

Minutes Regular Meeting April 28, 2022

CALL TO ORDER: 7:50 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building April 4 2022; by sending a copy of the meeting notice to the Star Ledger Newspaper and The Local Source on April 4, 2022; and by filing a copy with the Township of Hillside and Hillside Public Library April 4, 2022.

ROLL CALL:

Allende	7:50 p.m.	9:22 p.m.	Simmons	7:50 p.m.	9:22 p.m.
Best	7:50 p.m.	9:22 p.m.	Shapiro	7:50 p.m.	9:22 p.m.
Cillo	7:50 p.m.	9:22 p.m.	Cook	7:50 p.m.	9:22 p.m.
Horton-Givens	7:50 p.m.	9:22 p.m.	Glover	7:50 p.m.	9:22 p.m.
Howard	7:50 p.m.	9:22 p.m.	Hamlin	7:50 p.m.	9:22 p.m.
Lofton	7:50 p.m.	9:22 p.m.	Eichenholtz	7:50 p.m.	9:22 p.m.

Announcements - None

Superintendent's Report – Presentation (See Attached)

Ms. Cook thanked all stakeholders in lockdown – The Hillside Police Dept and assistance from Hillside Council person.

Motion to go into public comments at 8:30 p.m.

Motion: Allende Second: Best

Motion carried. Unanimous voice vote.

Public Comments – Agenda and Non-Agenda Items

KC Jones said that her daughter is being bullied. She would like the whole community to come together with a bullying program. Her daughter did not feel supported.

Kathy Ramos stated that parents want to be notified when there is a lockdown. She asked why do the minimum? There needs to be more communication. She also said that transportation needed to be better.

Evelyn Diaz said the Deanna Taylor Academy needs more space.

Stephanie Jesmine said she is nervous about the situation in the high school. The children are scared. She asked who is monitoring the bathrooms and locker rooms.

Mr. Glover said that Ms. Sidwa would speak with her on her questions. He also said that the "bad apples" must be dealt with.

Motion to extend public comments to 8:45 p.m.

Motion: Allende Second: Best

Motion carried. Unanimous voice vote.

Elsie Granoit said her son had a traumatic experience in the gym. Every lockdown brings back that traumatization. Please check in with the students when these things happen.

Ms. Lawler said that she appreciated the leadership of Mr. Glover and the high school staff. She said she would not be at her job if she did not feel safe in the building. She appreciates where the district is going.

Motion to close public comments at 8:55 p.m.

Motion: Allende Second: Lofton

Motion carried. Unanimous voice vote.

Committee Reports

Finance – Ms. Best stated the Finance Committee met on 4/26/2022 and discussed the agenda and the new copier company.

Buildings & Grounds – Mr. Lofton stated the Buildings & Grounds Committee met on 4/26/2022 and discussed the agenda and the Deanna Taylor Academy addition.

Education – Mr. Howard stated the Education Committee met on 4/26/2022 and discussed the items on the agenda.

Policy – Ms. Simmons stated the Policy Committee met on 4/26/2022 and discussed policy items on the agenda.

Labor Relations – Mr. Shapiro stated the Labor Relations Committee met on 4/26/2022 and discussed agenda and non-agenda items.

Motion to go into executive session at 8:58 p.m.

Motion: Best Second: Simmons

Motion carried. Unanimous voice vote.

FINANCE – Shapiro/Best

1. Motion to approve the minutes of the Regular Meeting held on March 24, 2022.
2. Motion to approve line item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the September 2021, October 2021, November 2021 & December 2021 Board Secretary's Report.
5. Motion to approve the September 2021, October 2021, November 2021 & December 2021 Cash Report.
6. Motion to approve the lease agreement with Ricoh State Copier Contract 40467 for the Hillside Board of Education.

Whereas vendor Atlantic Business Products is providing a lease for 60 months (replacing prior lease with Stewart, A Xerox Company) in the amount of \$6,995.50 replacing 26 copiers throughout the district totaling \$83,946 per year for five years. (FI#1-04/22)

Motion: Best

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motions 1 to 6 carried.

9 Yes 0 No 0 Abstentions

BUILDINGS & GROUNDS – Lofton/Best

1. Motion to approve the attached resolution awarding Maschio's Food Services, Inc. (received RFP's and Committee review completed) a food service management company (FSMC) Contract for 2022-2023. (BG#1-04/22)

Mr. Allende asked if there would be better quality food going forward.

Motion: Lofton

Second: Second

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howards	X						

BUILDINGS & GROUNDS – Lofton/Best (continued)

Motion 1 carried.

