Solution in support of your district's strategic initiatives.

Sincerely,

Brian Kane

bkane@frontlineed.com

REVIEW OF RECRUITING & HIRING

With teacher shortages across the country, it's more important than ever for districts to quickly attract and hire the best candidates. Frontline Recruiting & Hiring enables districts to proactively recruit from the largest pool of K12 job-seeking candidates, attract more applicants, refine applicant pools with research-based assessments, and efficiently select and hire the best candidates, with tools to monitor and benchmark progress along the way.

Proactive Recruiting enables districts to proactively recruit from the largest active pool of K-12 jobseekers, to cast a wider net and attract more applicants. They can even "recruit while they sleep", by creating automated recruiting campaigns to reach new candidates.

REVIEW OF ABSENCE AND TIME

Frontline Absence & Time provides a unified solution for managing both absence and time, allowing districts to manage employee absences and quickly find qualified substitutes to support uninterrupted student learning, accurately track employee time to monitor labor costs and ensure compliance, gain real-time visibility into who is working in their schools, and benchmark employee absence data against national, state and regional KPIs.

Time & Attendance enables districts to effectively and accurately manage and report on employee time to improve accountability, save time, keep labor costs under control, gain real-time visibility into who is working in their schools and ensure compliance with labor laws.

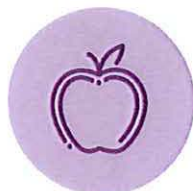
Why Choose Frontline Education?

Since our inception in 1998, Frontline has built intuitive software to help district- and school-level administrators effectively manage and support employees. We know employees – both teaching and non-teaching staff – have a tremendous impact on students, along with the administrators supporting them. Together, these individuals make up the “front line of education.”

Designed for the unique needs of schools, Frontline’s products are built on a foundation of best practices. With a sole focus on K-12 education for more than 20 years, the Frontline team includes many experienced education professionals. From teachers and K-12 human resources professionals to curriculum & instruction leaders and more, Frontline’s employees understand education and district needs based on real-world experience. From our work with thousands of districts, we’ve gained an unparalleled depth of experience to support effective implementations and continued support.

By education, for education. That philosophy of collaboration drives everything at Frontline, from the way we build our technology, our exceptional customer service to the extensive research and resources we provide beyond the software. We serve the front line so you can focus on impacting student learning.

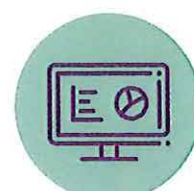
Our Commitment Goes Beyond the Software



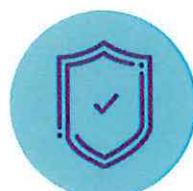
**Purpose-Built
for K12**



**Award-Winning
Client Services**



**Industry-Leading
Security**



**Commitment to
Integrated Systems**



**Original K12
Research & Insights**



**Free Resources for
Education Leaders**

Frontline Awards and Certifications



Client Testimonials

“We’ve been working toward going completely paperless, and we felt Frontline was an answer to finish out that goal. I think we’re going to be able to lose a lot of redundancy in functions we had by going to Frontline.”

Robert Whitman – Assistant Superintendent of Human and Student Resources, Willis ISD

“It’s all in one piece and so it just absolutely has allowed us to make good use of taxpayer money as it relates to employees by being able to make sure that they spend the fruit of their work in doing what’s right for onboarding.”

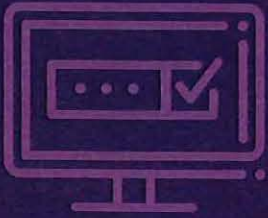
Rick Rodriguez - Assistant Superintendent HR, Lubbock ISD

INVESTMENT SUMMARY

(Proposal pricing expires on 04/05/2023)

End User	Description	Start Date	End Date	Amount
Hillside Township School District	Proactive Recruiting, unlimited usage for internal employees	4/01/2023	6/30/2023	\$1,246.57
Hillside Township School District	Time & Attendance, unlimited usage for internal employees	4/01/2023	6/30/2023	\$3,036.41
Hillside Township School District	Frontline Implementation			\$7,600.00
	INITIAL TERM TOTAL			\$11,882.98

End User	Description	Start Date	End Date	Amount
Hillside Township School District	Proactive Recruiting, unlimited usage for internal employees	7/01/2023	6/30/2024	\$5,000.00
Hillside Township School District	Time & Attendance, unlimited usage for internal employees	7/01/2023	6/30/2024	\$12,179.00
RECURRING TOTAL				\$17,179.00



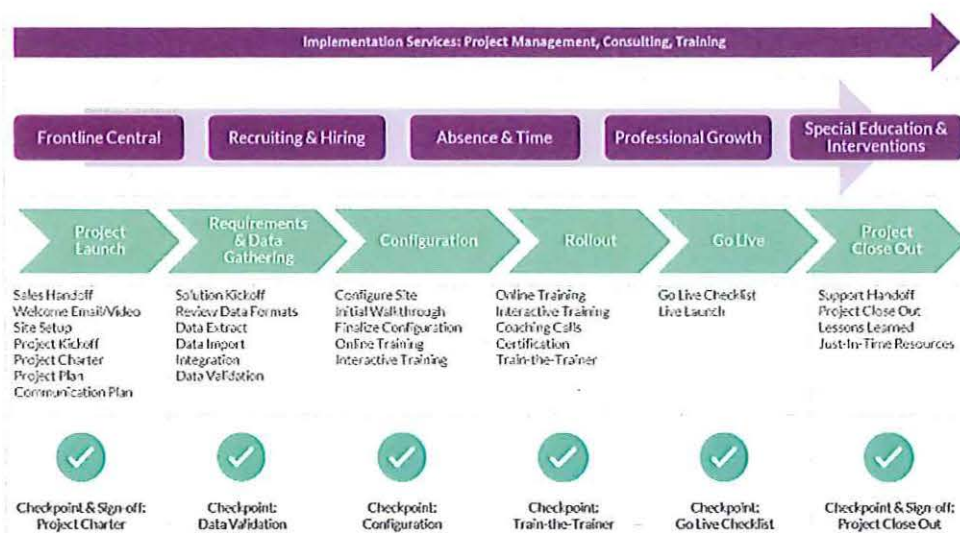
Proactive Recruiting

Standard Implementation Services

Statement of Work: Proactive Recruiting Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's requisition-to-recommendation hiring process and best practices recommendations to optimize system functionality
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led *remote* training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Self-paced courses have completion and assessment reports to confirm knowledge transfer.
- Role-based Learning Center: ongoing, anytime access to knowledge base articles and videos available to all district staff
- Project Status Monitoring: periodic review of project progress to planned project milestones throughout implementation
- Project Close Out Call

Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide instructions on how to configure services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.

Specific examples of configuration services during implementation include –

Setups	Pre-configured with Proactive Recruiting	Frontline Education Configuration Services
District Employer Info Page	Registration info included	Complete page
Location List	1	Adjust as needed
Position List	355 separate positions that fall in 38 categories under 3 areas	Adjust as needed
User List	1	1
Groups	0	2
Email Templates (Auto Replies)	4	3
Job Postings	Postings occur from enabled Recruiting & Hiring integration	
Campaign	0	1
Filters	28	1
Custom Filters	0	2
Admin Views	5	3






Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- End User training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out

Schedule

On average, a typical Proactive Recruiting implementation project runs about 2 weeks. Below is an example of a project schedule for implementation. (This is not the actual schedule pertaining to this statement of work.)

Task	Start	End	Dur	2019		
				Jan	Feb	Mar
Sample Solution Rollout	1/2/19	3/19/19	55			
Project Kickoff	1/2/19	1/8/19	5			
Insights Platform Migration (clients with existing Frontline solutions)	1/9/19	1/22/19	10			
Recruiting & Hiring: Applicant Tracking	1/9/19	3/19/19	50			
Recruiting & Hiring: Proactive Recruiting	3/5/19	3/18/19	10			

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.

- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrators

- System administrator: e.g. HR admin, or IT.
- The "point person" contact: responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: District Employer info page, job postings, position lists, locations, user accounts and permissions, email templates, campaigns, messages, custom filters, groups.
 - Search/filter/review: job postings and applicants
 - Configure system preferences

IT Department

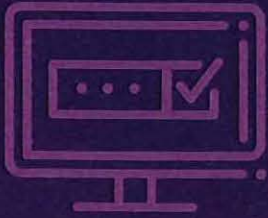
- Will work with Frontline Education Support teams to:
 - Ensure Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters This person is responsible for updating white-list from Frontline
 - Provide technical support in instances where local network/technology configurations impact usage of our solutions
 - Potentially support in-solution integrations

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
- Services requested after the Project Close Out will require additional charges and a new services proposal.
- Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120-day implementation period.



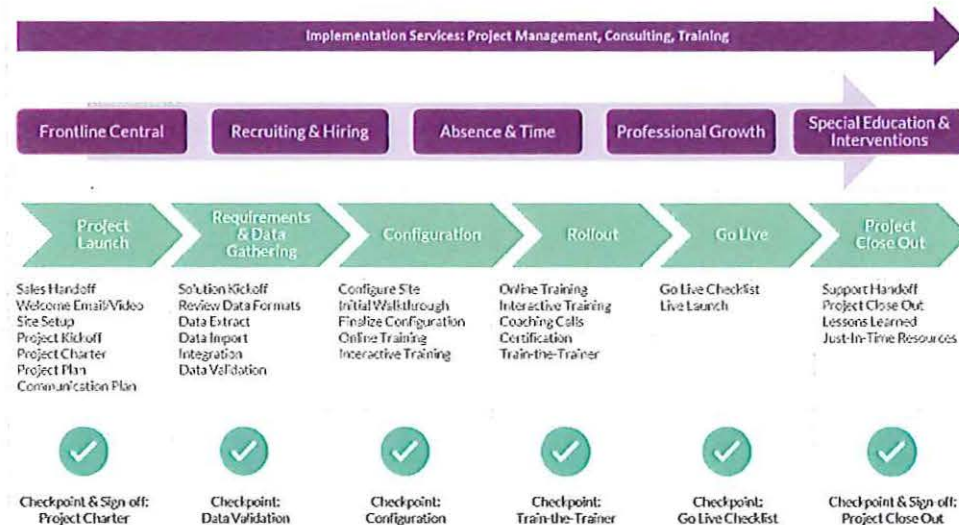
Time and Attendance

Standard Implementation Services

Statement of Work: Time and Attendance Implementation Services

Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation.



Scope/Deliverables

Project Management, Training & Consulting

- Project Kickoff Call
- Business Process Review: review of internal process for a Client's time and attendance workflow and best practice recommendation to optimize system functionality.
- Train-the-Trainer Model: blended learning consisting of online, self-paced courses and instructor-led remote training for the Client project team to gain familiarity with our solutions for implementation, administration and to train end users
- Role-based Learning Center: ongoing, anytime access to knowledge base articles available to all district staff
- Project Status Monitoring: periodic review of project progress to planned project milestones throughout implementation
- Project Close Out Call

Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities. Frontline Education will provide configuration services to tailor default setups to your specific needs and provide your project team a head start to configuring the system. Online Training courses and consultation are provided so that your staff can continue configuration for initial setup and to meet your ongoing needs.



Specific examples of configuration services during implementation include –

Setups	Time and Attendance Preconfigured Setups	Frontline Education Configuration Services
Job Type	1	Implementation consultant will assist client on importing up to 1,000 job types.
Position	1	Implementation consultant will assist client on importing up to 1,000 positions.
Staff Group	1	Implementation consultant will assist client on configuring up to 5 employee contract types.
Accrual Profile	N/A	Implementation consultant will assist client on configuring up to 4 unique leave accrual policies.
Pay Period	1	Up to 4
Account Allocation	N/A	Based on State or Payroll Requirements
Permissions	Set-up Default Permissions	N/A

Note: Employee Pay Rates are out of scope for time & attendance.

Data Imports

During implementation, we will import the following data formatted to our standard templates, where applicable. Online Training courses and consultation will be provided to show you how to maintain this data on an ongoing basis after the initial import.

- Job Types
- Account Codes & Account Allocations
- Positions
- User Enrollment
- User Assignments
- Work Schedules

Systems Integration

Integrations exist within Frontline Education solutions and/or with our Featured Partners that are configured and setup as either a flat file transfer or an export/import into an applicable vendor system. Specific examples of configurable integration types include --

- Standard integration with Frontline Education Solution Absence and Substitute Management.
- One established interface with a HRIS/payroll system.
- One established interface with a biometric identification system.
 - An established interface is defined as an integration that is currently established with a vendor and/or requires no development resources.
 - https://www.frontlineeducation.com/Partners/Find_a_Partner

Reporting

- 15 standard reports included in pre-configuration services.
- Client may create additional ad-hoc reporting with "Report Writer" utility






Additional Optional Services

The following items are outside the standard scope of services and can be accommodated through a change request and additional services and fees.

- Onsite training
- End-user training
- Configuration, Custom Reporting, or Integration services beyond those identified above
- Services beyond the implementation timeframe and project close out
- Customized training materials

Schedule

On average, a typical time and attendance implementation project runs 10 – 14 weeks. Below is an example of a project schedule for implementation. (This is not the actual schedule pertaining to this statement of work.)

Task	Start	End	Dur	2019					
				Jan	Feb	Mar	Apr	May	Jun
Sample Solution Rollout	1/2/19	6/7/19	113						
Project Kickoff	1/2/19	1/8/19	5						
Insights Platform Migration (clients with existing Frontline solutions)	1/14/19	1/25/19	10						
Absence & Time: Absence Management	1/14/19	3/1/19	35						
Absence & Time: Time & Attendance	3/18/19	6/7/19	60						

Every client is unique and timelines can vary depending on client size, resource availability, and complexity of project. Your Frontline Education Project Manager will work with your team to plan an implementation based on your specifics.

Client Project Team: Roles & Responsibilities

Executive Sponsor

- Executive Sponsor: e.g. Superintendent, Assistant Superintendent of HR, HR Director, etc.
- The "lead" contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district players and responsibilities established. Executive Sponsor involvement decreases once responsibilities have been delegated.

System Administrator

- System administrator: e.g. HR admin, payroll, or IT.
- When implementing our time and attendance tool, we encourage districts to have at least two district administrators.
- The "point person" contact: responsible for day-to-day operations, upkeep of system, and user management. This includes (but is not limited to):
 - Create/edit/delete: job types, positions, staff groups, accrual profiles, pay periods, account allocations, permissions, work schedules, and calendar groups and events
 - Manage timesheets and workflow: collection, correction, approval, and extraction for pay
 - Enroll and invite users and manage user position assignments
 - Manage users' absence reason balances, including comp time
 - Configure system preferences

IT Department

- Establish IP ranges for restricting clock access
- Install and manage clock hardware
- Hardware support is the responsibility of the client

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education will issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- A request to delay the Planned Go Live 30 days or more from the original date can result in rework and require additional charges and a change order.
- Services requested after the Project Close Out will require additional charges and a new services proposal.
- Startup Costs are priced with the assumption that implementation will be completed within 120 days after signing. Frontline reserves the right to charge Customers additional service fees for added project costs due to Customer-caused delays occurring after the 120-day implementation period.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

WHEREAS Hillside Public School District ("Board") desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission ("SCESC") offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 4.75%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing and invoices;
 - c) Student lists for all routes coordinated by SCESC;
 - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - f) Constant/timely review and revision of routes;
 - g) Transportation as soon as possible after receipt of the formal written request;
 - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) The SCESC will provide the following services for Nonpublic Transportation:
 - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b) Monthly billing of all district nonpublic students within State allocated funding;
 - c) Student lists for all routes coordinated by SCESC;
 - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - e) All necessary interaction and communication between the sending district,

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

receiving school, and the respective transportation contractors;

- f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
 - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 3) The SCESC will provide the following services for Public Transportation:
- a) Routes coordinated as requested to achieve a realistic capacity and travel time;
 - b) Monthly billing of regular education routes;
 - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
 - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
 - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The SCESC will provide the following services for Athletic and Field Trip Charters:
- a) Arrange all field and extra-curricular trips as requested by the Board;
 - b) Monthly billing of all district athletic and field trip charters as per SCESC approved rates;
 - c) Transportation provided within five days or sooner after receipt of written request.
- 5) It is further agreed that the Board will provide the SCESC with the following:
- a) Copies of district policies as they relate to ride time or other specific transportation parameters;
 - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
 - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
 - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
 - e) Strict adherence to the established payment schedule.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

- 6) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 7) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 8) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expediently.
- 9) Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 10) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2022 and August 31, 2023.
- 11) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 12) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION

2022-2023 School Year

Resolution/Agreement for Participation in Coordinated Transportation Services

Authorized Signatures

Somerset County

Hillside Public School District

Educational Services Commission

SCESC Board President

Date

Board President

Date

SCESC Business Administrator/
Board Secretary

Date

School Business Administrator/
Board Secretary

Date

Somerset Executive County
Superintendent of Schools

Date

Union Executive County
Superintendent of Schools

Date

Inside Somerset County District: Your Board President and Board Secretary are required to submit three copies of the signature page of this agreement and return all to SCESC with three certified copies of the minute's extract approving the resolution.

Outside Somerset County District: Your Board President and Board Secretary are required to submit four copies of the signature page of this agreement and return all to SCESC with four certified copies of the minute's extract approving the resolution.

SCESC will return a confirmed copy for your records after the agreement is signed by Executive County Superintendent(s).



JCT Solutions

36 Commerce Street Springfield, NJ 07081
574 Summit Ave., Ste. 401, Jersey City, NJ 07306
800.437.9828 www.jctnj.com

B6#2-03/23

QUOTE

QUOTE #:	JCTQ5980-01
DATE:	Mar 17, 2023

Prepared For:

Deanna DeFluri
Hillside Board Of Education
195 Virginia Street
Hillside, New Jersey 07205
United States

Phone (908) 472-8421

Account Executive:

Barbara Sita
(201) 725-7411
bsita@jctnj.com

Viren Bhagat
viren.bhagat@jctnj.com

P.O. Number	Payment Terms	Valid Through
	Net 30	Apr 16, 2023

Here is the quote you requested.

UCCP 8-2022 IT Infrastructure, Fiber Optic Network Advanced Applications and Services

Qty	Part Number	Description	Unit Price	Ext. Price
Video Surveillance Additions & Data Equipment				
George Washington School / Ola Edwards Community School				\$47,064.04
1	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920 - Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66	\$935.00	\$935.00
2	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$425.00
1	SBP-201HMW	Hanwha Techwin Mounting Adapter for Network Camera, Camera Mount - White	\$41.65	\$41.65
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$75.65
1	PNM-9022V	Hanwha Techwin Panoramic 2 Megapixel Outdoor Network Camera - Color - Dome - H.265, H.264, MJPEG - 4608 x 1800 - 2.80 mm Fixed Lens - CMOS - Box Mount, Pipe Mount, Wall Mount - IK10 - IP66 - Vandal Resistant	\$1,530.00	\$1,530.00
1	SBP-276HMW	Hanwha Techwin White Mounting Cap	\$63.75	\$63.75
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$75.65
13	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS,	\$578.00	\$7,514.00

Qty	Part Number	Description	Unit Price	Ext. Price
		open platform, IP66, IK10, PoE, white color		
3	SBP-301HMMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$124.95
3	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$201.45
3	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$226.95
10	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$2,864.50
1	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$13,260.31
1	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$1,195.88
1	10-Other Parts	Misc. Parts (Panduit, Cabling Support, Mounting Support, Etc.)	\$825.00	\$825.00
15	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$150.00
3,000	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$1,740.00
60	UC Labor	Installation of Cabling	\$140.00	\$8,400.00
48	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views)	\$140.00	\$6,720.00
4	UC Labor	Installation of Network Switch	\$140.00	\$560.00

Calvin Coolidge Elementary School / Deanna G. Taylor Academy

\$44,524.21

1	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920 - Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66	\$935.00	\$935.00
2	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$425.00
2	PNM-8082VT	Wisenet 2 Megapixel Outdoor Full HD Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264B, H.264H, H.264M - 1920 x 1080 - 3 mm- 6 mm Varifocal Lens - 2x Optical - CMOS - Wall Mount, Pendant Mount, Ceiling Mount, Corner Mount, Pole Mount, Parapet Mount, Roof Mount, Box Mount, Backbox Mount, Gang Box Mount - IK10 - IP66	\$1,445.00	\$2,890.00
2	SBP-276HMMW	Hanwha Techwin White Mounting Cap	\$63.75	\$127.50
2	SBP-390WMW2	Wall Mount Accessory, 2x knock out built-in, compatible with all full size outdoor PTZs and all caps, White color	\$182.75	\$365.50
9	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$5,202.00
3	SBP-301HMMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$124.95

Qty	Part Number	Description	Unit Price	Ext. Price
3	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$201.45
3	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$226.95
10	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$2,864.50
1	WD8001PURP	WD Purple Pro Smart Video Hard Drive (8 TB)	\$385.17	\$385.17
1	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$13,260.31
1	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$1,195.88
1	10-Other Parts	Misc. Parts (Panduit, Cabling Support, Mounting Support, Etc.)	\$750.00	\$750.00
2,500	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$1,450.00
12	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$120.00
60	UC Labor	Installation of Cabling	\$140.00	\$8,400.00
34	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views)	\$140.00	\$4,760.00
2	UC Labor	Installation of Additional Storage	\$140.00	\$280.00
4	UC Labor	Installation of Network Switch	\$140.00	\$560.00

Hurden-Looker Elementary School

\$86,306.60

5	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920 - Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66	\$935.00	\$4,675.00
10	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$2,125.00
1	SBP-201HMMW	Hanwha Techwin Mounting Adapter for Network Camera, Camera Mount - White	\$41.65	\$41.65
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$75.65
1	PNM-9022V	Hanwha Techwin Panoramic 2 Megapixel Outdoor Network Camera - Color - Dome - H.265, H.264, MJPEG - 4608 x 1800 - 2.80 mm Fixed Lens - CMOS - Box Mount, Pipe Mount, Wall Mount - IK10 - IP66 - Vandal Resistant	\$1,530.00	\$1,530.00
1	SBP-276HMMW	Hanwha Techwin White Mounting Cap	\$63.75	\$63.75
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$75.65

Qty	Part Number	Description	Unit Price	Ext. Price
10	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$5,780.00
4	SBP-301HWMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$166.60
4	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$268.60
4	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$302.60
16	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$4,583.20
2	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$26,520.62
2	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$2,391.76
2	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode - For Data Networking, Optical Network - 1 x 10GBase-SR Network10	\$1,000.43	\$2,000.86
2	MA-MOD-8X10G	Meraki Expansion Module - 10 Gigabit Ethernet - 8 x Expansion Slots - SFP+ - Plug-in Module	\$2,658.94	\$5,317.88
300	370-COMOM4-TBA-06	CommScope Fiber Cable, Plenum Distribution, Interlocking Aluminum Armored, Plenum, 6 Fiber Single-Unit, LazrSPEED 550 OM4 Multimode	\$4.00	\$1,200.00
2	CCH-01U	Corning Closet Connector Housing (CCH) One Rack Unit, Holds Two CCH Connector Panels	\$367.92	\$735.84
2	CCH-CP06-E7	Corning Closet Connector Housing (CCH) Panel, SC adapters, Duplex, 6 fiber, 50 µm multimode (OM3/4)	\$79.34	\$158.68
12	95-050-99-X	Corning UniCam Connector, LC, 50 um Multimode (OM3/OM4)	\$25.83	\$309.96
2	PCLCLC10G-03M	Fiber Patch Cords LC / LC 10G Laser 3 Meter	\$34.00	\$68.00
1	10-Other Parts	Misc. Parts (Panduit, Conduit, Cabling Support, Mounting Support, Etc.)	\$1,125.00	\$1,125.00
16	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$160.00
3,200	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$1,856.00
102	UC Labor	Installation of Cat6 Cabling	\$140.00	\$14,280.00
24	UC Labor	Installation of Fiber Optic Cabling; Installation of Fiber Equipment & Termination	\$140.00	\$3,360.00
42	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views)	\$140.00	\$5,880.00
8	UC Labor	Installation of Network Switch	\$140.00	\$1,120.00

