



Department of Nonpublic Services
899 Mountain Avenue, Suite 2C
Springfield, New Jersey 07081
Phone: 908-233-9317
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Paul Palozzola
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September 14, 2022

Hillside Board of Education
Dr. David Eichenholtz
Business Administrator
195 Virginia Street
Hillside, NJ 07205

Dear Mr. Eichenholtz:

Enclosed are copies of the Nonpublic School Security & Technology Initiative Program spending plans for the following participating school in your district: Cheder Yaldei Menachem.

Kindly have these spending plans approved at your next Board of Education meeting by including the following motion on your agenda: "motion to approve the Nonpublic School Security & Technology Initiative Program spending plans for the participating school located within this district."

A copy of the minutes showing your Board's approval of these spending plans must be sent to us immediately following your board meeting. The Union County Educational Services Commission cannot process the purchase orders until we receive the approval from your district.

Thank you for your attention in this matter.

Sincerely,

Paul Palozzola
Director
Nonpublic Services

Enclosure

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM PLAN 2022-2023

Public School District: Hillside NJ

Name of School: Chester Yaldet Menachem Entitlement: \$279

This statement verifies that the required conference was held between the undersigned individuals regarding the New Jersey Technology Initiative Program. The public school and UCESC will not reimburse the nonpublic school directly. It is agreed that the entitlement of the above named school will be used to provide technology according to all DOE rules and regulations.

The following items will be purchased with the money from Nonpublic School Technology Initiative Program.

Description
STEM Technology for Classroom

Fruma Rosenberg
Principal

Date: 8/30/2022

Nonpublic School Services UCESC
(Designee for local Public School District)

Date: _____

UNION COUNTY EDUCATIONAL SERVICES COMMISSION
NONPUBLIC SCHOOL SECURITY INITIATIVE PROGRAM PLAN 2022-2023

Public School District: Hillside, NJ

Name of School: Cheder Yaldei Menachem

Entitlement: \$ 1435

This statement verifies that the required conference was held between the undersigned individuals regarding the New Jersey Technology Initiative Program. The public school and UCESC will not reimburse the nonpublic school directly. It is agreed that the entitlement of the above named school will be used to provide technology according to all DOE rules and regulations.

The following items will be purchased with the money from Nonpublic School Technology Initiative Program.

Description
<u>IPad and</u>
<u>School Cell Phone to Be Used</u>
<u>for security purposes -</u>
<u>To be connected to cameras</u>
<u>and doors, and gates</u>
<u>Apps connecting to Fire, Police</u>
<u>& EMS etc.</u>

Fruma Rosenberg
Principal

Nonpublic School Services UCESC
(Designee for local Public School District)

Date: 8/30/2022

Date: _____



Department of Nonpublic Services
899 Mountain Avenue, Suite 2C
Springfield, New Jersey 07081
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Fax: 973-379-4640

Paul Palozzola
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krussell@ucesc.org
908-233-9317

December 9, 2022

Hillside Board of Education
Dr. David Eichenholtz
Business Administrator/Board Secretary
195 Virginia Street
Hillside, NJ 07205

Dear Mr. Eichenholtz:

Enclosed is a copy of the Nonpublic School Security Initiative Program spending plan for the following participating school in your district: The Patrick School.

Kindly have this spending plan approved at your next Board of Education meeting by including the following motion on your agenda: "motion to approve the Nonpublic School Security Initiative Program spending plan for the participating school located within this district."

A copy of the minutes showing your Board's approval of this spending plan must be sent to us immediately following your board meeting. The Union County Educational Services Commission cannot process the purchase orders until we receive the approval from your district.

Thank you for your attention in this matter.

Sincerely,

Paul Palozzola
Director
Nonpublic Services

Enclosure

**UNION COUNTY EDUCATIONAL SERVICES COMMISSION
NONPUBLIC SCHOOL SECURITY INITIATIVE PROGRAM PLAN 2022 - 2023**

Public School District: Hillside

Name of School: The Patrick School

Entitlement: \$ 19,680

This statement verifies that the required conference was held between the undersigned individuals regarding the New Jersey School Security Initiative Program. The public school and UCESC will not reimburse the nonpublic school directly. It is agreed that the entitlement of the above-named school will be used to provide school security according to all DOE rules and regulations.

The following items will be purchased with the money from Nonpublic School Security Initiative Program.

Description

The funds from the School Security Initiative Program will be used towards the salary of a security guard ~~xxx~~ during school hours.

$$6 \text{ hrs} \times \$ 20 \text{ hr} \times 164 \text{ days} = \$ 19,680$$

***PLEASE SUBMIT ALL QUOTES WITH SPENDING PLAN**

Principal

Nonpublic School Services UCESC
(Designee for local Public School District)

Date:

12/6/22

Date:

modular project PROPOSAL

REV: October 3, 2022

Project: NO.: TBD



Hillside Board of Education

112'x60' Classroom



Cooperative Purchasing
TIPS Awarded Contract #200902
BOXX Modular, Inc.
"Permanent Modular Buildings"
(JOC)

Hillside, NJ

BOXX Modular, Inc. (Corporate Office)
3475 High River Road | Fort Worth, TX | 76155

(877) 966-7839 | BOXXModular.com | ussales@boxxmodular.com

BOXX
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October 3, 2022

Mr. Charles L Koch, AIA, PP, NCARB, CID
Vice President and Managing Principal, New Jersey
ENV
180 Sylvan Avenue, Suite 3
Englewood Cliffs, NJ 07632

RE: Modular Classrooms

Dear Mr. Koch:

We are pleased to have the opportunity to submit this proposal which has been designed and specified for 4 classrooms with restrooms, storage and janitor's closet and one hour rated folding partitions.

Purchasing Cooperative Pricing: In response to the question of how BOXX is can change its pricing is the way the pricing is structured. Unlike other fixed pricing, the BOXX pricing is based on cost plus a pre-determined markup and discount. From my understanding, TIPS recognizes that no two buildings are the same and as such there is no fixed unit pricing. All contracts must be submitted by BOXX and are reviewed by TIPS prior to TIPS approval of the purchasing cooperative.

Proposal Contents (attached):

- Price Detail
- Floor Plan
- Renderings
- Specifications
- Delineation of Responsibilities
- Estimated Project Schedule
- Clarifications

It is our goal to meet your specific needs, so please be certain to thoroughly review each attachment included in this proposal to ensure you completely understand the pricing, product, and service we are proposing.

Thank you for the opportunity to earn your business and please let me know if you have any questions.

Sincerely,

John T. Hale
Area Sales Manager

Project No.: TBD
October 3, 2022



modular project
Budgetary Pricing

This proposal is valid for 30 calendar days

PURCHASE PRICING

Modular Delivered, Augured Footings, Installed. **\$987,538**

Aluminum HC Ramp, Steps, Covered Walkway, Augured Footings. **\$118,280**

Note: Aluminum system is not fire rated. Existing parking surface to be used with no enclosure.

Modernfold Partition per Scope **\$356,661**

Faux Brick Entire Building

Nichiha Vintage Brick, Alexandria Buff Panels, Aluminum Coping around Parapet **\$245,517**

Site Installed Standard or Luxury Vinyl Tile Allowance **\$35-60,000**

Total (using \$45,000 for Flooring) **\$1,752,996**

This revised estimate based on current pricing is \$33,756 less than the May pricing. The only major increase was the operable partition.

Pricing excludes all applicable taxes. Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described. Unless otherwise specified, Proposal is valid for 30 calendar days from the "Proposal Date". BOXX Modular's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval. Pricing is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

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Project No.: TBD
October 3, 2022



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Exterior Options

This proposal is valid for 30 calendar days

Faux Brick, Wainscot

Nichiha Vintage Brick, Alexandria Buff Panels

Bottom of Windows from Grade

Aluminum Coping around Parapet.

Building Exterior will have Hardie Panel Siding over ZIP Sheathing.

Final Termination and Use of Hardie Panel as a Substrate to be Determined.

Nichiha Representative not Available.

Seamless Gutters and Downspouts

Are Included.

Hardie Panel Siding

\$121,196

\$ 20,122

Total

\$141,318

Pricing excludes all applicable taxes. Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described. Unless otherwise specified, Proposal is valid for 30 calendar days from the "Proposal Date". BOXX Modular's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval. Pricing is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

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Project No.: TBD
REV: October 3, 2022

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BOXX Scope of Work

This proposal is valid for 30 calendar days

BOXX Modular will provide labor and material for the following scope of work, and it is subject to final design:

Modular Building:

- Provide New Jersey PE sealed drawings for the modular building, aluminum ramp, steps and deck. The authority having jurisdiction and any applicable local codes are excluded and changes may be provided upon notification and mutually acceptable change order.
- Manufacture a modular building from BOXX's Georgia manufacturing partner and deliver modular units to the site.
- Fire Rating: Fire separation to be determined by the authority having jurisdiction and no provisions in the modular building have been made.
- Any trees, fences other obstructions must be removed prior to delivery.
- Install modular units by setting, leveling and completing exterior per local wind zones on an augured footing foundation.
- Install vented pressure treated plywood for Nichiha panel installation.

Foundation:

- Provide labor and material for augured footings with modular manufacturer sealed plans based on factory provided point loads and owner provided geotechnical report. Augured footings have been provided beneath the partition storage area for added loads. All spoils to remain on site.

Handicapped Ramp/Steps:

Install aluminum decks, ramp, handrails, awning and covered wall way on augured footings as follows:

- HC Ramp & Steps: (1) 42' ADA/IBC Straight Ramp w/ 8' x 10'8" Platform and 42" ADA/IBC Steps
- Canopies: (1) 1 9' x 12' Canopy, (1) 7' x 53' Canopy, (1) 7' x 52' Angled Canopy, W-pan Decking, Powder Coated White
- Steps: (1) 42" ADA/IBC Steps w/ 8' x 10'8" Platform

The canopy will be free-standing on support post with concealed gutters and will not attach to the school except at the final entrance. Note that other colors are available at an added cost. Final design and dimensions to be determined. Fire lane access has not been reviewed.

Exterior Finish: Nichiha panel Vintage Brick, Alexandria Buff has been used as the basis of design. See <https://www.nichiha.com/product/vintagebrick> for finish information.

Flooring: To attain a better finish the vinyl tile will be installed on site. Armstrong or equal luxury vinyl tile that does not require waxing.

Mobilization/Site Supervision:

- On site supervision will be managed through a BOXX subcontractor who will report to a project manager assigned to the project. Provide dumpster, portable toilet and remove all debris from site. The building will be broom cleaned and debris removed.

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Project No.: TBD
REV: October 3, 2022



modular project

Partition Scope

This proposal is valid for 30 calendar days

**Modernfold 912 Fire Rated Door and Modernfold AS932 Legacy Both paired panels 8 walls in total.
All fire rated panels are rated for ONE HOUR.**

- 1 wall @ 34'-0" x 8'-0" (Fire Rated) 2 walls @ 21'-5" x 8'-0" (Fire Rated) 2 walls @ 21'-5" x 8'-0" (Fire Rated)
- 2 walls 35'-0" x 8'-0" (non-rated) 1 wall @ 33'-0" x 8'-0" (non-rated)
- Sound rating 52 STC, steel panel skins
- Fixed top sweeps, manual crank bottom seals
- Expandable panel closure with adjustable bottom sweeps
- Full height standard marker board panel finish, vinyl finish for expanders and jambs
- #17HD steel track and trolley system
- 11 pounds per square foot hanging weight
- Matching construction pass door for warming area (fire rated panic hardware and door closer included)
- Delivery and installation included

Partition Support: Pre-Punched Overhead Steel Supports, All Blocking, Soffits, and Finish Trim All Sound Baffling of Flanking Paths must be designed and estimated and are excluded.

Design: Final design to be determined.

Pricing excludes all applicable taxes. Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described. Unless otherwise specified, Proposal is valid for 30 calendar days from the "Proposal Date". BOXX Modular's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval. Pricing is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

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Project No.: TBD
REV: October 3, 2022

modular project

Owner's Scope of Work

This proposal is valid for 30 calendar days

HILLSIDE BOARD OF EDUCATION (Owner) must provide the following:

- Modular Building: Review modular drawings provided by BOXX and review, comment and approve within one week of submittal by BOXX.
- Building Permits: Owner shall file and respond to comments as part of the building permit submittal. BOXX will provide assistance as needed.
- Electrical: The owner will connect to the exterior load center.
- Plumbing: All connections in the crawl space.
- Fire Alarm, Data, CATV, Access Controls: BOXX will provide empty junction boxes for low voltage wiring and devices by the Owner.
- Geotechnical Report: Owner to provide.
- Winter Conditions: All snow and ice removal is the responsibility of the Owner.

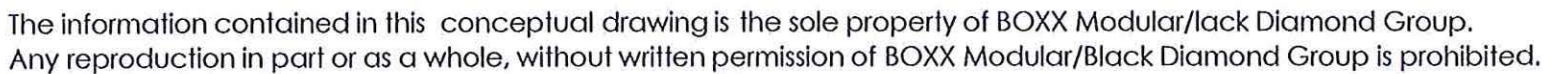
Suggested Value Engineering: Construct one hour wall as part of the modular construction, this eliminate the need for a soffit for the Modernfold corridor partitions and the use of fire rated partitions. The serving area will maintain its fire rating and no marker boards will be provided.

