

Minutes Meeting August 26, 2021

CALL TO ORDER: 6:30 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building July 6, 2021; by sending a copy of the meeting notice to the Star Ledger Newspaper and the Union County Local Source on July 6, 2021; and by filing a copy with the Township of Hillside and Hillside Public Library on July 6, 2021.

ROLL CALL:

Allende	6:30 p.m.		Tucker	6:30 p.m.	
Best	6:30 p.m.		Worrill	6:30 p.m.	
Horton-Givens	6:30 p.m.		Cook	6:30 p.m.	
Howard	6:30 p.m.		Glover		
Simmons	6:30 p.m.		Hamlin		
Shapiro	6:30 p.m.		Eichenholtz		

Announcements – None

Motion to open public comments.

Motion: Shapiro Second: Howard

Motion carried. Unanimous voice vote.

Public Comments – Agenda and Non-Agenda Items – See Attachment

Motion to close public comments.

Motion: Shapiro Second: Howard

Motion carried. Unanimous voice vote.

Superintendent's Report – See Attached

Organization Items

1. Motion to declare that Investors Bank shall be the depository for the following accounts, with all signatories per each account as indicated and that all disbursements shall be made by check/wire as of August 9, 2021.

Account Name/Number

Flexible Spending Medical
(To be determined)

Signatories

Glover/Eichenholtz/Cook
Superintendent/Bus. Adm./President

Organization Items (continued)

Health Benefits 1001434846	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Operating Account #500049900765	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Payroll Account #50004995153	Eichenholtz/Glover Bus. Adm./Superintendent
Summer Pay Account #1000353596	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Agency Account #500049900904	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Unemployment Account #500049900920	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Cafeteria Account #500049900939	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Athletic Account #500049900947	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Deanna Taylor Scholarship Fund #300040040275	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Deanna Taylor Memorial Fund #300040040274	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President
Capital Reserve Account #500049903312	Glover/Eichenholtz/Cook Superintendent/Bus. Adm./President

Motion: Best

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	X		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motion 1 carried. 9 Yes 0 No

FINANCE – Best/Shapiro

1. Motion to approve the minutes of the Special Meeting held on July 1, 2021 and the minutes of the Regular meeting held on July 19, 2021.
2. Motion to approve line item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the May 2021 Board Secretary Report.
5. Motion to approve the May 2021 Cash Report.
6. Motion to approve the following resolution:

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Hillside Board of Education wishes to deposit anticipated current year surplus into Capital Reserve account at year end, and

WHEREAS, the Hillside Board of Education has determined retroactively to 6/30/2021 that up to \$3,600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Hillside Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

7. Motion to appoint Suplee, Clooney & Company for Accounting and Auditing Services for the period of July 1, 2020 through June 30, 2021 at a cost of \$36,200.00. (FI#1-08/21)

Motion: Best

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X	7		Shapiro	X		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1 to 7 carried.

9 Yes 0 No

BUILDINGS & GROUNDS – Best/Horton-Givens

No motions for discussion.

EDUCATION- Worrill/Horton-Givens

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-08/21)
2. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out-of-District Placements as attached. (Attachment ED#2-08/21) To be provided
3. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Delta Group for the 2021-2022 School year. (Attachment ED#3-08/21)
4. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Invo Healthcare Associates for the 2021-2022 School year. (Attachment ED#4-08/21)
5. Motion to accept the recommendation of the Superintendent of Schools and approve the tuition agreement for Home Instruction between the Hillside Board of Education and Trinitas Regional Medical Center for the 2021-2022 School year. (Attachment ED#5-08/21)
6. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Steps Program, Inc., D/B/A College Steps for the 2021-2022 School year. (Attachment ED#6-08/21)
7. Motion to accept the recommendation of the Superintendent of Schools and approve the Preschool Education Program Contract between the Hillside Board of Education and Little Bears Daycare/Preschool for the 2021-2022 School year. (Attachment ED#7-08/21)
8. Motion to accept the recommendation of the Superintendent of Schools and approve the Hillside Public Schools Mentoring Plan for 2020-2023 school year. (Attachment ED#8-08/21)
9. Motion to accept the recommendation of the Superintendent of Schools and approve the in-state field trips list for 2021-22 school year. (Attachment ED#9-08/21)
10. Motion to approve forty-eight HHS students in grade 12 to visit Kings Dominion/Busch Gardens, Virginia Beach, VA on June 1- 3, 2022. The purpose of the trip is the Senior Class Trip. (Attachment ED#10-08/21)

EDUCATION- Worrill/Horton-Givens (Continue)

11. Motion to approve forty JROTC students in grades 9-12 to visit Dorney Park, Allentown, PA on October 23, 2021. The purpose of the trip is for team bonding, volunteer. (Attachment ED#11-08/21)
12. Motion to accept the recommendation of the Superintendent of Schools and approve the proposal for a mentorship program between the Hillside Board of Education and the BUILD/GUILD Foundation for the period of a twelve-week program beginning September 20, 2021 and ending December 20, 2021. Cost of program: \$10,000.00 (Attachment ED#13-08/21)
13. Motion to accept the recommendation of the Superintendent of Schools and approve the renewal services of Dr. David Jefferson, Jr. of "Ready, Set, Grow" which will be provided to the students of the Hillside High School during the 21/22 school year, as outlined in the proposal provided at a cost of \$40,800.00. (Attachment ED#14-08/21)
14. Motion to accept the recommendation of the Superintendent of Schools and approve the Teaching Strategies Creative Curriculum for PreK.