Walter O. Krumbiegel School

\$60,749.65

1	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920	\$935.00	\$935.00
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Qty	Part Number	Description	Unit Price	Ext. Price
		- Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66		
2	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$425.00
6	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$3,468.00
4	SBP-301HMMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$166.60
4	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$268.60
4	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$302.60
5	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$1,432.25
2	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$26,520.62
2	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$2,391.76
2	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode - For Data Networking, Optical Network - 1 x 10GBase-SR Network10	\$1,000.43	\$2,000.86
2	MA-MOD-8X10G	Meraki Expansion Module - 10 Gigabit Ethernet - 8 x Expansion Slots - SFP+ - Plug-in Module	\$2,658.94	\$5,317.88
300	370-COMOM4-TBA-06	CommScope Fiber Cable, Plenum Distribution, Interlocking Aluminum Armored, Plenum, 6 Fiber Single-Unit, LazrSPEED 550 OM4 Multimode	\$4.00	\$1,200.00
2	CCH-01U	Corning Closet Connector Housing (CCH) One Rack Unit, Holds Two CCH Connector Panels	\$367.92	\$735.84
2	CCH-CP06-E7	Corning Closet Connector Housing (CCH) Panel, SC adapters, Duplex, 6 fiber, 50 µm multimode (OM3/4)	\$79.34	\$158.68
12	95-050-99-X	Corning UniCam Connector, LC, 50 um Multimode (OM3/OM4)	\$25.83	\$309.96
2	PCLCLC10G-03M	Fiber Patch Cords LC / LC 10G Laser 3 Meter	\$34.00	\$68.00
1	1O-Other Parts	Misc. Parts (Panduit, Conduit, Cabling Support, Mounting Support, Etc.)	\$600.00	\$600.00
7	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$70.00
2,100	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$1,218.00
42	UC Labor	Installation of Cat6 Cabling	\$140.00	\$5,880.00
24	UC Labor	Installation of Fiber Optic Cabling; Installation of Fiber Equipment & Termination	\$140.00	\$3,360.00
20	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views); Re-Position Existing Exterior Camera (Front of Bldg.)	\$140.00	\$2,800.00

Qty	Part Number	Description	Unit Price	Ext. Price
8	UC Labor	Installation of Network Switch	\$140.00	\$1,120.00

Abram P. Morris Early Childhood Center

\$59,031.25

1	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920 - Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66	\$935.00	\$935.00
2	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$425.00
1	SBP-201HMW	Hanwha Techwin Mounting Adapter for Network Camera, Camera Mount - White	\$41.65	\$41.65
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$75.65
1	PNM-9022V	Hanwha Techwin Panoramic 2 Megapixel Outdoor Network Camera - Color - Dome - H.265, H.264, MJPEG - 4608 x 1800 - 2.80 mm Fixed Lens - CMOS - Box Mount, Pipe Mount, Wall Mount - IK10 - IP66 - Vandal Resistant	\$1,530.00	\$1,530.00
1	SBP-276HMW	Hanwha Techwin White Mounting Cap	\$63.75	\$63.75
1	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$67.15
1	SBP-300KMW1	Corner Mount Adapter Accessory, use with SBP-300WMW1, White color, made of aluminum	\$67.15	\$67.15
3	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$1,734.00
2	SBP-301HMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$83.30
2	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$134.30
2	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$151.30
5	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$1,432.25
2	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$26,520.62
2	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$2,391.76
2	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode - For Data Networking, Optical Network - 1 x 10GBase-SR Network10	\$1,000.43	\$2,000.86
2	MA-MOD-8X10G	Meraki Expansion Module - 10 Gigabit Ethernet - 8 x Expansion Slots - SFP+ - Plug-in Module	\$2,658.94	\$5,317.88
500	370-COMOM4-TBA-06	CommScope Fiber Cable, Plenum Distribution, Interlocking Aluminum Armored, Plenum, 6 Fiber Single-Unit, LazrSPEED 550 OM4 Multimode	\$4.00	\$2,000.00
2	CCH-01U	Corning Closet Connector Housing (CCH) One Rack Unit, Holds Two CCH Connector Panels	\$367.92	\$735.84

Qty	Part Number	Description	Unit Price	Ext. Price
2	CCH-CP06-E7	Corning Closet Connector Housing (CCH) Panel, SC adapters, Duplex, 6 fiber, 50 µm multimode (OM3/4)	\$79.34	\$158.68
12	95-050-99-X	Corning UniCam Connector, LC, 50 um Multimode (OM3/OM4)	\$25.83	\$309.96
2	PCLCLC10G-03M	Fiber Patch Cords LC / LC 10G Laser 3 Meter	\$34.00	\$68.00
1	10-Other Parts	Misc. Parts (Panduit, Conduit, Cabling Support, Mounting Support, Etc.)	\$600.00	\$600.00
5	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$50.00
1,500	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$870.00
30	UC Labor	Installation of Cat6 Cabling	\$140.00	\$4,200.00
24	UC Labor	Installation of Fiber Optic Cabling; Installation of Fiber Equipment & Termination	\$140.00	\$3,360.00
18	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views)	\$140.00	\$2,520.00
8	UC Labor	Installation of Network Switch	\$140.00	\$1,120.00

Hillside High School

\$153,364.30

1	XNO-8080R	Wisenet 5 Megapixel Network Camera - Color - Bullet - 164.04 ft Infrared Night Vision - H.265, H.264 (MPEG-4 Part 10/AVC), MJPEG - 2560 x 1920 - 3.70 mm- 9.40 mm Varifocal Lens - 2.5x Optical - CMOS - Pole Mount - IK10 - IP66, IP67 - Vandal Resistant	\$1,317.50	\$1,317.50
13	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$7,514.00
1	SPB-VAW72	Smoked dome cover for: QNV-8080R, QNV-6082R, LNV-6072R	\$29.75	\$29.75
2	SBP-301HMMW2	Hanwha Mounting Adapter for Network Camera - White	\$41.65	\$83.30
2	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$134.30
2	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$151.30
2	PNM-9022V	Hanwha Techwin Panoramic 2 Megapixel Outdoor Network Camera - Color - Dome - H.265, H.264, MJPEG - 4608 x 1800 - 2.80 mm Fixed Lens - CMOS - Box Mount, Pipe Mount, Wall Mount - IK10 - IP66 - Vandal Resistant	\$1,530.00	\$3,060.00
2	SBP-276HMMW	Hanwha Techwin White Mounting Cap	\$63.75	\$127.50
2	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$134.30
3	PNM-9000VD	Hanwha Techwin 5 Megapixel Network Camera - Color - Dome - H.265, H.264, MJPEG, H.264 (MP), H.264 BP, H.264 HP - 2560 x 1920 - Wall Mount, Pendant Mount, Corner Mount, Parapet Mount, Pole Mount, Hanging Mount, Box Mount, Gooseneck - IK10 - IP66	\$935.00	\$2,805.00
6	SLA-5M4600D	Wisenet - 4.60 mm - f/1.6 - Fixed Lens - Designed for Surveillance Camera - 1.4" Length - 1.4" Diameter	\$212.50	\$1,275.00

Qty	Part Number	Description	Unit Price	Ext. Price
3	SBP-201HMMW	Hanwha Techwin Mounting Adapter for Network Camera, Camera Mount - White	\$41.65	\$124.95
3	SBP-300WMW	Hanwha Techwin Wall Mount for Camera Mount - White	\$67.15	\$201.45
2	SBP-300BW	Hanwha Techwin Wall Mount - White	\$75.65	\$151.30
1	SBP-300KMW1	Corner Mount Adapter Accessory, use with SBP-300WMW1, White color, made of aluminum	\$67.15	\$67.15
2	XNF-8010RV	Wisenet 6 Megapixel Outdoor Network Camera - Color - Fisheye - 49.21 ft Infrared Night Vision - H.265, H.264, MJPEG - 2048 x 2048 Fixed Lens - CMOS - Gooseneck, Wall Mount, Pendant Mount, Parapet Mount, Ceiling Mount, Pole Mount, Corner Mount, Flush Mount	\$892.50	\$1,785.00
14	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$4,010.30
4	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$53,041.24
4	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$4,783.52
4	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode - For Data Networking, Optical Network - 1 x 10GBase-SR Network10	\$1,000.43	\$4,001.72
4	MA-MOD-8X10G	Meraki Expansion Module - 10 Gigabit Ethernet - 8 x Expansion Slots - SFP+ - Plug-in Module	\$2,658.94	\$10,635.76
2,000	370-COMOM4-TBA-06	CommScope Fiber Cable, Plenum Distribution, Interlocking Aluminum Armored, Plenum, 6 Fiber Single-Unit, LazrSPEED 550 OM4 Multimode	\$4.00	\$8,000.00
4	CCH-01U	Corning Closet Connector Housing (CCH) One Rack Unit, Holds Two CCH Connector Panels	\$367.92	\$1,471.68
4	CCH-CP06-E7	Corning Closet Connector Housing (CCH) Panel, SC adapters, Duplex, 6 fiber, 50 µm multimode (OM3/4)	\$79.34	\$317.36
24	95-050-99-X	Corning UniCam Connector, LC, 50 um Multimode (OM3/OM4)	\$25.83	\$619.92
4	PCLCLC10G-03M	Fiber Patch Cords LC / LC 10G Laser 3 Meter	\$34.00	\$136.00
1	1O-Other Parts	Misc. Parts (Panduit, Conduit, Cabling Support, Mounting Support, Etc.)	\$1,500.00	\$1,500.00
21	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$210.00
6,000	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$3,480.00
1	LIFT	Lift	\$1,875.00	\$1,875.00
120	UC Labor	Installation of Cat6 Cabling	\$140.00	\$16,800.00
72	UC Labor	Installation of Fiber Optic Cabling; Installation of Fiber Equipment & Termination	\$140.00	\$10,080.00
80	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views); Re-Location of Cameras; Cleaning of (Gym) Cameras	\$140.00	\$11,200.00

Qty	Part Number	Description	Unit Price	Ext. Price
16	UC Labor	Installation of Network Switch	\$140.00	\$2,240.00
Board of Education Office / Saybrook Elementary School				\$60,263.83
1	XNF-8010RV	Wisenet 6 Megapixel Outdoor Network Camera - Color - Fisheye - 49.21 ft Infrared Night Vision - H.265, H.264, MJPEG - 2048 x 2048 Fixed Lens - CMOS - Gooseneck, Wall Mount, Pendant Mount, Parapet Mount, Ceiling Mount, Pole Mount, Corner Mount, Flush Mount	\$892.50	\$892.50
1	SBP-300HMS	Small cap adapter (aluminum), accessory for 5MP fisheye cameras (SNF-8010, SNF-8010VM, XNF-8010R/RV/RVM, PNF-9010R/RV/RVM), Works with Mounts (SBP-300CM, SBP-300LM, SBP-300WM, SBP-300WM1)	\$41.65	\$41.65
1	SBP-300WM	Wall Mount Accessory, All caps and all outdoor PTZs Ivory	\$67.15	\$67.15
1	SBP-300B	Wall Mount Base, Works with Mounts (SBP-300WM/300WM1), Ivory	\$75.65	\$75.65
3	QNV-8080R	Wisenet Q network outdoor vandal dome camera, 5MP @ 30fps, motorized vari-focal lens 3.1x (3.2 ~ 10.0mm) (100°~31°), triple codec H.265/H.264/MJPEG with Wisestream II, 120dB WDR, IR LEDs range 98', defocus detection, hallway View, SD card, video analytics, CVBS, open platform, IP66, IK10, PoE, white color	\$578.00	\$1,734.00
4	EVENIP-01	Exacq exacqVision Enterprise Server option for exacqVision Pro + 1 Year of Software Updates on Z-Series - License - 1 IP Channel - Mac, PC	\$286.45	\$1,145.80
2	MS390-24UX-HW	Meraki 24-port mGbe UPoE Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Rack-mountable - Lifetime Limited Warranty	\$13,260.31	\$26,520.62
2	LIC-MS390-24E-3Y	Meraki Enterprise + 3 Years Enterprise Support - Subscription License - 1 Switch - 3 Year - MS390 24-port Switch - Subscription License 1 Switch - 3 Year License Validation Period	\$1,195.88	\$2,391.76
2	MA-SFP-10GB-SR	Meraki 10G Base SR Multi-Mode - For Data Networking, Optical Network - 1 x 10GBase-SR Network10	\$1,000.43	\$2,000.86
2	MA-MOD-8X10G	Meraki Expansion Module - 10 Gigabit Ethernet - 8 x Expansion Slots - SFP+ - Plug-in Module	\$2,658.94	\$5,317.88
600	370-COMOM4-TBA-06	CommScope Fiber Cable, Plenum Distribution, Interlocking Aluminum Armored, Plenum, 6 Fiber Single-Unit, LazrSPEED 550 OM4 Multimode	\$4.00	\$2,400.00
4	CCH-01U	Corning Closet Connector Housing (CCH) One Rack Unit, Holds Two CCH Connector Panels	\$367.92	\$1,471.68
4	CCH-CP06-E7	Corning Closet Connector Housing (CCH) Panel, SC adapters, Duplex, 6 fiber, 50 µm multimode (OM3/4)	\$79.34	\$317.36
24	95-050-99-X	Corning UniCam Connector, LC, 50 um Multimode (OM3/OM4)	\$25.83	\$619.92
4	PCLCLC10G-03M	Fiber Patch Cords LC / LC 10G Laser 3 Meter	\$34.00	\$136.00
1	10-Other Parts	Misc. Parts (Panduit, Conduit, Cabling Support, Mounting Support, Etc.)	\$675.00	\$675.00
4	C601106005	Belden CAT6+ Patch Cord, Bonded-Pair, 5 FT, Blue	\$10.00	\$40.00
1,200	2413 D15A1000	Belden Category 6+ Enhanced Cable, 4 Pair, U/UTP, CMP	\$0.58	\$696.00

Qty	Part Number	Description	Unit Price	Ext. Price
24	UC Labor	Installation of Cat6 Cabling	\$140.00	\$3,360.00
48	UC Labor	Installation of Fiber Optic Cabling; Installation of Fiber Equipment & Termination	\$140.00	\$6,720.00
10	UC Labor	Installation of Cameras (Mounting, Configuring/Focusing, Adding Views)	\$140.00	\$1,400.00
16	UC Labor	Installation of Network Switch	\$140.00	\$2,240.00

Exclusions:

110v and Wall Space by others.

IP addresses by others.

Cabling in an asbestos or otherwise hazardous environment.

Coring and the installation of conduits or sleeves through fire walls, ceilings or floors (unless specified).

Surface mounted raceway, conduit or telecommunications poles.

Idle time caused by the action of other contractors.

Assumptions:

A purchase order is required prior to project commencement.

Terms are Net 30 on monthly percentage of completion billing.

All copper/fiber cable and components will be tested, label and certified in accordance with manufacturer and industry standards.

All pricing is considered firm for thirty (30) days.

All work will be performed during normal business hours (8:00 a.m. - 4:00 p.m. Mon.through Fri.)

All ceilings, walls and conduits have sufficient space to conceal cabling.

Conduits will be free of debris and be dragged.

Please contact me if I can be of further assistance.

SubTotal	\$511,303.88
Tax	\$0.00
Shipping	\$0.00
TOTAL	\$511,303.88

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

Attachment ED#1-03/23						
Staff Attending/School	Conference Title	Dates Location	Anticipated Reimbursement* (Source)	Purpose+	Date of Request	Date of Board Approval
* Expenses may exceed state and federal reimbursement guidelines + How will this activity promote the delivery of instruction, improvement of curriculum, or further district goals?						
Ruth Schmidt	State Individual Bowling Tournament	February 24, 2023 N. Brunswick, NJ	NO COST	State Individual Bowling Tournament	02/22/23	03/23/23
John Hutchinson	Union County Golf Meeting	March 8, 2023 Gallopig Hill Golf Course Union, NJ	NO COST	Scheduling meeting for Union County Golf	03/06/23	03/23/23
Briana Silva	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	NO COST	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	02/23/23	03/23/23
Andrea Lourenco	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	NO COST	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	02/22/23	03/23/23
Rachael Fernandes	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	NO COST	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	03/15/23	03/23/23

Underlining indicates additions since first sent to the board.

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

Sharon Greenblatt	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	Transportation \$37.40 20-218-200-329 (PK Grant)	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	2/16/23	03/23/23
James Joyner, III	Game Based Learning	March 20, 2023 NVCC Old Tappan, NJ [Rescheduled from February]	Registration \$220.00 Transportation \$47.26 20-277-100-320-01-00 (TILA 22-23 PUR SVCE)	Workshop exploring the learning principles offered by video games as well as how those principles can enhance student engagement and learning in practical ways.	3/2/23	03/23/23
Jennifer Claro	Meeting Students Where They Are & Strategies For Growth	March 21, 2023 NVCC Demarest, NJ	Registration \$0 Transportation \$37.44 20-218-200-329 (PK Grant)	Differentiated Instruction recognizes that one size fits all approach to education doesn't offer the necessary learning opportunities needed for all students to succeed in the classroom	2/27/23	03/23/23
William Powers	Strengthening Your Students MATH Learning & Engagement w/ DESMOS ACTIVITY BUILDER (Grades 6-12)	March 21, 2023 American Hotel Freehold, NJ	Registration \$279.00 NEED ACCOUNT #	Workshop focusing on practical ways to enhance instruction, ways to create and use computation Layer Concepts in 6 – 12 math lessons and classroom-tested lessons and tips	2/24/23	03/23/23
Dana Modena	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	Transportation \$37.44	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23

Underlining indicates additions since first sent to the board.

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

Stephanie Vigdor	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	NO COST	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23
Catherine Crisanaz	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	NO COST	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23
Alexandria Mignone	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	NO COST	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23
Kevin Cisco	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	NO COST	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23
Crystal Dunlap	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	NO COST	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23
Susane Pipoli	Curriculum Writing	March 21, 2023 June 26, 2023 June 27, 2023 NVCC Demarest, NJ	Transportation \$37.44	Workshop focusing on curriculum writing tools to enhance math curriculum in Hillside	3/17/23	03/23/23

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Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

Noreen Deutsch	Advisors Conference/ Workshop	March 27, 2023 [Date change] Melvin H. Kreps Middle School Hightstown, NJ	Registration \$35.00	Training, idea sharing & networking with other Advisors. Facilitate building an active NJ Advisors Community.	1/19/23	03/23/23
Shaniqua Nesmith	Digital Literacy and Evaluating Media	March 27, 2023 NVCC Demarest, NJ	Transportation \$37.44 20-218-200-329 (PK Grant)	Participants in this workshop will learn about the most current ways to evaluate digital content. Topics on digital reading such as lateral reading vs. vertical reading	3/1/23	03/23/23
Elizabeth Silva	Beyond Bias – Talking About Race	April 17, 2023 VIRTUAL	NO COST	Workshop explores the reasons why it is important to talk about race.	3/16/23	03/23/23
Nicole Lorelli	Rutgers Speakers Series	April 20, 2023 Busch Student Center Piscataway, NJ	Transportation \$27.66	Penny Kittle will speak about lessons learned from the play by Lin- Manuel Miranda. She will teach about passion, creativity, genre and the process of writing.	03/14/23	03/23/23
Melissa Silva	NJSHA Convention	April 20 – April 21, 2023 Long Branch, NJ	Registration \$410 11-000-219-580-11-00	Opportunity to learn new evidence toward therapy treatment & evaluation skills. Networking and Collaborate with other speech professionals.	02/24/23	03/23/23
Christina Sadat- Ketabchi	NJSHA Convention	April 21, 2023 Long Branch, NJ	Registration \$255.00 11-000-219-580-11-00	Opportunity to learn new evidence toward therapy treatment & evaluation	03/13/23	03/23/23

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Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

				skills. Networking and Collaborate with other speech professionals.		
Jennifer Czerwienski	Restorative Justice	April 25, 2023 New Jersey Law Center New Brunswick, NJ	NO COST	Workshop considering the needs & obligations of all stakeholders in a community. Help students positively re-integrate into school after absence. Introduce educators to restorative justice.	02/27/23	03/23/23
Dr. Tiffani Ellis	Restorative Justice	April 25, 2023 New Jersey Law Center New Brunswick, NJ	NO COST	Workshop considering the needs & obligations of all stakeholders in a community. Help students positively re-integrate into school after absence. Introduce educators to restorative justice.	02/27/23	03/23/23
Melissa Ambrose	NJ Warming Climate	April 27, 2023 Rutgers University New Brunswick, NJ	Registration \$150.00	Learn about Climate Change, Access Rutgers Resources, Collaborate and Network.	03/16/23	03/23/23
Lisa Corona	2023 NJ Sustainability Summit	May 5, 2023 Bell Works, Holmdel, NJ	Registration \$125.00 02-238-100-320-00-00	Engage in a day of discussions around the future of sustainability. Network with educators and leaders in sustainability	03/01/23	03/23/23
Sherrill Smith	Attendance, Residency, and Homelessness	May 10, 2023 MUJC New Providence, NJ	Registration \$150.00 Transportation \$15.92	Workshop focusing on legal requirements pertaining to student attendance, residency, and homelessness.	03/6/23	03/23/23

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Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: March 23, 2023

Patricia Patterson-Zuber	Attendance, Residency, and Homelessness	May 10, 2023 MUJC New Providence, NJ	Registration \$150.00	Workshop focusing on legal requirements pertaining to student attendance, residency, and homelessness.	03/6/23	03/23/23
Kristy Weaver	Attendance, Residency, and Homelessness	May 10, 2023 MUJC New Providence, NJ	Registration \$150.00	Workshop focusing on legal requirements pertaining to student attendance, residency, and homelessness.	03/6/23	03/23/23
Evelyn Okparaekwe	NJTESOL Conference	May 23 – May 24 Hyatt Regency New Brunswick	Registration \$450.00 Transportation \$44.78	To obtain latest information on State & National ESL/Bilingual initiatives.	02/1/23	03/23/23

Underlining indicates additions since first sent to the board.

ED#2-03/23

ESY = Extended School Year (Summer)
Hillside Board of Education Regular Meeting March 23, 2023



1470 Route 88
Brick, NJ 08724
Phone: (844) 828-2666
Fax: (718) 782-1538
www.whiteglovecare.com

This services agreement ("Agreement") is entered into on this _____ day of _____, 2022 by and between **HILLSIDE BOARD OF EDUCATION** ("District"), and **WHITE GLOVE COMMUNITY CARE, INC.** ("White Glove"), a licensed Health Care Service firm licensed by the NJ Division of Consumer Affairs pursuant to New Jersey Administrative Code Title 13.

WITNESSETH:

WHEREAS, White Glove is qualified, licensed and capable of providing Nurses (RN and LPN) (collectively and individually referred to herein as "Personnel") to perform professional services ("Services") for students of District.

WHEREAS, District and White Glove desire to establish a relationship, as hereinafter described, to ensure their mutual success and to define their respective rights and responsibilities; and

NOW, THEREFORE, in consideration of the mutual agreements, undertakings, representations and warranties hereinafter set forth, the parties hereby agree as follows:

1. Term of Agreement:

This Agreement shall be in effect for the period of _____ through _____.

2. Services to be Provided by White Glove:

(a). Upon the request of District, White Glove shall provide Personnel qualified to provide:

(i). Nursing services as Registered Nurses ("RNs") and Licensed Practical Nurses ("LPNs"). Each nurse shall have current and valid New Jersey State licenses/registrations and meet the requirements imposed by law or regulation by the State of New Jersey for the practice of nursing and provision of school nursing services.

(ii). Nursing services to be provided by Personnel include:

(A) Providing services and treatments requiring nursing skill in accordance with Plan of Care and physician orders, during school and transportation hours

2. Duties and Obligations of White Glove

(a). White Glove shall screen all Personnel in accordance with Federal, State, and local statutes, rules, and regulations including assessing credential requirements for levels of skill, background, experience, and education.

(b). White glove shall maintain and make available to Agency upon request,

documented evidence of the satisfaction of personnel requirements for all assigned Personnel.

(c). White Glove shall assess staff competency for performing the tasks that may be assigned in a patient's plan of care upon hire and prior to their initial assignment by means of cognitive testing and observation. Paraprofessional's competency will be assessed by successful hands-on demonstration of required skills prior to or during an initial service visit.

(d). White Glove will provide orientation to personnel regarding relevant home health regulations and as requested the Agency's policies and procedures made available to White Glove.

(e). White Glove shall ensure compliance with the home health professional and paraprofessional annual education requirements.

