

## Minutes Regular Meeting February 23, 2023

CALL TO ORDER: 6:30 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building January 4, 2023; by sending a copy of the meeting notice to the Star Ledger Newspaper and The Local Source on January 4, 2023; and by filing a copy with the Township of Hillside and Hillside Public Library January 4, 2023.

ROLL CALL:

Allende	6:30 PM	8:12 p.m.	Simmons	6:30 PM	8:12 p.m.
Best	6:30 PM	8:12 p.m.	Shapiro	6:48 PM	8:12 p.m.
Cillo	6:30 PM	8:12 p.m.	Cook	6:30 PM	8:12 p.m.
Horton-Givens	6:30 PM	8:12 p.m.	Glover	6:30 PM	8:12 p.m.
Howard	6:30 PM	8:12 p.m.	Hamlin	6:30 PM	8:12 p.m.
Lofton	6:32 PM	8:12 p.m.	Eichenholtz	6:30 PM	8:12 p.m.

Announcements – The Black College fair is this Saturday. Dr. Wilson thanked the Dept. of Education. W.O.K. is no longer in status.

Superintendent's Report – see attached.

Motion to open public comments at 7:10 p.m.

Motion: Shapiro      Second: Best

Motion carried.      Unanimous voice vote.

Public Comments – Agenda and Non-Agenda Items

Angela Lawler thanked the Board and especially Ms. Cook for the great relationship between the HEA & Board of Education right now.

Candy Dale-Rawls thanked the Board for supporting Ola Edwards Community School.

Aruna Mathura thanked all for coming to the Black History event at W.O.K.

Craig Eps stated the Board of Education is doing a wonderful job getting the word out to the community as to what is being done for our children.

A parent had gratitude to the Board of Education. Child received an extra laptop when needed during the pandemic.

A parent stated she needs more services for her son from Special Services from current 504 offices.

A parent thanked students for presentation. The parking situation at AP Morris is still bad. Bus doors are open to the road and that is not safe. Neighbors are starting to put out cones. There needs to be a solution.

A parent asked when WOK is going to be on the agenda. HIA is always on the agenda. The Maschio's website is not updated. WOK is pushed to the side all the time.

A former student stated that math development for all students should be addressed. Algebra I should be taken in the 6<sup>th</sup> or 7<sup>th</sup> grade.

Mr. Glover addressed the traffic matter and math concern. He also stated that between WOK & HIA no school is favored over the other.

Motion to close public comments at 7:35 p.m.

Motion: Shapiro      Second: Best

Motion carried.      Unanimous voice vote.

#### Committee Reports

Ms. Cillo stated the Finance Committee met on Tuesday, 2/21/2023 to discuss agenda items in particular motion 6 as well as expenses.

Ms. Best stated the Buildings & Grounds Committee met on Tuesday, 2/21/2023 to discuss delivery and installation for the modular building at Deanna Taylor Academy.

Ms. Best stated the Education Committee met on Tuesday, 2/21/2023 to discuss all topics related to training and coaching staff, activities for students in different school and sustainable NJ Grant Labor.

Mr. Howard stated the Labor Relations Committee met on Tuesday, 2/21/2023 to discuss agenda items especially hiring new administrators at WOK, all other new hires, resignations, the HAA Agreement, salaries for support staff and coaches.

Motion to go into executive session at 7:46 p.m.

Motion: Howard      Second: Lofton

Motion carried.      Unanimous voice vote.

Motion to go into public session at 8:05 p.m.

Motion: Shapiro      Second: Howard

Motion carried.      Unanimous voice vote.

## **FINANCE – Shapiro/Cillo/Horton-Givens**

1. Motion to approve the Minutes of the Organization Meeting held on January 3, 2023, the minutes of the Special Meeting held on January 12, 2023, and the Minutes of the Regular Meeting held on January 26, 2023.
2. Motion to approve line-item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the December 2022 Board Secretary's Report.
5. Motion to approve the December 2022 Cash Report.
6. Motion to approve the Nonpublic School Security & Technology Initiative Program spending plans through June 30, 2023, for the following participating schools located within this district: (FI#1-02/23)
  - a) Cheder Yaldei Menachem
  - b) The Patrick School
7. Motion to declare that Citizens Bank shall be the depository for the following account, with all signatories for account as indicated and that all disbursements shall be made by check.