Pricing excludes all applicable taxes. Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described. Unless otherwise specified, Proposal is valid for 30 calendar days from the "Proposal Date". BOXX Modular's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval. Pricing is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

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Conceptual Site Plan

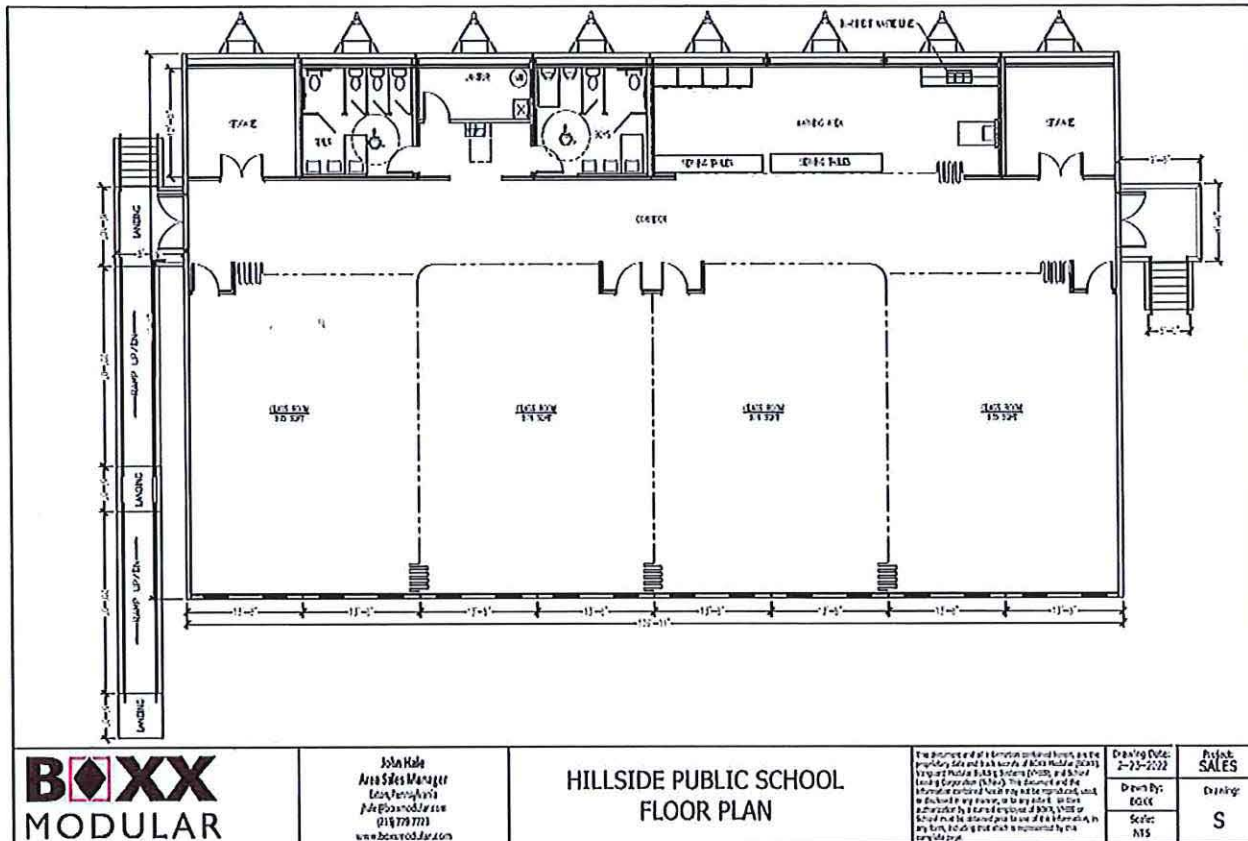


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Project No.: TBD
REV: October 3, 2022

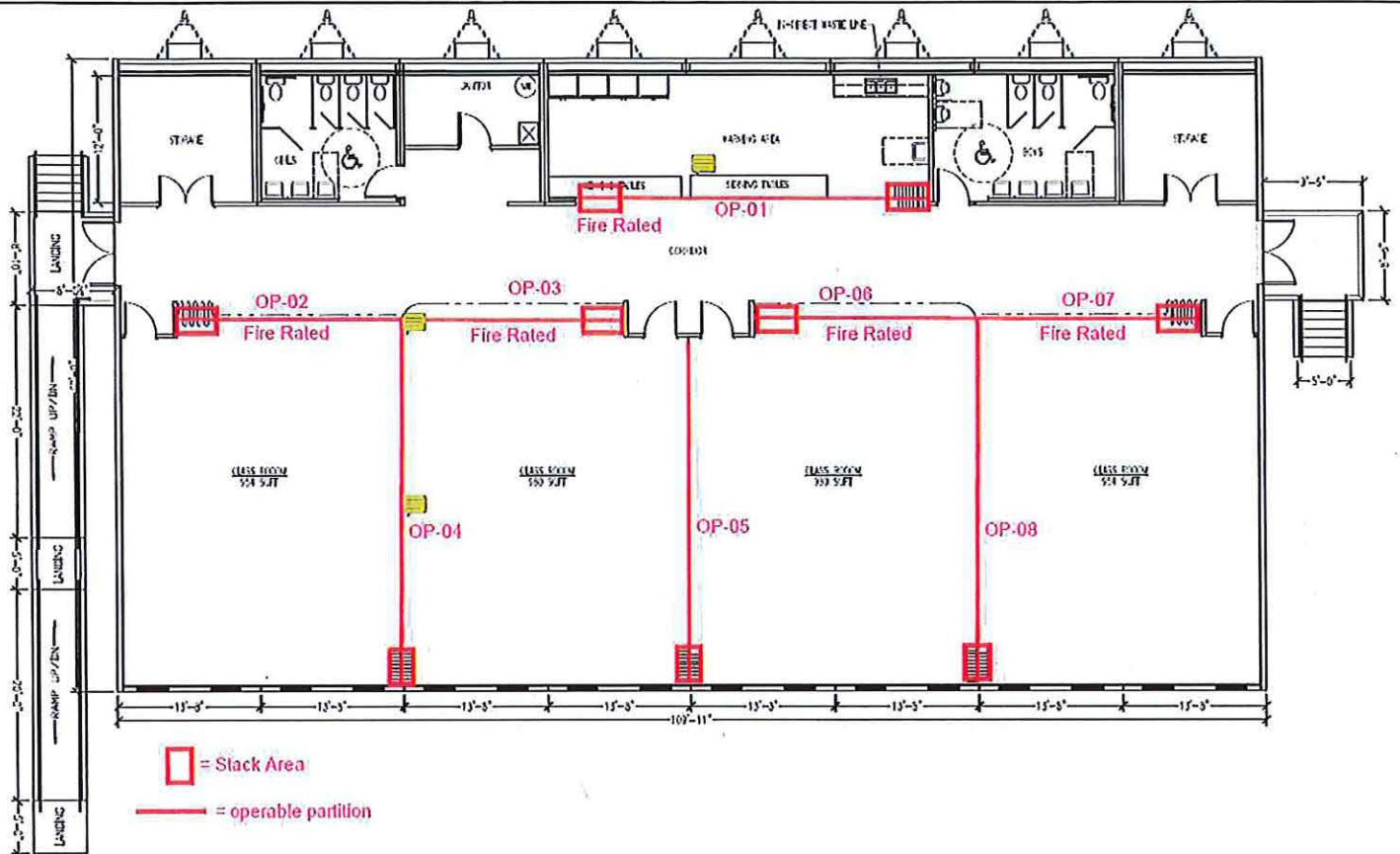
modular project Floor Plan



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modular project

Partition Plan



B  **XX**
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HILLSIDE PUBLIC SCHOOL FLOOR PLAN

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Drawing Date: 5/24/19	Project: SALES
Drawing By: BIOXX	Drawing: S
Scale: 1/125	

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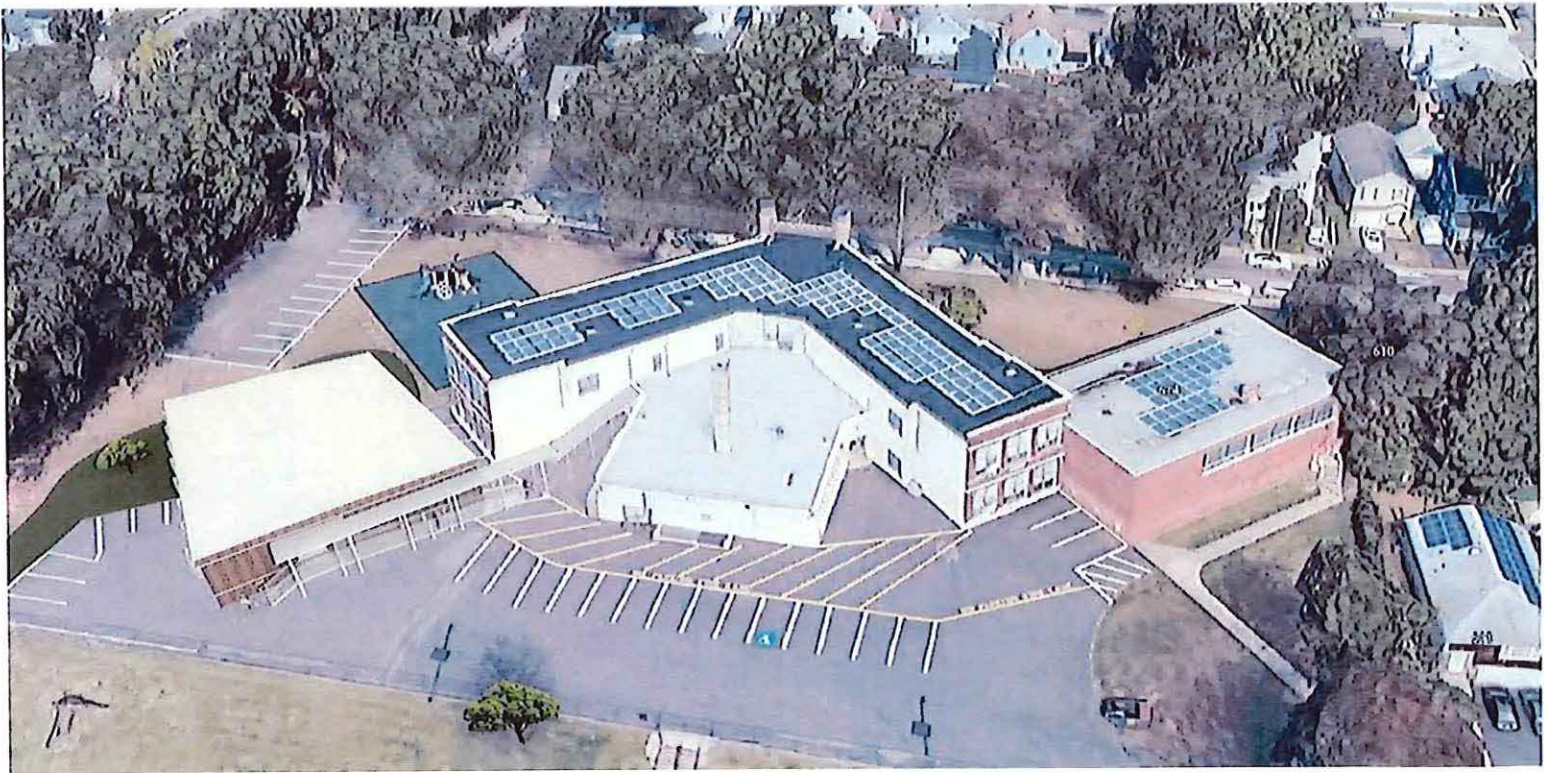
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BOXX MODULAR, INC. 215/779-7723
Area Sales Manager, John T. Hale | New Jersey & New York

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BOXX MODULAR, INC. 215/779-7723 www.boxxmodular.com – Area Sales Manager,
John T. Hale | New Jersey & New York

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Project No.: TBD
REV: October 3, 2022

modular project Specifications

DESIGN

LOCATION: HILLSDALE, NJ
SIZE: SEE FLOOR PLANS
SHIPPING HEIGHT: 13'-10" NOMINAL
OCCUPANCY: EDUCATION
CONSTRUCTION: WOOD FRAME TYPE VB
CODE: NEW JERSEY STATE APPROVAL
ALL DESIGN DATA IS PER THE REQUIREMENTS OF ASCE/SEI 7
STANDARDS,
SEISMIC ZONE: "B" {SEISMIC DATA IS BASED ON SITE SOIL CLASS D "STIFF SOIL", RISK
CATEGORY II
WIND SPEED: 115 MPH WIND SPEED, ULTIMATE WIND SPEED, (VULT)
3 SECOND GUST WIND SPEED, (VASD)
SNOW LOAD: CODE
FLOOR LOAD: 50 LB LIVE LOAD
COLORS: VANGUARD STANDARD

FRAME

TYPE: PERIMETER STEEL (M12X10) CROSSMEMBERS SPACED (AS REQUIRED)
2"X3" WOOD SLEEPERS WILL BE UTILIZED BETWEEN ALL STEEL
MEMBERS AND FLOOR DECKING.
HITCHES: DETACHABLE
TIRES AND AXLES: NEW TIRES, AXLE QUANTITY WILL BE CALCULATED AS REQUIRED

FLOOR

BOTTOM: STANDARD BOTTOM BOARD MATERIAL
BOARD MATERIAL & INSULATION WILL BE SHIPPED LOOSE IN WHEEL
WELL AREA, INSTALLED ON-SITE BY VMBS
DECKING: DOUBLE 5/8" FLOOR SHEATHING/DECKING
FLOOR COVERING: ARMSTRONG CORLON COMMERCIAL ROLL-VINYL (RESTROOMS,
JANITOR)
STANDARD OR LUXURY VINYL TILE (ARMSTRONG)
COVE BASE: 4" RUBBER COVE BASE, 6" VINYL RESTROOMS

WALLS

FRAMING: 2X6 EXTERIOR/INTERIOR WALL HEIGHT 8'-0", DOUBLE TOP-PLATE ON
EXTERIOR WALLS, AS REQUIRED
INTERIOR WALLS: 5/8" VINYL COVERED DRYWALL
FIBERGLASS REINFORCED PANEL ON GYPSUM (CLASS "C"), FULL
HEIGHT, (RESTROOMS)

INTERIOR DOORS

TYPE: (7) 36"X80" SOLID CORE, FLUSH, IMPERIAL OAK
(2) 72"X80", FLUSH DOOR
FRAME: BRONZE, STEEL REDI-FRAME
GLAZING: (4) 6"X30" FIRE LITE VIEW GLASS (CLASSROOMS)
HARDWARE: (9) GRADE II (TELL BRAND) JANITOR, STORAGE, CLASSROOMS
(2) PUSH/PU;; HARDWARE
DOORSTOPS

Initials: _____

Project No.: TBD
REV: October 3, 2022

modular project Specifications

ROOF/CEILING

FRAMING:	TRUSS SPACING @ 24" O.C.(UT12W) TRANSVERSE, (ENGINEERED)
SHEATHING:	7/16" EPDM UNDERLAYMENT
ROOF COVERING:	45 MIL EPDM
RIDGE BEAM:	4-LAYER 28" HIGH
CEILING HEIGHT:	8' ABOVE FINISHED FLOOR
CEILING FINISH:	2'X2' T-GRID
ATTIC VENTILATION:	PER CODE

PLUMBING

SUPPLY:	CPVC
DRAIN/WASTE LINES:	PVC
LAVATORY:	(6) STANDARD WALL MOUNTED, METAL FAUCET WITH SLOAN EBF-650, 4" CENTER SET
HC PROTECTION:	HANDICAP SINK PROTECTION - SOCK FOR P-TRAP
TOILETS:	(2) HC TOILET, FLUSH VALVE, OPEN FRONT SEAT
	(4) STANDARD ELONGATED
URINAL:	(2) WALL MOUNTED, FLUSH VALVE SLOAN EBF-200-A OR EQUAL
	(6) FLUSH SENSOR, SLOAN EBF-200-A OR EUAL
SINK:	(1) SS 3-COMPARTMENT REGENCY 14"X16"X10" 20 GAUGE, DROP IN
	(2) 12" SWING FAUCETS
WATER HEATER:	(1) 40 GALLON, EXPANSION TANK
MOP SINK:	(1) FLOOR MOUNTED, FAUCET (MSB-2424 OR EQUAL)
FLOOR DRAINS:	(2) 7" MIFAB f1100C-FC
PARTITIONS:	STEEL
MIRRORS:	(2) 18"X36" STAINLESS STEEL FRAME (BOBRICK B-165)
TP HOLDERS:	(2) SS SINGLE ROLL TOILET PAPER HOLDERS (BOBRICK)
GRAB BARS:	TO COCE