(f). White Glove will be responsible for ensuring that all services are rendered in accordance with all pertinent provisions of federal, state, and local statutes, rules, and regulations. Notwithstanding the foregoing, this provision shall not serve nor be construed in any manner to limit, eliminate, amend or modify Agency's obligations contained in this Agreement.

(g). White Glove will verify Personnel attendance by having them call in to clock in and out on an online timesheet management system. White Glove shall provide documentation of timesheets to District upon request.

(h). Throughout the Term of this Agreement, White Glove shall maintain general liability insurance and professional liability insurance on an occurrence basis, each in the amounts of at least One Million (\$1,000,000) Dollars per occurrence and Three Million (\$3,000,000) Dollars in the annual aggregate. White Glove shall also maintain **Workers Compensation Insurance** in the amount of at least One Million (\$1,000,000) Dollars per occurrence. An updated **Certificate of Insurance** is required.

(i). White Glove shall ensure the quality of all services provided. The White Glove Quality Improvement Program monitors verbal and documented reports obtained from Personnel and patients involving unanticipated events which include errors in care or services provided, unanticipated deaths of patients assigned to Personnel, and injuries and safety hazards related to care, and services provided. As appropriate, White Glove will notify the Agency of investigative outcomes and corrective measures taken in accordance with White Glove policies and procedures.

(j). White Glove shall ensure adherence to the Plan of Care or service Provisions established by District.

(k). White Glove will maintain a confidential file in accordance with applicable requirements of New Jersey Administrative Code for documented reports of unexpected incidents for purposes of QI Program tracking, monitoring, corrective action and prevention.

(l). Upon learning of any patient complaint or of the possibility that an incident has taken place, involving risk of harm to any patient, White Glove shall immediately report such complaint or incident to Agency.

3. Indemnification

a) Agency agrees to indemnify, defend and hold harmless White Glove, including, as applicable, its officers, directors, employees and agents, from and against any and all liabilities, losses, damages claims, causes of action and expenses (including reasonable attorneys' fees), whenever arising or incurred, that are caused or asserted to have been caused, directly or indirectly, by or as a result of the acts or omissions of Agency and/or Agency's breach of this Agreement. The indemnification provided under this paragraph 4(a) shall supplement and not supersede or replace any protection or rights that may be afforded to either party under any insurance policies maintained by either party that provide coverage for an act that may serve as a basis for a claim of indemnification hereunder. The indemnification provided under this paragraph shall survive the termination of this Agreement.

b) White Glove agrees to indemnify, defend and hold harmless Agency, including, as applicable, its officers, directors, employees and agents, from and against any and all liabilities, losses, damages claims, causes of action and expenses (including reasonable attorneys' fees), whenever arising or incurred, that are caused or asserted to have been caused, directly or indirectly, by or as a result of the acts or omissions of White Glove and/or White Glove's breach of this Agreement. The indemnification provided under this paragraph 4(b) shall supplement and not supersede or replace any protection or rights that may be afforded to either party under any insurance policies maintained by either party that provide coverage for an act that may serve as a basis for a claim of indemnification hereunder. The indemnification provided under this paragraph shall survive the termination of this Agreement.

4. Independent Contractor Relationship

White Glove's relationship to Agency during the term of this Agreement shall be that of an independent contractor, and the amounts being paid hereunder shall not be subject to withholding taxes or other employment taxes as required with respect to compensation paid by an employer to an employee. All Personnel assigned by White Glove to provide Services to Agency are at all times employees of White Glove and are not independent or subcontracting parties of the Agency. White Glove shall be responsible for compensating Personnel and for withholding all amounts required by Federal, State and local tax laws to be withheld from such compensation. In addition, White Glove shall be responsible for paying social security, unemployment insurance, workers compensation and disability insurance for all Personnel in accordance with applicable laws.

5. Confidentiality.

White Glove acknowledges that Personnel will be privy to private and confidential medical information during the course of their placement at Agency. Agency acknowledges that all Personnel shall be designated as a member of the Agency workforce, as such designation is defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and solely for the purposes of compliance therewith. In so doing, Agency agrees to train such Personnel in order to comply with the requirements of applicable law and

regulation, including but not limited to, HIPAA, relating to the use or disclosure of Protected Health Information.

6. Compensation and Financial Terms

(a). Agency shall be responsible for processing all billing to Medicare, Medicaid, insurance and third party payers for all patients. White Glove shall not be responsible for billing or submitting claims for Services to any third party.

(b). On a weekly basis, White Glove shall submit to Agency a detailed schedule and invoice specifying the Personnel who provided Services during the prior Week, including any relevant patient records. Agency shall remit all payments to White Glove within sixty (60) days of receipt of said invoice.

(c). Base Rate. Agency shall compensate White Glove for all Personnel services provided in accordance with the following pay scale:

(i). 1:1 Registered Nurses (RN)

A. Hourly Rate - \$68 per hour

(i). School Nurse (RN)

A. Hourly Rate - \$85 per hour

(ii). 1:1 Licensed Practical Nurses (LPN)

A. Hourly Rate - \$58 per hour

(iii). Transportation

A. RN Hourly Rate - \$80 per hour (minimum of 2 hours)

B. LPN Hourly Rate - \$75 per hour (minimum of 2 hours)

(d). Overtime Rate. Agency shall compensate White Glove for all hours worked in excess of forty (40) hours in one work week by any Personnel subject to an hourly rate as set forth in 7. (c) above at the rate of one and one-half times the regular hourly rate set forth in 7.(c) above. For purposes of this Agreement, one work week consists of seven consecutive days beginning and ending at midnight on Sunday.

(e). Without Cause Termination. Either party may terminate this Agreement, without cause, at any time by giving written notice to the other party at least thirty (30) days in advance of the termination date specified in such notice.

(f). Automatic Termination. This Agreement shall be terminated upon the occurrence of any of the following:

(i). the inability or failure of Agency to perform its obligations under this Agreement, provided such inability or failure remains uncorrected for a period of ten (10) days after receipt by the other party of written notice to cure such inability or failure;

(ii). Either party's failure to maintain the required insurance as specified in herein;

(iii). The suspension, revocation, termination, probation, restriction, expiration or surrender of either party's approval and/or licensure required to provide services in New Jersey.

7. Non-Solicitation

(a). District agrees that neither it, nor any of its directors, officers or employees shall, directly or indirectly, both during the provision of services by Personnel hereunder and for a period of one (1) year following the completion of any services provided by Personnel:

(i). hire, solicit, contact, or entice away, or attempt to hire, contact, solicit or entice away from White Glove any Personnel providing services to Agency, whether directly or indirectly, by personal communication or by written communication (not including mass media, such as radio or newspapers), or by making or causing or facilitating the making of contact by, through or on behalf of another entity; and/or

(ii). Take any action whatsoever that disturbs, or could reasonably be expected to disturb, the existing employment relationship of White Glove with any of its Personnel.

(b). In the event of a breach of the aforementioned paragraphs, 9(a)(i) and/or (ii) and notwithstanding the terms and conditions of this Agreement, the Agency agrees to pay to White Glove within ten (10) days of said breach of this Agreement in accordance such section hereof, an amount equal to ten thousand dollars (\$10,000) per each Personnel member that is, or are, the subject of the breach, as liquidated damages. This Section for liquidated and agreed-upon damages between the parties hereto is a *bona fide* provision for such damages and is not a penalty. The parties hereto acknowledge and agree that White Glove, having agreed to provide Personnel to Agency pursuant to the terms and conditions of this Agreement, and in reliance thereof, in the event of a breach of the aforementioned provisions, 9(a)(i) and/or (ii) shall have sustained damages which will be substantial and not capable of determination and, as such, the liquidated and agreed-upon damages incorporated in this Agreement is a provision beneficial to all of the parties hereto.

8. Miscellaneous

(a). Neither party to this Agreement shall be responsible for consequential or special damages in connection with the services provided pursuant to this Agreement.

(b). White Glove agrees that if applicable, to the extent and for the time required by federal regulations, 42 CFR Part 420, subpart D entitled "Access to

Books, Documents and Records of Subcontractors," which requires that service contracts valued at ten thousand dollars (\$10,000) or more over a twelve (12) month period between health care providers and subcontractors which were entered into or renewed after December 5, 1980, must include a clause which provides that the subcontractor or related organizations which perform any of the services provided, comply with requests by the Controller General, the Secretary of the Department of Health and Human Services and duly authorized representatives for access to the contract, books, documents and records which are necessary to verify the cost and provision of the services provided until four (4) years after the expiration of the services pursuant to such contract, each party shall maintain such books and records and shall comply with such requests.

(c). Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey, without giving effect to its conflicts of law provisions. Each of the parties hereto consents to jurisdiction of any state court located within the State of New Jersey.

(d). Assignment. Neither party hereto shall assign this Agreement or delegate its obligations hereunder without the prior written consent of the other party hereto in each instance. Notwithstanding, the foregoing, all covenants, conditions, and obligations contained herein shall be binding upon, and shall inure to the benefit of, the permitted successors and assigns of White Glove and Agency.

(e). Notices. All notices and other communications under or in connection with this Agreement shall be given in writing and shall be deemed to have been given or made: if by hand, immediately upon delivery; if by telex, telecopier or similar electronic device, two hours after sending; if by Federal Express, Express Mail or any other overnight service, the first business day after dispatch; or if mailed by certified mail return receipt requested, two (2) business days after delivery or return of the notice to sender marked "unclaimed". All notices shall be delivered or mailed to the parties at the following address (or to such other address as either party shall designate by notice in accordance with the provisions to this paragraph):

If to White Glove:

If to District:

White Glove Community Care, Inc.
1470 Route 88
Brick, NJ 08724
Attn : Tzipora Ibguay

(f). Modification. This Agreement shall not be modified or amended except by a written document executed by both parties.

(g). Authorization. Each party acknowledges that the execution of this Agreement and all other documents of even date has been duly authorized.

(h). Counterparts. For the convenience of the parties hereto, this Agreement may be executed in counterparts and all such counterparts shall together constitute the same agreement.

(i). Entire Agreement. This Agreement contains the entire Agreement

between White Glove and Agency with respect to the subject hereof. White Glove and Agency expressly agree that there are no promises, agreements, conditions, undertakings, warranties, or representations, oral or written, expressed or implied between them, other than as set forth herein.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement effective the day, month and year first above written.

Signed by:

WHITE GLOVE COMMUNITY CARE, INC.:

Signature _____

Print Name _____

Title _____ Date _____

HILLSIDE BOARD OF EDUCATION:

Signature _____

Print Name _____

Title _____ Date _____



MENTAL-HOP

Where Mental Health & Hip Hop Connect

Permission to Participate in the Mental-Hop Program in the Hillside School District

Name of child student: _____

School: _____

Grade: _____

The Mental-Hop Program teaches students about the Importance of Mental-Health, Wellness, and Healing through the lens of Hip-Hop Culture. The program runs for a total of 8 weeks and is facilitated by Dr. Randy Sconiers, a Licensed Mental-Health. The Groups take place 1x/week in school. The Mental-Hop Program is a focused program that can positively impact the Mental-Health, Behavior, and Decision-Making Skills for students that participate.

These actions and methods are for the purposes of:

Improving behavior, developing strategies to improve relationships, developing techniques to sustain progress, developing Healthy Coping Skills/Perspectives, and resolving any past issues that may be impacting functioning at home, school, and community.

I give my child permission to participate in the Mental-Hop Program to positively impact their Mental-Health, Behaviors, and their Decision-Making while positively impacting their overall understanding of Mental-Health, Wellness, and Healing all through the Power of Hip-Hop.

Signature of parent/guardian **Date**

I, as a student at Hillside School District agree to participate in the Mental-Hop Program in order to gain a better understanding of the Importance of Mental-Health, Learning Positive Ways to improve my behavior, and gaining a better understanding of the Power of Improving my Overall Wellness all through the Power of Hip-Hop.

Signature of student **Date**

☐ Copy accepted by parent/guardian ☐ Copy kept by the Plainfield School District and The Mental-Hop Program

This is a strictly confidential patient medical record. Redisclosure or transfer is expressly prohibited by law.



Mental-Hop Symposiums

(Virtual Capability)

Schools, Youth Organizations, and Communities

By: Dr. Randolph D. Sconiers, DSW, LCSW (Dr. S)

Dr. S has been featured in the Huffington Post, NASW, and the Fox5 Show Street Soldiers with Lisa Evers for his work in the areas of Mental-Health and Hip-Hop Culture for Teens!

Contact: Dr. S at 732-474-8109 or MentalHopConnect@gmail.com for more information!

Mental-Hop In collaboration with the United Way of Greater Union County is proud to offer an array of Powerful Symposiums for Hillside School District Students that will speak about the importance of Mental-Health, Wellness, and Healing utilizing Hip-Hop Culture as the primary discussion tool. Hip-Hop's influence on culture, behavior, and social-media has grown to make it the number one genre of music in 2017, and a powerful as well as engaging approach to educating young people about the importance of Mental-Health.

There are 4 Important lessons for young men and young women to gain from Mental-Hop.

1. Mental-Health is vital to overall success and wellness throughout life's journeys. It should be free of stigma, shame, or judgment.
2. There are various types of Mental-Health disorders and participants will learn about some of the major ones such as Depression, Mood Disorders, Anxiety, Dealing with Loss/Grief, and Unresolved Anger.
3. Hip-Hop is a not just music but it's rich in history and culture. Participants will learn the importance of using critical thinking skills when being consumers of the music.
4. Music is a useful tool for coping and can be part of a Wellness Toolbox that participants will begin to construct for themselves as part of this symposium and even more intensely as a High School Elective.

Value to students

Mental-Hop Symposiums

High School & Junior High Elective: (6-8 Sessions) Students will learn about one way to make Mental-Health an intricate part of their lives moving forward. In addition students will take part in Mental Wellness projects that focus on improving their understanding and utilization of specific coping skills, recognition of triggers to common mental-health disorders, local and statewide mental health resources, and increased ability to discuss Hip-Hop culture using critical thinking skills.

Mental-Hop is about engagement, reducing Mental-Health stigma, and teaching students more about the various signs of Mental-Health disorders. The adolescent years are a critical time for our youth.

as they may be ridiculed for expressing feelings related to anxiety, sadness, or anti-aggression. Participants will leave symposiums feeling more comfortable about expressing their feelings in healthy ways as it relates to their mental-wellness, behavior, social interactions, and decision making.

The Mental-Hop Team

Dr. Randolph D. Sconlers, DSW, LCSW (Founder/Owner/Lead Facilitator/Mental-Hop Educator) Ja

Participants, Time, Cost

Symposiums: 40-60 minute period minutes as per school schedule

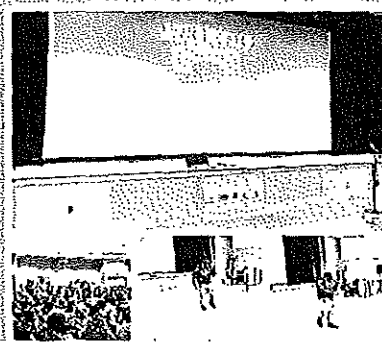
High School Elective: 6-8- weeks, 1x/week
(Increased Frequency is available by request)

Equipment Requirements:

Projector, Screen, PowerPoint access, Sound, Zoom for Virtual Symposiums

Participants for 6-8-week Symposiums Session (Up to 15 students per cohort) Virtual Symposiums allow for up to 100 participants

2022-2023 Featured School Presentation: "Where Is the Love"?



Current* and Past Mental-Hop Symposium Partnerships in New Jersey

*New Jersey's Juvenile Justice Commission (JJC) & New Jersey's Juvenile Justice (Probation)

The Essex Valley School: Caldwell, NJ (Middle School & High School) 8-week Symposiums

*Simon Youth Academy: Elizabeth, NJ (High School) 10-month Partnership (Annually since 2018).

*Recovery High School: Roselle, NJ (High School) 10-month Partnership (Annually since 2019).

*Plainfield School District (Pride Program) (Since 2013)

Somerset Academy: Bridgewater, NJ (8-week Symposiums)

The Youth Advocate Programs: New Brunswick, NJ (High School) 1-year Partnership
Piscataway High School
Elizabeth, NJ Middle School
United Way of Greater Union County
***Ocean County Juvenile (2018)**
ProbationNASW-NJ Conference
NASW-FL Conference
Mental Health America
Silence the Shame
And more!

Symposium Schedule (Example): Mental-Hop Symposiums are updated prior to each session to present the most current and relevant information to students.

Symposium 1: Mental-Hop Overview (Hip-Hop History and Mental-Health Awareness): Participants will learn and discuss the birth of Hip-Hop Culture and its connection with the Importance of Mental-Health & Wellness.

- Explore the origins of Hip-Hop Culture and its birth in the Bronx, NY.
- Discuss how the language, music, and attitudes were a healthy way to express the Injustices and Oppression people were experiencing.
- Learn about the connection to Mental-Health and how expression, music, and art have always been considered effective ways of coping and sorting out Internal and External issues.

Symposium 2: Hip-Hop and Depression: Participants will learn about Depression and how to recognize the signs, triggers, and approaches to address it. Participants will also explore ways in which Hip-Hop can help reduce symptoms as a powerful coping strategy to help enhance positive feelings.

- Discuss Depression and the various ways Depression presents and manifest in people, specifically young people.
- Explore how Hip-Hop artist are becoming more vocal about the battles with Depression and how Hip-Hop has helped them.
- Through video analysis, learn ways to recognize potential signs of Depression.
- Student input helps the entire class learn action steps to help resolve symptoms of Depression as well as when to seek Professional Help if needed.

Symposium 3: Hip-Hop and Trauma: Participants learn about the various types of Trauma and how Hip-Hop has historically been utilized to help people express their experiences of Trauma in a powerful way.

- Students will learn about the various types of Trauma.
- Through video Analysis of Tupac Shakur's "Brenda's got a Baby" to identify the various triggers to Trauma: Violence, Abuse, Neglect, Medical Issues, and the signs of PTSD.
- Discuss how areas of Chronic Community Violence may be filled with young people who have been misdiagnosed with other issues other than Trauma.
- Students learn to advocate for themselves through speaking out about the Trauma.

Symposium 4: Hip-Hop and Co-occurring Disorders (Substance Abuse & Mental Health): Participants learn the definition of Co-Occurring Disorders and explore the underlying reasons why substance abuse is often a symptom of underlying Mental-Health disorder. Participants discuss the emergence of "Abuser Talk" in Hip-Hop Culture. A focused discussion on being critical thinkers and consumers of the music.

- Students discuss the link between Substance Abuse and Mental-Health issues and the complexity of a dual diagnosis.
- Students explore the continued emergence of Substance Abuse in Hip-Hop songs and the reasons behind this ongoing trend.
- Students answer is Art Imitating Life or is Life Imitating Art. What happened first?
- Students learn about resources to help with Substance Abuse and openly discuss why help is okay to decrease shame and stigma.

Symposium 5: Hip-Hop and Anxiety: Participants learn and discuss the various types of Anxiety Disorders. Participants also explore how Hip-Hop Culture has embraced differences and creates a socially safe place for everyone to enjoy the art of Hip-Hop.

- Students discuss and learn about various types of Anxiety from Generalized Anxiety, Phobias, and related diagnoses of PTSD and OCD.
- Students learn about the connection between Anxiety and Control.
- Students listen to artist such as Kendrick Lamar and Logic talk about their challenges with Anxiety and how Music has helped them.
- Students share about their fears as a way to decrease shame and stigma around Phobias.

Symposium 6: Hip-Hop and Anger/Stress Management/Conflict Resolution: Participants explore how Hip-Hop can be used to resolve conflicts and relieve stress. Participants will examine Battle Rap as one of the ways to resolve conflicts peacefully.

- Students learn how music impacts our mood and releases chemicals that help regulate our emotions.
- Students discuss from their own experiences why Music helps them when their feeling stressed or angry.
- Students learn about the responses of Fight, Flight, or Freeze when faced with highly stressful situations.
- Students learn about coping skills to help reduce stressful feelings.

Symposium 7: Hip-Hop: Coping using Self-Expression: Participants learn how Hip-Hop is the perfect means of self-expression through its 5-Elements of Lyrics, DJ, Graffiti, Dance, and Knowledge

- Students share their own music and discuss how it has helped them.
- Students learn about the elements of Hip-Hop and their connection to Mental-Health.
- Students explore the additions to the elements of Hip-Hop and the power of technology in reaching more people.

Symposium 8: Hip-Hop through Listening Sessions with Students/Youth Voice: Participants will share their own expressions and thoughts about the Mental-Hop program and receive their Certificates of Completion.

- Students share their thoughts on Mental-Hop.
- Students discuss a session that stands out to them as something powerful.
- Students provide feedback about their experiences and celebrate their successful completion of the Symposiums.

Dr. Sconiers has created over 100 Mental-Hop Symposiums for Young People, Parents, and Stakeholders. All the symposiums are facilitated by Dr. Sconiers and designed to be Engaging, Enlightening, Educational, and Empowering discussions on Mental-Health, Wellness, Hip-Hop, and Life. Please see just a few of the symposium topics below.

Mental-Hop Symposium Topics (Not an exhaustive list)

- Lemons to Lemonade
- Critical Thinking Skills
- Purpose Exploration
- Teen Dating Violence
- Believing in Yourself
 - A Mother's Love
 - A Father's Love
- Becoming Great Gardeners
 - Decision Making
 - Introspection
 - Kobe Bryant
 - Feeling Numb
- The 5-E Parent (Parents)
- The Billities of Manhood (Stakeholders)
- The Mental-Hop Approach (Stakeholders)

The History and Critical Information about Mental-Hop

Mental-Hop is Mental-Health Education through Hip-Hop Culture. Mental-Hop focuses on Engagement, Education, Enlightenment, and Empowerment for Young People. This is done by facilitating Mental-Hop Symposiums (Focused/Guided Discussions) with Youth in High Schools and Youth Organizations. By partnering and contracting with Schools and Youth Organizations, Mental-Hop is able to meet young people where they are and provide them with Life Changing information that they may not get in their regular educational experience and program.

I have developed over 100 Mental-Hop Symposium Digital Presentations utilizing PowerPoint. The topics include Anxiety, Depression, Trauma, Suicide Prevention, Teen Dating Violence, Conflict Resolution, and so much more. Mental-Hop explores The Power of Empathy, Reflection, Grief & Loss, Exploring Purpose, Manifesting, and Mindfulness. These topics allow our Youth to learn through the process of Enlightenment and Discovery. Rather than "Telling" Our Youth what to do, Mental-Hop Presents an Exploration of "New Knowledge" to create an Authentic Learning Experience that is Free of Judgment and Stigma.

Since 2017, Mental-Hop has seen tremendous growth and has a sound business model as Schools and Youth Organizations are the Primary Source of Funding. In 2019, Mental-Hop Partnered and Contracted with the following Schools and Youth Organizations: The United Way, Simon Youth Academy, Piscataway High School, Essex Valley School, New View Academy, Ocean County Juvenile Probation, Youth Advocate Programs, Recovery High School, and more. Mental-Hop Symposiums can run in 6-8 week cycles, One time events, or Virtual Symposiums via Zoom. Mental-Hop Symposiums can also be facilitated at Colleges & Universities as Mental-Hop has conducted Mental-Hop Symposiums at University of Pennsylvania and Rutgers University.

Mental-Hop Symposiulms range from \$350.00-\$1,500.00 per symposium which last 60-90 minutes. Because Mental-Hop Symposiulms are all discussion-based, there is very low overhead and cost associated with facilitating the Symposiulms. High Schools, Colleges, and Universities have funding available for programs like Mental-Hop and contract for the entire 6-8 week program and in some cases may contract for an entire 12-month Mental-Hop Program placement in their school or with an youth organization.

Thank you for allowing to share just a piece of the Mental-Hop program, which I have dedicated my professional life to empowering young people. Mental-Hop addresses a societal issue and need in the areas of Mental-Health and Reducing the Stigma/Shame in around Mental-Health in Urban Communities and beyond.