9 Yes 0 No 0 Abstentions

EDUCATION- Howard/Best

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-4/22)
2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): seven (7) cases for March 24, 2022 through April 28, 2022.
3. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out of District Placements as attached. (Attachment ED#2-4/22)
4. Motion to approve twelve (12) HHS students in grades 10-12 to compete in Track & Field events at the Penn Relays on April 28 – 30, 2022 at the University of Pennsylvania with two nights of overnight accommodations. The trip will allow student-athletes to qualify during dual and Conference meets. (Attachment ED#3-4/22)
5. Motion to approve the Virtual NJSBA School Public Relations Forum training which provides tips and resources from executive leadership style and speech to role-playing scenarios that may be encountered during public meetings commencing June 10, 2022. Registration is \$75.00 per person for the following Board Member: a) Joyce Simmons
6. Motion to accept the recommendation of the Superintendent of Schools and approve the submission of the American Rescue Plan (ARP) Homeless Children and Youth (HCY) II application for the Fiscal Year 2022 and accept the grant award of \$14,500 upon the subsequent approval of the FY 2022 ARP-HCY II Application. (Attachment ED#4-4/22)
7. Motion to approve thirty (30) HHS students in grades 11-12 to attend an Athletic Forum for HS student-athletes at Union County College's Roy Smith Theater. The agenda includes a presentation about Navigating the College Experience from admission to transfer. (Attachment ED#5-4/22)
8. Motion to accept the recommendation of the Superintendent of Schools and approve The Message: Using Hip-Hop Pedagogy as a Literacy Building Tool Program for Summer 2022 for thirty (30) 8th-grade youth at a total cost of \$26,850.00. (Attachment ED#6-4/22)

EDUCATION- Howard/Best (continued)

9. Motion to accept the recommendation of the Superintendent of Schools and approve the J4 Pass 2 Assist Foundation's Summer Youth Program at a total cost of \$10,000.00 (Attachment ED#7-4/22)

Motion: Howard

Second: Best

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motion 1 to 9 carried.

9 Yes 0 No 0 Abstentions

10. Motion to accept the recommendation of the Superintendent of Schools to submit and approve the Statement of Assurances for the Pre-School Expansion Aid (PEA) One-Year Preschool Program Plan and Budget for the 2022-23 School Year. (Attachment ED#8-4/22)
11. Motion to approve seventy-nine (79) HIA students to participate during respective art periods, in five (5) Papermaking Workshops hosted by the non-profit organization, Frontline Arts on May 13, 2022 at the total cost of \$1,738.50. (Attachment ED#9-4/22)

Motion: Best

Second: Lofton

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motions 10 & 11 carried.

9 Yes 0 No 0 Abstentions

12. Motion to approve the following resolution:

Resolution to approve the settlement in the matter entitled, K.S.B. minor v. Hillside Board of Education, the terms of which are contained in a proposal agreement on file with the Board Secretary's Office.

EDUCATION- Howard/Best (continued)

Motion: Shapiro

Second: Best

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motion 12 carried.

9 Yes 0 No 0 Abstentions.

POLICY – Cillo/Simmons

1. Motion to adopt the following policies/regulations upon second reading: (PO#1-4/22)

- | | |
|----------------------|---|
| a) Policy 1648.11 | The Road Forward COVID-19 – Health and Safety (M) |
| b) Policy 2422 | Comprehensive Health and Physical Education (M) |
| c) Policy 2467 | Surrogate Parents and Resource Family Parents (M) |
| d) Policy 5111 | Eligibility of Resident/Nonresident Students (M) |
| e) Policy 5116 | Education of Homeless Children |
| f) Policy 6115.01 | Federal Awards/Funds Internal Controls-Allowability of |
| Costs (M) | |
| g) Policy 6115.02 | Federal Awards/Funds Internal Controls-Mandatory |
| Disclosures (M) | |
| h) Policy 6115.03 | Federal Awards/Funds Internal Controls-Conflict of Interest |
| (M) | |
| i) Policy 6311 | Contracts for Goods or Services Funded by Federal Grants |
| (M) | |
| j) Policy 7432 | Eye Protection (M) |
| k) Policy 8420 | Emergency and Crisis Situations (M) |
| l) Policy 8540 | School Nutrition Programs (M) |
| m) Policy 8550 | Meal Charges/Outstanding Food Service Bill (M) |
| n) Policy 8600 | Student Transportation (M) |
| o) Regulation 7432 | Eye Protection (M) |
| p) Regulation 8420.1 | Fire and Fire Drills (M) |

Motion: Simmons

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motion 1 carried.