ELECTRICAL

LOAD CENTER:	(6) 125 AMP PANEL, EXTERIOR MOUNTED
	(2) 150 AMP PANEL, EXTERIOR MOUNTED
INTERIOR LIGHTS:	(90) 2'X4' T-GRID, LAY IN, LED
EXTERIOR LIGHTS:	(4) WALL PACK UPGRADE PORCH LIGHT, PHOTOCELL, LED
OCCUPANCY:	(11) WALL MOUNTED OCCUPANCY SENSOR
EMERGENCY LIGHT/SIGN:	(2) DUAL HEAD
	(2) COMBO DUAL HEAD exit sigb
	(2) EXTERIOR EMERGENCY LIGHT REMOTE HEADS
JUNCTION BOXES:	(10) 2"X4", 3/4" CONDUIT TO CEILING
RECEPTACLES:	110 V AT APPROXIMATELY 12' OC
	(8) 120V, 20 AMP
	(8) 120V, TAMPER RESISTANT, DUPLEX
	GFI TO CODE
	EXTERIOR GFI
EXHAUST FANS:	(1) HEAT TAPE FOR PLUMBING IN CRAWL SPACE
RACEWAY:	(2) 350 CFM
	12-2 ROMEX, MC CABLE ABOVE CEILING

Initials: _____

Project No.: TBD
REV: October 3, 2022

modular project
Specifications

HVAC

TYPE: (8) WALL HUNG, ELECTRIC 3 TON 15 KW, CRV (CLASSROOMS)
COLOR: BEIGE CABINET
SUPPLY DUCT: FIBERGLASS, 2'X2' ADJUSTABLE GRILLES
RETURN DUCT: FIBERGLASS, 2'X2, FIXED GRILLES
THERMOSTAT: PLENUM CHASE WALL, DUCTED RETURN AIR TO THE HVAC UNIT
7-DAY PROGRAMMABLE

CASEWORK

CABINETS: 12 LF BASE AND WALL CABINETS, LAMINATE
COUNTERTOP: 12 LF LAMINATE, INTERGRATED BACK SPLASH

EXTERIOR FINISH

SIDING: NICHHA PANEL OVER ZIP SYSTM
SHEATHING: 7/16" OSB
WRAP: PLASTIC HOUSE WRAP

WINDOWS

SIZE: (16) 36"X60" VERTICAL SLIDING, BRONZE, TINTED, LOW E, EGRESS
EXTERIOR: BRICK MOLD TRIM

EXTERIOR DOORS

TYPE: (2) 72"X80" STEEL, STEEL FRAME
GLAZING: (4) 6"X30" VIEW WINDOW
HARDWARE: (2) GRADE I (TELL BRAND)
(2) PANIC HARDWARE
(2) STANDARD CLOSERS

INSULATION

EXTERIOR WALLS: R-19 UNFACED
INTERIOR WALLS: R-11 SOUND REDUCTION BATTS
FLOOR: R-30 UNFACED
ROOF: R-49 UNFACED

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modular project

Project No.: TBD
REV: October 3, 2022

Delineation of Responsibilities

Division	Sub	Description	BOXX	Owner	NA
DIVISION 1 : GENERAL CONDITIONS					
	1011	Performance Bonds			X
	1040	Building Permits/License		X	
	1500	Temporary Heat/Lighting			X
		Portable Toilets	X		
		Temporary Water & Power	X		
	1502	Site Cleanup/Dumpster	X		
	1700	Closeout/Acceptance		X	
	1900	Miscellaneous			
		Taxes		X	
		Prevailing Wage Scale (Davis-Bacon)	X		
		Safety and Security Access Requirements For Workers, TBD			X
		Project Terms of Payment	X		
		Invoicing Procedure	X		
DIVISION 2 : SITE WORK					
	2000	Site Work		X	
		Accessibility		X	
		Stake Site/Building Location		X	
	2160	Excavation & Grading		X	
		Spoilage Disposal		X	
		Erosion Control	X		
	2660	Final Connection of Domestic Water Supply to Building Line (including modular seam crossover piping in ceiling),		X	
	2740	Final Connection of Sewer To Building (including manifolds in crawlspace and vents thru roof)		X	
	2900	Landscaping / Fine Grading		X	
		Seeding		X	
		Restoration		X	
DIVISION 3 : Concrete (SITE ONLY)					
	3300	Augured Footing Foundations	X		
DIVISION 5 : Metals (SITE ONLY)					
	5000	Decks/Landings/Ramps (Engineered Aluminum)	X		
DIVISION 6 : WOOD & PLASTIC (SITE ONLY)					
	6670	Treated Wood Decks and Ramps			X
DIVISION 9 : FINISHES (SITE ONLY)					
	9650	VCT Flooring	X		
	9680	Carpet or Carpet Tile			X

Initials: _____

modular project

Project No.: TBD

REV: October 3, 2022

Delineation of Responsibilities

Division	Sub	Description	BOXX	Owner	NA
DIVISION 10: SPECIALTIES (SITE ONLY)					
	10100	Marker/Chalk/Tack Boards			X
	10425	Signage/Braille		X	
	10520	Fire Extinguishers		X	
	10532	Awnings, Covered Walkway	X		
	10800	Toilet Accessories, See Specifications	X		
DIVISION 13 : BUILDING (MODULAR BUILDING)					
	13121	Delivery Of Modular Units To Site Including Transp. Permits	X		
	13122	Augured Pier Footings	X		
		Dry-Stack Block on Augured Footings	X		
		Surface Bond Dry Stack			X
	13123	Set-up	X		
		Structurally Connect Modular Floors & Roofs	X		
		Remove Hitches (Store Under Bldg. If stored in different location, may be an additional cost)	X		
	13125	Trim Out Exterior & Interior Walls/ Ceiling/Floors/Adjust Doors	X		
	13126	Anchor Modular Units Per Design Criteria	X		
	13127	Skirting (Frame, Venting, Access Panel Included)	X		
	13128	Roof Seaming	X		
	13151	Site Construct Connector Corridors			X
		Fire Sprinklers			X
DIVISION 16 : ELECTRICAL (SITE ONLY)					
	16410	Connect Electrical Service from Site to Modular Subpanels		X	
		Main Disconnect For Modular Building Connection		X	
		Supply and Install MDP		X	
	16610	Fire / Smoke Alarm Systems		X	
	16620	Security Intrusion System		X	
	16740	Clocks/Bells		X	
	16750	Communication Systems in Modular		X	
		Tap & Extend Existing Comm Service To Site		X	
		Final Connection of Comm System in Modular		X	
	16770	Data Systems in Modular		X	
		Tap & Extend Existing Data Service To Site		X	
		Final Connection of Data System in Modular		X	

Initials: _____

BOXX
MODULAR

www.BOXXModular.com

Project No.: TBD
REV: October 3, 2022

modular project Schedule

This proposal is valid for 30 calendar days

Estimated Schedule

Award	Start
Modular Engineering	8 Weeks
Foundation Engineering	2 Weeks
Foundation	2 Weeks
Production	2-3 Weeks
Delivery and Installation	8-10 Weeks

Current production today has delivery approximately 3 - 4 months from time of contract and varies based on orders received since the completion of this proposal.

Supply chain issues have been affecting some material. The schedule is based on production at the time of order.

Any Project Schedule provided with the Proposal is an estimate. Project Schedule will be confirmed at or around the time of Award and may be subject to change orders throughout the Project. Project schedule is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

Initials: _____

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www.BOXXModular.com

Project No.: TBD

REV: October 3, 2022

1. Unless otherwise specified, Proposal is valid for 30 calendar days from the "Proposal Date". Building costs and production schedules change daily. At expiration of validity period Price and Delivery are subject to change without notice until Proposer accepts Order.
2. BOXX's willingness to enter into a contract at the price and/or terms of payment proposed is contingent upon satisfactory credit review and approval
3. Proposal pricing and project schedule is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.
4. Any Project Schedule provided with the Proposal is an estimate. Project Schedule will be confirmed at or around the time of Award, and may be subject to change orders throughout the Project.
5. Unless otherwise agreed in writing, BOXX will not accept any Liquidated or other damages for delays.
6. Prior to start of its Work, BOXX shall provide a proper Certificate of Liability Insurance and Worker's Compensation. Unless otherwise agreed in writing, "All Risk" and other special insurance is not provided by BOXX. As of the time of Substantial Completion, or as otherwise agreed, Buyer shall be responsible to insure the building(s), providing insurance coverage in the types and limits as may be required by the contract to adequately protect the interests of all applicable parties.
7. Buyer is responsible for all applicable taxes. Proposal Price does not include sales, use, or personal property taxes, except as may be additionally described.
8. Unless otherwise agreed to in advance as a condition of the Contract, price assumes the use of non-union labor at non-prevailing wages. Any requirement for the payment of prevailing wages or the use of union labor will result in additional charges.
9. BOXX will take reasonable protective precautions to avoid damage to property and equipment. BOXX will not accept responsibility for damage caused to paved or unpaved surfaces due to weight of heavy equipment.
10. TITLE – BOXX Modular, Inc. will retain title to the work until such time that they have been paid in full for the delivery, installation and either direct sale or receipt of all amounts due to complete the finance lease of the building(s). BOXX does not waive its rights to retain title and/or to place a lien or claim against the Owner/Buyer/Lessee if it becomes reasonably necessary in order to protect BOXX's interests.
11. INDEMNIFICATION – BOXX Modular, Inc. will indemnify Owner/Buyer/Lessee to the extent that they are legally responsible and permitted by BOXX's insurance carrier.
12. START AND COMPLETION DATES - The contract Start Date shall be upon receipt of award and an executed contract. Barring any unforeseen delays, The Completion Date will be in accordance with bid specifications and the attached Schedule (to be confirmed upon receipt of award). BOXX is not responsible for any delays or damages beyond its control including material shortages, strikes or union activity, fire, acts of God, freight embargoes, acts of war or terrorism, delays by regulatory or permit authorities, delays by the Owner or Architect or any employed by them, or any cause of delay beyond the control of BOXX. In no event shall BOXX be responsible for consequential or actual damages.
13. Labor will be non-union at non-prevailing wages unless required by contract

Initials: _____

Project No.: TBD
REV: October 3, 2022

modular project Exclusions

X = Excluded	
X	1. Impact fees
X	2. All applicable taxes (sales, property & use)
X	3. Bonding
X	4. Special insurance
X	5. Cranes and additional spotting apparatus
X	6. Fire suppression system
X	7. Site security (<i>unless otherwise stated</i>)
X	8. Landscaping, irrigation, paving, walkways, curbing, and site restoration
X	9. Tap fees and lift station (if required)
X	10. Exterior fire rating
X	11. Architect and engineering fees
X	12. Rock removal
X	13. Off-site spoilage removal
X	14. Site utilities and connections to modular building – includes electric, gas, water, and sewer or septic
X	15. Communications services and connection – including but not limited to telephone, data, intercom, intrusion alarm, smoke & fire alarm
X	16. Lightning protection
X	17. Temporary access roads and walkways
X	18. Removal, repair, and/or replacement of obstructing fences, walls or gates
X	19. Temporary electric and water (contractor will supply power source for own tools and equipment)
	20. Portable toilets
X	21. Laboratory and field testing of materials
X	22. Dedicated full-time site supervisory personnel (foreman will supervise work unless other provisions are required per the contract)
X	23. Costs associated with easement(s)

Initials: _____

Project No.: TBD
REV: October 3, 2022

modular project Site Requirements

Site Requirements

X = Applicable	
X	1. No provisions allowed for obstructions below grade. If encountered, they would be a change order to the contract at an additional charge
X	2. The site must be level, dewatered, and accessible by truck with adequate turning radius and clearance from road to the site for delivery
X	3. Assumes site with 3,000 psf soil bearing capacity, bearing tests to be provided by Customer
X	4. All site plans and surveys to be provided by Customer
X	5. All underground utilities are to be clearly marked and flagged
X	6. Customer is responsible for obtaining and the cost of all permits, licenses, and Certificate of Occupancy
X	7. Due to volatility in fuel prices delivery charges are subject to a fuel surcharge.
X	8. Staging area adjacent to installation site, including any site improvements required to make it usable, by Customer
X	9. Where applicable, wheels and axles will remain on module(s), but may be removed and stored under for an additional fee
X	10. Site preparation by Customer
X	11. Building removal, return delivery, and site restoration will be billed at prevailing rates at time of return
X	12. Main electrical service to building panels by Customer
X	13. Customer is solely responsible to inform BOXX Modular if site location is in a flood or fire zone
X	14. Customer is responsible for building maintenance

Initials: _____

Project No.: TBD

modular project
Proposal Acceptance

This proposal is valid for 30 calendar days.

Pricing and project schedule is based on acceptance of BOXX's standard contract terms and conditions, along with timely receipt of any contractually required down payment.

Hillside Public Schools

October 3, 2022

Signature

Print Name

Acceptance Date

BOXX Modular builds for you!



Cooperative Purchasing
TIPS Awarded Contract #200902
BOXX Modular, Inc.
"Permanent Modular Buildings" (JOC)

BOXX
MODULAR
www.BOXXModular.com

PURCHASE CONTRACT	CONTRACT NUMBER	BOXX MODULAR
	BXPA-158173	
	CONTRACT DATE	
	Nov 28, 2022	

BOXX Modular, Inc., herein referred to as "BOXX".

This Purchase Contract ("Contract") includes the Cover Pages, the most recent BOXX proposal, the Terms and Conditions, and any BOXX attachments thereto.

BILL TO: Hillside Board of Education
195 Virginia Street
Hillside, New Jersey, 07205

P.O.

PURCHASE CONTRACT DETAILS

EXPECTED DELIVERY DATE: June 30, 2023	ACCOUNT MANAGER: John Hale PHONE: 215/779-7723 EMAIL: jhale@boxxmodular.com	PROJECT/SITE INFORMATION: Deanna G. Taylor Academy 614 Tillman Street Hillside, New Jersey 07205 SITE CONTACT: Charles Koch PHONE: 201/218-1523 EMAIL: ckoch@env-nj.com
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The information contained herein is furnished at your request for your personal use only and is to be held in the strictest confidence.