Witness: Dr. Scott's Story (Dr. S)



Dr. Scott (Dr. Scott, Jr., MSW, ACSW, (Dr. S)) is a Doctor of Social Work and a National Certified Social Worker. Dr. S is a Mental Health therapist in Private Practice with over 20 years of experience in Mental Health Therapy, Mental Health Education and Advocacy. As a Mental Health therapist, Dr. S has been featured in the *Huffington Post*, by the National Association of Social Workers (NASW), and has appeared multiple times on *NBC's 48 Hours*, *Super Soldiers*, *Shoxx*, *with his* *work* in the *case* of *Michael* *Health and Hope* (Dr. S), *Salute to our* *and* *in* *honor* *of* *Mental* *Hop*, which focuses on *the* *role* *of* *the* *Education* *through* *the* *Hop* *Center* *on* *we* *are* *an* *Adjunct* *Professor* *for* *the* *Graduate* *School* *of* *Social* *Work* *at* *York* *University* *in* *RI*.

Dr. Scott has an exceptional life of professional achievement and accomplishments spanning the last 20 plus years of Mental Health Advocacy, this includes, and includes the following are some of his highlights:

- Dr. Scott is the owner and founder of New Hope Counseling, A Mental Health Practice established in 2004 that has served over 1,000 youth throughout New Jersey.
- Creator of Project EmpowerMENT, and empowerment Program for Young Men and Women.
- Dr. Scott has facilitated and co-facilitated numerous Mental Health Conferences with the likes of Charlemagne the God, Shantay, Music Masters, and more.
- As the founder and creator of Mental Hop, Dr. Scott has working partnerships with the following: Academic Institutions and Youth Organizations: Simon Youth Academy, Pleasantway High School, Lord Sterling School, Somerset Academy, Essex Valley School, Ocean County Juvenile Probation, the Youth Advocate Program, and the United Way just to name a few.
- Dr. Scott has keynoteed and spoken at numerous events and conferences on Mental Health including: Empowering Young Men's Allies (Middlesex County College), Mental Hop (Rugger).

University), Mental-Hop (NASW-Essex Unit), Project: Empowerment (FedCap-Orange, NJ), Mental-Hop (Orlando Florida), Mental-Hop (University of Pennsylvania), and more!

- ❖ Featured by the National Association of Social Workers-New Jersey as an Innovator in the field for Mental-Hop.
- ❖ Dr. Sconiers has been a featured guest panelist at Community Mental-Health Conversations in Harlem, Brooklyn, Orange, NYC, Plainfield, Trenton, Piscataway, Perth Amboy, and more.
- ❖ He is the distinguished self-published author of the best-selling book, *Good Mornings: Wake-Up Calls for Life* and the follow up, *Good Afternoons* (To be Released February 2020).
- ❖ Dr. Sconiers is the curator of the Mental-Hop Podcast with over 5,000 listens on Apple, Spotify, Google Play, and Anchor.
- ❖ He is also the owner of the Mental-Hop Store which features merchandise and clothing, which advocates for Mental-Health Education & Awareness.
- ❖ Dr. Sconiers is the Owner of New Steps Counseling, LLC, which is a vendor with NYC's Department of Education. Vendor number: NEW242652.
- ❖ May 2020: Dr. Sconiers was featured in the XO Necole Article featuring Black Men in Mental-Health: <https://www.xonecole.com/black-men-mental-health-advocates-emotional-space/>
- ❖ July 2020: Dr. Sconiers was featured as an expert Mental-Health panelist for the Black Health Matters "Virtual Summit" featuring former First Lady Michelle Obama. The virtual event had over 2,000 Registrants.
- ❖ July 2020: Released his new book, *Good Vibes* with Dr. S

Mental-Hop References and Supportive Literature

<https://noisey.vice.com/da/article/65pmb5/can-hip-hop-psych-help-people-battling-with-mental-illness>

In this article, two Doctors make their position known in feeling that Hip-Hop can be a great resource in helping young people battle Mental-Illness. The article speaks specifically about Hip-Hop's ability to be a cultural competent approach to removing stigma and allowing for healthy expression of feelings. In regards to the value within the lyrics, the writer stated, *"hip-hop lyrics are rich with insights into the symptoms of illnesses and the risk factors prevalent within peer groups, families and gangs"*. Mental-Hop utilizes a concept we refer to as Hip-Hop Song Analysis to explore the overt and more importantly the covert empowering messages in the music young people listen to. Through active discussion we explore the positives, negatives, and indifferent within the music. The idea is to develop critical-thinking skills, communication skills through sharing various perspectives, and inferencing skills.

<http://www.kansascity.com/entertainment/ink/article67598327.html>

The article focuses on how Hip-Hop is a powerful tool to use in addressing PTSD. Post-Traumatic Stress Disorder centers on increased feelings of anxiety, stress, and dysregulation as a result of experiencing traumatic events. PTSD may present in the form of flashbacks, nightmares, hyper-sensitivity to sounds, or situations. The Gills Program, featured in this article, utilized Hip-Hop as a positive form of expression, allowing students to express feelings in a very therapeutic way. The program allowed participants to develop an album composed of original work by the youth. Hodges Persley, a Harvard Professor stated, "Hip-Hop offers an opportunity for artists to self-define within a society — especially for kids who come from low- to moderate-income communities, especially for children from historically underrepresented communities — that's telling them who they are, often in very stereotypical ways". Mental-Hop provides young people with a voice through

focused discussion, open dialogue, creative opportunities of expression, and empowerment through Mental-Health Information.

<http://www.philastina.com/local/beat-changes-the-hip-hop-health-care-added-to-communities/>

This article focuses on the work of Ronald Crawford, a counselor who is using Hip-Hop to educate people about Mental-Health. He conducts his Hip-Hop Therapy 101 forums as a way to help communities get educated about trauma. Crawford stated, "In order to treat people culturally, you have to make them comfortable". This is precisely what Mental-Hop does in working with young people. It creates a comfortable therapeutic and learning environment using Hip-Hop as the lens to educate and empower young people about Mental-Health. The lyrics, music, and art form create the perfect backdrop to discuss Depression, Anxiety, Suicide Prevention, Bi-Polar Disorders, Substance Abuse, and Wellness. Mental-Hop also recognizes the opportunity it has to empower and connect with young people on other issues that impact their lives and communities as well. Some of these topics include Education, Gang, Bullying, Politics, and Finding Purpose.

<http://theconversation.com/five-things-schools-can-do-to-help-pupils-mental-health-79376>

In this article, the writer lists 5 things schools can do to enhance Mental-Health education for kids. The first step is to talk about mental-health in schools like you would talk about any other subject. The second thing is to create a safe space for students to discuss, learn, and be free of judgement. Schools should create a school-wide approach to mental-health and wellness that includes all staff members. Schools should insure that teachers are aware of the importance of mental-health and explore opportunities to incorporate techniques into traditional learning environments. Lastly, schools should understand that collaboration among all the stakeholders is the best approach in infusing Mental-Health Education into schools. Mental-Hop provides a judgment and stigma free space that allows students to discuss Mental-Health using culturally sensitive language and approaches. Mental-Hop encourages active participation and collaboration from school personnel to infuse language, math, music, and arts into symposiums to enhance learning.

More references are available by request. All references are extremely helpful to the expanding Mental-Health Education through Hip-Hop. -Dr. Randolph D. Seonior, PhD, MSW, LCSW

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Climate Awareness Education: Implementing the New Jersey Student Learning Standards for Climate Change

23-WB01-G02

Program Term Date: 4/01/23 – 6/30/23

Application Due Date: Friday, March 17, 2023
no later than 4:00 P.M.

Angelica Allen-McMillan
Acting Commissioner of Education

Jorden Schiff
Acting Assistant Commissioner

Gilbert Gonzalez
Director
Office of Innovation

FY23
5063-359

New Jersey Department of Education
P.O. Box 500 • Trenton, NJ 08625-0500

The following are requirements and instructions on the New Jersey Department of Education (NJDOE) Notice of Grant Opportunity (NGO). Instructions on how to gain access to the application and how to complete the application in the Electronic Web-enabled Grant (EWEG) system are available in the Pre-Award Manual.

When responding to this NGO, applicants must use the Electronic Web-Enabled Grant System (EWEG) online application system on the NJDOE's Homeroom webpage. Please refer to the NJDOE's Discretionary Grants web page for the NGO and (click on available grants) for information on when the EWEG application will be online. The responsibility for a timely submission resides with the applicant. The Application Control Center (ACC) must receive the completed application through the online EWEG system access through the NJDOE's Homeroom web page on the due date of the application, no later than 4:00 P.M. Without exception, the ACC will not accept, and the Office of Grants Management (OGM) cannot evaluate for funding consideration, an application after this deadline.

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I. Grant Program Information

I.1 Purpose of the NGO

This is a targeted funding opportunity which is open to all operating New Jersey public school districts and was made possible by Governor Murphy's allocation of \$4.5 million in the FY23 state budget. The goal is to fund locally focused climate awareness initiatives that design, demonstrate, and/or deploy climate awareness education curricula, activities, practices, or strategies based on the New Jersey Student Learning Standards (NJSLS) and that connect the local, regional, and global implications of climate change with the lives of students. This grant opportunity is intended to signify a partnership between the NJDOE and New Jersey school districts to inspire innovation in implementing the NJSLS for Climate Change Education.

There is strong evidence that behaviors and impacts related to students' local communities have the greatest meaning for students. Therefore, this opportunity requires projects to focus on student-driven, authentic, location-based, collaborative, and innovative approaches to climate awareness education. Additionally, it supports extending climate awareness education beyond the classroom by providing funding for opportunities for students to interact with local ecosystems, become involved in climate solutions, and engage with community-based partners in dialogue and learning obtained through real-world experiences.

Application Type: Targeted* Open to all operating New Jersey public school districts

Target Audience: ☒ Local Education Agency (LEA),
☐ Community-Based Nonprofit Organization (CBO), or
☐ Institutes of Higher Education (IHE)
☐ Other*: [Click to Add Eligible Applicant]

I.2 Federal Compliance Requirements - Unique Entity Identifier (UEI) Registrations

In accordance with the Federal Fiscal Accountability Transparency Act (FFATA), all grant recipients must have a valid Unique Entity Identifier (UEI). As part of the government-wide initiative, NJDOE will join other Federal agencies and transition from the use of the Dun and Bradstreet Data Universal Numbering System (DUNS) to the new UEI for all grant recipients and applicant organizations. UEIs are the primary means of entity identification for Federal awards and are required in accordance with 2 CFR Part 25. The UEI number is administered by the Federal Government in SAM.gov (System for Award Management).

I.3 Award Management SAM Application

Prior to applying for a grant application, the Local Education Agency (LEA), Community-Based Nonprofit Organization (CBO), or Institute of Higher Education (IHE) must create a profile in the NJDOE EWEG's AWARD Management SAM application to include the district's UEI information:

Key steps/actions:

1. Create and submit the AWARD Management SAM application in EWEG if your entity has applied for or has received other grants from the NJDOE.
2. When completing the AWARD Management SAM application, entities must enter an active SAM UEI.
3. To renew an existing SAM UEI or apply for a SAM UEI, entities must go through www.sam.gov.

Failure to complete or update the AWARD Management SAM application in EWEG will prevent the applicant from viewing, creating, and submitting applications in the EWEG system.

No award will be made to an applicant not in compliance with FFATA.

I.4 Dissemination of This Notice

The Office of Innovation will make this notice available to eligible applicants listed in Section I.1, to the Office of Comprehensive Support Team Leaders, and to the county superintendents of the counties in which the eligible agencies are located.

Additional copies of the NGO are also available on the NJDOE's Discretionary Grant website or by contacting the Office of Innovation at the New Jersey Department of Education, 100 Riverview Plaza, Route 29, P.O. Box 500, Trenton, NJ 08625-0500; telephone: (609) 376-3853; email: innovation@doe.nj.gov.

I.5 Access to the EWEG Application

Each eligible applicant must have a login ID and password to access the system. LEA applicants should contact their district's Web (Homeroom) Administrator, who will complete the registration. Non-LEA applicants should send an email request for the EWEG Help. Please allow 24-48 hours for the registration to be completed.

The NJDOE advises applicants to plan appropriately to allow time to address any technical challenges that may occur. Additionally, applicants should run a consistency check at least 24 hours before the due date to determine any errors that might prevent the submission of the application. Applicants are advised not to wait until the due date to submit the application online as the EWEG system may be slower than normal due to increased usage. Running the consistency check does not submit the application. When the consistency check runs successfully, a submit button will appear. Once the submit button is clicked, the application may not be edited, additional information may not be submitted, and the application can no longer be accessed or returned. **Please Note: The submit button in the EWEG system will disappear as of 4:00 PM on the due date.** Please refer to the Pre-Award Manual for instructions on how to work in EWEG.

I.6 Application Submission

The ACC must receive the completed application through the online EWEG system access through the NJDOE Homeroom web page **no later than 4:00 P.M. on Friday, March 17, 2023**. Without exception, the ACC will not accept, and the OGM cannot evaluate for funding consideration, an application after this deadline.

The NJDOE administers discretionary grant programs in strict conformance with procedures designed to ensure accountability and integrity in the use of public funds and, therefore, will not accept late applications. The responsibility for a timely submission resides with the applicant.

Completed applications are those that include all elements listed in Section II.5, Application Component Required Uploads checklist. Applications received by the due date and specified time will be screened to determine whether they are, in fact, eligible for consideration. NJDOE reserves the right to reject any application not in conformance with the requirements of this NGO. **Paper copies of the grant application will not be accepted in lieu of the EWEG application. Applications submitted via FAX will not be accepted under any circumstances.**

I.7 Application Review Criteria

To be considered for funding, all grant applications will undergo a two-tiered review process. The application will be reviewed by the Program Office responsible for administering the program and an additional office within the NJDOE. The point system traditionally used in the NJDOE competitive grants review process will not be used to review applications for this NGO. Instead, the evaluators will use the information provided in the grant application under the Allowable Uses Tab and the Budget Tab to

assess if the intended use of funds addresses Section II.4., Project Design Considerations. The evaluators will also review the NGO application for completeness and accuracy. Applicants will have the option to opt out of receipt of funds within the EWEG application.

Grant applications must meet the intent of the Notice of Grant Opportunity, as noted in Section I.1., Purpose of the NGO and Section II.4., Project Design Considerations. The NJDOE reserves the right to reject any application not in conformance with the requirements of this NGO.

I.8 Grantee Award Notifications

Applicants will be notified via the EWEG system to the emails listed in the Contacts Tab, and a list will be posted on the NGO web page on the NJDOE website. Preliminary Approved Applications will be notified via EWEG with instructions on how to proceed with Pre-award Revisions (PAR). For instructions on how to initiate the PAR process by creating an amendment, refer to the Pre-Award Manual.

Those applicants not meeting the intent of the NGO listed in Section II.4., Project Design Considerations, will be notified via an EWEG email to the contacts listed in the application, and the application status will read "No Award."

I.9 Open Public Records

Please be advised that in accordance with the Open Public Records Act P.L. 2001, c. 404, all applications for discretionary grant funds received September 1, 2003, or later, as well as the evaluation results associated with these applications, and other information regarding the competitive grants process, will become matters of public record upon the completion of the evaluation process and will be available to members of the public upon request.

II. Completing the Application

The intent of this section is to provide the applicant with the framework within which it will plan, design, and develop its proposed project to meet the purpose of this NGO. Before preparing applications, potential applicants are advised to review Section I., Grant Program Information, to ensure a full understanding of the State's vision and purpose for offering the program. Additionally, the information contained in Section III., Grant Agreement and Program Requirements, will complete the applicant's understanding of the specific considerations and requirements that are to be considered and/or addressed in their project.

II.1. General Instructions for Applying

To apply for a grant under this NGO, applicants must prepare and submit a complete application by the deadline. The following components in their related EWEG Tabs in the application are required to be completed:

- Contact Tab
- All Refusals of Funds Tab (only if applicable)
- Allowable Uses Tab
- Budget Tab – All related subtabs
- Assurances Tab

The application must be a response to the State's vision as articulated in Section I., Grant Program Information. It must be planned, designed, and developed in accordance with the program framework articulated in Section II., Completing the Application. The applicant may wish to consult additional guidance found in the Pre-Award Manual for Discretionary Grants.

II.2. Application Technical Assistance Session

Friday, February 24, 2023

☒ **TEAMs Virtual Meeting:** Please register [here](#).

☐ **In-person Meeting:** Preregistration is required by [Insert date]. Please register online. Registrants requiring special accommodations for the Technical Assistance Workshop should identify their needs at the time of registration.

II.3. Grant Deliverables

Expected outcomes should align with the intent of the NGO, as noted in Section I.1., Purpose of the NGO, and Section II.4., Project Design Considerations. Grant recipients are required to adhere to the reporting schedule detailed in Section III., Grant Agreement and Program Requirements. Outcomes related to the NJSLS for Climate Change Education that can be measured through educator and student experiences are a focal point of expected outcomes for this grant program. Student and educator experiences, best practices, and lessons learned through failures are all equally valuable outcomes. The Program Office welcomes invitations from grantees to observe and discuss the impacts and outcomes of this grant funding via in-person and/or virtual site visits.

II.4. Project Design Considerations

Year 1 Vision

The NJSLS for Climate Change Education are the first of their kind in the nation, and a thoughtful, student-centered approach to developing climate awareness education will stand up New Jersey's practices as models for climate education for the rest of the country. This grant opportunity will

support the development of high-quality, innovative, project-based practices that begin with students, teachers, and communities. This initiative is grounded in the following principles:

- **Localized standards-aligned education opportunities.** The NJSLS for Climate Change Education will serve as the main foundation on which students and educators will build project-based educational opportunities and hands-on experiences for solving problems that directly impact their communities. Exploring all facets of the new climate change standards remains at the center of this initiative.
- **Creating space for the risk that comes with innovation.** Through this initiative, educators and students will be asked to innovate and take risks. Building tolerance for the risk of failure is a crucial component of innovation, and this grant is designed to push New Jersey educators to think creatively and make meaningful change. A successful, locally-initiated project, therefore, cannot only be defined by successful outcomes, as this will result in grantees taking a safer route and leaving exciting ideas on the table. A successful project will be one that is carefully documented and contributes meaningfully to the development of sustainable climate awareness education opportunities.
- **Building student resilience.** Student mental health remains a top concern for New Jersey's education community as we collectively navigate recovery from the COVID-19 pandemic. It is well-understood that the social and emotional wellness of our students is the building block that allows them to succeed personally and academically. Engaging in honest conversations about the realities of climate change are challenging and can foster feelings of helplessness and fear. A major tenet of this initiative is building up students to be solutions-oriented and resilient in times of challenge and focusing on their locus of control by working directly on issues that affect their communities.

Long-Term Vision

- **Thoughtful, innovative climate awareness curriculum development.** Subsequent landscape analysis and best practices informed by this grant opportunity will help both LEAs and the NJDOE create guidance and supports, as well as meaningful opportunities to engage in the NJSLS for Climate Change Education. Student voice and experience will be at the center of these efforts and inform the continual evolution of experiential learning opportunities related to climate awareness education.
- **Creating tolerance for teaching a rapidly evolving and highly visible discipline that is critical to securing the futures of students.** The nature of climate awareness education will require educators and education leaders to create a pedagogical structure that is flexible and cross-disciplinary. While topics from algebra or literature classes may not be on the front pages of news sites, students are likely to encounter stories about climate change throughout their day from their friends, family, and social media. Building in structures to utilize the latest research, discuss current events, and interpret the information they encounter related to climate change will be integrated into all disciplines to best serve students.

Project Scope

Grant projects may be designed to address any of the five phases of climate awareness education:

- **Knowledge:** Projects may be designed to build understanding of the phenomenon of climate change in students and educators and/or provide professional learning to educators around the NJSLS for Climate Change Education.

- **Awareness:** Projects may be designed to raise awareness of climate change or a specific issue related to climate change relevant to the district and local community.
- **Critical Thinking and Problem Solving:** Projects may be designed to study the local impacts of climate change, identify a specific local issue related to climate change, and/or to investigate and design solutions to the problem.
- **Action:** Projects may be designed to deploy and evaluate the merits of a solution already developed to address a specific climate change problem previously identified.
- **Stewardship:** Projects may be designed to promote advocacy to districts, communities, and external partners, with projects, programs, and solutions being shared with others to drive continued action.

Projects identified by grantees may fall under different categories including, but not limited to:

- Climate and other weather-related mitigation
- Energy (uses, efficiency, sources)
- Food and waste management
- Land use and remediation
- Human health, safety, and environmental justice
- Civil engineering and architecture

II.5. Application Component Required Uploads

☒ Not Applicable

II.6. Eligible Activities

Districts will specify their intended use of the funds among pre-defined options in NJDOE's EWEG system. Applicants should use the funds in innovative ways that support the vision for this opportunity outlined in Section I.1., Purpose of the NGO, and Section II.4., Project Design Considerations. Per FY23 state budget language, eligible activities must be aligned to the NJSLS for Climate Change Education and are limited to:

1. **Technical assistance:** Obtaining technology and/or tools that will assist in the current or planned implementation of a district's climate awareness curriculum OR receiving technical assistance for technology and/or tools currently implemented in or planned for implementation in a district's climate awareness curriculum.
2. **Professional development opportunities:** Participation in professional development opportunities including, but not limited to, opportunities about:
 - o Climate change subject knowledge or local climate change research.
 - o Climate awareness curriculum in K-12 classrooms.
 - o Technology and/or tools currently implemented in or planned for implementation in a district's climate awareness curriculum.
 - o Evaluation strategies to assess the effectiveness/impact of implemented or planned climate awareness curriculum on student learning.
3. **Instructional materials:** Acquiring instructional materials/resources, including tangible materials and experiential learning opportunities. Examples of eligible activities include, but are not limited to, purchasing materials for the development of a community rain garden, establishing "Green Teams" consisting of students and educators to provide leadership on local climate and sustainability initiatives, and taking off-site excursions where students can interact with local ecosystems, become involved in climate solutions, and learn from community-based partners.

4. **Evaluation strategies:** Developing and implementing strategies that can be used to assess the effectiveness/impact of implemented or planned climate awareness curriculum on student learning.

II.7. Sub-granting Funds

☒ Not Applicable

II.8. NonPublic Participation

☒ Not Applicable

II.9. Apportionment of Grant Funds

The applicant's project must be designed and implemented in conformance with all applicable state and federal regulations. Final awards are subject to the availability of funds. Total funds available are \$4,500,000. This is 100% funded from the FY23 Appropriations Act, Direct State Services, Climate Change Education Grants to Schools (5063-359). The project period is 04/01/23 – 06/30/23.

All operating NJ public school districts are eligible for funding, with School Development Authority (SDA) districts receiving a 15% premium on the award amount for non-SDA districts in accordance with the budget language associated with this grant opportunity. The anticipated award amount for non-SDA districts is approximately \$6,500, and the anticipated award amount for SDA districts is approximately \$7,500.

Grants funds are to be used solely for the costs associated and incurred as a result of implementing the grant program.

Max Administrative Cap: 0% NJ Travel Reimbursement Rate: \$0.47 cents per mile

Max Benefit Cap: 0% Max Indirect Costs Cap %: 0%

Please refer to Section II.10., Eligible Costs, and Section II.11., Ineligible Costs, for information regarding the allowability, inclusion of and/or restriction(s) to indirect costs in a grant budget.

Indirect costs may be requested in the budget from applicants that either 1) have a current federally negotiated indirect cost rate agreement; or 2) have never received a federally negotiated indirect cost rate agreement. The actual indirect cost rate that may be used in budgeting is a de minimis rate, which is subject to the requirements of the grant program. If indirect costs are requested, care must be taken to ensure that costs that would be considered indirect costs are not included in the budget as a direct cost. Additional guidance for indirect costs can be found in the Pre-Award Manual for Discretionary Grants.

The NJDOE will remove from consideration all ineligible costs, as well as costs not supported by the Project Activity Plan. The actual amount awarded will be contingent upon the applicant's ability to provide support for its proposed budget upon application and ultimately will be determined by the Department of Education through the pre-award revision process. The applicant's opportunity to make PAR will be limited by the NJDOE, which is not responsible either to provide repeated opportunities for revisions or to permit the reallocation of the funds previously requested for costs that have not been approved or have been disallowed.

II.10. Eligible Costs

Use the Quick Reference for Commonly Requested Costs or the Uniform Minimum Chart of Accounts to locate the appropriate budget costs codes.

