

Minutes Regular Meeting November 15, 2021

CALL TO ORDER: 6:30 PM

FLAG SALUTE

NOTICE OF MEETING:

Pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided as follows: by having the time, date and place of the meeting posted on the bulletin board in the Administration Building November 8, 2021; by sending a copy of the meeting notice to the Star Ledger Newspaper on November 8, 2021; and by filing a copy with the Township of Hillside and Hillside Public Library on November 8, 2021.

ROLL CALL:

Allende	6:30 p.m.	7:45 p.m.	Tucker	6:30 p.m.	7:45 p.m.
Best	6:30 p.m.	7:45 p.m.	Worrill	6:43 p.m.	7:45 p.m.
Horton-Givens	6:30 p.m.	7:45 p.m.	Cook	6:30 p.m.	7:45 p.m.
Howard	6:30 p.m.	7:45 p.m.	Glover	6:30 p.m.	7:45 p.m.
Simmons	6:30 p.m.	7:45 p.m.	Hamlin	6:30 p.m.	7:45 p.m.
Shapiro	Absent		Eichenholtz	6:30 p.m.	7:45 p.m.

Announcements – Ms. Cook presented Ms. Menza with a plaque for her service as a Board Member.

Motion to open public comments at 6:32 p.m.

Motion: Howard Second: Best

Motion carried. Unanimous voice vote.

Public Comments – Agenda and Non-Agenda Items

Angela Lawler stated that there was not a retraction on the flyer sent by Ms. Tucker that stated her team was sponsored by the Board of Education.

Al-Nisa Tucker stated that she would be sending an email to Ms. Lawler with a public apology.

Ms. Lawler also stated that a drive needed to be held for subs. Members are socially and emotionally stressed. She was happy to see a list for subs on the agenda.

Ms. Casandra stated regarding renaming WOK auditorium that many others deserve the honor other than Mr. Grizzell. She said that Mr. Tucker would be a better choice.

Ms. Sickler stated she never gets a call after covid form is completed.

Mr. Glover said he would look into it.

Motion to close public comments at 6:41 p.m.

Motion: Howard Second: Best

Motion carried. Unanimous voice vote.

Committee Reports

Finance – Ms. Best stated that the Finance Committee met on 11/11/21 and discussed agenda items 1 to 7.

Buildings & Grounds – Ms. Horton-Givens stated that the Buildings & Grounds Committee met on 11/11/21 to discuss transportation and the renaming of WOK auditorium.

Education – No Committee Meeting held.

Labor Relations – Mr. Howard stated that the Labor Relations Committee met on 11/11/21 and discussed Labor items 1 to 20, hiring, resignations and new substitutes.

Superintendent's Report – See Attached.

Motion to go into Executive Session at 7:11 p.m.

Motion: Best Second: Worrill

Motion carried. Unanimous voice vote.

Motion to go into open session at 7:36 p.m.

Motion: Best Second: Howard

Motion carried. Unanimous voice vote.

FINANCE – Best/Shapiro

1. Motion to approve the minutes of the Regular meeting held on October 28, 2021.
2. Motion to approve line item transfers.
3. Motion to approve the payment of bills subject to the availability of funds.
4. Motion to approve the attached resolution approving a medical administration program for the Hillside Board of Education. (FI#1-11/21)
5. Motion to approve the attached resolution approving a stop loss program for the Hillside Board of Education. (FI#2-11/21)
6. Motion to approve the attached resolution approving a dental program for the Hillside Board of Education. (FI#3-11/21)
7. Motion to approve the attached resolution approving a prescription drug program for the Hillside Board of Education. (FI#4-11/21)

FINANCE – Best/Shapiro (continued)

Motion: Best

Second: Simmons

Ms. Tucker asked a question about reimbursement for A. Lawler.

Dr. Eichenholtz responded.

Mr. Allende questioned bills. He also asked about the robo calls for the meeting date change.

Dr. Eichenholtz responded to the questions on the bills.

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	Absent		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1 to 7 carried.

8 Yes 0 No 0 Abstentions

BUILDINGS & GROUNDS – Best/Horton-Givens

1. Motion to approve Empire Transportation LLC of Irvington, NJ to supplement district transportation needs for the 2021-2022 school year.
2. Motion to name Walter O. Krumbiegel Middle School Auditorium in honor of Herman Grizzell, district employee.
3. Motion to approve the following resolution:

WHEREAS, the Hillside Board of Education ("Board") advertised twice for bids for the **Hurden Looker School Roof Restoration Project**; and

WHEREAS, on each occasion, the Board rejected bids for the Project as exceeding the cost estimates and budget for the Project; and

WHEREAS, the Board authorized the Business Administrator/Board Secretary and the Architect to negotiate a contract pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS, bidders who submitted bids for the project on the second occasion were advised of the Board's intention to negotiate and were afforded a reasonable opportunity to do so; and