Hillside Board of Education

DESCRIPTION OF EQUIPMENT/SERVICES	QTY	UNIT PRICE	TOTAL
Supply, deliver and Install New Modular 112'x64' Classroom Building per Proposal dated 10/03/2022	1	\$1,752,996	\$1,752,996
Performance Bond	1	\$21,913	\$21,913
Total:			\$1,774,909

Total Amount: \$1,774,909.00

Sales Tax: Exempt

Contract Total: \$1,774,909.00

UNIT DETAILS

DESCRIPTION OF UNIT/COMPLEX	LONG SERIA366AHL NO.	SHORT SERIAL NO.
112'x60' Annex		TMS-AMS 7366 AH

NOTES

ACCEPTANCE: Upon acceptance of this Purchase Contract by the Purchaser, it shall become a binding contract subject to the attached general terms and conditions. Where BOXX is responsible for transportation and/or installation, the attached special terms and conditions for transportation and/or installation shall also apply.

Unless otherwise stated, prices exclude all sale taxes, property taxes, licenses, permits, and fees. Delivery and installation prices are based on the site being accessible, level and having adequate drainage. The customer is responsible for obtaining any building permits and securing local installation and foundation approvals.

Sale Payment Terms:

% of Purchase Price	Milestone Description	Payment Amount
	Performance Bond Due with Deposit	\$21,913.00
25%	Due upon contract execution	\$438,249.00
60%	Due upon manufacturer completions (prior to delivery)	\$1,051,797.60
15%	Due upon substantial completion of BMI's Scope of Work	\$262,949.40

NOTICES FOR BOXX MODULAR, INC.:

BOXX Modular, Inc.

Address: 3475 High River Road, Fort Worth, TX 76155

Attention: Vice President, BOXX Modular, Inc.

Copy to Legal Department Fax: 1.403.237.6421

NOTICES FOR CUSTOMER:

Hillside Board of Education

Address: 195 Virginia Street

Hillside, New Jersey 07205

Attention: Dr. David Eichenholtz

ACKNOWLEDGEMENT

Notwithstanding anything to the contrary in this Contract, and in addition to the rights under the force majeure clause in the Terms and Conditions, BOXX Modular, Inc. and any of its affiliates, shall not be in default of any of its obligations hereunder, and shall not have any liability or be responsible for any claims or damages whatsoever incurred by the Purchaser, as a result of the non-performance or any delays in the performance of its service resulting from the unavailability of assets, resources, personnel, labor and support services caused by, directly or indirectly, the COVID-19 pandemic.

Notwithstanding anything to the contrary in this Contract, in the event that any amount is due to BOXX Modular, Inc. or any of its affiliates by the Purchaser or any of the Purchaser's affiliates, BOXX Modular, Inc. shall have the right of set-off against the Purchaser for that amount, whether such amount arises pursuant to this Contract, any other contracts between the Purchaser and/or the Purchaser's affiliates and BOXX Modular, Inc., BOXX Modular, Inc.'s affiliates or otherwise.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized agents.

Hillside Board of Education ("Purchaser")

195 Virginia Street

Hillside, New Jersey, 07205

Authorized Signatures:

Name: Dr. David Eichenholtz

Title: Business Administrator

Date:

Name: Kimberly Cook, President

bOARTitle: President, Hillside Board of Education

Date:

BOXX Modular, Inc.

3475 High River Road

Fort Worth, TX 76155

Authorized Signature:

Name:

Title:

Please sign and return this copy to John Hale.

PURCHASE CONTRACT - TERMS AND CONDITIONS

BOXX agrees to sell to Purchaser, and Purchaser agrees to purchase from BOXX the equipment, together with any carry-on options and ancillary equipment, and all other contents and furnishings (collectively, "Equipment") and provide transportation services, installation services, or other services, if any, (collectively, the "Services"), to Purchaser at the Site, in accordance with the agreed to Scope of Work attached hereto and incorporated herein, and the attached General Terms and Conditions of Proposal and Purchase Contract ("Terms and Conditions").

1. Used Equipment. Only to the extent that the Proposal includes the purchase of used Equipment, the following shall apply:

a. Purchaser specifically acknowledges and agrees that BOXX is selling, and Purchaser is purchasing the Equipment on an "as-is, where-is" basis, except as expressly set forth in this Contract.

b. Purchaser is not relying on any representations or warranties of any kind whatsoever, express or implied, from BOXX, its agents, or brokers as to any matters concerning the Equipment, including without limitation: (i) the quality, nature, adequacy and physical condition of the property, including, but not limited to the structural elements, foundation, roof, appurtenances, access, electrical, mechanical, HVAC, plumbing, sewage, and utility systems, facilities and appliances, (ii) the existence, quality, nature, adequacy and physical condition of utilities serving the property, (iii) the development potential of the Equipment, and the Equipment's use, habitability, merchantability, or fitness, suitability, value or adequacy of the Equipment for any particular purpose, (iv) the zoning or other legal status of the Equipment or any other public or private restrictions on use of the Equipment, (v) the compliance of the Equipment or its operation with any applicable codes, laws, regulations, statutes, ordinances, covenants, conditions and restrictions of any governmental or quasi-governmental entity or of any other person or entity, (vi) the quality of any labor and materials used in any improvements on the Equipment, (vii) the condition of title to the Equipment, and (viii) the economics of any past or future operations of the Equipment.

2. Price. In consideration of BOXX furnishing the Equipment and Services described in the Proposal, the Purchaser shall pay to BOXX the price set out in this Contract, subject to such additions or deductions, which may hereinafter be agreed upon between the parties in writing. The price excludes all taxes, licenses, permits, bonds, and fees, unless otherwise stated in the Proposal. The price does not include any amounts for changes in taxes, tariffs, or other similar charges that are enacted after the date of this Contract. BOXX shall be entitled to an equitable adjustment in time and money for any costs that it incurs directly or indirectly that arise out of or relate to changes in taxes, tariffs, or similar charges due to such changes including, without limitation, escalation, delay damages, costs to reprocur, costs to change suppliers, costs of manufactured equipment, or other costs of any kind resulting from the changes. In the event of such changes, Purchaser shall execute a Change Order in an amount commensurate with any actual, direct, and documented increased in material costs incurred as a direct result of such changes. BOXX's fee shall not be increased as a result of such cost increases. The price of all Services is based upon use of non-union labor and non-prevailing wage rates. If concealed conditions are found below the ground and are at variance with known conditions, per the approved drawings, there shall be an equitable adjustment made to the price by way of a written Change Order.

3. Payment.

a. The Purchaser shall pay to BOXX the price of the Equipment prior to the Delivery date, or sooner if otherwise stipulated in the Proposal. In no instance may the Purchaser occupy the Equipment until full payment has been made to BOXX, unless stated otherwise herein or agreed to in writing by BOXX.

b. The Purchaser shall pay to BOXX the price of the Services within thirty (30) calendar days of receipt of BOXX's invoice.

c. Interest at the rate of three percent (3%) per month shall be due from Purchaser on all past due invoices until paid, in addition to all costs incurred by BOXX to collect payment from Purchaser.

d. Payments from Purchaser shall be absolute and unconditional in all events and shall not be subject to any offset, defense, counterclaim, or recoupment for any reason whatsoever. No charge for labor or material furnished by the Purchaser shall be allowed as a credit under this Contract unless authorized in writing by BOXX.

e. Payment shall be made to BOXX, or its assignee, at the address set forth herein.

4. Taxes. Unless otherwise specifically set forth in this Proposal and Contract, it is specifically agreed and understood between the parties that the price herein does not include any state or local taxes or any other government charges such as impact and tap fees. Any tax or other government charge upon the production, sale, use or shipment of the products sold, now imposed or hereinafter becoming effective shall be paid and remitted to the appropriate government agency by the Purchaser, or if any state or federal law does not permit payment and remission in such manner, said tax or other government charge shall be added to the Price and shall be paid by Purchaser to BOXX. If in accordance with Purchaser's direction, BOXX claims an exemption for taxes, Purchaser shall indemnify and hold BOXX harmless from all liability, penalty, interest, fine, tax assessment, attorneys' fees, or other expense or cost incurred by BOXX as a result of any action taken by BOXX in accordance with Purchaser's direction.

5. Delivery. BOXX estimates that the delivery of the Equipment described in Proposal will require the number of weeks of lead time, specified in the Proposal, after BOXX is in receipt of complete information and drawings approved by Purchaser, a building permit is issued by the governing authorities and satisfactory financial arrangements have been made. This estimate is subject to paragraph 6 of the Terms and Conditions of this Contract. Purchaser may, at Purchaser's option, disregard the permit issuance by local authorities and authorize BOXX to proceed with production of the Equipment, at Purchaser's full and sole risk. Should a permit not be issued at the time that the Equipment is ready for shipment to the Site, then Purchaser shall make progress payments to BOXX as if the Equipment had been delivered, less delivery charges specified in the Proposal.

6. Force Majeure. BOXX will not be in default of the performance of any of its obligations under this Contract if it is prevented from doing so due to an event beyond its reasonable control, including but not limited to acts of God, acts of war, terrorism, strikes, lockouts, civil disturbances, explosions, fires, floods, transportation disruptions, epidemics, pandemics, and weather conditions, but only to the extent and for the time period that performance of such obligation is so prevented. It is further understood and agreed that Purchaser will not hold BOXX responsible for liquidated damages or other damages which may be imposed upon Purchaser pursuant to any other contract Purchaser may have entered into with respect to which BOXX is not a party.

7. Purchaser Responsibilities. The Purchaser shall:

a. Be SOLELY RESPONSIBLE for any and all additional materials, labor, Site Preparation, utility connections and all other items on the project, other than those materials as specifically set forth herein as being BOXX's responsibility.

b. Ensure BOXX has free and clear access to the Site, ensure the Site is level and has adequate drainage.

c. Be solely responsible for compliance with building codes, for obtaining any type of building permits and licenses, and securing local installation and foundation approvals that may be required on the project, and for payment of state and local taxes which may be applicable to the sale covered by this Proposal and Contract, including tolls, ferry/tunnel charges, permissions and inspections. Any amounts for any such licenses, permits, costs, charges or taxes paid by BOXX will be invoiced to Purchaser.

d. Provide BOXX with reliable and accurate information regarding transportation, Site conditions, and access at least five (5) business days prior to the date Equipment is to be transported to Site.

e. Reimburse BOXX for all costs incurred in order to correct improper or inaccurately constructed Site access or foundations, to correct misalignment or inaccuracy in anchor bolts, walls footings, cutouts for doors, or other work.

f. Provide storage and be responsible for loss of or damage to materials if Site access, Site, and foundations are not ready or in accordance with the delivery provision contained in this Contract, and reimburse BOXX for all additional costs incurred by BOXX including, but not limited to, the cost of unloading, reloading, and hauling materials resulting from Purchaser's failure to perform this condition. Delay in completing foundation and inaccessibility of Site may necessitate rescheduling of the order for which BOXX shall not be responsible, and shall extend the period of performance by the period of delay. BOXX is not responsible for any loss or damage to Equipment during transportation, unless such loss or damage is noted in writing and provided to BOXX's agent or truck driver at the time of Delivery.

g. Unless otherwise specified, pay for additional expense caused by obstructions, either overhead or underground, demolition work, grading to bring the Site to level, or extra depth, or width of the concrete footing, foundations or excavations

caused by earth fill, or abnormal soil conditions which may require foundations different from the standard plans approved by any building department, or changes to the method of Site access.

h. The Purchaser warrants that it owns, or has the right to construct buildings on the property which the materials as described herein are to be delivered, constructed, or other work performed, and will designate to BOXX the location of the corner stakes of the property and will furnish the plat plan showing the boundary dimensions and angles of the property, and the proposed location of the Site of the building or other work to be performed together with all necessary information concerning contours, grades, soil conditions, tree locations, utility service lines, rights of way, easements, and restrictions, dimensions and other relevant data pertaining to existing structures on the premises. BOXX shall not be responsible for encroachments of any type. Purchaser warrants that said construction will not violate any zoning restrictions or other laws, and the Purchaser agrees to indemnify and hold BOXX harmless from all loss or damage which may result by reason of the construction of said building or other work done, or from any lack or defect of title in the Purchaser, or by reason of said construction violating any zoning restrictions or other laws. The soil bearing capacity shall be at least 3,000 pounds per square foot. The Purchaser is solely responsible for checking the property Site to assure that the Equipment and/or construction will not be in a "Fire District". Purchaser agrees to indemnify and hold BOXX harmless for any and all losses, damages, injury, expenses and costs, including court costs and attorney's fees, which arise out of this issue and/or for the placement of a building or construction in a "Fire District".

i. The Purchaser agrees not to interfere with the progress of the Work and not to occupy any portion of the Equipment until all terms and conditions herein are fulfilled by both parties. Purchaser further agrees that Purchaser cannot occupy the Equipment until the Work is completed or as per governing authorities' authorization where an occupancy permit, or similar type of permit, is required. Purchaser further agrees to not permit any workmen, other than those of BOXX, to work at or in the immediate vicinity of the building, without BOXX's written consent until BOXX's work on the building is completed. Should any workmen, or contractors or subcontractors of the Purchaser perform only such work, the Purchaser will furnish to BOXX in writing, their names, before such work is performed. The Purchaser agrees to pay BOXX for any damage that maybe caused by anyone other than workmen or subcontractors of BOXX, by means of disturbing or damaging concrete forms, grade finishing or any construction work in progress whatsoever.

8. Indemnity and limitation on damages.

a. To the fullest extent allowed by law, the maximum liability of BOXX, its affiliated entities, and each of their respective directors, officers, employees, agents and contractors (collectively the "BOXX Parties") to Purchaser and to any and all other persons or entities, for injury or death, damage or destruction to property occurring in connection with the performance of this Contract for any reason, shall not exceed the Contract Price.

b. All other remedies, unless expressly set forth herein, are hereby expressly waived by Purchaser, and Purchaser acknowledges that the exclusion of other remedies is neither unreasonable, nor unconscionable.

c. Purchaser, for itself, and its successors, assigns and legal representatives, does hereby, now and for the future, agree to indemnify, defend, save and hold harmless the BOXX Parties, from and against any and all liability, damages, and costs of any kind, at law or in equity, arising directly or indirectly out of, or in connection with performance of the Work.

d. In the event, Purchaser shall receive notice of any claim, suit, or action for personal injury, death, or property damage, Purchaser shall provide prompt written notification thereof to BOXX. In the event of commencement of any suit, action, or proceeding, Purchaser shall immediately assume the defense of BOXX, at Purchaser's sole cost and expense and shall wholly indemnify the BOXX Parties, as provided herein.

e. All BOXX liability shall end upon expiration of the applicable warranty period.

f. In no event will BOXX be liable for interruption of business, loss of profits or revenues, cost of capital, downtime costs, increased operating costs, or any special, indirect, punitive, or consequential damages.

9. Assignment. The Purchaser agrees that it shall not assign or transfer this Contract or any part hereof or any amount payable hereunder, except with the prior written consent of BOXX and any attempt to do so shall be null and void and of no force or effect whatsoever.