Please note that the passage of N.J.A.C 6A:23A-7 places additional administrative requirements on the travel of school district personnel. The applicant is urged to be mindful of these requirements as they may impact the ability of school district personnel to participate in activities sponsored by the grant program.

All eligible costs must be aligned with the constraints presented in Section II.6., Eligible Activities, and Section II.11., Ineligible Costs. Eligible costs include:

- **Technical assistance:** Costs for obtaining technology and/or tools that will assist in the implementation of a district's current or planned climate awareness curriculum OR costs for technical assistance for technology and/or tools currently implemented in or planned for implementation in a district's climate awareness curriculum.
- **Professional development opportunities:** Costs associated with participation in professional development opportunities.
- **Instructional materials:** Costs associated with obtaining instructional materials, resources, and/or experiential learning opportunities.
- **Evaluation strategies:** Costs for developing and implementing strategies that can be used to assess the effectiveness/impact of implemented or planned climate awareness curriculum on student learning.

II.11. Ineligible Costs

The NJDOE will not reimburse grantees or sub-grantees for ineligible costs. Ineligible costs include:

- **Indirect costs**
- **Outside of grant term:** Costs incurred outside of the grant term
- **Existing staff:** Salaries and/or benefits for existing staff are not eligible
- **Routine operating/administrative costs:** Costs for the routine operation of or administration of the organization are not eligible
- **No benefit:** Costs incurred for salaries, services, or media which do not benefit the end user of the grant program
- **Not reasonable or necessary:** Costs which are not reasonable or necessary to carry out the grant
- **Outside of target area:** The purpose of the grant is to provide statewide coverage; therefore, any activities undertaken outside of a Grantee's DHSS designated territory must have prior NJDOE approval before costs being incurred
- **Poorly documented/undocumented:** Costs which are not supported by adequate documentation
- **Off message:** Costs for media which are prohibited or off message
- **Supplanting:** Costs for salaries, services or media which are covered under other federal, state, or private funding

III. Grant Agreement and Program Requirements

Once the application for funding is approved in the PAR process, the EWEG grant application will convert to a Grant Agreement between the applicant and the NJDOE (OMB Circular 07-05-OMB). The grantee is expected to complete the goals and objectives laid out in the approved application and is expected to complete the activities established in its grant agreement and make satisfactory progress toward the completion of its approved action plan. Failure to do so

may result in the withdrawal by NJDOE of the grantee's eligibility for the continuation of grant funding. The NJDOE will remove ineligible, inappropriate, or undocumented costs from funding consideration. To view and download the complete grant agreement documents, including attachments A and B of the grant agreement, click [here](#).

III.1. Mandatory Orientation and Training

The grantee may be required to attend a program orientation. The NJDOE staff will acquaint the grantee with the general program information, and requirements of the program, including grant management, mandated staffing, policies and procedures, and compliance with applicable state and federal program regulations.

III.2. Reporting Requirements

Grantees will be required to submit reports on activities according to the program report schedule (in [Section III.4.a.](#)). The grantee will ensure that all reports are uploaded to EWEG by the due dates. Failure to deliver the reports by the due dates may result in the grantee achieving an unsatisfactory rating and may result in the stop of all NJDOE program payments.

III.3. Activity Report

A final activity report is to be delivered to the NJDOE via electronic format uploaded within the EWEG system. A report submitted by other means will not be accepted and will be considered late if not uploaded by the due date listed in [Section III.4.a.](#) This report tracks actual progress in meeting benchmarks and documenting measurable outcomes from the program activities listed in the application. Specific instructions for completing the final activity report can be found in [Section III.6., Acceptable Documentation for Grant Monitoring.](#)

III.4. Fiscal Reimbursement and Fiscal Report Requirements

Reimbursement Request: The grantee shall request monthly, by the 15th of every month, reimbursement payment from the NJDOE. The grantee will complete a reimbursement request through the EWEG payment system. Specific instructions for completing this report are found at this [link](#).

Requests may begin once the contract has been fully approved and executed by the NJDOE. All programs are reimbursement-only programs. Grantees will be reimbursed based on the grantee's actual expenditures. Grantees must submit payment requests no later than the 15th of the month, via the EWEG system, to receive a payment the following month.

In making disbursements to any third party with whom the Grantee may contract to undertake the Project, the Grantee shall ensure that disbursements are made upon delivery of satisfactory work product and in accordance with the Department's program policies.

NOTE: ALL REIMBURSEMENT REQUESTS MUST BE SUBMITTED PRIOR TO JUNE 15, 2023. Funds not requested by this date will be forfeited by the applicant.

Final Expenditure Report: This report WILL NOT generate a final payment to the grantee upon selecting the "final report radial button."

III.4.a. Reporting Periods

Reimbursement requests are due by the 15th of every month.

The reporting periods for fiscal and activity reports are as follows:

Report:	Reporting period:	Date Due:
Final	04/01/23 – 6/30/23	8/31/2023

III.5. Monitoring

The NJDOE Program Managers may schedule on-site monitoring visits or virtual meetings with the Program Coordinator during or after the term of the Program contract to review program performance and fiscal documentation. These visits/meetings may be a comprehensive program assessment, or they may be oriented toward a review of performance in specific areas. In either case, Program staff shall cooperate with Program Managers and provide them with files and other information as requested. Districts are required upon request to share details regarding their implementation of awarded funds with department staff in either written form or in-person site visits and interviews.

III.6. Acceptable Documentation for Grant Monitoring

Full and detailed documentation for grant expenditures shall be retained at the organization's level for monitoring purposes. This shall include expenditures of the grantee and all sub-grantees.

III.6.a. Final Activity Report

This report consists of documentation and/or evidence of program activities. It must be in the form of a properly completed programmatic Activity Report using the template provided by the Program Office. The report template will be located on the Program Office's website (<https://www.nj.gov/education/innovation/>). The report template can be found by navigating to the Climate Awareness heading and looking under the Notice of Grant Opportunity subheading. Grantees should download the report template, fill in the applicable fields, and upload the completed report template into the EWEG system. To supplement the final activity report, other documentation, such as student testimonials, photos, flyers, video links, and newspaper clippings/article links related to the use of grant funds, is welcome, but not mandatory, and can also be uploaded into the EWEG system. Documentation of acceptable use of grant funds should be retained with the grantee for monitoring purposes unless otherwise specified by the Program Office.

III.6.b. Reimbursements

Staffing – All timesheets and payroll records for any salaries paid using funds must be retained by the Grantee for both monitoring and reimbursement purposes. If staff is assigned part-time to the grant, a cost allocation sheet should accompany the reimbursement request.

Travel – Mileage records must include the date of travel, the point of origin and its designation (home/office), the sites visited, the purpose of the travel, and the ending location. Commutation must be subtracted from the mileage claimed. The travel reimbursement rate is \$0.47 cents per mille. Receipts for parking and tolls must be retained.

Mailings – Receipts for postage and other materials and services associated with photocopying, printing, and distribution of materials. Cost allocation based upon agency budget may be acceptable. Please review with the NJDOE representative.

Training – Receipts for payment of training providers, course materials, venue, proof of attendance, and copies of any certificates awarded.

Other costs – Receipts, invoices, and purchase orders with enough detail to determine that the expenditure is an eligible cost under the grant program.

III.7. Grant Amendments

All requests for amendments must be submitted at a minimum of 90 days before the end date of the grant agreement via the EWEG system.

Amendment modification forms are available [here](#). Amendment modifications are initiated and submitted through the EWEG system to be uploaded into the Upload Tab in the grant application. Instructions on how to initiate the amendment are available in the [Pre-Award Manual](#). Use the [Quick Reference for Commonly Requested Costs](#) or the [Uniform Minimum Chart of Accounts](#) to locate the appropriate budget costs codes.

Amendments are required if the following situations occur:

- Changes to the program activity and request for no-cost time extension;
- Budget transfers greater than ten percent of the total approved budget into a previously approved line item;
- Changes to 200-320 Purchased Professional Education Services (subgrantee costs) previously approved in the budget;
- Budget transfer to a line not previously approved in the budget;
- Equipment: Grantees are limited to the specific equipment items listed in the final approved grant application budget. To comply with federal requirements, all equipment purchases require prior NJDOE approval. You can pay more or less than the approved amount, but the approved equipment item cannot be changed without permission (i.e., no additions, deletions, or substitutions to the approved equipment list);
- Changes to Indirect Costs.

IMPORTANT NOTE: The subgrantee is subject to the same terms and conditions as the grantee and is responsible to you (the lead agency) for the agreed-upon scope of work (approved goals, objectives, and activities), and the expenditure of subgrant funds. Any changes (program or fiscal) requested by a subgrantee must be reviewed by the grantee. If NJDOE requires subgrantee amendment approval and you support the changes, forward the requested changes to the NJDOE Program Office for review. As the grantee, you do not have the authority to approve any changes in their project activities, any budget variances, or without prior approval by the NJDOE.

III.8. Suspension/Cancellation of Grant/Loan Agreement and/or Reduction in Funding

The Department reserves the right to suspend and/or cancel this Grant Agreement for nonperformance of any of the Grant/Loan Agreement provisions. Failure by the grantee to comply with agreement stipulations, standards, or conditions may give the Department cause to suspend this agreement and withhold further payments, prohibit additional obligations or project funds pending corrective action, disallow all or part of the cost associated with the noncompliance, terminate this agreement, or take other remedies that may be legally available.

Formal written notice of suspension/cancellation of Grant Agreement and/or reduction in funding will be provided to the grantee in advance of the adverse action to be taken together

with recommendations to correct deficiencies. Grantees that correct deficiencies in accordance with guidance provided in the written notice shall be reinstated.

III.9. Grant Close Out

The grantee shall provide all documentation necessary to close out this agreement within 60 days of the grant agreement's ending date. If performance is ahead of schedule, the documentation should be submitted within 60 days of the conclusion of grant activities. Documentation will include the Final Reports referenced in Section III.4.a.

III.10. Federal Requirements

☒ Not Applicable

Attachment B - Affirmation of Partnership Form

CS for All: Implementing the 2020 Computer Science Student Learning Standards, Year Two

April 2023–March 2024

Instruction to Partner Agency

This document is to be signed by an eligible partner and included with the application as evidence of the collaboration between the applicant/lead agency and the eligible partner in the CS for All: Implementing the 2020 Computer Science Student Learning Standards grant program. The chief school administrator (CSA) must complete and sign the statement below:

I **commit** to being a collaborative partner with Fairleigh Dickinson University, the applicant/lead IHE and to ensure that my agency acts in full support of the proposed project through the provision of personnel, time, activities, information, data, services, and/or resources necessary to plan, implement, monitor and evaluate the grant project with fidelity.

I **agree** to protect the confidentiality of individual students and/or educators as necessary when providing information to the applicant and the project evaluator to fulfill project requirements.

I **certify** that a designated representative, my agency's grant lead person, will continue to collaborate with the applicant to meet the requirements of this grant opportunity as specified in the grant application.

(Print Name) (CSA from Partner LEA):

of (Print Name) (LEA): Hillside School District

Signature of CSA from Partner LEA:

Date:



PLTW Grant Application

Personal and Contact Information

First Name*

Last Name*

Email*

Phone*

Which of the following roles best describes you?*

☐

Career and Technical Education Administrator

☐

Principal/Assistant Principal

☐

Chief Academic Officer/Director of Curriculum

☐

Program/Curriculum Coordinator

☐

Grants Administrator

☐

Teacher

☐

Superintendent/Assistant Superintendent

Grant Contacts

Please provide contact information for two individuals who should receive all grant communications at your school.

Primary Grant Contact

The primary contact is responsible for completing all grant paperwork for the school.

First Name*

Last Name*

Email*

Phone*

Which of the following roles best describes this contact?*

☐

Career and Technical Education Administrator

☐

Principal/Assistant Principal

☐

Chief Academic Officer/Director of Curriculum

☐

Program/Curriculum Coordinator

☐

Grants Administrator

☐

Teacher

☐

Superintendent/Assistant Superintendent



PLTW Grant Application

Secondary Grant Contact

First Name*

Last Name*

Email*

Phone*

Which of the following roles best describes you?*

☐

Career and Technical Education Administrator

☐

Principal/Assistant Principal

☐

Chief Academic Officer/Director of Curriculum

☐

Program/Curriculum Coordinator

☐

Grants Administrator

☐

Teacher

☐

Superintendent/Assistant Superintendent

Please tell us how your school heard about the PLTW Grants Program.*

☐

Career and Technical Education Administrator

☐

Colleague in My School or District

☐

Corporate or Foundation Partner

☐

Existing PLTW School

☐

Email from PLTW

☐

News and Media

☐

Event

☐

PLTW Team Member

☐

PLTW Website

☐

Referral from PLTW District/School

☐

Social Media

☐

College or University

For which PLTW program are you seeking to receive grant support in this application (please select only one program per application)?*

☐

PLTW Launch (PreK-5)

☐

PLTW Computer Science (9-12)

☐

PLTW Gateway (6-8)

☐

PLTW Biomedical Science (9-12)

☐

PLTW Engineering (9-12)



School and District Information

Which best describes your school?*

- ☐ Public School
- ☐ Public Charter School
- ☐ Private
- ☐ Career and Technical Education Center

Does your school belong to a network or have a larger governing structure that is involved in signing or coordinating contracted services (e.g. district)?*

- ☐ Yes
- ☐ No

District Information (Only required if you answered "Yes" to the question "Does your school belong to a network or have a larger governing structure?")

District Name

Address 1*

Address 2

City*

State*

Zip Code*

School Name*

Address 1

Address 2

City

State

Zip Code



PLTW Grant Application

Please select what best describes the physical location of your school:*

- ☐ City: An urbanized area (50,000 or more people) inside a principal city
- ☐ Suburb: An urbanized area (50,000 or more people) outside a principal city
- ☐ Town: An area inside an urban cluster (2,500-50,000 people)
- ☐ Rural: An area with fewer than 2,500 people that is at least 5 miles from a city, suburb, or town

If you already offer the program for which you are requesting grant support, please select the way(s) you plan to expand the program next year.*

- ☐ Add another course

Enter the name of additional courses (see PLTW course list on www.pltw.org)

- ☐ Send at least one teacher to PLTW training
- ☐ Add at least one additional section of an existing course
- ☐ Purchase or upgrade additional equipment
- ☐ Other

If you do not currently offer a PLTW program, what courses is your school interested in implementing next year?*

Enter the name of courses (see PLTW course list on www.pltw.org)

Please select all of the grades in your school:*

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Pre-K | <input type="checkbox"/> 3 rd Grade | <input type="checkbox"/> 7 th Grade | <input type="checkbox"/> 11 th Grade |
| <input type="checkbox"/> Kindergarten | <input type="checkbox"/> 4 th Grade | <input type="checkbox"/> 8 th Grade | <input type="checkbox"/> 12 th Grade |
| <input type="checkbox"/> 1 st Grade | <input type="checkbox"/> 5 th Grade | <input type="checkbox"/> 9 th Grade | |
| <input type="checkbox"/> 2 nd Grade | <input type="checkbox"/> 6 th Grade | <input type="checkbox"/> 10 th Grade | |



PLTW Grant Application

Some PLTW grants may have specific demographic eligibility requirements. We will use the information provided below to determine your organization's eligibility for these types of grants.

Please provide student enrollment information:*

Total Student Enrollment:

Student Enrollment by Ethnicity:* *Please provide the total number of students for each ethnicity, NOT percentages:*

American Indian/Alaskan

Hispanic/Latino

Asian/Pacific Islander

White/Caucasian

Black/African American

Two or More Races

Student Enrollment by eligibility for free/reduced price meals:* *Please provide the total number of students receiving free or reduced-price lunches. Do NOT use percentages, and do NOT double count students.*

Free Lunch Eligible

Reduced-Price Lunch Eligible



PLTW at Your School

Which of the following individuals have been involved in discussions regarding implementing and supporting PLTW programs?* (Select all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Career and Technical Education Staff | <input type="checkbox"/> School Board |
| <input type="checkbox"/> Chief Academic Officer/Director of Curriculum | <input type="checkbox"/> Students and Parents |
| <input type="checkbox"/> Information Technology Staff | <input type="checkbox"/> Superintendent or Assistant Superintendent |
| <input type="checkbox"/> Principal or Assistant Principal | <input type="checkbox"/> Teachers |
| <input type="checkbox"/> Program/Curriculum Coordinator | |

Please share how your school has prepared to implement or expand your PLTW programs.* (Select all that apply)

- ☐ Estimated program investment using the PLTW Investment Tool
- ☐ Consulted with IT staff regarding technology requirements
- ☐ Gathered input from administrators and/or teachers with previous PLTW experience
- ☐ Determined how to schedule PLTW during the school day
- ☐ Connected with another PLTW district or school
- ☐ Identified potential PLTW teacher(s)
- ☐ Attended a PLTW event or conference
- ☐ Engaged community and/or business stakeholders for support



PLTW Grant Application

Referencing the individuals and activities you selected above as a guide, provide a narrative of the involvement and support of those individuals during your school's planning activities for PLTW next year.*

Please limit your response to a maximum of 200 words.

Describe the current role(s) of the individual(s) you have identified as a PLTW teacher and why they were selected. If you have not yet selected a PLTW teacher, describe the plan for selecting this person and what qualities you will seek in a candidate.*

Also, if you already offer the program, please clarify if you plan to train additional teachers or send an existing teacher to additional training. Please limit your response to 200 words or less.

In what grade levels are you interested in making PLTW courses available to students?*

- | | | | |
|---------------------------------------|------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Pre-K | <input type="checkbox"/> 3rd Grade | <input type="checkbox"/> 7th Grade | <input type="checkbox"/> 11 th Grade |
| <input type="checkbox"/> Kindergarten | <input type="checkbox"/> 4th Grade | <input type="checkbox"/> 8th Grade | <input type="checkbox"/> 12 th Grade |
| <input type="checkbox"/> 1st Grade | <input type="checkbox"/> 5th Grade | <input type="checkbox"/> 9th Grade | |
| <input type="checkbox"/> 2nd Grade | <input type="checkbox"/> 6th Grade | <input type="checkbox"/> 10th Grade | |



PLTW Launch Applications Only

What will be your PLTW Launch implementation model?*

- ☐ Embedded in classroom (each classroom teacher)
- ☐ Specials rotation (including PLTW within a specials area rotation – i.e. Art, Music, PE, STEM, Media Center)
- ☐ Grade-level rotation (1 teacher per grade level)

How many teachers will be trained to support the implementation above?*

How many students are enrolled in your school in grades K-5?*

How many students in grades K-5 will participate in PLTW Launch?*



PLTW Grant Application

What is your plan for scheduling this PLTW program into the school day next year?*

Please limit your response to a maximum of 200 words.

Will all students be required to take at least one PLTW course at some point during their years enrolled at your school?*

- ☐ Yes, all students at our school will be required to participate in at least one PLTW course while enrolled at our school.
- ☐ No, we will offer PLTW as an optional offering.

If you answered no above, please describe in detail your organization's plan to drive student enrollment in PLTW programs.* Please limit your response to a maximum of 200 words.

Describe how you will engage traditionally underrepresented populations.* Please limit your response to a maximum of 200 words.



PLTW Grant Application

Will you have any academic, enrollment, or application requirements for students who want to participate in PLTW programs (e.g. prerequisites, GPA requirements, application process, etc.)?*

☐ Yes

☐ No

If you answered yes above, please describe these requirements:

Will students or their families pay a fee to participate in PLTW programs?*

☐ Yes

☐ No

Please describe the required fees for students:



Growing and Sustaining Your PLTW Program

PLTW grants are designed to help schools establish or expand PLTW programs in a way that can be sustained and grown over time.

Please share your vision for PLTW programs in your school, including course offerings, student and teacher engagement, community involvement, and the overall impact you expect the programs to have.* Please be specific. Please limit your response to a maximum of 200 words.

How do you plan to financially support your PLTW program after the grant period ends?* Please limit your response to a maximum of 200 words.

How important is receiving a grant from PLTW in helping support your PLTW program?*

- ☐ Critical - Without a PLTW grant, we would not participate.
- ☐ Very Important - Without a PLTW grant, our program would be significantly different.
- ☐ Important - Without a PLTW grant, our program could be slightly different.
- ☐ Less important - There could be other funding options but a grant helps offset costs for our program.



Additional Information

Please feel free to include any additional information regarding your school or its plan for implementing PLTW programs, including special initiatives, community partnerships, implementation plans, etc.

Please limit your response to a maximum of 100 words.



MAIL IN REGISTRATION FORM
OR

Return the form to your child's teacher
Proof of residency and a photo ID will be
required on the first night.

Name _____

Address _____

City _____

Evening Phone _____

Day Phone _____

Cell Phone _____

Hillside Public Schools

MISSION STATEMENT

The mission of the Hillside Public Schools is to provide all students the knowledge and skills needed to be successful and engaged citizens that contribute to the vitality of an ever-changing world through rigorous academic and culturally responsive instructional and student support programs that strengthens character, cultivates innovation, and fosters leadership.

**Hillside Public Schools
Presents**

English Language Acquisition
for Adult Newcomers



Hillside High School

Room #112

1085 Liberty Avenue

Mr. Erskine R. Glover,
Superintendent of Schools

Dr. James Bevere,
Director of Curriculum and Instruction

Mrs. Evelyn Okparaekwe
Instructional Supervisor

New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Hillside Public Schools

English Acquisition Program

English for Adults New Americans (ESL)

Fee: FREE

This program, offered by Hillside Public Schools, will offer English as a Second Language (ESL) instruction for all non-native English speakers from any language group or nationality. The instruction will cover reading, writing, listening and speaking. Classroom instruction and supportive services will provide immigrant students with the opportunity to progress toward improved communication and self-sufficiency and economic success.

Phone: 908-352-7664

Ext. 9703

E-mail: MRivera@hillsidek12.org

The course will be offered Monday through Thursday evenings.

Monday and Wednesday will be from 6:30 pm-8:00 pm
Tuesday and Thursday will be from 4:30 pm-6:00 pm

CLASSES ARE FOR ADULTS ONLY

Attendance is mandatory, as each day the instruction will build upon the previous lesson. The program is designed to assist residents in gaining confidence in speaking, reading, and writing the English Language.

Acceptance to the program is on a first-come, first served basis.

We will contact you by phone or e-mail to confirm your registration. Please select which classes you want to attend:

Monday/Wednesday or Tuesday/Thursday

If you are interested in attending the program, please complete the attached registration form and **return it to your child's school as soon as possible.**

Please check ONE:

☐ I will attend Monday/Wednesday at 6:30 pm

☐ I will attend Tuesday/Thursday at 4:30 pm

Location of Classes is: Hillside High School

Room 112

2023 Dates of Classes

Monday Dates:

January 30

March 13, 20, 27

April 3, 17, 24

Tuesday Dates:

January 31

February 7, 14, 21, 28

March 7, 14, 21, 28

April 4, 18, 25

Wednesday Dates:

February 1, 8, 15, 22

March 1, 8, 15, 22

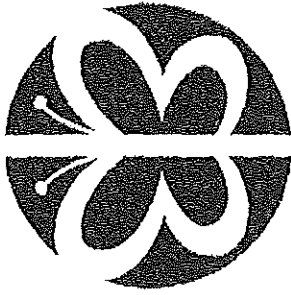
April 5, 19, 26

Thursday Dates:

February 2, 9, 16, 23

March 2, 9, 16, 23

April 6, 20, 27



MONARCHWATCH.ORG
Education • Conservation • Research

Free Milkweeds for Schools & Nonprofits

Monarchs and pollinators need our help due to habitat loss.

If your school or non-profit educational organization is interested in this conservation measure, we can help you create a habitat for monarchs and pollinators. Please apply using this form. If your organization qualifies, we will provide a free flat of 32 milkweed plugs as well as guidance on how to create a new habitat or enhance an existing garden. The Natural Resources Defense Council (NRDC) has provided funds for this project. Feel free to contact us at monarch@ku.edu if you have questions.

You will need to include:

1. A letter of support from the person in charge of the property
2. A photograph of the garden site
3. A map or diagram showing the garden as it relates to surrounding buildings and trees
4. Details about your use of the garden and maintenance. Our goal is to provide milkweed for monarchs for many seasons, and these details will help us help you achieve that goal.

What's a "plug?"