9 Yes 0 No 0 Abstentions

LABOR RELATIONS – Shapiro/Cook

Resignations/Retirements/Terminations

1. Motion to accept the resignation of Samantha Love, First Grade Teacher at APM/ECC, effective July 1, 2022. (D.O.H. 9/24/18)
2. Motion to accept the resignation of Elizabeth Majano, Librarian at WOK, effective May 29, 2022. (D.O.H. 10/29/20)
3. Motion to accept the resignation of Genesis Duran, English Teacher at Hillside High School, effective April 16, 2022. (D.O.H. 1/31/22)
4. Motion to accept the resignation of Nathan Peart, Special Education Teacher at OECS, effective May 31, 2022. (D.O.H. 1/4/22)

Upon the recommendation of the Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

5. **WHEREAS**, this Board of Education accepts the recommendation of the Superintendent of Schools, and approves the appointment of the listed personnel for the 2021-2022/2022-2023 School Years and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject t/o the above enumerated conditions:

Certificated

- a) Liana Cardoso, Art Teacher for Deanna Taylor Academy and APM/ECC, at a salary of *\$54,965 Step 1, BA Guide effective September 1, 2022. (*Subject to negotiations – Replacing M. Madden)

LABOR RELATIONS –Shapiro/Cook (continued)

- b) Riley Martin, Fourth Grade Teacher for Hurden Looker School, at an annual salary of *\$54,965 Step 1, BA Guide prorated for the period beginning April 29, 2022.
(*Subject to negotiations – Replacing J. Ulzheimer)
- c) Theresa Oweifie, Nurse for Hurden Looker, at an annual salary of *\$72,908 Step 12, BA Guide prorated for the period to be determined pending receipt of fingerprints.
(*Subject to negotiations – Replacing N. Huber)

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

- 6. Motion to appoint Josianne Payoute as a Second Grade Leave Replacement Teacher for DTA at a rate of \$274.83 per day effective April 29, 2022 through June 30, 2022.
- 7. Motion to appoint Katelyn Sheehy as a Paraprofessional for APM/ECC at an annual salary of \$32,824 Step 1, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints and certification. (Replacing S. Jordan)
- 8. Motion to appoint Shantell Thomas as a Security Officer for WOK at an annual salary of *\$30,745 Step 2, Security-No Degree Guide prorated for the period to be determined pending receipt of fingerprints. (*Subject to negotiations – New Position)
- 9. Motion to appoint Carmen Duarte as a Paraprofessional for APM/ECC at an annual salary of \$33,374 Step 2, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing N. Forbes-White)
- 10. Motion to appoint Theresa Smith as a Paraprofessional for APM/ECC at an annual salary of \$32,824 Step 1, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints and certification. (Replacing K. Stewart)
- 11. Motion to appoint Traze Gorge as a Paraprofessional for APM/ECC at an annual salary of \$35,574 Step 6, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing N. Exum)
- 12. Motion to appoint Nermeen Seiffen as a Paraprofessional for APM/ECC at an annual salary of \$33,924 Step 3, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints and certification. (Replacing D. Ojeda)
- 13. Motion to appoint Lesly Cabrera as a Paraprofessional for APM/ECC at an annual salary of *\$33,374 Step 2, Paraprofessional Guide prorated for the period to be determined pending receipt of fingerprints and certification. (Replacing Z. Khelling)
- 14. Motion to appoint Kaliopi Maris as a 12-month Administrative Secretary for Special Services at an annual salary of *\$47,228 Step 2, 12 Mon-Admin Secretary BA Guide prorated for the period beginning June 24, 2022. (*Subject to negotiations – Replacing D. Benavides)
- 15. Motion to appoint Wendy Morales as a lunch aide for APM/ECC at a rate of \$13.00 per hour with an effective date to be determined pending receipt of fingerprints. (Replacing W. Jones)
- 16. Motion to appoint Grezel Gonzalez as a lunch aide for APM/ECC at a rate of \$13.00 per hour with an effective date to be determined pending receipt of fingerprints. (Replacing F. Wright)

LABOR RELATIONS –Shapiro/Cook (continued)