10. Insurance.

a. General Liability: In conjunction with Purchaser's obligations hereunder, Purchaser must at all times have commercial general liability insurance with coverage of not less than \$2,000,000 in aggregate and \$1,000,000 per occurrence. Such insurance policy must be primary and non-contributory; and name BOXX as Certificate Holder and an additional insured.

b. Other Insurance Requirements: Purchaser must ensure that: each insurance policy contains a waiver of subrogation in favor of BOXX, the insurer has a rating of no less than A- by the A.M. Best Rating Guide, and the insurer agrees to give BOXX at least thirty (30) days' prior written notice of cancellation of or changes to the insurance policy. Purchaser must provide BOXX with a Certificate of Insurance and endorsements prior to Delivery. Purchaser is responsible for payment of any insurance policy premiums and deductibles.

c. Unless otherwise set forth herein, the risk of loss of the Equipment will transfer to Purchaser upon the earlier to occur of payment in full of the Equipment or delivery of Equipment to Site.

11. Contract Documents. Expressly incorporated herein by reference thereto are the plans, Scope of Work and specifications relating to the materials specified in the General Terms and Conditions of Proposal and Purchase Contract.

12. Default. In the event any act or thing required of Purchaser hereunder shall not be done and performed in the manner and at the time or times required by this Contract, Purchaser shall thereby be held in default, and all amounts due under the terms and conditions of this Contract shall be payable immediately by Purchaser to BOXX, without demand by BOXX. In addition, Purchaser will reimburse BOXX for any legal fees and costs that become due as a direct result of Purchaser's default of this Contract, and Purchaser will pay to BOXX interest at the rate of three percent (3%) per month, on the price stipulated herein. Interest will be calculated from the date said default takes place, through and including the date of full and final payment.

13. No Waiver. The failure by BOXX to enforce at any time, or for any period of time, any of the terms of this Proposal and Contract shall not be a waiver of such terms and conditions or of BOXX's right thereafter to enforce each and every term and condition contained herein.

14. Entire Contract. Upon acceptance, this proposal, together with its terms and condition, shall constitute the entire contract between BOXX and Purchaser, there being merged all prior and collateral representations, promises and conditions in connection with this proposal; and any representations, promise or condition not incorporated herein shall not be binding on either party.

15. Title. Title to the Equipment will be conveyed to the Purchaser simultaneously with payment in full of the total price plus all applicable taxes.

16. Governing Law. This Contract shall be construed in accordance with and be governed by the laws of the Commonwealth of Pennsylvania. All disputes arising in connection with this Contract, including any question regarding its existence or validity, shall be resolved by a state or Federal Court of BOXX's choosing.

17. Definitions.

a. "Change Order" means a written order signed by BOXX and Purchaser after execution of this Contract, indicating changes in the scope of the Work or schedule, including substitutions proposed by BOXX and accepted by Purchaser.

b. "Delivery" means the date that Equipment arrives at the Site.

c. "Site" means the geographical area of the project location.

d. "Work" means the Equipment and Services provided by BOXX in connection with this Contract.

18. General. Clerical errors contained herein are subject to correction.

19. Warranty: BOXX provides only the following "Warranty":

Equipment	Warranty	Warranty Period from Delivery
New Modules	Free from defects in workmanship and materials	1 year
Used Modules	None	None
Carry-on Options (if new)	Original manufacturer's warranty	Original manufacturer's warranty
Ancillary Equipment with manufacturer cost >\$500 (if new)	Original manufacturer's warranty	Original manufacturer's warranty

a. Warranties will be conveyed to Purchaser upon transfer of title of the Equipment, and Purchaser will deal directly with the manufacturer if a claim should arise. BOXX's liability is limited to replacing (but not dismantling and installing) defective parts on an exchange basis F.O.B. the manufacturer's factory. In the event that any defect is discovered by the Purchaser, notices of the defect shall be given to BOXX in writing and such notices must be sent within the warranty period by certified registered mail. The warranty is tendered for the sole benefit of the original Purchaser and is not transferable or assignable and further is void in the event the product is removed from its original location of installation. There are no other warranties expressed or implied (including warranties relating to merchantability) except those stated herein. Under no circumstances shall BOXX be liable for consequential damages for any breach hereof. Used buildings are sold "as is, where is" with no warranty expressed or implied.

b. Purchaser is responsible for any damage resulting from accident, modification, misuse, abuse, neglect, unauthorized repairs/alterations, lack of or improper maintenance, pests/insects/animals, fire, weather or other natural causes (collectively "Damage"). Warranty will not be valid if Equipment was subject to Damage. Unless visually obvious and noted by Purchaser in writing and provided to BOXX's agent or truck driver at the time of Delivery, BOXX does not warrant that Equipment is or will be, free from mold, bacteria, fungus or other biological contaminants.

c. Warranty is subject to the following limitations:

i. BOXX will, acting reasonably, make all decisions regarding the Warranty, including validity, applicability and appropriate remedies;

ii. Warranty will not be valid unless Purchaser notifies BOXX within five (5) calendar days of noticing any issues with Equipment that may be covered by Warranty, and Purchaser must maintain Equipment, normal wear excepted;

iii. Warranty is limited to supply of parts and rates for non-union labor to remedy defective components, and all other expenses associated with Warranty work, including freight, travel expense, room and board and overhead must be paid by Purchaser. BOXX is not responsible for any actions, injuries, claims, liabilities, losses, damages, demands, penalties, fines, expenses (including legal expenses), costs, obligations and causes of action of any kind and nature whatsoever ("Claims") arising from defects except as set out in this Section.

STANDARD LIMITED WARRANTY

BOXX Modular, Inc. ("BOXX") grants this restricted Standard Limited Warranty to the Customer. The warranty granted herein is limited to the Equipment and Services provided by BOXX, under the above referenced Contract.

MANUFACTURER'S STANDARD LIMITED WARRANTY: In the case of a Purchase Contract, BOXX will assign all interest held by BOXX, in such Manufacturer's Limited Warranty. In the case of a Lease Agreement, BOXX retains ownership of the Manufacturer's Warranty, but will provide the benefits of such warranty to the Customer, for whatever warranty period provided under such warranty.

BOXX STANDARD LIMITED WARRANTY: Except as otherwise provided herein, BOXX warrants, under normal use and service, the Equipment and Services BOXX provides, under the above-mentioned Contract. BOXX warrants that all Equipment and Services provided by BOXX will be free from defects in material and workmanship for a period of one (1) year from the date of Acceptance or Occupancy of the Equipment, whichever occurs first (Refer to BOXX Scope of Work and Purchase Contract or Lease Agreement). ALL WARRANTY WORK PERFORMED BY A THIRD PARTY, WITHOUT THE PRIOR WRITTEN APPROVAL OF BOXX, MAY VOID THIS WARRANTY.

CLAIMS: A valid warranty claim must be submitted to BOXX, within the time allow for such claim under the Contract, and during the warranty period. Redress for a valid warranty claim will be provided within a reasonable time. This warranty is limited to non-union at non-prevailing wages. A warranty service will be performed during daily routine business hours. BOXX will not pay for warranty repairs, parts, or replacements, which are made or supplied prior to having received an express written authorization from BOXX.

EXCLUSIVE REMEDIES: The sole and exclusive remedies under this warranty, are those specifically provided in this Standard Limited Warranty. BOXX's obligation shall be limited solely to replacing and/or repairing defective parts or materials. BOXX neither assumes nor authorizes any person or entity to assume for BOXX any other liability or obligation in connection with this warranty.

EXCLUSIONS FROM COVERAGE: Expressly excluded from this warranty are the following:

- a) Any damage, loss, defect, repair, adjustment or replacement caused by, resulting from or in any way related to any misuse or neglect of the Equipment or Services, including improper service to, and connection of, electric service and other utilities.
- b) Any damage, loss, defect, repair, adjustment or replacement caused by, resulting from or in any way related to any surge, spike or other significant change to the recommended electrical service requirements, excessive water supply pressure, accident, collision, fire, earthquake, flood, or Act of God involving or affecting the Equipment or Services.
- c) Any damage, loss, defect, repair, adjustment or replacement caused by, resulting from or in any way related to any loading of the Equipment beyond any limits specified in applicable codes.
- d) Any damage, loss, defect, repair, adjustment or replacement caused by, resulting from or any way related to any repairs, additions, modifications or alterations to the Equipment or the Services, or any components made without the prior express written authorization of BOXX.
- e) Any portion of the Equipment or any materials, components or other aspects of the Equipment that the manufacturer specified as being unwarrantable.
- f) Any items or services that are a part of the routine maintenance of the Equipment including, but not limited to, minor adjustments to doors, cabinets, moldings and similar components once the Equipment has been accepted, re-caulking of windows after acceptance of the Equipment, starting of electrical, oil, gas and plumbing appliances or components, and servicing appliances in accordance with instructions provided by the suppliers.
- g) Any damage, loss, defect, repair, adjustment or replacement caused by, resulting from or in any way related to any failure to perform routine maintenance to the Equipment or Services, including the items specified in the preceding subparagraph (f).
- h) (Manufacturer's Warranty only) The axles, frames, brakes, tires, windows, air conditioners, hot water heaters, furnaces, plumbing fixtures, furniture and furnishings of the Equipment. Any and all warranties with respect to such items as may be available from suppliers thereof are hereby assigned by BOXX. If any component specified in this subparagraph proves to be defective and cannot be ordered and replaced by the supplier, BOXX shall assist in obtaining a replacement of the defective component from the supplier, however, BOXX is not responsible for the costs of the replacement (if any), all shipping costs (if any), and the return of the defective component to the supplier thereof. BOXX shall have no liability for labor or service costs associated with any claim pertaining to any component listed in this subparagraph.
- i) Any damage, loss, defect, repair, adjustment or replacement, while the Equipment is outside the continental United States of America or Canada.

DISCLAIMER OF OTHER WARRANTIES: EXCEPT AS EXPRESSLY PROVIDED IN THIS STANDARD LIMITED WARRANTY, BOXX EXPRESSLY DISCLAIMS ANY AND ALL EXPRESS AND IMPLIED WARRANTIES OF EACH AND EVERY NATURE AND DESCRIPTION, AND EXPRESSLY STATES THERE ARE NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES WILL BOXX BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

NOTICE OF WARRANTY CLAIMS: All claims made, under this Standard Limited Warranty, must be submitted in writing within the time allowed under the above mentioned Contract and Warranty Period. Forward all claims to: BOXX Modular, Inc., Attn: Warranty Department 3475 High River Rd., Ft. Worth, TX 76155. (1-877-438-8627)

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: February 23, 2023

Attachment ED#1-02/23						
Staff Attending/School	Conference Title	Dates Location	Anticipated Reimbursement* (Source)	Purpose+	Date of Request	Date of Board Approval
* Expenses may exceed state and federal reimbursement guidelines + How will this activity promote the delivery of instruction, improvement of curriculum, or further district goals?						
Melissa Ambrose	Connecting Climate Change to Curriculum	January 18, 2023 TCNJ Ewing, NJ	Transportation \$52.86	Workshop to educate all content-area educators re: resources to be utilized in the classroom; Lesson Plan/Curriculum guidance	01/24/23	02/23/23
Jill Hnatko	Hot Issues in School Law	January 26, 2023 MUJC New Providence, NJ	Registration \$150.00 Transportation \$17.75 11-000-230-331-01-00	Workshop addressing current development in HIB Law & Legal issues involving students	01/23/23	02/23/23
Cristina Sabates	Hot Issues in School Law	January 26, 2023 MUJC New Providence, NJ	Registration \$150.00 Transportation \$17.75 11-000-230-331-01-00	Workshop addressing current development in HIB Law & Legal issues involving students	01/23/23	02/23/23
Lois Bohm	Accelerative Foundational Skills Instruction; Closing the Gap	February 9, 2023 NJPSA Monroe Township, NJ	NO COST	Dr. Ken Kunz will present instructional routines for helping students master critical foundational reading skills	01/26/23	02/23/23
Julie Jewell	NJ STEM Conference; Where We've Been & Where We're Going	February 10, 2023 Caldwell University Caldwell, NJ	NO COST	Multi-track conference with keynote speakers and panel discussion designed for K- 12 STEM teachers	01/24/23	02/23/23

Underlining indicates additions since first sent to the board.

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: February 23, 2023

Colleen Mangold	2023 SHAPE NJ Convention	February 27-28, 2023 Westin Princeton Princeton, NJ	Registration \$275.00 11-000-240-610-04-00	Seminars focus on sports & activities, fitness, education, technology, dance, health and inclusion	12/19/22	02/23/23
Cristina Sabates	Effective In-person & Virtual Student Investigations	February 28, 2023 MUJC New Providence, NJ	Registration \$150.00 Transportation \$17.75 NEED ACCOUNT #	Workshop focusing on a variety of tools used to assist in getting to the truth during investigations (Safety Team Member)	1/23/23	02/23/23
Jill Hnatko	Effective In-person & Virtual Student Investigations	February 28, 2023 MUJC New Providence, NJ	Registration \$150.00 Transportation \$17.75 NEED ACCOUNT #	Workshop focusing on a variety of tools used to assist in getting to the truth during investigations (Safety Team Member)	1/23/23	02/23/23
Samuel Moss	Financial Literacy Workshop	March 16, 2023 JANJ/NJDOE Edison, NJ	Registration \$0 Transportation \$49.78	Workshop to assist in learning how to teach Financial Literacy	2/9/23	02/23/23
Stephanie Rodrigues-Silva	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	NO COST	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	2/16/23	02/23/23
Sharon Greenblatt	Teacher in the Garden Workshop	March 20, 2023 Bridgewater, NJ	NO COST	Learn how to start a school garden & how to link the garden to lessons in Science. Teachers will build a simple classroom hydroponics system	2/16/23	02/23/23

Underlining indicates additions since first sent to the board.

Hillside Public Schools
Board Approval for Training and Seminars, Conventions and Conferences
Board Meeting: February 23, 2023

Noreen Deutsch	Advisor's Workshop	March 20, 2023 Melvin H. Kreps Middle School Hightstown, NJ	Registration \$35.00	Training, idea sharing & networking with other Advisors. Facilitate building an active NJ Advisors Community.	01/19/23	02/23/23
Rita Della Valle	National Council of Teachers of Mathematics Regional Conference	March 29 – April 1, 2023	Registration \$329	Annual Conference	02/16/23	02/23/23
Ning Chi	Developing & Using Models in the NGSS Classroom, Grades 5 - 12	March 31, 2023 Bloomfield, NJ	Registration \$175.00 20-238-100-320-000 (Title 2)	NGSS overview to learn more about NJSLA-Science & modeling SEP	02/02/23	02/23/23
Rita Della Valle	NJDOE Professional Development	April 19, 2023 VIRTUAL	\$0.00 Registration	Workshop focusing on Problem Solving in K-3 Mathematics	02/14/23	02/23/23
Dr. David Eichenholtz	NJASBO Annual Conference	June 6 – 9, 2023 Atlantic City, NJ	Registration \$275.00 Lodging \$117.08 /night (3 nights) 11-000-251-890-01-00	Provides a variety of workshops & opportunities to connect with colleagues and associate business members.	02/16/23	02/23/23
Teresa Tenreiro	Summer Prep/NJIT Forensic Science Initiative	June 26 – 28, 2023 July 10 – 13, 2023 July 24 - 27, 2023	NO COST	Continuation of Teacher Prep Program for the Forensic Science Dual-Enrollment Course	02/13/23	02/23/23

Underlining indicates additions since first sent to the board.