The native milkweed that is awarded to qualified applicants comes in "plugs." These are live plants that have been grown in a restoration nursery. The plants are often trimmed to increase the root mass, or are trimmed for shipping. This does not harm the plants, and can actually benefit them. Unlike nursery plants, restoration plants are grown for habitat restoration, not for aesthetic value at the time of planting.

Applications will be reviewed in the order that they are received.

Note to Texas applicants: EACH Texas recipient will receive a full flat of 50 plants. If 50 plants are too many for your garden space, find a partner organization such as a school, library, public park or nature center. We will need an application from both organizations.

Additional Resources to Explore:

The US Fish and Wildlife Service created a downloadable Schoolyard Habitat Project Guide and the USFWS Schoolyard Habitat Program helps teachers and students create wildlife habitat at their own schools.

The St. Louis Butterfly Project created Resource Page with an abundant source of information about monarchs, milkweed and community science programs.

IMPORTANT INFORMATION ABOUT NATIVE MILKWEEDS:

These plants may be free to you, but they are incredibly valuable (retail value is between \$100-160 per flat; value to monarchs is without measure), and we want them to succeed. Every year, we receive feedback from recipients, saying that their plants "died," even when we know that the plants were strong and healthy when they left the nursery.

Please select "agree" for each of the following conditions before proceeding. If you do not agree, you will not be able to complete this form:

Native milkweed plants are perennials. They have a period of dormancy and a period when they are growing. They will appear "dead" when they are dormant, but they are not dead at all. *

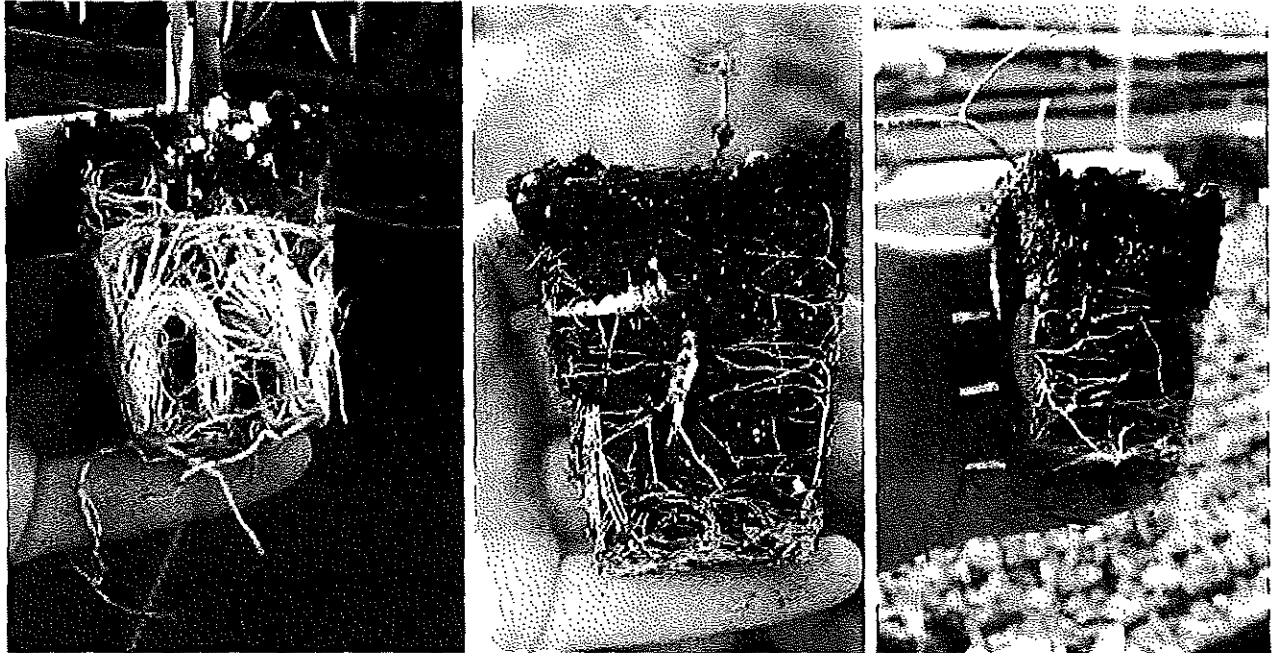
Please Select

Milkweed dormancy does not happen only in the winter. It can also occur during a drought, extreme heat, or when the plant is moved to a new location. E.g.: Most Texas species go dormant in the summer and winter and grow in spring and/or fall. *

Please Select

Do not assume a milkweed is dead because it has lost its leaves. If you do so, you may discard living, valuable plants. White milkweed roots are living roots. If you need us to send you photos of examples, please ask. *

Please Select



Our shipping contract is with UPS. Sometimes the plants become tossed around and jumbled by UPS. Each plant will still be in the box, and will likely be alive, even if the stems are broken. Please locate each plant and do not discard plants because they were without soil for a short period of time, have broken stems or missing leaves. *

Please Select

The value of these plants is in their perennial roots. If the plants look too destroyed to survive, **PLANT THEM ANYWAY**. You have no idea if they are alive or not, but if you assume they are dead and discard them, they are certainly not going to live. *

Please Select

Perennials come back from living roots every year. Annuals do not come back, except when they re-seed themselves. Do not place your milkweed in an area where they will be replaced annually by other plants. Place them in an area where they will thrive every year for many years to come. *

Please Select

More than milkweeds are needed to foster monarchs and pollinators in your garden. Nectar sources are also required. *

Please Select

Sometimes, when the plants arrive, they have been trimmed and they may have aphids. Please plant the plants and do not use pesticides to kill the aphids. *

Please Select

Home Schools are not eligible to receive this grant unless the garden is on public land. Each recipient is eligible for one free flat of milkweeds. Prior recipients are not eligible unless they are applying on behalf of another location. *

Please Select

If you have a social media presence, or feature your garden in local media, please acknowledge the gift of milkweed plants from Monarch Watch. *

Please Select

To justify the funding for this project and future projects, the Natural Resources Defense Council (NRDC) asked us to request photos of your gardens at different times during the season. A follow-up survey will be sent to you. *

Please Select

Who will be considered for free milkweeds?

Applicants that demonstrate the following will be given higher rankings:

- Schools and Educational Non-Profits will be given highest priority
- Educational goals of garden clearly described
- A long-term maintenance plan for the garden space
- Adequate space (>100 square feet) and light (>6 hrs per day)
- Spring/Summer/Fall nectar sources existing or to be added in addition to milkweed
- You will commit to sending an evaluation of the garden success and spring/summer/fall photos of the planting and maintenance of the garden.
- We will respond to a survey for photo submissions and garden evaluations
- All application materials must be complete prior to review by Monarch Watch

- Please answer all questions to the best of your ability. Incomplete applications will not be reviewed.

Please verify that you are human *



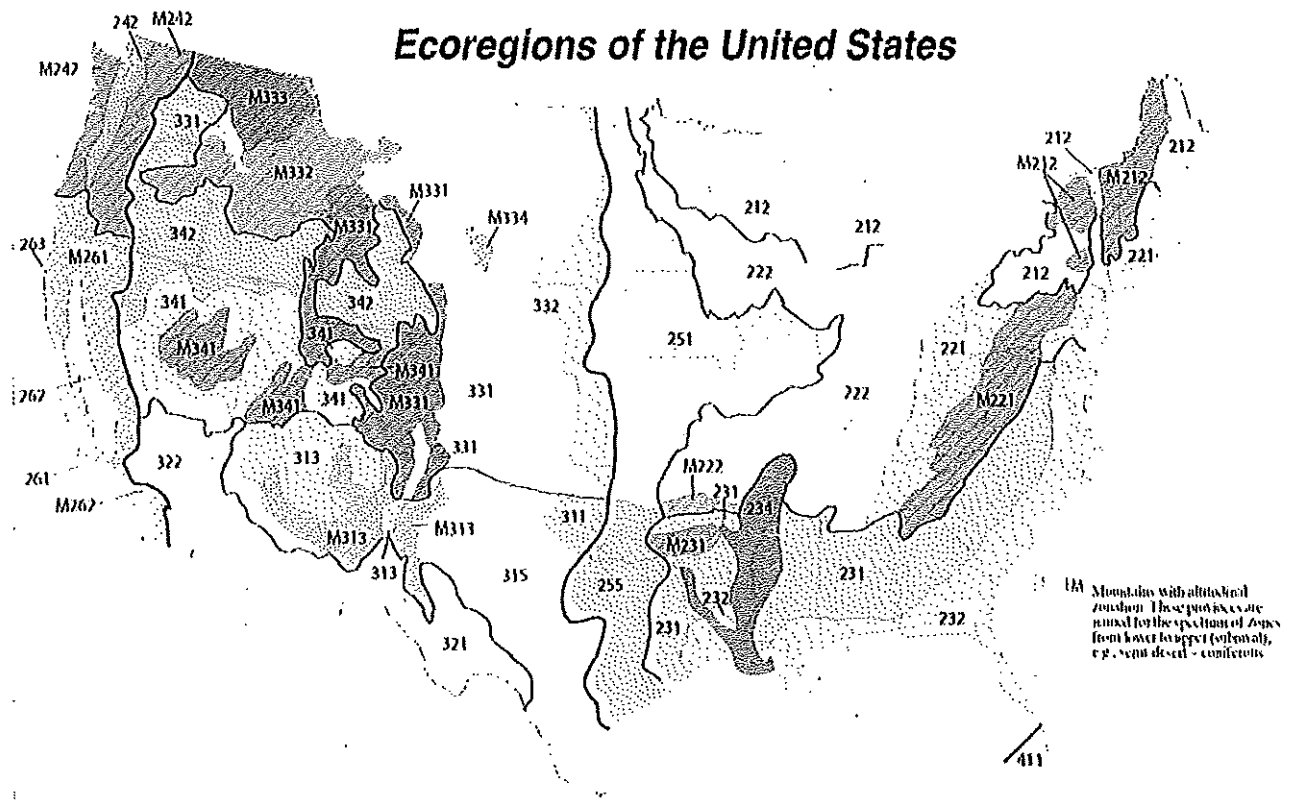
I am human



You should receive a confirmation email when you submit this form. Please email us at monarch@ku.edu if you have any questions.

Select your ecoregion based on the results of the Pollinator Partnership ecoregion finder.
Click here: Pollinator Partnership

Not all Ecoregions are listed on this application. If you do not see your Ecoregion listed below, that means we do not have plants for your area. Our milkweed availability depends on donations of seed from volunteer seed collectors and on availability of milkweed growers.



Your Ecoreadion *

Please Select

Please call 785-864-4441 if you have any questions.

Organization Type - Select all that apply *

- ☐ Formal Education
- ☐ School
- ☐ Parent Teacher Organization
- ☐ Informal Education
- ☐ Nature Center
- ☐ Library
- ☐ Zoo
- ☐ Public or Community Garden
- ☐ National Recreation and Park Assn Member
- ☐ Private Garden (Not eligible)
- ☐ Restricted Access
- ☐ Church
- ☐ Homeowners Association
- ☐ Master Gardeners
- ☐ Master Naturalists
- ☐ Social Service Provider
- ☐ Boy Scouts
- ☐ Girl Scouts
- ☐ Youth Organization
- ☐ Home School (Not eligible unless garden is on public property.)
- ☐ Other

Organization Name *

Primary Contact's Name *

First Name

Last Name

Affiliation/Role at the Organization *

Email of Primary Contact *

example@example.com

Phone Number of Primary Contact *

(000) 000-0000

Please enter a valid phone number.

Organization Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Will the milkweeds be shipped to the Organization Address, above? (Must be a physical address, not a Post Office Box.) *

☐ Yes

☐ No

Shipping Name *

First Name

Last Name

Shipping Address (If different from Organization Address, above) *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Do you have the ultimate authority to make decisions about the property? *

- ☐ Yes - I have the authority as decision-maker.
- ☐ No - But I have a letter of support from that authority.

Letter of Support

Who has the authority to make decisions about the property?

Name of Authority *

First Name

Last Name

Upload a letter of support to Monarch Watch, giving you authority to alter the property by planting a pollinator/butterfly garden. The letter must come from a person of authority at the organization so that we can see the upper-level management approves of the milkweed planting. Use letterhead or other official stationery.

The letter should:

- demonstrate a recognition of the importance of planting milkweed for monarchs.
- briefly state the vision and goals for the garden
- list educational activities planned in the garden
- describe collaboration with partners and community

Letter of Support: *

Browse Files

Drag and drop files here

Purpose of Garden -- Rank the importance of these goals by dragging them into the correct order. *

Describe your garden project. *

This is your chance to sell your project in your own words. Who will benefit? What are the objectives? Who is helping to maintain the space in the future? List any interesting or innovative garden activities related to your site, such as blogs, special presentations or projects.

Select all educational components that apply *

- ☐ Citizen Science (eg: tagging program, Journey North, etc.)
- ☐ Multi-disciplinary education (art, social studies, science, etc.)
- ☐ Incorporate Science Standards/Common Core
- ☐ Applied sciences
- ☐ Signage/Kiosks
- ☐ Self-guided tours
- ☐ Interpretive programs
- ☐ Photography
- ☐ Experiential learning
- ☐ Unguided exploration
- ☐ Gardening education
- ☐ After school programs
- ☐ School enrichment programs
- ☐ Public awareness
- ☐ Sensory exploration
- ☐ Multi-use Garden (eg: vegetables and pollinators)
- ☐ No educational component is planned
- ☐ Other

Community Support *

In this section, describe the support that your project has in the organization and community.

Are the groundskeepers and/or maintenance personnel aware of the garden project and know not to mow, apply herbicides and insecticides or "weed" the designated milkweed habitat area?

Groundskeepers are aware: *

☐ Yes

☐ No

List five or fewer community partners below. These are people or organizations who are supporting the project with donations. If none, leave blank.

E.g.: businesses, PTA, municipality, etc.

Community Partners:

What are your volunteer affiliations? These are people or organizations who will be providing volunteer gardening expertise or labor. List five or fewer. If none, leave blank.

E.g.: master gardeners, gardening committee, neighborhood association, green team, etc.

Volunteers:

Rate the level of commitment by staff, volunteers, organizers, etc. to accomplish these tasks in the garden:

RECOMMENDATION: Mulching with straw or other soft mulch will reduce water loss and weeds.

Garden Plan/Maintenance *

	No Commitments	Planning Stage	Short-term Commitments	Long-term Commitments
Garden Design				
Garden Promotion				
Site Preparation				
Planting				
Mulching				
Watering				

Weeding

Summer
Maintenance

Photographer

How often will you water? *

Never

Once a month

Once a week or as needed (ideal)

Once a day or as needed

How often will you weed? *

Never

Once a month

Once a week or as needed (ideal)

Once a day or as needed

General Site Description

In this section, please describe the general attributes of your site, such as geographic location and setting.

Setting *

- ☐ School yard
- ☐ Courtyard
- ☐ Field edge
- ☐ Front of building
- ☐ Back of building
- ☐ Community garden
- ☐ Municipal garden
- ☐ Commercial property
- ☐ Private garden (Not eligible)
- ☐ Other

Type of Bed *

- ☐ Non-raised beds (ideal)
- ☐ Raised beds
- ☐ Container garden (not eligible)
- ☐ Other

What is the total approximate square footage of the garden bed(s)? 100 ft sq is an ideal minimum size.

Dimensions *

- ☐ 0-59 sq. ft.
- ☐ 60-79 sq. ft.
- ☐ 70-79 sq. ft.
- ☐ 80-89 sq. ft.
- ☐ 90-100 sq. ft.
- ☐ >100 sq. ft.
- ☐ Other

Using the instructions below, please indicate the Latitude and Longitude of your garden site, which may be different from your current location. We use this information for grant reporting only.

To get the coordinates of a place:

On your computer, open Google Maps.

Right-click (or control-click) the place or area on the map.

To copy the coordinates automatically, select the latitude and longitude.

(Source: <https://support.google.com/maps/answer/18539>)

Please use the Decimal degrees (DD) format, such as:

Latitude: 41.40338

Longitude: -95.17403

Other options for finding latitude and longitude:

<https://www.gps-coordinates.org>

<https://www.latlong.net>

Latitude *

ex: 38.94856754059194

Longitude *

ex: -95.26355528720853

Please attach a photo of the garden site. This photo should include any large structures such as trees or buildings. *

Browse Files

Drag and drop files here

Does Monarch Watch have permission to use this photo in promotional materials or grant proposals?

Permission

☐ Yes

☐ No

Please attach a map of the area. Please make sure that large structures are referenced in the diagram. You may use a drawing, rendering, landscape plan or Google Maps to create this image. *

Browse Files

Drag and drop files here

Do you have funds (\$40.95) to certify your garden as a Monarch Waystation and order a weatherproof sign? If your site is already a Waystation, please provide the certification number, if possible. *Certification is not a requirement.* You can purchase a sign at the Monarch Watch Shop.

Waystation funds available: *

- ☐ Yes
- ☐ No
- ☐ Maybe
- ☐ Already a Waystation
- ☐ Other

Click on [Monarch Waystation Registry](#) to search for Waystations.

If you already have a registered Monarch Waystation and a certification number, enter it here.

Monarch Waystation Number

ex: 23685

If you do not have a Waystation or can't find the number, you can leave this blank.

Please describe your site in greater detail.

Will you be creating a new garden, amending an existing garden, or expanding an existing garden?

New or existing? *

- ☐ New garden
- ☐ Amending existing garden
- ☐ Expanding existing garden

Milkweeds need full sun. How many hours of sunlight will be available to the milkweed in the garden?

Sunlight availability *

- ☐ 0-3
- ☐ 4-5
- ☐ 6-7
- ☐ 8-9 (ideal)
- ☐ >9

The new plants will need to be watered. Once established, they will only need to be monitored if it is extremely hot and dry, or if they appear to be wilting.

Is water readily available to water the garden each week?

Water availability *

- ☐ No water available
- ☐ Must carry water to site
- ☐ Water and hoses available
- ☐ Other

Monarchs need more than milkweed. Plan for 2-3 nectar plants for every 1 milkweed plant.

For a list of good nectar sources for the eastern US, please visit: [Eastern US Butterfly Garden Plant List](#)

For a list of good nectar sources for Texas and Oklahoma, please visit: [Texas Butterfly Garden Plant List](#)

Or, see Monarch Watch's [Butterfly Gardening Page](#).

How many nectar sources already exist OR will be planted in the space?

Nectar sources *

☐ none

☐ 1-30 nectar plants

☐ 30-40 nectar plants

☐ 41-60 nectar plants

☐ 60 or more nectar plants

Bloom Times- Approximately how many species bloom in each season?

Bloom Times & Number of Species *

	0-4	5-9	10-14	15-19	20-30	>30
Spring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Summer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

List species of nectar plants - see example below. *

E.g.: 5 purple coneflower, 2 goldenrod, 13 black eyed susan, marigolds, Mexican sunflowers

Planting Date

MM-DD-YYYY

When will you plant the milkweed?

Will you evaluate the garden's success?

To justify the funding for this project and future projects, the Natural Resources Defense Council (NRDC) asked us to request photos of your gardens at different times during the season. The best photos tell a story about the people in your garden and show context. We have plenty of photos of caterpillars on milkweed. A better picture would be of someone looking at caterpillars and interacting with the garden.

Please send us photos of the garden while it is being planted, after it is planted and later in the season (Summer or Fall). These updates can be emailed to us at monarch@ku.edu. We will also send you a fillable form in the fall with the option to upload photos.

If possible, also evaluate the garden's success. Tell us about your successes and failures. Tell us about the bees and butterflies that have been attracted to your garden. Most of the insects visiting the flowers in the garden can be identified using the many websites devoted to butterflies, moths, bees, flies and beetles. See examples of these websites, here: [Common Waystation Insects](#). To facilitate these identifications, have students and visitors take pictures. Lists of pollinators (and/or their pictures) could be posted in the garden or on a website dedicated to the garden. Please keep track of these so that you can evaluate the success of the garden!

Please commit to sending us the following information in the Fall (or spring, if you receive fall plants):

I commit to sending an update when requested: *

	YES	NO
Photos of planting	<input type="checkbox"/>	<input type="checkbox"/>
Spring photos	<input type="checkbox"/>	<input type="checkbox"/>
Summer photos	<input type="checkbox"/>	<input type="checkbox"/>
Fall photos	<input type="checkbox"/>	<input type="checkbox"/>
Pollinator observations	<input type="checkbox"/>	<input type="checkbox"/>
Gardening successes	<input type="checkbox"/>	<input type="checkbox"/>
Gardening challenges	<input type="checkbox"/>	<input type="checkbox"/>
Observations	<input type="checkbox"/>	<input type="checkbox"/>
Innovative activities	<input type="checkbox"/>	<input type="checkbox"/>
Media coverage	<input type="checkbox"/>	<input type="checkbox"/>
Social media links	<input type="checkbox"/>	<input type="checkbox"/>

You have come to the end of the form!

If you are completely finished with the application, please click on the "Submit" button below to send it to us. You will receive a confirmation email with a copy of your responses.

ALBANY



2023 UNION COUNTY

KIDS DIG IN!

SCHOOL GRANT PROGRAM

The impact of garden-based education is clear, and the Union County Board of County Commissioners are pleased to once again offer a garden grant to Pre-K through 12th grade schools in Union County. Studies show that when children engage in gardening programs as a part of their school curriculum, health outcomes are improved, school performance is increased, pro-environmental attitudes evolve, and social and emotional interactions benefit.

All applicants meeting the established criteria will be considered based upon completed application, number of applications received, and locations of communities served.

The intent of this grant is to assist in teaching our children how sustainable food is grown. When you connect kids to gardens and allow them to dig in, it helps them begin to think holistically about their food, their schools, their larger communities, and the health of our planet.

Provided by the Union County Board of County Commissioners

Chairman Sergio Granados

Vice Chairwoman Kimberly Palmieri-Mouded

Commissioner James E. Baker, Jr.

Commissioner Joseph Bodek

Commissioner Dr. Angela R. Garretson

Commissioner Bette Jane Kowalski

Commissioner Lourdes M. Leon

Commissioner Alexander Mirabella

Commissioner Rebecca Williams

Schedule

Applications for 2023 are now being accepted. Applications must be received by 5:00 p.m. on Friday, March 10, 2023.

Applicants will be notified of their award shortly thereafter.

Who May Apply

Funding is available to Pre-K through 12th grade schools throughout the County of Union.



What the Grants Cover

This grant program covers produce gardens including vegetables, fruits, nuts, berries, herbs and spices, pollinator-attracting plants and plants for pest management. It does not cover ornamental plants or non-producing gardens.

Garden Qualifications

Raised bed gardens must be located on property at least 16'x12', with 20'x14' preferable, receiving 6-8 hours of sunlight daily with available water supply.

Other garden types (greenhouse, rooftop, etc.) must provide a description of the property and affirm that it is capable of supporting the garden project.

Gardens must agree to set aside 30% of their harvest for community donation and enroll in Come Grow With Us!, a free countywide information and resource sharing network for community gardens. Come Grow With Us! is a program of Groundwork Elizabeth.

Grant Options

Option 1: Start a New Garden or Expand an Existing Raised Bed Garden (\$750)

Option 1 provides a simple, economical way to start a new garden or expand an existing garden. As grant administrator, the nonprofit organization Groundwork Elizabeth provides a complete garden package including installation of two galvanized steel planting beds along with soil, seeds or seedlings, tools, materials and follow-up support. *Note: Grantees will need to select an install date and a planting date.*

Option 2: Start or Expand an Earthbox Garden (\$850)

Option 2 is for schools without sufficient soil space to install raised beds – it provides a simple, economical way to start a new Earthbox garden or expand an existing Earthbox garden. As grant administrator, the nonprofit organization Groundwork Elizabeth provides a complete

garden package including installation of six Earthboxes along with soil, seeds or seedlings, tools, materials and follow-up support. *Note: Grantees will need to select an install date and a planting date.*

Option 3: Start a Pollinator Garden (\$750)

Option 3 is a simple, economical way to start a pollinator garden. These plants will attract butterflies, bees and other pollinating insects to increase the production of your garden. These gardens include two raised beds planted with 35 native pollinator plants. As grant administrator, the nonprofit organization Groundwork Elizabeth provides a complete pollinator garden package including installation of 2 galvanized steel planting beds along with soil, seedlings, tools, materials and follow-up support. *Note: Grantees will need to select an install date and a planting date.*

Option 4: Garden Enhancement (\$500)

Option 4 provides equipment needed to complete a new garden, or enhance an existing garden. Qualifying purchases include irrigation, soil, seeds or seedlings, plants, fencing, tools, benches/tables (for social engagement and education), storage bins and sheds. The grant cannot be used for decorative items, food/drink, advertising/outreach, etc.