Motion: Worrall

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	X		
Best	X			Tucker	X		13
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1 to 14 carried.

LABOR RELATIONS – Shapiro/Cook

Resignations/Retirements/Terminations

1. Motion to accept the resignation of Karen Martone, Grade 6 Teacher at OECS, effective October 16, 2021. (D.O.H. 9/1/04)
2. Motion to accept the resignation of Jennifer Griffith, Guidance Counselor at WOK, effective September 26, 2021. (D.O.H. 9/1/08)
3. Motion to accept the resignation of Melissa Antolovich, Language Arts Teacher at Hillside High School, effective October 18, 2021. (D.O.H. 9/1/14)
4. Motion to accept the resignation of Christina Marino, Special Education Teacher at APM/ECC, effective August 30, 2021. (D.O.H. 9/1/16)
5. Motion to accept the resignation of Christina Sullivan, Paraprofessional at OECS, effective August 28, 2021. (D.O.H. 11/12/18)

LABOR RELATIONS –Shapiro/Cook (continued)

6. Motion to accept the resignation of Larry Ball, Security Officer at the Administration Building, effective August 31, 2021. (D.O.H. 7/1/19)
7. Motion to accept the resignation of LaToya Jones, Bus Aide, effective August 31, 2021. (D.O.H. 4/15/11)
8. Motion to accept the resignation of Isabel Matos, Aide at HL, effective August 4, 2021. (D.O.H. 4/1/19)
9. Motion to accept the resignation of Nicole Ortiz, LDTC for Special Services, effective October 22, 2021. (D.O.H. 01/02/2014)
10. Motion to accept the resignation of Katarzyna Szewczyk, Grade 4 Teacher at OECS, effective October 24, 2021. (D.O.H. 09/21/2009)

Upon the recommendation of the Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

11. **WHEREAS**, this Board of Education accepts the recommendation of the Acting Superintendent of Schools, and approves the appointment of the listed personnel for the 2021-2022 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject t/o the above enumerated conditions:

Certificated

- a) Julianne Churchman, Social Studies Teacher for WOK Middle School, at a salary of *\$54,965 Step 1, BA Guide effective September 1, 2021 through June 30, 2022.
(*Subject to negotiations – Replacing R. Berentes)
- b) Thomas Lockyer, Special Education Teacher for WOK Middle School at a salary of *\$76,966 Step 13, BA Guide effective September 1, 2021 through June 30, 2022.
(*Subject to negotiations – Replacing Duarte)

LABOR RELATIONS –Shapiro/Cook (continued)

- c) Diana Hanna, Psychologist for Special Services, at a salary of *\$64,415 Step 3, MA+30 Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – New Position)
- d) Kaitlyn Mattheiss, Special Education Teacher for APM/ECC, at a salary of *\$58,665 Step 3, MA Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations -Replacing C. Marino)
- e) Rachel Blane, Special Education Teacher for APM/ECC, at a salary of *\$60,365 Step 5, MA Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing E. Eubanks)
- f) Marco Coimbra, Social Studies Teacher for WOK Middle School, at a salary of *\$54,965 Step 1, BA Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing C. Aronds)
- g) Mollie Gash, Guidance Counselor for WOK Middle School, at a salary of *\$58,465 Step 1, MA Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing J. Griffith)

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

- 12. Motion to appoint Chriss Council as a personal aide for OECS at a salary of *\$22,486 Step 3, One on One Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing L. Cruz)
- 13. Motion to appoint Felisha Rich as a paraprofessional for APM/ECC at a salary of *\$26,118 Step 4, Para Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing D. Duran)
- 14. Motion to appoint Ericka Holmes-Reyes as a personal aide for APM/ECC at a salary of *\$28,336 Step 12, One on One Guide effective September 1, 2021 through June 30, 2022 pending issuance of certificate. (*Subject to negotiations – Replacing N. Delrio)
- 15. Motion to appoint Tyler Friscia as a Paraprofessional for WOK at a salary of *\$25,118 Step 1, Para Guide effective September 1, 2021 through June 30, 2022. (*Subject to negotiations – Replacing S. Kaufman)
- 16. Motion to appoint Ilene Calderon as a 10-month Secretary for WOK Middle School at an annual salary of *\$48,305 Step 15a, 60 credits Guide prorated for the period to be determined pending receipt of transcripts and verification of credits. (*Subject to negotiations – Replacing E. Lofton)
- 17. Motion to appoint Mandy Young as a Security Officer for Hillside High School at an annual salary of *\$32,245 Step 4, Security-30 Credits Guide prorated for the period to be determined pending receipt of fingerprints through June 30, 2022. (*Subject to negotiations – T. Carroll-Henderson)
- 18. Motion to appoint Venita Stewart as a bus aide at a rate of \$12.00 per hour with an effective date to be determined pending receipt of fingerprints through June 30, 2022. (Replacing J. Sharpe)