ED#2-02/23

ESY = Extended School Year (Summer)
Hillside Board of Education Regular Meeting February 23, 2023



**Hillside School District
Sheltered English Instruction
Professional Learning Proposal
2022-2023 School Year**

Initiative Overview

The Hillside School District has embarked upon an ambitious and admirable endeavor to cultivate an inclusive and responsive district culture wherein administrators and teachers are being equipped to meet the diverse cultural, academic, and linguistic needs of its impressive mosaic of students.

Through the exploration of sheltered English instructional strategies, teachers will be learning the methodologies that will provide their students equitable access to academic English and content across the curriculum. Thoughtful planning and reflection will be interwoven throughout each of the training sessions in order to create a well-rounded and focused approach that empowers students to thrive in their academic settings.

To that end, it is recommended that Up the Bar extend its partnership with the Hillside School District. The goal of this partnership is to efficiently affect a cultural shift throughout each of the schools, articulating consistency and a common language that is critical to achieve the district vision of excellence and equity. The means to meeting this goal will be to continue providing educators with the comprehensive training, guidance, and support that is required to Up the Bar on the level of leadership and knowledge they are imparting within their respective school communities.

Services to be delivered

• **Teacher Institute**

Designed to establish a learning community through a sustained and consistent cohort throughout the year, building trust and laying the groundwork in areas that are critical to the success of all students. Three full-day classes for the first cohort, evenly spaced throughout the year, tailored to thoroughly investigate how to strategically and thoughtfully plan for instruction so that all students have equitable access to content while developing all of their linguistic and cross-cultural skills. Emphasis is placed on implementation as homework will be assigned, and email communication will be encouraged between classes to maintain momentum and accountability.



- **Personalized Learning (Coaching) – Cohort 1**

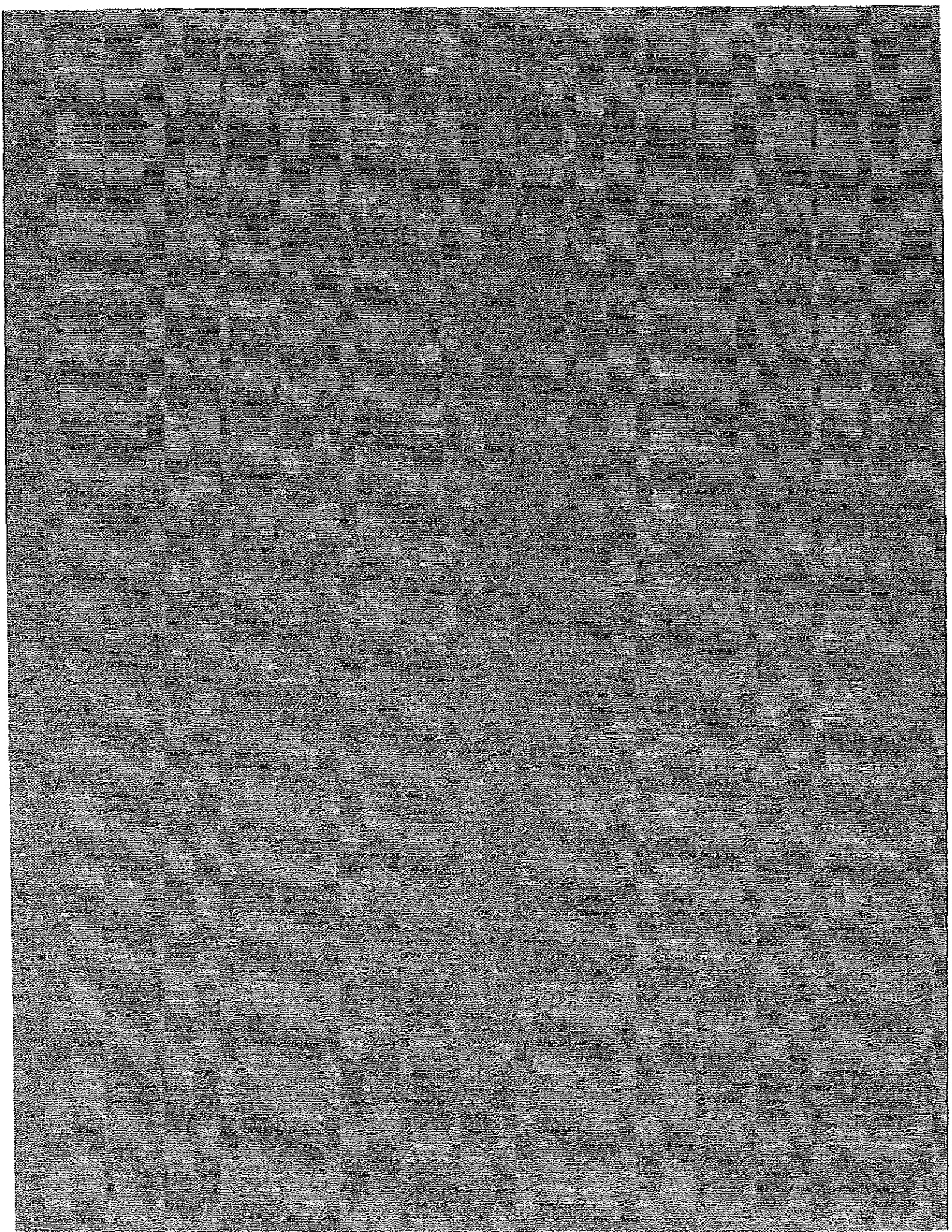
The goal is to provide the selected cohort with the in-class support and on-the-job learning required to implement equitable research-based best practices. It is a commitment to work closely with individual educators (4 teachers per day) to guide each of them on their journey to quality integration of English language learners. Interaction may include modeling, co-teaching, observations, and feedback on strategic implementation in the classrooms.

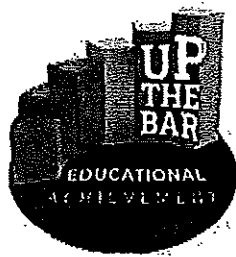
- **Administrator Access** - Administrators will learn the 'Look Fors' when observing students who are actively engaged in their learning due to the conscientious implementation of highly effective strategies by their inspired teachers. During a half day of training, administrators will adjust their collective lens as they gain clearer insight into how a classroom infused with sheltered English instructional strategies will operate, so that they may provide support and validation to teachers as they Up the Bar.

Fees for the 2022-2023 School Year

- Teacher Institute @ \$2,500 per day x 3 days = \$7,500.00
- Personalized Learning @ \$2,000 per day x 10 days = \$20,000
 - 20 teachers @ 4 teachers per day x 10 days (5 days after the first two of the 3 training days)
- Administrator Access @ ~~\$1,500 per half day~~ - Complimentary

Total cost to district: \$27,500.00





Proposal for Hillside School District Sheltered English Instruction Training Summer Intensive 2023

Initiative Overview

The Hillside School District is dedicated to cultivating an inclusive culture and climate that equips all students with a love for learning that will position them for success. Through the implementation of Sheltered English Instruction (SEI) strategies, teachers can craft a culture that is both accommodating and challenging for students. The SEI philosophy is one that promotes comprehensible input while also targeting cognitive, metacognitive, and social learning strategies. Students emerge from SEI-infused classrooms with a more complete understanding of who they are as learners, what strengths and learning strategies they possess, and an understanding of what challenges them.

With a background ranging from teaching to administration, Up the Bar Educational Achievement truly understands the tremendous challenges that districts face as they strive to create inclusive environments. Our professional learning methods go beyond simply imparting knowledge to teachers. Up the Bar prides itself on being Implementation Experts, not only educating teachers on the 'what' and 'why' of adopting best practices, but also guiding them through the 'how' to achieve results. It is this critical stage of follow through that defines Up the Bar as the transformative, meaningful option for authentic and sincere professional development.

To that end, it is recommended that Up the Bar Educational Achievement expand its partnership with the Hillside School District. The goal of this partnership is to efficiently affect a cultural shift throughout each of the schools, articulating consistency and a common language that is critical to achieve the district vision of excellence and equity. The means to meeting this goal will be to provide district faculty the comprehensive training, guidance, and support that is required to Up the Bar on the level of leadership and knowledge they impart within their respective school communities.



Sheltered English Instruction Professional Learning Series

Designed to establish a learning community through sustained and consistent engagement throughout the year, building trust and laying the groundwork in areas that are critical to the success of ALL students. Three full-day intensive classes for cohorts, tailored to thoroughly investigate how to strategically and thoughtfully plan for instruction so that all students have equitable access to content while developing all of their linguistic and cross-cultural skills. Emphasis is placed on implementation as teachers will be encouraged and expected to reflect on their current practices and then strategically plan SEI-infused lessons and units for the upcoming school year.

Day One

1a. How Well Do You KYS (Know Your Students)?

Effectively and strategically integrating a diversity of learners into the school community requires an understanding of and an appreciation for students' backgrounds. During this intensive and highly interactive class, you will learn how to KYS – Know Your Students. You will learn how to build strong relationships with your students, which will in turn allow for more precise differentiation of instruction, which will in turn lead to greater learning and academic success for ALL of your students.

KYS topics to be explored:

- Factors affecting second language acquisition
- English language learner typologies
- Stages of second language acquisition
- Stages of Culture Shock
- The Cultural Iceberg

1b. Comprehensible Input

English language learners (ELLs) compel teachers to consider how their students can succeed in the delicate balancing act of acquiring both content and language. Engaging in the process of sheltered English instructional scaffolds, teachers learn to thoughtfully plan their lessons complete with visuals, meaningful tasks, and effective learning strategies in a culturally responsive and collaborative environment. Teachers of ELLs become stronger, more creative, and more competent as they rise to the challenge of creating equitable access to education for all of their students. As they experience the sheltered English instructional scaffolds, participants will emerge with a renewed appreciation for the richness that results from cultural diversity.



Day Two

2a. Building Background

Students come to school with a rich and wide array of background experiences and knowledge. The teacher considers how to leverage those experiences to increase everyone's learning potential. Additionally, critical background information must be provided in order for student to more successfully engage in and learn new material. A plethora of strategies that may be used for this purpose will be explored during this class. An emphasis will be placed on the authentic and multimodal approach to how students learn academic language for the purpose of academic discourse.

2b. Collaborate Like A Champ

When students are provided with the opportunity to process and engage in critical thinking and problem solving with their peers, they are afforded the opportunity to process their thoughts in their own native language and then take the time to consider how to most effectively articulate those ideas in English. This kind of oral rehearsal serves all students, but it is especially important for English language learners. Collaborative learning fosters a culture and climate wherein a community of learners engage together and learn together. The five essential elements of collaborative learning to be explored:

- Positive interdependence
- Face-to-face interaction
- Individual accountability
- Social skills
- Team processing

Day Three

3a. Creating & Implementing Authentic Academic Language Objectives

Authentic access to academic language is critical to the success of English language learners. Moving beyond tips, make-and-take strategies, and vocabulary games, educators who learn how to create meaningful academic language objectives at the word, sentence, and discourse levels create optimal learning environments wherein all of their students will access content concepts, and the language associated with that content. During this class, participants will understand the value of academic language objectives and they will engage in the how-to for creating academic language objectives, including the value of differentiated scaffolding supports.



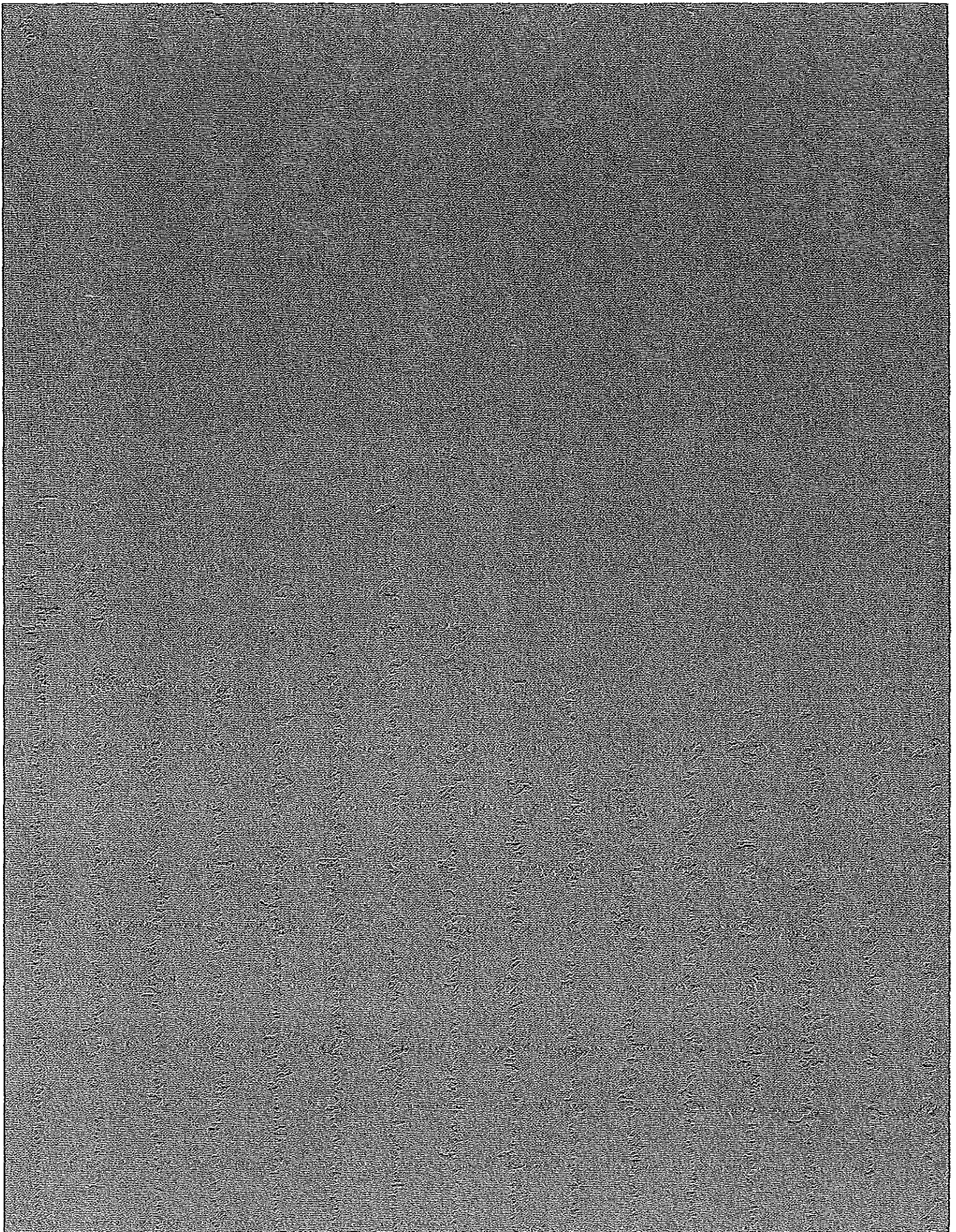
3b Authentic and Equitable Assessment

Students who are acquiring content while developing the English language are accountable for learning the content concepts, but must be provided the language support they need to articulate what they have learned. That is, the curriculum should not be watered down for them, given that they are cognitively capable of learning the concepts, but linguistically may not have the English language to express themselves. Therefore, teachers need to consider options for assessing students' knowledge and skills using the English language they know. A variety of assessment options and opportunities will be explored during this class, including how all students can take ownership of their learning process by tracking their own data and learning.