Frequently Asked Questions



How large is the EarthBox? The dimensions of the EarthBox are 29" L x 13.5" D x 11" H. It holds 3 gallons of water and 2 cubic feet (60 dry quarts) of growing media.

Does the EarthBox really work? Our studies have shown that the EarthBox can double yields, using less water and fertilizer compared to conventional gardening. More importantly, thousands of EarthBox customers prove our claims every time they plant. We're so sure that the EarthBox will

work for you; we offer a one-year satisfaction guarantee. You can use the EarthBox all season long and if it doesn't produce as advertised, simply return it, and we will promptly refund your purchase price.

What is the EarthBox made of? All of the EarthBox components are manufactured from #2, #4, and #5 plastics, all of which are food-grade and recyclable.

What is the weight of the EarthBox when it's filled with water and growing media? The EarthBox weighs approximately 80 lbs. when filled. We offer a caster kit to make the mobility a lot easier.

What should I do if I have poor soil in my area? Since the EarthBox uses growing media available at any garden center, soil conditions in your area mean nothing. In fact, many people have tremendous EarthBox gardens on their patios, balconies and decks.

Do I have to worry about weeds growing in my EarthBox? No. Since the growing media in the EarthBox is covered with the mulch cover, weeds don't even have a chance to start. There's never any need to pull weeds or use herbicides.

When should I add water? You can't over-water so don't try to regulate the moisture level in the growing media. Keep the reservoir filled. When the plants are small, add water every few days. As they grow larger, add water more often, and once a day for heavily fruited or mature plants. You can easily assess the water usage by the time it takes the water to pour from the overflow hole. Never let the reservoir go dry.

I think my plants are getting too much/too little water. Can I manually adjust the watering? No. The EarthBox has been designed so that you can't over-water and the only way to under-water is to let the water reservoir run dry. Remember, plants are taking the exact amount of water they need from the reservoir...no more and no less. Resist the temptation to second-guess the system, as this will only lessen results.

What time of day should I water my garden? Water the EarthBox regularly when it is convenient for you. Just remember to never let the reservoir run dry.

What is Dolomite? Is it used only for tomato plants? Dolomite is a source of calcium and magnesium and can be used for any plant, although it is critical for healthy tomatoes and other "seeded" vegetables, in general. Dolomite should be used for all "seeded" vegetables since they need a lot of calcium in order to produce healthy fruit; dolomite satisfies this requirement. It is also used to raise the pH of the growing media, since peat is very acidic.



What kind of growing media should I use? We have recommended several brands that will work best, but almost any brand of peat-based growing media for containers or hanging plants will work. You'll need 2 cubic feet (60 dry quarts) per EarthBox.

What kind of fertilizer does the EarthBox need? Each time you plant in the EarthBox, use 2 cups of a dry, granular fertilizer or plant food for vegetables (use 3 cups if the fertilizer is organic). The three numbers of the elements making up the fertilizer content (NPK) should be in the range of 5 to 15 (i.e. 12-8-10, 10-10-10, 6-8-10) for non-organic fertilizers. After you have applied the fertilizer in the form of a strip, no additional fertilizer will be needed.

How do I know when to fertilize my plants? With the EarthBox system you fertilize only one time per growing season; when you first set it up. Use just 2 cups dry, granular fertilizer for vegetables (3 cups if using organic fertilizer), and the plants will have just as much as they want, when they want it. You can't over or under feed. Avoid water-soluble fertilizers, as well as time-release fertilizers.

Can I use organic fertilizer? Absolutely! Many EarthBox gardeners prefer growing their plants organically. We have recommended several brands of dry, granular organic fertilizers that can be used by placing 3 cups of organic fertilizer, in the form of a strip, in the EarthBox. We have also added an 8-3-5 certified organic fertilizer to our product list.

Can I use liquid fertilizer or fertilizers that are mixed with water? Years of scientific research have gone into determining the type, quantity and placement of fertilizer to maximize plant health and production. Liquid fertilizers defeat the purpose of the EarthBox system, as nutrients are not provided on a constant stable basis. An occasional shot of liquid fertilizer, in addition to the fertilizer strip, is okay, but not necessary.

Which type of grow light is best for my indoor growing needs? Metal halide lights produce a strong output of the blue spectrum, which will result in strong plant growth. It is the best type of light to be used as a primary light source (if little or no natural sunlight is available).

What grows best in the EarthBox? Commercial tomato growers invented the EarthBox, but you can grow virtually anything in it: peppers, eggplant, Brussels sprouts, cucumbers, herbs, flowers etc. Please refer to the Planting Guide to see what else you can grow.

Can I grow root vegetables (carrots, potatoes, garlic, etc.) in the EarthBox? You can grow almost any root vegetable in the EarthBox, but keep in mind the depth of the soil is about 8 inches. While it may be fun to experiment with root vegetables, you may not get a substantial yield like you would normally with aboveground vegetables (tomatoes, eggplant, peppers, etc.).



Can I place different plants in the same box? If so, how many? Refer to the Planting Guide. If the plants have the same planting configuration, they can be successfully mixed in the EarthBox.

Is it correct to place only 2 tomato plants in the EarthBox? Yes. Through years of experimentation, we have developed the optimal number and arrangement of each type of plant. Please refer to the Planting Guide for a complete list.

Should I do anything special for tomato plants? Most varieties require a higher pH level of growing media. Simply mix 1 pound of dolomite in the top 2-3 inches of growing media (before adding the fertilizer strip) to raise the pH. The EarthBox will do the rest.

What if I need support stakes for my tomato plants? Tomatoes, cucumbers, beans and other vining plants need support. EarthBox now offers an optional Staking System that integrates with the EarthBox container. This eliminates the need for awkward wire plant cages or trellises.

How can I prevent splitting tomatoes? Tomatoes will split when (1) there is a lot of heat and alternating rain or (2) if very dry weather is followed by days of rainfall. It is really caused by the drastic change in the amount of water in the fruit along with the heat. You can cover your plants with shade cloth to cut the amount of heat and always remember to keep the water reservoir full so the plants always have a consistent supply of water.

What can I do to prevent black spots on the bottom of my tomatoes? The black on the bottom of your tomatoes is called Blossom End Rot (BER). It is caused by a lack of calcium and other ingredients in the growing media. Adding 1 pound of Dolomite to the growing media before planting (as in the instructions) can help prevent BER from forming. In the event BER still presents itself, mix ¼ cup of hydrated lime or pickling lime with one gallon of water and add it to the reservoir the next time you fill your EarthBox with water. Do this only once and pick off the affected tomatoes. This may also occur with other "seeded" vegetables, such as peppers.

What can I do if beetles or tiny black bugs are on and near my plants? Spray with an all-purpose natural insecticide solution, which has been approved for organic gardening, and will also help treat other pests like aphids, cabbageworms, leaf miners, and fruit flies.

What can I do if hornworms or other chewing worms are on and near my plants? Spray with BT (*Bacillus Thuringiensis*), a very good bacterial solution for caterpillars and other types of chewing worms. Once ingested by the pest, the bacteria will kill the caterpillar. This is not a chemical and will do no harm if sprayed on the skin.



Can I remove the mulch cover once the plants have started growing? No, you should never remove the cover until your growing season is finished and you're ready to replant. The EarthBox mulch cover is an integral part of the EarthBox gardening system. The cover helps to keep your growing media moist; it keeps rain from washing away your fertilizer, and it helps prevent weeds and other unwanted plants from getting into your EarthBox.

Is the EarthBox reusable? How do I replant my plants? Absolutely. Simply remove your old plants, the old fertilizer strip and some of the surrounding growing media. Decide what you are going to plant in your EarthBox and refer to the Planting Guide to know where the fertilizer and plants need to be placed. Top the EarthBox off with some fresh growing media, creating a mound. Mix in 1 cup of Dolomite to the growing media. Based on the Planting Guide, pour 2 cups of dry, granular fertilizer (3 cups if using an organic fertilizer) in the form of a 2-inch-wide strip, burying it 2"-4". Put a new mulch cover on your EarthBox and replant. You can use the same growing media up to 6 growing seasons, and the EarthBox for many years.

Is it necessary to remove the growing media to prevent cracking the container during the winter? In order to prepare your EarthBox for winter, we recommend you remove the old plants, mulch cover and fertilizer. Place a new mulch cover on your EarthBox and drain the remaining water from the reservoir by tipping the EarthBox towards the overflow hole.

How should I store my EarthBox when it is not in use? As you would do when preparing your EarthBox for winter, we recommend removing the old plants, mulch cover and fertilizer. Place a new mulch cover on your EarthBox and drain the remaining water from the reservoir by tipping the EarthBox towards the overflow hole. In very rare cases, exposure to heat may result in rapid oxidation, similar to a mulch pile. If possible, store in a cool dry place away from heat sources.

How many years can I expect my EarthBox to last? We are proud to say that we still have EarthBoxes in use today that are over 15 years old.



Section 1A – School Sponsoring the Garden

School Name *

Mailing Address *

Zip Code *

City *

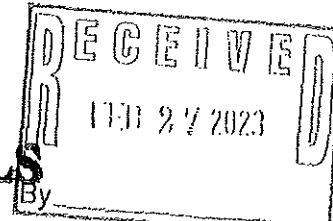
2023 Union County Kids Dig in Grant
<https://ucnj.org/home-page/dig-in-grant/>

School	Lead Person	Grant Option	Amount of grant	Date of Event	Application status
APM	S. Greenblatt	Option 3	750		Completed
HL	M. Tran	Option 4	500		Completed
DTA	R. Fernandes	Option 4	500		Completed
OLE	Emily Vidal	Option 1	750		Completed
WOK	Lockyer/ Goglia	Option 2	850		Completed
HIA	Dr. Silva	Option 2	850		Completed
HHS	Skelton	Option 4	500		Compltd

New Pathways

HILLSIDE PUBLIC SCHOOLS

Erskine R. Glover
Superintendent of Schools



Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Kean Univ / Union NJ
Date of Application: 2/23/23

Facility/Attraction: College Fair
Date of Trip: 3/7/23

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Opportunity for 11th grade student to get information on colleges, universities, programs, majors + scholarship.

Number of Students: 25 Grade: 11 Means of Transportation: Bus

Describe how students are selected to participate in Trip:

Open to any 11th grader

Time of Departure: 10:00 Expected Time of Return: 12:00 Teacher In Charge: Randal Mealy
Chaperones accompany students: Lisa Mascoso

Name of Bus Company: _____ Price Per Bus: _____ Total Cost for Buses: _____

(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Christine M. Salame Date: 2/24/23

(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

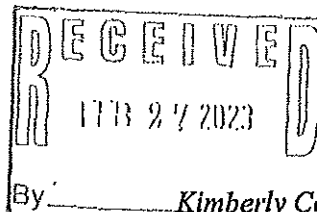
(Superintendent's Signature)

(Date)

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools



By: Kimberly Cook
President - Hillside Board of Education

Request for Transportation

Please allow at least one week for approval

Date of Application: 2/23/23 Date of Trip: 3/7/23

Destination: Kean University - NJA CAC - College Fair

Address: Harwood Arena - Kean Univ 1000 Morris Ave Union

Phone Number: _____

Purpose of trip: College Fair for 11th grade Students

Mode of Transportation: District Bus

Grade: 11

Number of Students: 25

School: High School

Teacher(s) in Charge: Randal McCoy

List of Chaperones: Lisa Mascoso

Departure Time: 10:00 AM

Return Time: 12:00 PM

Price per Bus: _____

Approved By: Christina M. Sedore

Principal

Date

Superintendent of Schools

Date

Business Administrator

Date

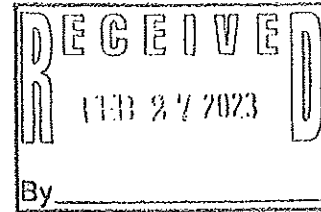
New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President • Hillside Board of Education



REQUEST FOR CLASS TRIP

School Name: Hillside High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Iselin, NJ Facility/Attraction: Ernst & Young
Date of Application: February 17th, 2023 Date of Trip: March 10th, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):
This is our College Mentoring for Access & Persistence (CMAP) monthly meeting.
This meeting will cover Financial Literacy

Number of Students: 24 Grade: 12 Means of Transportation: Bus

Describe how students are selected to participate in Trip:
Members of CMAP applied to the program during junior year.
It is a two year program here at HHS. Students will be
tracked by the program through college

Time of Departure: 9:00 AM Expected Time of Return: 1:00 PM Teacher In Charge: Mr. McCoy
Chaperones accompany students: Ms Mulline

Name of Bus Company: Belair Transport Price Per Bus: N/A Total Cost for Buses: N/A
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Christina M. Sadure Date: 2/22/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

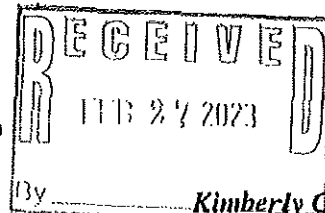
(Superintendent's Signature)

(Date)

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools



President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: HHS

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Kinnelon, NJ
Date of Application: February 14, 2023

Facility/Attraction: NJASC Exec. Mtg.
Date of Trip: MARCH 20, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Monthly NJASC exec member mtg

Number of Students: 1 Grade: 11 Means of Transportation: District

Describe how students are selected to participate in Trip:

D'Antagnan was voted into his role of NJASC officer of charity and as such must attend monthly NJASC meetings

Time of Departure: 8A Expected Time of Return: 2:30p Teacher In Charge: Deutsch
Chaperones accompany students: Deutsch

Name of Bus Company: N/A Price Per Bus: N/A Total Cost for Buses: N/A
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>N/A</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ <u>N/A</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ <u>N/A</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ <u>N/A</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ <u>N/A</u> (When paid by Student/Parent)					

Principal's Approval: [Signature] Date: 2/16/23

Out-of-State Trip Requiring Board Approval (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips)

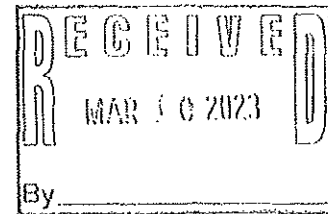
Date of Board of Education Meeting to Take Action on Out-of-State Trips

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)



HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: Hurden Looker School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below. "Request for Absence" not required.

Destination: Town/State: Hillside, NJ Facility/Attraction: Hillside High School

Date of Application: March 8, 2023 Date of Trip: Tuesday, March 28, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The purpose of this trip is to preview the high school's performance of their spring musical, Once Upon a Mattress.

Number of Students: 381 Grade: 2nd - 6th Means of Transportation: Walking

Describe how students are selected to participate in Trip:

All students will be attending.

Time of Departure: 9:30 am Expected Time of Return: 11:30am Teacher in Charge: Mrs. Lorelli, Mrs. Mee, Ms. Martin, Ms. Crisanaz and Ms. O'Brien

Chaperones accompanying students: All teachers.

Name of Bus Company: N/A Price Per Bus: N/A Total Cost for Buses: N/A

(Company must be on current approved list of transportation contractors)

Paid By: (Please check all applicable areas)

Cost of Transportation Per Student:	<u> </u> Bd of Ed	<u> </u> School Fund	Student	PTA	Other
Admission Fees Per Student: \$1.00	<u> </u> Bd of Ed	<u> </u> School Fund	Student	PTA	Other
Lunch Expenses Per Student: \$	<u> </u> Bd of Ed	<u> </u> School Fund	Student	PTA	Other
Other Expenses Per Student: \$	<u> </u> Bd of Ed	<u> </u> School Fund	Student	PTA	Other
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: [Signature] Date: 3/8/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action (Out-of-State Trips) _____

Check One

Approved by Board: _____

Rejected by Board: _____

Superintendent's Signature

(Date)



HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: _____

"School Business" will be automatically recorded for teachers in charge, chaperones listed below,
"Request for Absence" not required.

Destination: Town/State Hillside High, Hillside NJ Facility/Attraction: Hillside High School
Date of Application: 3-8-23 Date of Trip: 3-29-23

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

6th and 6th grade students will preview the performance
of ONCE UPON A MATTRESS at HHS

Number of Students: 100 Grade: 5th + 6th Means of Transportation: Bus

Describe how students are selected to participate in Trip:
Grade level

Time of Departure: 8:45 am Expected Time of Return: 11:45 am Teacher In Charge: Jaw/Genius/Williams
Chaperones accompany students: Lefever, Genius, Jaw, Mule, Williams, Ibrahim, Yvonne, Scott

Name of Bus Company: _____ Price Per Bus: 300 Total Cost for Buses: \$900

(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>9</u>	<input type="checkbox"/> Bd of Ed	<input checked="" type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ <u>9</u> (When paid by Student/Parent)					

Principal's Approval: [Signature]
(Signature)

Date: 3-8-23

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

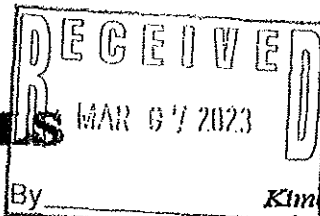
(Superintendent's Signature)

(Date)

New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

President - Hillside Board of Education

REQUEST FOR CLASS TRIPSchool Name: Ola Edwards Elementary Schools

"School Business" will be automatically recorded for teachers in charge, chaperones listed below. "Request for Absence" not required.

Destination: Town/State: Hillside, NJ Facility/Attraction: Hillside High SchoolDate of Application: March 2, 2023 Date of Trip: Wednesday, March 29, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The purpose of this trip is to preview the high school's performance of their spring musical, Once Upon a Mattress.Number of Students: 179 Grade: 5th & 6th Means of Transportation: BUSDescribe how students are selected to participate in Trip:
All students will be attending.Time of Departure: 9:00 am Expected Time of Return: 11:30am Teacher In Charge: Mrs. Kimley Davis
Chaperones accompanying students: All teachers.Name of Bus Company: N/A Price Per Bus: N/A Total Cost for Buses: N/A
(Company must be on current approved list of transportation contractors)

Paid By: (Please check all applicable areas)

Cost of Transportation Per Student:	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$1.00	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: [Signature] Date: March 2, 2023

(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action (Out-of-State Trips) _____

Check One

Approved by Board: _____

Rejected by Board: _____

Superintendent's Signature

(Date)

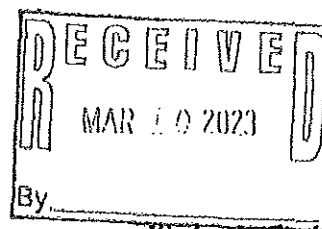
New Pathways

ED#17-3/23

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools



President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: HHS, WOL, HFA, HL, OEC, DTA

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Hillside Senior Center Facility/Attraction: _____
Date of Application: March 7, 2023 Date of Trip: April 18th 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Students for All Levels of National Honor Society
will be reading to Senior Citizens.

Number of Students: 60 Grade: 12-8,6 Means of Transportation: walking
Describe how students are selected to participate in Trip: District Bu

National Honor Society members

Time of Departure: 9:30 Expected Time of Return: 11:30 Teacher In Charge: Valiente
Chaperones accompany students: Paula Johnson

Name of Bus Company: _____ Price Per Bus: _____ Total Cost for Buses: _____

(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Christine M. Sauer Date: 3/8/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: HIA

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State LINDS NJ Facility/Attraction: Hawk Rise Sanctuary
Date of Application: 1/26/23 Date of Trip: April 9th 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):
Students gain field experience collecting data for water
quality factors, collect water samples, use data to create graphs
and explain findings to peers

Number of Students: 51 Grade: 7 Means of Transportation: Bus
Describe how students are selected to participate in Trip:
All 7th Grade Students

Time of Departure: 8:30 Expected Time of Return: 2:30 Teacher In Charge: D. Clendenen
Chaperones accompany students: 2 - Anderson - 5-3 from HIA

Name of Bus Company: Shore Vans Price Per Bus: 400.⁰⁰ Total Cost for Buses: 400.⁰⁰
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>7.84</u>	<input checked="" type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ <u>12.74</u>	<input checked="" type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: [Signature] Date: 1/26/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)
Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____
Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

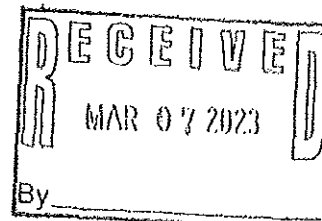
New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education



REQUEST FOR CLASS TRIP

School Name: HHS

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Elizabeth, NJ Facility/Attraction: Groundwork Elizabeth
Date of Application: 3/2/23 Date of Trip: April 19th, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):
CMAAP Seniors will join their mentors volunteering to plant micro forests to address climate risks in formerly redlined neighborhoods and brownfield areas. Guest Room students will talk to our students about careers in sustainability.

Number of Students: 24 Grade: 12 Means of Transportation: Bus

Describe how students are selected to participate in Trip:

Students applied for College Mentoring for Access and Persistence in the beginning of junior year. They were selected by Ernest Young members of the program

Time of Departure: 9:30 Expected Time of Return: 2:30 Teacher In Charge: Mr. McCoy
Chaperones accompany students: Lisa Moscova Seanie Roban

Name of Bus Company: Belair Price Per Bus: N/A Total Cost for Buses: N/A
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Christine M. Lawrence Date: 3/3/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: Walter O. Krumbeigel

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Jersey City, New Jersey Facility/Attraction: Liberty Science Center
Date of Application: March 2, 2023 Date of Trip: April 19, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

The Liberty Science Center has exhibits/labs/activities that align with the standards & objectives taught in our 7th & 8th grade science classes. Students will engage in hands-on design activities & experience their planetarium.

Number of Students: 50 Grade: 7-8th Means of Transportation: Bus

Describe how students are selected to participate in Trip:

Students will be selected based on participation in 2023 Science Fair, teacher recommendation, & point system generated by Middle School science dept teachers

Time of Departure: 8:00 am Expected Time of Return: 3:00 pm Teacher In Charge: N. Gayle
Chaperones accompany students: G. Bhullar, J. Jewell,

Name of Bus Company: Villani Bus Co. Price Per Bus: \$1950 Total Cost for Buses: \$1950
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>19.00</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ <u>25.50</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ <u>0.00</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ <u>2.00</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ <u>46.50</u> (When paid by Student/Parent)					

Principal's Approval: _____

Date: 3/3/23

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____

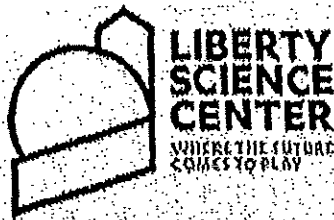
Rejected by Board: _____

(Superintendent's Signature)

(Date)

Liberty Science Center

Quote

**Bill To:**

Water O. Krumbelgel Middle School
145 Hillside Avenue
Hillside, NJ 07205
Natasha Gayle
18484447
ngayle@hillsidek12.org

Date: 2/26/2023

Quote #: LSC04192023A

Account #:

Page: 1 of 1

Account Notes

Payment in full required before trip date if confirmed.

Attendance adjustable until 2 weeks before trip date on invoice.

Total Balance Due \$ 1,375.00
Payment Due Date

Date	Order #	Description	Total	Payments	Line Total
04/19/23		(50) - Junior - General Admission @ \$15.50	\$ 775.00	\$	\$ 775.00
			\$	\$	\$ 0.00
04/19/23		(5) - Chaperone - General Admission @ \$10.00	\$ 50.00	\$	\$ 50.00
			\$	\$	\$ 0.00
04/19/23		(55) - Admission - Premium Exhibit @ \$5.00	\$ 275.00	\$	\$ 275.00
			\$	\$	\$ 0.00
04/19/23		(55) - Admission - Planetarium @ \$5.00	\$ 275.00	\$	\$ 275.00
			\$	\$	\$ 0.00
04/19/23		(55) - Lunch Space	\$ 0.00	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00
			\$	\$	\$ 0.00

Balance \$ 1,375.00

This document is a quote. The descriptions and pricing listed are not final and are subject to change.