Account Name/Number

Signatories

Student Activities (OECS)  
#XXXXXX2031

Davis/Pereira/Eichenholtz  
Principal/Secretary/Business Admin.

Motion: Cillo

Second: Shapiro

An explanation was given for motion 6.

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X		6a	Shapiro	X		6a
Horton-Givens	X			Cook	X		
Howard	X						

Motions 1 to 7 carried.

## **BUILDINGS & GROUNDS – Best/Lofton**

1. Motion to approve the attached proposal from Boxx Modular to supply, deliver and install a New Modular 112' x 64' Classroom Building at Deanna Taylor Academy. (Pending Attorney Review) (BG#1-02/23)

Motion: Lofton

Second: Howard

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Simmons	X		
Cillo	X			Shapiro	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motion 1 carried. 9 Yes 0 No

## **EDUCATION- Howard/Best/Allende**

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-2/23)
2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): eight (8) cases for January 26, 2023, through February 23, 2023.
3. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out of District Placements as attached. (Attachment ED#2-2/23)
4. Motion to accept the recommendation of the Superintendent of Schools for the Board to accept a new K – 12 Comprehensive Health Curriculum/Pacing Guide for the Hillside Public School District.
5. Motion to accept the recommendation of the Superintendent of Schools and approve Up the Bar Sheltered English Instruction Professional Learning Training and Coaching for Cohort 1 - 1st and 2nd grade and Cohort 2 - District Administration March 6, 2023, ongoing through Spring 2023 at a total cost of \$27,500. (Attachment ED#3-2/23)
6. Motion to accept the recommendation of the Superintendent of Schools and approve Up the Bar Sheltered English Instruction Professional Learning Training and Coaching for Cohort 3 up to 24 teachers for 3 days in July 2023 at a total cost of \$7,500. (Attachment ED#4-2/23)

**EDUCATION- Howard/Best/Allende (continued)**

7. Motion to accept the recommendation of the Superintendent of Schools and approve a Pre-K Family Literacy Night for Pre-K students and families on March 23, 2023, at a total cost of \$3,372.75 (Book order cost from Author Visitor) Pre-K Grant funded.
8. Motion to approve seventeen (17) Hillside High School students to participate in Read Across America on March 2, 2023, at Hurden Looker School. (Attachment ED#5-2/23)
9. Motion to approve seventeen (17) Hillside High School students to participate in Read Across America on March 3, 2023, at Abram P. Morris Early Childhood Center. (Attachment ED#5-2/23)
10. Motion to approve seventeen (17) Hillside High School students to participate in Read Across America on March 6, 2023, at Ola Edwards Community School. (Attachment ED#5-2/23)
11. Motion to accept the recommendation of the Superintendent of Schools and approve the submission of The High School Garden Club's \$2,000 PSEG /Sustainable Jersey Grant application. The grant will provide funds to create a protected habitat for the Monarch Butterfly at Hillside High School. (Attachment ED#6-2/23)
12. Motion to approve forty-nine (49) Hillside Innovation Academy 8<sup>th</sup> grade students with five (5) chaperones to visit Liberty State Science Center in Jersey City, NJ on April 20, 2023. Transportation costs are funded by parents, Office of Curriculum & Instruction supports the cost of admission. (Attachment ED#7-2/23)
13. Motion to approve forty-nine (49) Hillside Innovation Academy 8<sup>th</sup> grade students with three (3) chaperones each visit to visit Newark Glass Roots in Newark, NJ for a STEAM experience on March 15 and 16, 2023. Transportation costs are funded by parents, Office of Curriculum & Instruction supports the cost of admission. (Attachment ED#8-2/23)
14. Motion to approve twenty (20) Hillside High School Dance Ensemble and Dance 1, 2, and 3 Class students to participate in the Dance Union Festival sponsored by the Carolyn Dorfman Dance Company at the Rahway YMCA in Rahway, NJ on March 3, 2023. (Attachment ED#9-2/23)
15. Motion to approve up to thirty (30) Hillside High School JROTC students to participate in the North League Drill Competition at Union High School, in Union NJ on March 4, 2023. (Attachment ED#10-2/23)
16. Motion to approve twenty (20) Hillside High School 9<sup>th</sup> – 12<sup>th</sup> grade Dance Ensemble students to participate in the New Jersey High School Dance Festival at Union City High School in Union City, NJ on March 11, 2023. (Attachment ED#11-2/23)
17. Motion to approve three (3) Hillside High School 10<sup>th</sup> – 12<sup>th</sup>-grade Hillside Garden Club members to participate in the 2023 Union County Arbor Day Tree Planting Program at Oak Ridge Park in Clark, NJ on April 19, 2023. (Attachment ED#12-2/23)