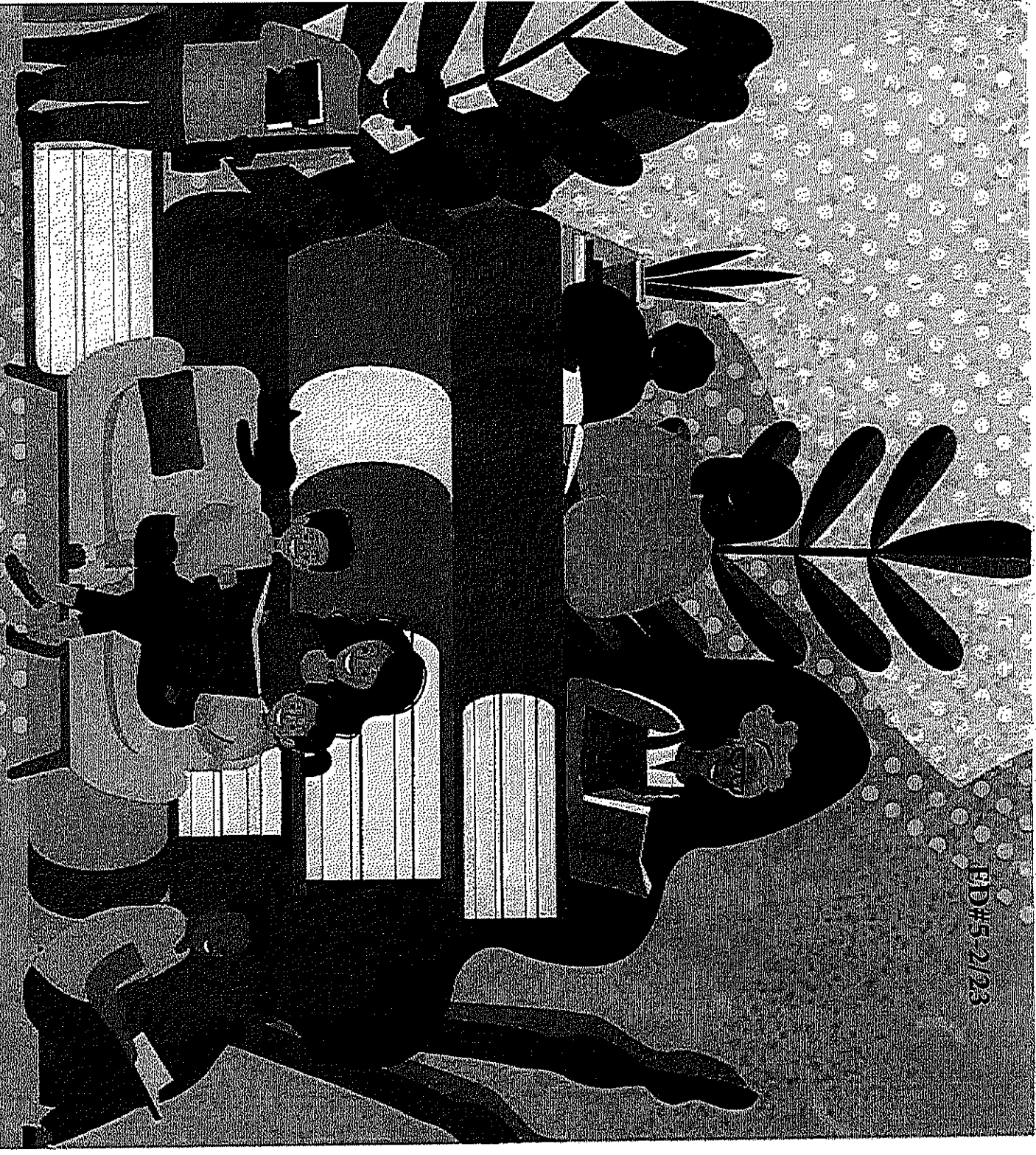
Services to be Provided

SEI Professional Learning Series - \$2,500 per day x 3 days for a cohort of up to 24 teachers

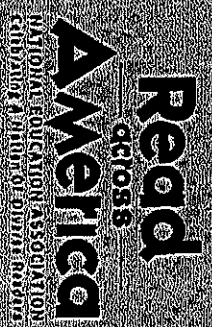
Total cost to district = \$7,500.

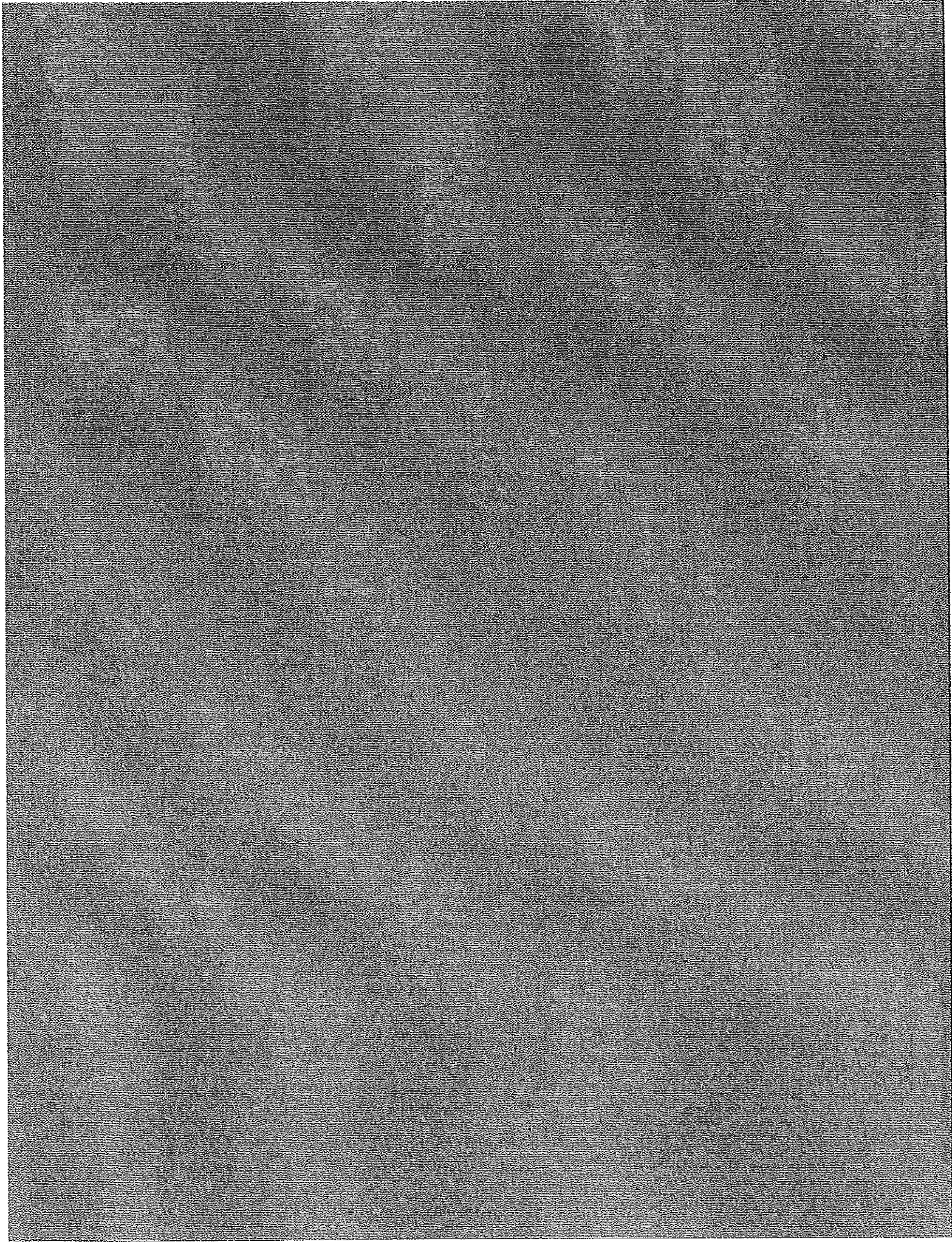


ED#5-2/23



CELEBRATE OUR NATION OF DIVERSE READERS!







Sustainable Jersey Grants Program Budget Template

Matching or in-kind contributions are encouraged, but not required. If the proposed project will be 100% funded by the grant, do not enter anything in the Other Funding Sources column. If other funding will be used to complete the project in conjunction with the grant, enter the amount in the Other Funding Source column. Identify the source of the additional funding, if it has been secured, and any other information deemed necessary to include in the Budget Narrative. Any NJCEP, utility, or other incentives should be included. In order to upload the grant application, you must convert the excel document into a PDF. Please make sure that the rows and columns in the PDF align with the page breaks. To ensure this, select the "fit to paper width" option when saving as a PDF.

Applicant Name: Hillside High School

A. SALARIES, WAGES, AND FRINGE BENEFITS

Name	Title	Hours	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)
Total Municipal Salaries			\$ -	\$ -

B. SUBCONTRACTORS/CONSULTANT COSTS

Subcontractor/ Consultant	Role in Project	Period of Performance	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)
Total Subcontractor/Consultant Cost			\$ -	\$ -

C. ITEMIZED EQUIPMENT

Item	Unit Cost	Quantity	Sustainable Jersey	Other Funding
Shallow water basin	92	1	\$ 92.00	
Total Equipment Cost			\$ 92.00	\$ -

D. ITEMIZED SUPPLIES

Item	Unit Cost	Quantity	Sustainable Jersey	Other Funding
Bilingual Books: Pre-K , Kindergarten & 1st grades; Maria the Monarch	\$18.00	1	\$ 18.00	
Bilingual Books: Senorita Mariposa	\$11.00	1	\$ 11.00	
Bilingual Books: Going Down to Mexico (Rumba a Mexico)	\$8.00	1	\$ 8.00	
Bilingual Books: Off She Goes to Mexico	\$20.00	1	\$ 20.00	
Rocks / Medium Boulder / Ground Cover - Pebbles & Smaller Rocks	\$800.00	Various sizes of medium boulder, rock, ground cover pebbles	\$ 800.00	
Milkweed (Asclepias)	\$20.00	10	\$ 200.00	
Other variety Pollinator Plants -	\$20.00	10	\$ 200.00	
Tall grasses (Shelter)	\$20.00	3	\$ 60.00	
Butterfly kits	17.99/kit + tax + delivery	4	\$ 71.96	
Milkweed seed packets	\$2.50 / packet	20	\$ 50.00	
Total Cost of Supplies			\$ 1,438.96	\$ -

E. OTHER ITEMIZED EXPENSES

Item	Justification	Quantity	Sustainable Jersey	Other Funding
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Monarch T-Shirts	For students (K & high school) to spread Monarch message to community via apparel	15 (+ deliv)	\$ 425.00	
Project Signage	Recognition of sponsors (NJ Sustainability & PSE&G)	1	\$ 20.00	
Total Other Expenses			\$ 445.00	\$ -

TOTAL PROPOSED BUDGET			\$ 1,975.96	\$
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Grant Application Proposed Project Action Plan

*Please use this form to outline the specific steps or tasks needed to complete the proposed project. These steps include project planning, implementation, community outreach and evaluation. Identify the target completion date for each step to ensure the project can be accomplished by the end of the performance period. Include plans for ribbon cutting ceremonies and milestone events. Implementation steps should **NOT** begin until after the grant is awarded at the press announcement event. Additional lines can be added.*

Steps/Tasks that the Project Team will take to Complete the Proposed Grant Project	Team Member Responsible	Target Completion Date
Planning Steps		
1. Collaborate with Green Team regarding additional ideas for disseminating Monarch Butterfly crisis; How to incorporate culture into lesson (e.g., Mexico's relationship with Monarch butterfly as cultural symbol)	M. Ambrose; L. Corona	June 2023
2. Align with National Wildlife Federation to meet certification standards	Green Team	Jan. 2024
3. Meet with Garden Club students for input on ideas regarding Butterfly Garden creative sharing with elementary students	Garden Club; M. Ambrose; P. Skelton	June 2023
4. Survey teachers who would like to participate by delivering lesson (and translating lesson for Bilingual school) on Monarch Butterflies or other endangered species at all grade levels, and who would share their lessons with Middle School and Elementary School teachers	P. Skelton; L. Corona	Nov. 2024
5. Board approval of grant application	L. Corona	Feb. 2023
Implementation Steps		
1. Board approval of grant	L. Corona	Feb. 2023
2. Order materials (bilingual books, rocks, small water basin, milkweed, butterfly kits; seed packets)	L. Corona & M. Ambrose	April 2024
3. Construction of rock garden, planting milkweed at High School	M. Ambrose; P. Skelton, Garden Club; Students	April 2024
4. Visitation from Pre-K - Read bilingual stories with bilingual Garden Club members (e.g., "Senorita Mariposa"); Discussion & Craft session; Donate book to the Pre-K library?	M. Ambrose; Garden Club	March 2024
5. Distribute butterfly kits to teachers	Garden Club; M. Ambrose	April 2024
6. Apply for certification with National Wildlife Federation for Protected Habitat Status	M. Ambrose	April 2024
Community Engagement Activities		
1. Sharing of progress at Board Meeting	C. Sidwa	April 2024
2. Social media sharing	M. Ambrose	Apr-May 2024
3. Engagement with NJ Sustainable "This Monarch is Here to Stay" - The Hiller newspaper will feature article to the student body.	Garden Club & The Hiller student journalist: G. Velasquez	April 2024

4. National Wildlife Federation garden certification signage to communicate to public about efforts to save Monarchs & protected status of the garden	M. Ambrose	April 2024
5. Dedicated space on wall for mural of Monarch Butterfly by student painters.	Art students & G. Velasquez + A. Ruiz	March 2024
Evaluation and Reporting Steps		
1. Survey for Pre-k teachers re: what do students ask for, what else can we bring to them to answer curiosity about environmental issues	M. Ambrose ; L. Corona	May 2024
2. Classes take pictures of progression of Monarchs growing in kits - post to social media by week.	Classes in high school & elementary school given a butterfly kit	May 2024
3. Habitat observation - count number of Monarch visitation	Garden Club	May 2024

Project Promotion – Events Where Promotional Materials With Sponsor Recognition Are Distributed		
Name of Event	Materials	Date
1. Ribbon Cutting Ceremony & Garden Reveal		May 2024
2. Butterfly Release Ceremony with Kingergarten + Garden Club	Butterfly kits	Apr-May 2024
3. Seed Packet Giveaways and planting seeds + plants at Middle and Elementary Schools	Milkweed Seed Packets with instructions on the significance of planting seeds, planting recommendations; Milkweed plants	March 2024
Proposed Date of Ribbon Cutting Ceremony (if applicable)		TBD



Grant Application Proposed Project Action Plan

*Please use this form to outline the specific steps or tasks needed to complete the proposed project. These steps include project planning, implementation, community outreach and evaluation. Identify the target completion date for each step to ensure the project can be accomplished by the end of the performance period. Include plans for ribbon cutting ceremonies and milestone events. Implementation steps should **NOT** begin until after the grant is awarded at the press announcement event. Additional lines can be added.*

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Name of Event	Materials	Date
1. Ribbon Cutting Ceremony & Garden Reveal		May 2024
2. Butterfly Release Ceremony with Kindergarten Kindergarten + Garden Club	Butterfly kits	Apr-May 2024
3. Seed Packet Giveaways and planting seeds + plants at Middle and Elementary Schools	Milkweed Seed Packets with instructions on the significance of planting seeds, planting recommendations; Milkweed plants	March 2024
Proposed Date of Ribbon Cutting Ceremony (if applicable)		TBD

Project Title: "This Monarch is Here to Stay!"