For any questions concerning this quote, please contact Group Services at 201-200-1000 or groups@lsc.org

Thank you for your business!

Liberty Science Center

222 Jersey City Boulevard Jersey City, New Jersey 07305

Tel: 201-200-1000 Fax: 201-434-6100 Email: groups@lsc.org Web: lsc.org

Beverly Harris

From: Lisa Corona
Sent: Tuesday, March 14, 2023 12:27 PM
To: Erskine Glover
Cc: Beverly Harris; Tracey Wolff; Christine Sidwa; Dr. Brita Theadford; Dr. James Bevere
Subject: April 25th 9am

Good Afternoon

We are planning on having our ribbon cutting event for our outdoor classroom on April 25th at 9am. A class of HI students will attend and our HHS Garden club will lead them through various activities related to sustainability and mindfulness. A save the date/ brochure will be made. This is made possible through the 10,000 NJEA and Sustainable Schools Grant we recieved.

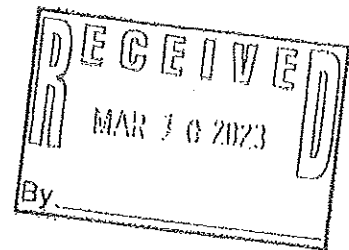
More details to follow.

Lisa Corona
Supervisor of Science
Hillside Public School

908-352-7664 ext 8216



Google for Education
Certified Educator Level 1



HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Montclair State / Montclair NJ Facility/Attraction: College Fair
Date of Application: 2/27/23 Date of Trip: 4/28/23

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Spring College Fair for Juniors

Number of Students: 25 Grade: 11 Means of Transportation: See Attached
Describe how students are selected to participate in Trip:

Open to all Juniors

Time of Departure: 9:30 AM Expected Time of Return: 12:00 PM Teacher In Charge: Jeanne Martin
Chaperones accompany students: Jeanne Ruban

Name of Bus Company: First Student Price Per Bus: 0 Total Cost for Buses: 0
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: Erskine R. Glover Date: 3/8/23
(Signature)

Out-of-State Trip Requiring Board Approval (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips)

Date of Board of Education Meeting to Take Action on Out-of-State Trips

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

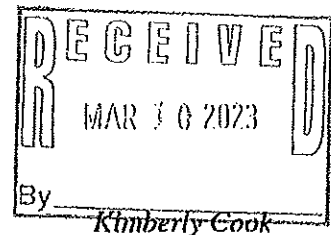
(Date)

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

ED#23-3/23



President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: High School

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Woodbridge NJ Facility/Attraction: College Fair
Date of Application: 2/21/2023 Date of Trip: 4/28/2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Spring College Fair for Juniors

Number of Students: 25 Grade: 11 Means of Transportation: See Attached
Describe how students are selected to participate in Trip:

Open to all juniors

Time of Departure: 9:30 AM Expected Time of Return: 12:00 PM Teacher In Charge: Ronald McCoy
Chaperones accompany students: Lisa Mascoso

Name of Bus Company: First Student Price Per Bus: 0 Total Cost for Buses: 0
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ (When paid by Student/Parent)					

Principal's Approval: Christine M. Sidore Date: 3/8/23
(Signature)

Out-of-State Trip Requiring Board Approval (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips)

Date of Board of Education Meeting to Take Action on Out-of-State Trips

Check One

Approved by Board: _____ Rejected by Board: _____

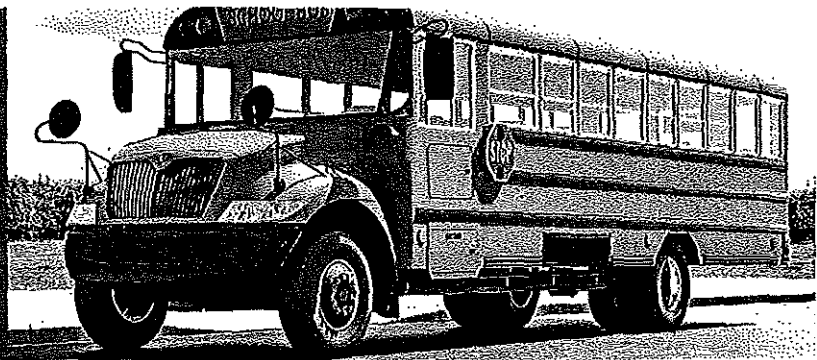
(Superintendent's Signature)

(Date)



Career Council Inc.
National Hispanic College Fairs, Inc.®

PROUDLY PRESENTS MIDDLESEX, MONMOUTH AND UNION COUNTIES, NJ IN-PERSON COLLEGE FAIR SPRING 2023



ATTENTION DISTRICT ADMINISTRATORS, SCHOOL COUNSELORS AND COLLEGE COORDINATORS

SAVE --- THE --- DATE

- ✓ Over 50 colleges/universities attending.
- ✓ Free bus transportation to all students at no cost to high schools or school districts.
- ✓ We allocate approximately 1 hour at the College Fair for each participating high school so your students do not miss a full day of school.
- ✓ A deluxe continental breakfast will be served to all chaperones.
- ✓ A plastic bag will be given to each student for collection of college/university material.
- ✓ A prepared list of questions can be emailed to you for the students to use as they talk to the colleges/universities present at the College Fair (upon request).
- ✓ Excellent security provided for the College Fair event.
- ✓ Scanning feature will be provided to students that will provide college admission personnel all their pertinent information.

APRIL 26, 2023

9:30AM-12:30PM

WOODBIDGE
HIGH SCHOOL

1 SAMUEL LUPO PLACE
WOODBIDGE, NJ 07095

TO REGISTER YOUR HIGH SCHOOL GO TO www.collegefairsusa.com
CONTACT CHRIS APGAR AT 848-469-9024

OR BY EMAIL AT ccncol@att.net

New Pathways

ED#24-3/23

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: HIA

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Martinside, NJ Facility/Attraction: Teen Arts Festival
Date of Application: 1/18/23 Date of Trip: May 17

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

District-wide attendance to this event
celebrating art with their peers

Number of Students: 24 Grade: 7/8 Means of Transportation: Bus
Describe how students are selected to participate in Trip:
Students in HIA Art Honor Society and those
accepted into the Arts High after school program

Time of Departure: 8am Expected Time of Return: 2:30pm Teacher In Charge: Rachel Thomas
Chaperones accompany students: 2 additional

Name of Bus Company: TBD/District Price Per Bus: _____ Total Cost for Buses: _____
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Dr. N. Sch
(Signature)

Date: 2/14/2023

Out-of-State Trip Requiring Board Approval (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips)

Date of Board of Education Meeting to Take Action on Out-of-State Trips

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

Request for Transportation

Please allow at least one week for approval

Date of Application:

2/18/2023

2/14/23

Date of Trip: 3/16/2023

Destination: Mountainside, NJ

Address:

Phone Number:

Purpose of trip:

NJ Teen Arts Festival

Mode of Transportation:

Grade: 7-8th

Number of Students: 24

School:

Hillside Innovation Academy

Teacher(s) in Charge: Rachel Therres

List of Chaperones: TBD

Departure Time: 8:00 AM

Return Time: 2:30 PM

Price per Bus:

Approved By:

Dr. N. Silva
Principal

2/14/2023

Date

Superintendent of Schools

Date

Business Administrator

Date

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: Hillside Innovation Academy

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Clementon, NJ
Date of Application: 1-19-2023

Facility/Attraction: Clementon Amusement Park
Date of Trip: 6/2/2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

This is the annual trip for eighth graders who will be promoted in June to grade 9.

Number of Students: 49 Grade: 8th Means of Transportation: BUS

Describe how students are selected to participate in Trip:

Every eighth grade student who has the grades and who doesn't have any other obligations are eligible to go on the trip.

Time of Departure: _____ Expected Time of Return: _____ Teacher In Charge: T. Brown, H. Benbow
Chaperones accompany students: James Toyner, Adam Antastasio, Rachel Therres, Leyden Boley

Name of Bus Company: _____ Price Per Bus: _____ Total Cost for Buses: _____

(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input checked="" type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input checked="" type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ <u>0</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: [Signature]
(Signature)

Date: 1/18/23

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

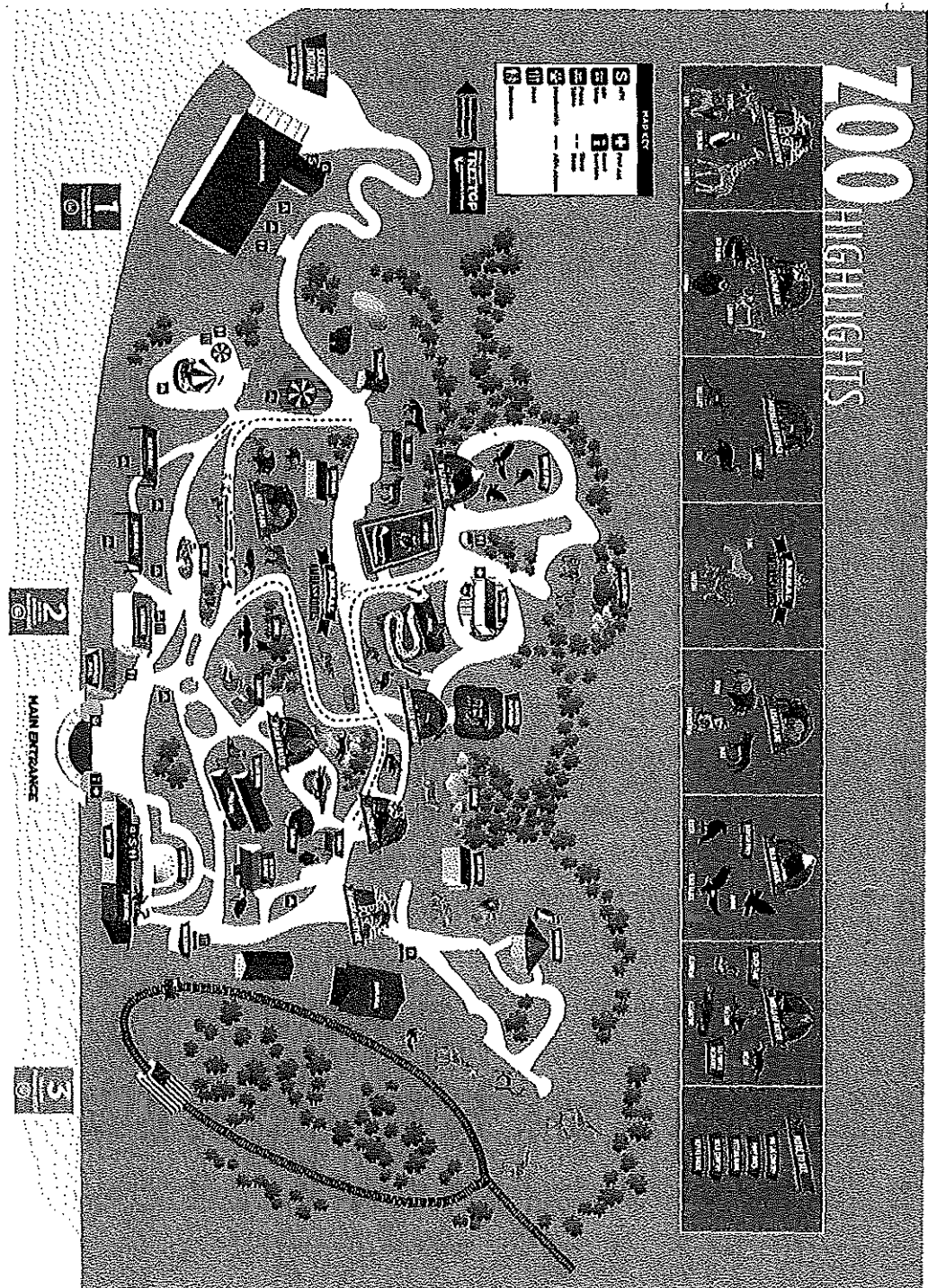
Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

A P Morris

ED#26-3/23



ED#27-3/23

INVOICE

269 Curtain Avenue, BROWNS MILLS, NJ 08015
rjsmithwboe@gmail.com



Invoice No#: 160

Invoice Date: Mar 13, 2023

Due Date: Apr 5, 2023



\$850.00
AMOUNT DUE

BILL TO

Hillside Public School District
Dr. Brita Theadford
Ola Edwards 1560 Leslie Street, Hillside, NJ
07205, UNITED STATES
Btheadford@hillsidek12.org
Phone: +1 908-352-7664

SHIP TO

Hillside Public School District
Dr. Brita Theadford
Ola Edwards 1560 Leslie Street, Hillside, NJ
07205, UNITED STATES

#	DATE	ITEMS & DESCRIPTION	PRICE	AMOUNT(\$)
1	Apr 5, 2023	Nettie, Nana, and Friends Puppeteer Science Presentation Corey, the Super Scientist Interactive Puppet Show Presentation	\$850.00	\$850.00
Subtotal				\$850.00
Shipping				\$0.00
TOTAL				\$850.00 USD

NOTES TO CUSTOMER

Live Interactive Puppet Show Presentation including science experiment, highlighting the Engineering Design Process through read aloud, activities, games, and gross motor movement. Package also includes
Follow-up lesson plan,
Questions and Discussion with COREY the puppet!
A personalized signed copy of the storybook

Winceyco LLC
 PO Box 266
 Vauxhall, NJ 07088
 wincey@winceyco.com
 www.winceyco.com

Quote



ADDRESS

Hillside Board Of Education
 195 Virginia St
 Hillside, NJ 070295

SHIP TO

Hillside Board Of Education
 195 Virginia St
 Hillside, NJ 070295
 att: WOK/HIA/HSBS

QUOTE #	DATE
1043	03/20/2023

SHIP DATE

04/18/2023

PROJECT TITLE

Human Trafficking

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/18/2023	Human Trafficking Awareness	40 minute live assembly program, using the arts (music and dramatization) to teach students at WOK and HIA about Human Trafficking Education, Awareness & Prevention.	1	2,500.00	2,500.00
04/19/2023	Human Trafficking Awareness	40 minute live assembly program, using the arts (music and dramatization) to teach students at HSHS about Human Trafficking Education, Awareness & Prevention.	1	2,500.00	2,500.00

Thank you for your confidence in Winceyco!

SUBTOTAL 5,000.00

TAX 0.00

TOTAL \$5,000.00

Accepted By

Accepted Date

New Jersey Department of Education
Division of Early Childhood Education

Preschool Education Aid
2023-24 DISTRICT BUDGET PLANNING WORKSHEET

District:
Halside Twp

County:
Union

Resident General Education Students	Projected Enrollment	Estimated Preschool Education Aid (PEA)
Projected GENERAL EDUCATION Enrollment in District	205	\$3,076,230
Projected GENERAL EDUCATION Enrollment in Head Start	0	\$0
Projected GENERAL EDUCATION Enrollment in Providers	30	\$505,580
Projected GENERAL EDUCATION Enrollment in Charter Schools	0	\$0
	235	\$3,582,210

Tuition from Individuals	
Tuition from Other LEAs	
Prior Year PEA Carryover	
Minimum Amt for Students w/Disabilities in Gen Ed Classrooms*	\$210,084
Additional Amt for Students w/Disabilities in Gen Ed Classrooms*	
Additional Contribution from the General Fund	

Total Estimated Preschool Education Aid, Tuition, Carryover, and Special Education Funding	\$3,792,294
--	-------------

Description	Account Number	Amount Budgeted
INSTRUCTION		
Salaries of Teachers	20-218-100-	
Teacher Salaries	20-218-100-101	\$984,615
Ratio Teacher Salaries		\$978,115
Teacher stipends for professional development		\$6,500
Substitute teacher stipends		
Other Salaries for Instruction	20-218-100-106	\$579,028
Teacher Assistant Salaries		\$579,028
Teacher Assistant stipends for professional development		
Substitute teacher assistant stipends		
Unused Vacation Payment to Terminated/Retired Staff	20-218-100-199	
Purchased Professional and Educational Services	20-218-100-321	\$5,000
Other Pur. Serv. (400-500)	20-218-100-500	\$1,204
Tuition to Other LEA's within the State - Regular	20-218-100-561	
Supplies and Materials	20-218-100-600	\$18,000
Other Objects	20-218-100-800	\$1,000
SUBTOTAL - INSTRUCTION		\$1,588,847
SUPPORT SERVICES		
Sal. of Supervisors of Instruction	20-218-200-102	\$96,667
Sal. of Principals/Asst. Principals/Program Directors	20-218-200-103	\$165,767
Sal. of other Professional Staff	20-218-200-104	\$0
Sal. of Secretarial & Clerical Assistants	20-218-200-105	\$132,211
Other Salaries	20-218-200-110	\$38,961
Fiscal Specialist		\$0
Custodian		\$38,961
Security guard		\$0
Family/Parent Liaison	20-218-200-173	\$185,758
Facilitator/Coach	20-218-200-176	\$72,248
Unused Vacation Payment to Terminated/Retired Staff	20-218-200-199	
Personnel Services - Employee Benefits	20-218-200-200	\$912,955
Purchased Educational Services - Contracted Pre-K	20-218-200-321	\$535,980
Purchased Educational Services - Head Start	20-218-200-325	\$0
Other Purchased Professional - Education Services	20-218-200-329	
Other Purchased Professional Services	20-218-200-330	
Cleaning, Repair and Maintenance Services	20-218-200-420	
Rentals	20-218-200-440	
Contracted Services - Transportation	20-218-200-511	\$10,000
Contracted Services (Field Trips)	20-218-200-516	\$10,000
Travel	20-218-200-580	
Miscellaneous Purchased Services	20-218-200-580	\$30,000
Supplies and Materials	20-218-200-600	\$5,000
Other Objects	20-218-200-800	\$5,000
SUBTOTAL - SUPPORT SERVICES		\$2,203,447
FACILITIES ACQ. CONSTR. SERVICES		
Instructional Equipment	20-218-400-731	
Noninstructional Equipment	20-218-400-732	
SUBTOTAL - FAC. ACQ. & CONSTRUCTION		\$0
TOTAL		\$3,792,294

Minimum Amt for Students w/Disabilities in Gen Ed Classrooms is calculated by applying the estimated PEA county rate to each classified special education child in general education classrooms (full-time only) entered in Table 1, based on their program. This is the estimated minimum amount needed to educate such students; any additional amounts needed may be entered on the subsequent line, "Additional Amt for Students w/Disabilities in Gen Ed Classrooms".

ED#29-3/23

HILLSIDE PUBLIC SCHOOLS

JOB DESCRIPTION

TITLE: Director of Planning, Research, and Evaluation

LOCATION: Administration Building

QUALIFICATIONS:

1. New Jersey administrative certification as a Principal.
2. Holds a Master's Degree from an accredited college or university.
3. Have at least (5) years of successful teaching experience.
4. Successful experience with professional development leadership in a school setting.
5. Successful experience with the use of data to inform instruction and professional development.
6. Familiarity with the goals, methods, and constituent groups involved in elementary and secondary public education.
7. Demonstrated skill(s) in test administration, survey development and implementation, current methods of statistical data collection and analysis (including commercial software used in such processes), and the development of conclusions and recommendations based on data.
8. Demonstrated proficiency and successful experience using Microsoft Word, Excel, Access, PowerPoint, NJSMART and district student management system.
9. Effective project-management, problem-solving, organizational, human relations, and written and verbal communication skills.
10. Abilities to communicate and work effectively with staff, students, parents, and other school district constituencies.
11. Abilities to analyze a situation accurately, and adopt and implement an effective course of action.
12. Such alternatives to the above qualifications as the Superintendent may find acceptable.

REPORTS TO: Superintendent of Schools

JOB GOAL: The Director shall be responsible for supervising and managing the district's efforts to comply with federal education mandates, with emphasis on compliance with the Elementary and Secondary Education Act. The Director will coordinate the district's local and state assessment programs, data analysis, application of scientifically based research, State assessment results, district surveys, school report card, school benchmarking, school data teams, program evaluation and needs assessment data in support of our accountability programs. The Director will direct the formulation of district-wide goals, plans, policies and budgets and recommend them to the Superintendent. She/he will direct and supervise school operations and programs, evaluate certificated and non-certificated staff in areas related to this job goal.

PERFORMANCE RESPONSIBILITIES:

A. Assessment

1. Conduct ongoing, comprehensive needs assessment of the district's student and staff assessment program, and identify and recommend modifications to the Superintendent as needed.
2. Develop and present budget recommendations related to the district's assessment program including funding for professional development.
3. Make curricular recommendations to the Superintendent based on interpretation of summative, formative and common assessment results.
4. Support the district-wide assessment process to improve student performance by establishing systems and testing dates and policies.
5. Measure the level of student achievement of the New Jersey Student Learning Standards and State benchmarks in order to identify student needs. Provide schools with diagnostic and predictive information in identifying strengths and weaknesses in order to establish priorities in planning educational programs.
6. Implement and monitor state mandated tests in compliance with state requirements, including NJSLA, Subject Specific End of Class Tests and Performance Assessments, ACCESS for ELLs, and all other required standardized tests administered in the district.
7. Coordinate district assessments in grades PreK through 12, LEP placement and exit exams, and the Kindergarten summer screening program for all new registrants.
8. Recommend the initiation, development, evaluation and improvement of curriculum, instruction and assessment programs and services.
9. Recommend, in conjunction with central administration, principals, teachers, parents and students as may be appropriate, the scope and sequence of curriculum, information guides and other resources pertaining to assessment.
10. Coordinate program articulation activities and assessment activities with the Director of Curriculum and Instruction.
11. Adhere to all test administration timelines, record keeping and record change processes.
12. Attend and turn-key all state assessment training sessions, policies and procedures to all administrators, test coordinators, and departments of specialized populations.
13. Coordinate proctoring and administration of tests in the schools.
14. Establish, implement and oversee the implementation of test security guidelines for the school system.
15. Design, facilitate and supervise the selection and implementation of district-wide formative and common assessment systems, assessment for learning activities, data analysis tools and reporting of results to schools that will provide meaningful improvements in teaching and learning and increased student achievement.

16. Ensure the successful implementation and integration of formative and summative common assessments into the curriculum.
17. Provide professional learning opportunities for district staff in the areas of State Assessment, Formative and Summative Common Assessment, Analyzing Data, ESEA Guidelines and Strategic Plan writing.
18. Serve as a system and school liaison between the district and the NJDOE State Assessment Offices.
19. Provide website information to our students, parents and public in the areas of assessment and State benchmarks.
20. Identify and recommend to the Superintendent technology programs, costs and needs associated with the integration of advanced systems and technology use for evaluation and assessment.
21. Assist and support the district's schools to meet/exceed and interpret the student achievement measures for ESEA at federal, state and local levels.
22. Assist in formulation, establishment, and implementation of system accountability plans, school benchmarks, and district report card to close gaps between and among all students and different groups of students.
23. Assists with the coordination of data teams and surveys to assist our schools and district with data driven decisions to improve student achievement.
24. Serve as chairperson of the District Assessment Committee.
25. Such other responsibilities as may be directed.

B. Assessment Data Coordination and Reporting

1. Direct and coordinate efforts between all schools and departments to maintain the integrity of student demographic data in the district's Student Information System to integrate with NJSMART.
2. Develop and implement surveys and other data collection mechanisms.
3. Perform statistical measurement of population variables and other types of data related to student performance.
4. Provide technical expertise for analysis, interpretation and reporting of all student assessment data.
5. Present data and analysis reports.
6. Develop and present conclusions and interpretations of statistical data and analysis for application to district programs.
7. In conjunction with the Directors, Principals, teachers, and such other district constituencies as may be appropriate, integrate student assessment data into curriculum and professional development programs. This includes participating on, and/or providing input to, the district's Local Professional Development Committee and DEAC.
8. Analyze and report data and test score results to the schools, district, parents and public in accordance with State mandates.
9. Ensure data and test scores are available in multiple formats to meet the needs of the district and departmental goals.

10. Manage the comprehensive application of that data to improve the quality of instructional programs and student achievement.
11. Develop and direct state mandated committees and implementation plans to include student measurable outcomes in teacher and principal evaluation systems as aligned to State requirements through the development of State approved benchmarks and assessments in all content areas.
12. Such other responsibilities as may be directed.

TERMS OF EMPLOYMENT:

Twelve-month year. Salary and work year to be established by the Board.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.