## EDUCATION- Howard/Best/Allende (continued)

18. Motion to approve ninety-nine (99) Hillside Innovation Academy 7<sup>th</sup> and 8<sup>th</sup>-grade students to visit the National Museum for African American History and Culture in Washington, DC on March 23, 2023. All costs are funded by parents and the school. (Attachment ED#13-2/23)
19. Motion to approve ninety-nine (99) Hillside Innovation Academy 7<sup>th</sup> and 8<sup>th</sup>-grade students to participate in volunteer community service at the Community Foodbank of New Jersey in Hillside, NJ on March 7, 16, 30, April 4, and 6, 2023. (Attachment ED#14-2/23)
20. Motion to approve thirty-five (35) Hillside High School 9<sup>th</sup> - 12<sup>th</sup>-grade students to participate in a tour of the New Jersey State House through the Office of Legislative Services in Trenton, NJ on March 15, 2023. (Attachment ED#14-2/23)
21. Motion to accept the recommendation of the Superintendent of Schools and approve the submission of New Jersey Department of Education Equivalency Application (NJQSAC) for the Hillside Public School District.

Motion: Best

Second: Shapiro

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Lofton	X		
Best	X			Shapiro	X		
Cillo	X			Simmons	X		
Horton-Givens	X			Cook	X		
Howard	X						

Motions 1 to 21 carried.      9 Yes   0 No   0 Abstentions

## LABOR RELATIONS – Shapiro/Howard

### Resignations/Retirements/Terminations

1. Motion to terminate Employee #3409 effective February 6, 2023. (D.O.H. 1/9/23)

### Upon the recommendation of the Superintendent of Schools:

### Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

2. **WHEREAS**, this Board of Education accepts the recommendation of the Superintendent of Schools, and approves the appointment of the listed personnel for the 2022-2023 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

**WHEREAS**, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

**WHEREAS**, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

## **LABOR RELATIONS –Shapiro/Howard (continued)**

**WHEREAS**, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

**WHEREAS**, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

**WHEREAS**, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

**WHEREAS**, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject to the above enumerated conditions:

### **Certificated**

- a) Tracey Scott-Jackson, Vice Principal for W.O.K Middle School, at an annual salary of \$98,675 (Replacing K. Davis)
- b) Samantha Elie, Vice Principal for WOK Middle School, at an annual salary of \$95,000 prorated for the period beginning April 24, 2023 through June 30, 2023.

**BE IT FURTHER RESOLVED**, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

**BE IT FURTHER RESOLVED**, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

3. Motion to appoint Alcione Bird as a Custodian for Hillside High School at an annual salary of \$37,680 Step 1, Custodian - ND Guide prorated for the period to be determined pending receipt of fingerprints. (Replacing F. Contreras)
4. Motion to appoint Michelle Swindell as a 12-month Secretary for APM/ECC at an annual salary of \$60,383 Step 15a, 12-Month Secretary-ND Guide (New Position- Pre-K Fund)
5. Motion to appoint the following as substitute teachers for the 2022-2023 school year at a rate of \$200.00 per day, pending receipt of fingerprints and certification:
  - a) Shaquan Mickens
  - b) Gabriella Rosamilia
  - c) Ajshe Balaj
  - d) Lys Blanc
  - e) Malik Reed