Project Description:

Since the Monarch Butterfly is critically declining towards extinction due to pesticides, overdevelopment, climate change and other factors, Hillside High School will establish a dedicated and protected habitat for the Monarch Butterfly alongside our existing gardens featuring a number of the only plant they rely on to continue their species, the Milkweed.

Milkweed plants will be housed among a substantial rock garden to protect the plants from landscapers, weather threats, etc. The Milkweed/Rock garden will also serve as a meditation garden, with a shallow-basin fountain to provide water on excessively hot days (due to climate change.)

Budget Narrative:

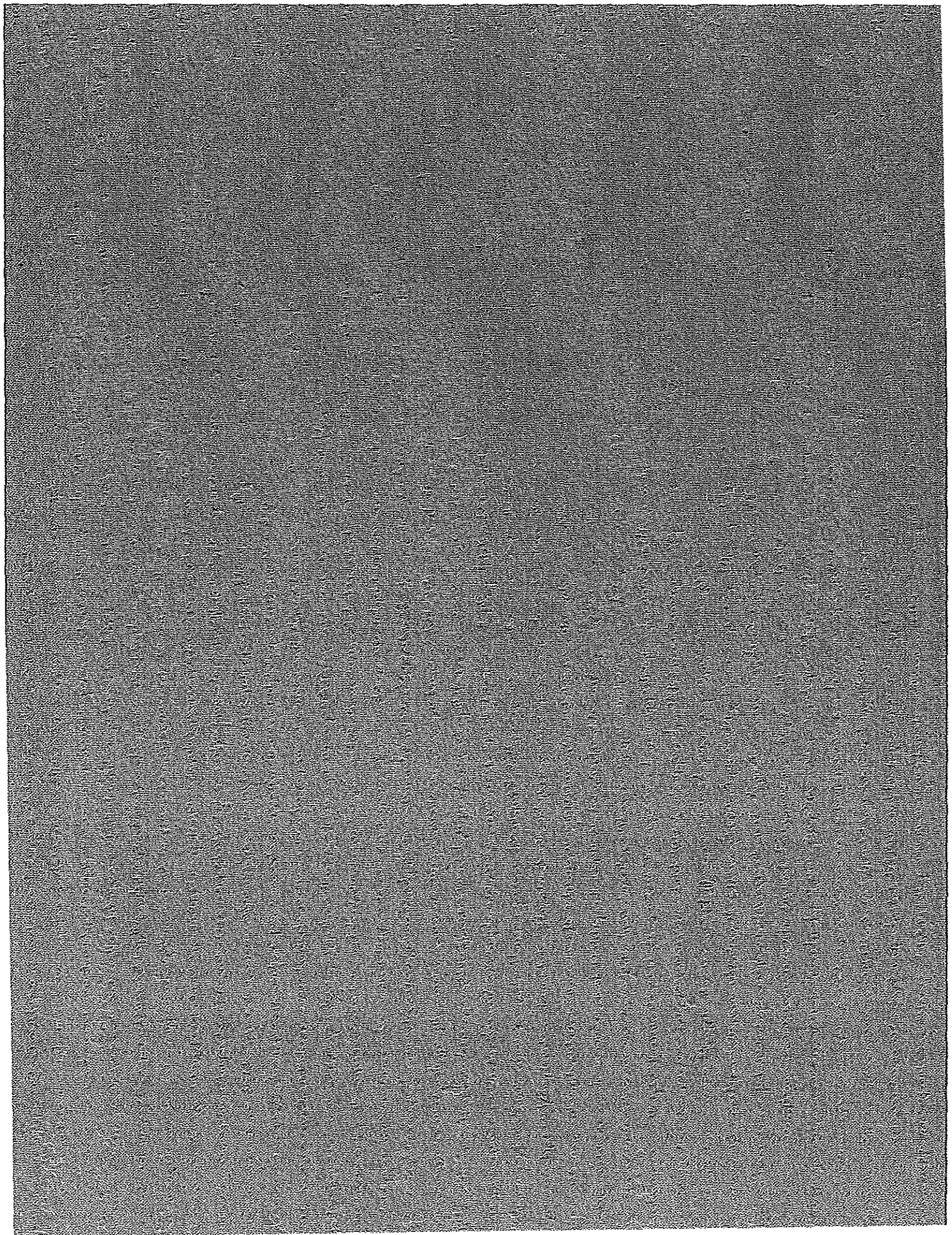
This grant will be utilized to provide a protected habitat for Monarch Butterflies complete with a variety of rock sizes for shelter from the elements, tall grasses, access to water, plant food sources for all stages of the Monarch's life cycle and Milkweed to lay their eggs. The reveal for the garden will be done via ribbon cutting ceremony with Garden Club, admin, board members, faculty, and Kindergarten and 1st graders present, and we will secure the National Wildlife Federation's certification for the butterfly garden to prevent the use of pesticide practices. This Monarch garden, in addition to being a safe space for Monarch and other pollinators, can also serve as a meditation garden encouraging environmental awareness and sustainability.

Further, the grant will supply Monarch butterfly kits for classes in Kindergarten, 1st grade, and Biology classes in the high school, as well as for the Garden Club. We will plan to have the butterflies released in a dedication release ceremony, which will be recognized via social media. Shirts with the Monarch Butterfly will be given to Garden Club members who assist as recognition for their efforts for the work with younger children. Seed packets will also be given away with a note home to encourage students and parents to plant the seeds.

In addition, to add a culturally-respectful element to this project, since the Monarch butterflies' destination is to Mexico, bilingual books will be purchased and gifted to the younger grades. The bilingual students who are also a part of the Garden Club will invite the children over to read the books to them during the butterfly release day.

We will further recognize the project indoors via a painted wall mural honoring the Monarch butterfly with our student artists.

Any additional meetings held with the Green Team and Garden Club will be incorporated into the Ribbon Cutting ceremony. Lessons on the Monarch's life and endangered status will be taught in classes of those faculty members who volunteer, and all points of the project will be shared via social media.



HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: Hillside Innovation Academy

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Jersey City NJ

Facility/Attraction: Liberty Science Center

Date of Application: January 18, 2023

Date of Trip: April 29, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):

Scholars will witness a live surgery and Meet the Surgeon: Pediatric. This trip supports visual curriculum.

Number of Students: 49 Grade: 8th Means of Transportation: Bus

Describe how students are selected to participate in Trip:

This is a science curriculum, therefore all 8th graders are invited.

Time of Departure: 8:15am Expected Time of Return: 3:00pm Teacher In Charge: Dr. Eisenberg

Chaperones accompany students: tbd

Name of Bus Company: Vallani Price Per Bus: \$500.00 Total Cost for Buses: \$500.00

(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ <u>10.00</u>	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: Dr. Nicole Silva

Date: 1/18/2023

(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)

Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____

Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

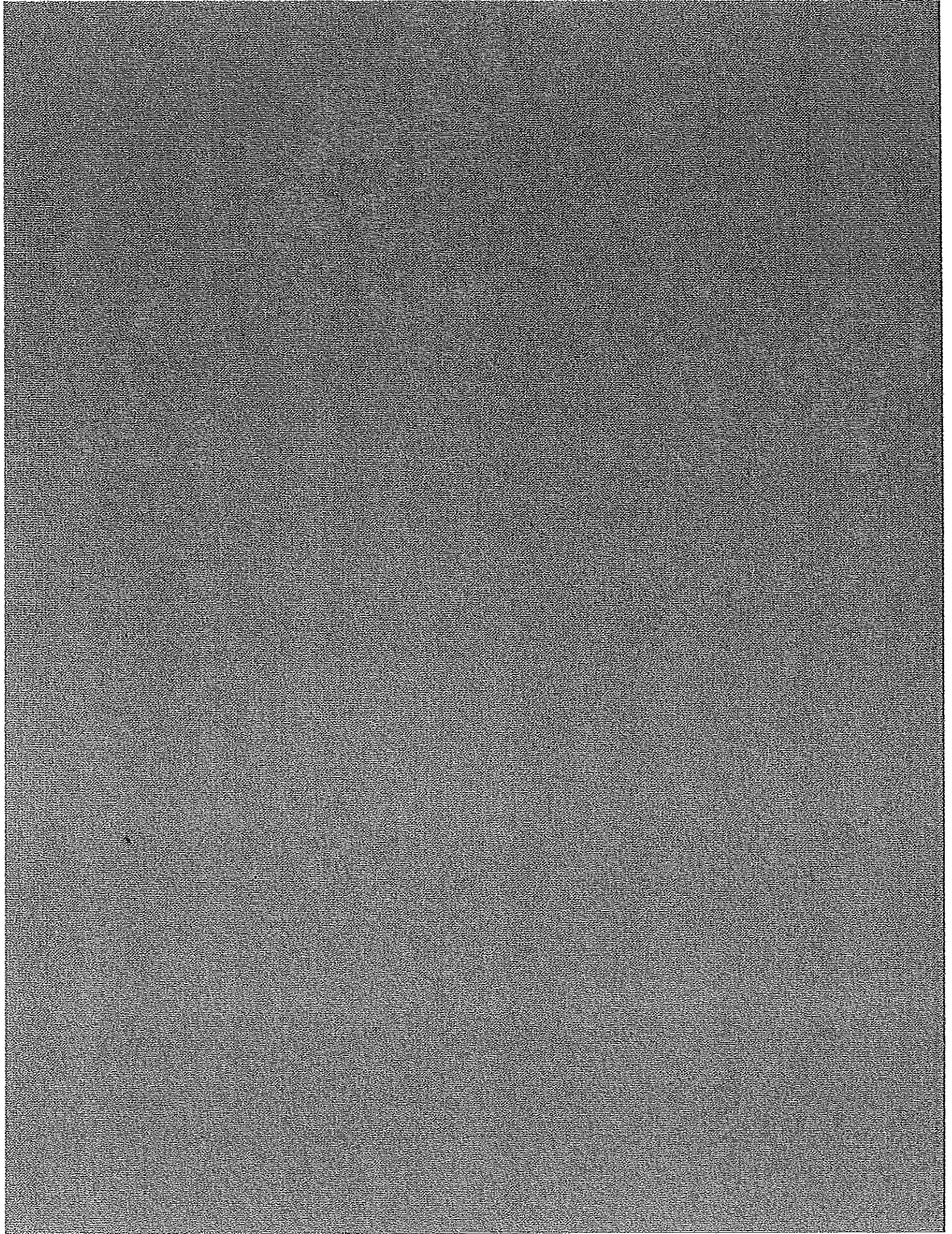
Check One

Approved by Board: _____

Rejected by Board: _____

(Superintendent's Signature)

(Date)



HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

REQUEST FOR CLASS TRIP

School Name: HIA

"School Business" will be automatically recorded for teachers in charge, chaperones listed below.
"Request for Absence" not required.

Destination: Town/State Newark, NJ
Date of Application: 12/19/22

Facility/Attraction: Glass Roots
Date of Trip: March 15, 2023

Purpose of Trip/Indicate Educational Value of Trip (attach additional sheet(s) if necessary):
A trip to Glass Roots provides a STEAM experience, which supports innovation goals at HIA. Scholars will participate in hands-on glass making and learn from professional artists. It also supports NJ Visual Arts Standards: VA 6-8 L.G.R.P.S. and VA 6-8 L.S. 8 Cr2.

Number of Students: 22 Grade: 8 Means of Transportation: Bus

Describe how students are selected to participate in Trip:

All scholars will attend

Time of Departure: 9:00 am Expected Time of Return: 12:00 pm Teacher In Charge: Rachel Thomas
Chaperones accompany students: 3-4

Name of Bus Company: TBD Price Per Bus: _____ Total Cost for Buses: _____
(Company must be on current approved list of transportation contractors)

Paid By: Please check if Applies

Cost of Transportation Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Admission Fees Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Lunch Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Other Expenses Per Student: \$ _____	<input type="checkbox"/> Bd of Ed	<input type="checkbox"/> School Fund	<input type="checkbox"/> Student	<input type="checkbox"/> PTA	<input type="checkbox"/> Other
Total Assessment Per Student: \$ _____ (When paid by Student/Parent)					

Principal's Approval: R. K. Sch Date: 1/18/23
(Signature)

Out-of-State Trip Requiring Board Approval _____ (Check by Superintendent)
Date Buildings & Grounds/LRPF Committee will Review (for Out-of-State Trips) _____
Date of Board of Education Meeting to Take Action on Out-of-State Trips _____

Check One

Approved by Board: _____ Rejected by Board: _____

(Superintendent's Signature)

(Date)

New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook
President - Hillside Board of Education

Request for Transportation

Please allow at least one week for approval

Date of Application: Dec 19, 2022 Date of Trip: March 15, 2023

Destination: Newark Glass Roots

Address: 10 Bleeker St. Newark, NJ 07102

Phone Number: 973-353-9855

Purpose of trip: Field Trip Visual Arts

Mode of Transportation:

Grade: 8 Number of Students: 22 School: HIA

Teacher(s) in Charge: Rachel Therres

List of Chaperones: TBD

Departure Time: 9:00am Return Time: 12:00pm

Price per Bus: _____
Approved By: Dr. K. Silva 1/18/23
Principal Date

Superintendent of Schools Date

Business Administrator Date