17. Motion to appoint Elva Llanos as a lunch aide for APM/ECC at a rate of \$13.00 per hour with an effective date to be determined pending receipt of fingerprints. (Replacing M. Nazario)
18. Motion to appoint Gowrie Singh as a lunch aide for Hurden Looker at a rate of \$13.00 per hour with a start date to be determined pending receipt of fingerprints. (Replacing K. King)
19. Motion to appoint Jeanne Louis Charles as a bus driver at a rate of \$19.22 per hour effective April 29, 2022. (Replacing B. Ortiz)
20. Motion to appoint Amelia Betancourt as the Parent Liaison for APM/ECC at an annual salary of \$45,000 with an effective date to be determined pending receipt of fingerprints. (Replacing K. Lewis)
21. Motion to appoint the following as elementary basketball coaches during the 2021-2022 school year at a rate of *\$33.94 per hour:
 - a) Dennis Dubois
 - b) Andre Jackson
 - c) John Connor
 - d) Maureen Krzyzanowski
 - e) Jania Sims
 - f) Alison Seater
22. Motion to appoint Jonathan Fanning as an assistant softball coach for WOK during the 2021-2022 school year at an honorarium of *\$3,016.00. (*Subject to negotiations)
23. Motion to appoint the following coaches for Hillside High School during the 2021-2022 school year: (*Subject to negotiations)

a) Tashay Wilson	Asst. Track Coach	*\$6,031.00
b) Rachel Pribish	Asst. Softball Coach	*\$6,031.00
24. Motion to compensate the following teachers at 1/6 or their 2021-2022 salary for providing class coverage effective April 25, 2022 until an end date is determined.
 - a) Musheerah Gill
 - b) Kristan Duran
 - c) Brian Graziano
 - d) Margaret Bernasky (Hoffman)
25. Motion to appoint the following substitute teachers for the 2021-2022 school year at a rate of \$200.00 per day pending receipt of certification:
 - a) Janice Harrison
 - b) Brittany Titus
 - c) Tyshon Richardson
 - d) Debra Alfred

Transfers/Amendments

26. Motion to amend the resignation date of Diana Benavides, Secretary at Special Services, from May 14, 2022 to June 30, 2022. (3/24/22 board action)

Leaves

27. Motion to approve maternity leave for Employee #2776 effective September 1, 2022 through December 23, 2022 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning September 1, 2022 through September 30, 2022.
28. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #3090 effective April 7, 2022 through June 2, 2022.

LABOR RELATIONS –Shapiro/Cook (continued)

29. Motion to approve maternity leave for Employee #1813 effective May 18, 2022 through June 30, 2023 utilizing accumulated days. The Family and Medical Leave Act will cover the period beginning May 18, 2022 through October 24, 2022.
30. Motion to approve maternity leave under the Family and Medical Leave Act (FMLA) for Employee #2935 effective September 12, 2022 through December 14, 2022 utilizing accumulated days.
31. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #1462 effective May 19, 2022 through June 3, 2022 utilizing accumulated days.
32. Motion to approve a leave of absence for Employee #0056 effective April 6, 2022 through April 29, 2022.
33. Motion to approve maternity leave for Employee #2763 effective September 6, 2022 through December 15, 2022 utilizing accumulated days. The Family and Medical Leave Act (FMLA) will cover the period beginning September 6, 2022 through December 8, 2022.
34. Motion to extend the leave of absence for Employee #0651 effective April 1, 2022 through April 8, 2022 utilizing accumulated days.
35. Motion to extend the maternity leave for Employee #1743 effective May 31, 2022 through June 30, 2022.
36. Motion to extend the leave of absence under the Family and Medical Leave Act (FMLA) for Employee #2194 effective April 14, 2022 through May 13, 2022.

Other

37. Motion to rescind the appointment of Shakeema Wilson as a Security Guard effective March 28, 2022. (3/24/22 board action)
38. Motion to rescind the appointment of Hameen Johnson as a special education aide effective March 29, 2022. (3/24/22 board action)
39. Motion to rescind the appointment of Jennifer Nunez-Rivas as a Paraprofessional for APM/ECC effective April 4, 2022. (3/24/22 board action)
40. Motion to settle the previously renewed contracts for the 2021-2022 school year with a 2.5% increase for the following:
 - a) Sandy Mercedes (additional \$5,000 salary adjustment to be included as second installment of previously agreed adjustment)
 - b) James Bevere (additional \$6,000 salary adjustment to be included for ESEA work)
 - c) David Eichenholtz
41. Motion to renew contracts for the 2022-2023 school year with all of the same terms and conditions as the current contract with a 2.5% increase for the following:
 - a) Sandy Mercedes
 - b) James Bevere
 - c) David Eichenholtz

LABOR RELATIONS –Shapiro/Cook (continued)

Motion: Shapiro

Second: Lofton

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motions 1 to 41 carried.

9 Yes 0 No 0 Abstentions

Old/New Business - None

Board Representative Comment – Mr. Howard gave kudos to Mr. Glover for envisioning the programs we now have with Kean University.

Motion to adjourn.

Motion: Shapiro

Second: Lofton

Motion carried.

Unanimous voice vote.

Time: 9:22 p.m.

Respectfully submitted,



Dr. David Eichenholtz
Business Administrator/Board Secretary