**LABOR RELATIONS –Shapiro/Howard (continued)**

6. Motion to appoint the following staff members to conduct Pre-K Registration at a rate of \$50.00 per hour on February 16, 2023 at 3:30 pm – 5:00 pm.
- a) Tracy Williams
  - b) Dieyah Bryant
  - c) Amelia Betancourt
  - d) Michelle Swindell
7. Motion to appoint Eileen Huynh for NJIT eSTEM Challenge Coach during the 2022-2023 school year at a stipend amount of \$1,500.00 and \$50.00 per hour, not to exceed four hours of prep time.
8. Motion to appoint the following staff members for Enrichment Grades 2-12 during the 2022-2023 school year at a rate of \$50.00 per hour: Cares Funded.
- a) Shanavia Davis                      DTA
9. Motion to appoint the following spring coaches for Hillside High School during the 2022-2023 school year at the stipends listed below:
- a) Rachel Pribish                      Asst. Softball Coach                      \$6,506.00
  - b) Noreen Deutsch                      Asst. Softball Coach                      \$6,506.00
  - c) John Hutchinson                      Head Golf Coach                      \$4,870.00
10. Motion to appoint the following Middle School spring coaches during the 2022-2023 school year at the stipends listed below:
- a) Cindy Harris                      Asst. Softball Coach                      \$3,253.00
11. Motion to appoint Barris Grant as weight training supervisor for Hillside High School at a rate of \$50.00 per hour not to exceed 10 hours a week, effective March 2, 2023 through June 8, 2023.
12. Motion to approve the following reclassifications effective February 1, 2023:
- |                    | <b><u>From:</u></b> | <b><u>To:</u></b> | <b><u>Salary:</u></b> |
|--------------------|---------------------|-------------------|-----------------------|
| a) Siiera Robinson | MA                  | MA+30             | \$76,872 Step 9A      |
13. Motion to compensate the following staff for Perfect Attendance for the 2021-2022 school year. (Attachment LR#4- 2/23/23)
- a) Philippa Craig
  - b) Ekponwan Ebong
  - c) Howie Frisch
  - d) Kenny Lofton
  - e) Matthew Leonardis

**Leaves**

14. Motion to approve a medical leave under the Family and Medical Leave Act (FMLA) for Employee #2243 effective February 9, 2023 through April 6, 2023 utilizing accumulated days.
15. Motion to approve a medical leave for Employee #3359 effective January 24, 2023 through March 21, 2023.



**LABOR RELATIONS –Shapiro/Howard (continued)**

16. Motion to extend maternity leave for Employee #2970 effective March 13, 2023 through April 28, 2023.

Other

17. Motion to rescind the appointment of Laura Goncalves as school nurse for WOK effective February 6, 2023. (1/26/23 board action)
18. Motion to approve the following job descriptions. (Attachment LR#1-2- 2/23/23)
- a) Human Resource Coordinator
  - b) Webmaster/Communication Specialists
19. Motion to approve the updated language in the Memorandum of Agreement between the Hillside Board of Education and Hillside Administrator's Association all covering the period from July 1, 2021 through June 30, 2024 (Salary increases previously board approved) (Attachment LR# 3 2/23/23)

Motion: Howard

Second: Best

	Yes	No	Ab.			Yes	No	Ab.
Allende	X	2b & 18		Lofton	X			13d
Best	X			Shapiro	X			#2
Cillo	X			Simmons	X			
Horton-Givens	X			Cook	X			
Howard	X							

Motions 1 to 19 carried.

Old/New Business – None

Board Representative Comment – Mr. Howard stated that African American History & Women's History are all year long. He also stated that the future of our district is bright given what we have seen. The time is always right to do what is right.

Motion to adjourn.

Motion: Lofton      Second: Best

Motion carried.      Unanimous voice vote.

Time: 8:12 p.m.

Respectfully submitted,

\_\_\_\_\_  
Dr. David Eichenholtz  
Business Administrator/Board Secretary