WHEREAS, negotiations were conducted with all interested contractors; and

BUILDINGS & GROUNDS – Best/Horton-Givens (continued)

WHEREAS, A to Z Coatings Inc. ("A to Z Coatings") submitted the lowest negotiated bid price for the Project in the amount of \$162,000, which includes Scope Modification 2SM No. 2 (general conditions savings for award of both projects) and Scope Modification 2SM No. 3 (work to be performed in Spring 2022 during regular work hours and materials to be ordered upon award); and

WHEREAS A to Z Coatings submitted a material responsive negotiated bid, and it is the Board's desire to award the contract for the Project to A to Z Coatings.

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Project in a negotiated sum of \$162,000, which includes Scope Modifications 2SM Nos. 2 and 3.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon the Contractor furnishing the requisite insurance certificate, performance bond, AA 201 Project Manning Reporting, and executed contracts, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful contractor consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effect the terms of this Resolution.

4. Motion to approve the following resolution:

WHEREAS, the Hillside Board of Education ("Board") advertised twice for bids for the **Abram P. Morris Early Childhood Center Roof Restoration Project**; and

WHEREAS, on each occasion, the Board rejected bids for the Project as exceeding the cost estimates and budget for the Project; and

WHEREAS, the Board authorized the Business Administrator/Board Secretary and the Architect to negotiate a contract pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS, bidders who submitted bids for the project on the second occasion were advised of the Board's intention to negotiate and were afforded a reasonable opportunity to do so; and

WHEREAS, negotiations were conducted with all interested contractors; and

WHEREAS, A to Z Coatings Inc. ("A to Z Coatings") submitted the lowest negotiated bid price for the Project in the amount of \$157,000, which includes Scope Modification 1SM No. 1 (eliminate roof walkway pads), Scope Modification 1SM No. 2 (reduce roof area to be repaired to 3500 SF), Scope Modification 1SM No. 4 (general conditions savings for award of both projects) and Scope Modification 1SM No. 5 (work to be performed in Spring 2022 during regular work hours and materials to be ordered upon award); and

WHEREAS A to Z Coatings submitted a material responsive negotiated bid, and it is the Board's desire to award the contract for the Project to A to Z Coatings.

BUILDINGS & GROUNDS – Best/Horton-Givens (continued)

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the Project in a negotiated sum of \$157,000, which includes Scope Modifications 2SM Nos. 1, 2, 4 and 5.

BE IT FURTHER RESOLVED that the award is expressly conditioned upon the Contractor furnishing the requisite insurance certificate, performance bond, AA 201 Project Manning Reporting, and executed contracts, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful contractor consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreements and any other documents necessary to effect the terms of this Resolution.

Ms. Tucker questioned the renaming of WOK auditorium.

Motion to table motion 2.

Motion: Tucker Second: Horton-Givens

Motion carried. Unanimous voice vote.

Motion: Best Second: Worrill

Mr. Allende asked a question on motion 1.

Dr. Eichenholtz responded.

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	Absent		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1, 3 & 4 carried. 8 Yes 0 No 0 Abstentions

EDUCATION- Worrill/Horton-Givens

1. Motion to accept the recommendation of the Superintendent of Schools and approve the Training and Seminars, Conventions and Conferences for the district. The board has determined that the travel is directly related to and within the scope of the employees' duties or responsibilities; that participation in the program or event is critical to the instructional needs of the district or furthers the efficient operation of the district; and that the travel is in compliance with the district policy on travel. (Attachment ED#1-11/21)

EDUCATION- Worrill/Horton-Givens (continued)

2. Motion to accept the Superintendent's Report of Harassment, Intimidation and Bullying (HIB): three cases for October 29, 2021 through November 15, 2021.
3. Motion to accept the recommendation of the Superintendent of Schools and approve Rutgers University to provide two professional development session on Design Thinking and Engineering at a cost of \$1,800.00. (Attachment ED#2-11/21)
4. Motion to accept the recommendation of the Superintendent of Schools and approve the Special Education request for Related Services/Out-of-District Placements as attached. (Attachment ED#3-11/21)
5. Motion to accept the recommendation of the Superintendent of Schools and approve the agreement between the Hillside Board of Education and Bayada Home Health Care, Inc. for the 2021-2022 School year. (Attachment ED#4-11/21)
6. Motion to accept the recommendation of the Superintendent of Schools and approve the Women of Wellness Program for the students of the Hillside Innovation Academy pending a minimum enrollment of 20 interested students. (Attachment ED#5-11/21)

Motion: Worrill

Second: Howard

Ms. Tucker questioned the amount for motion 6.

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	Absent		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1 to 6 carried. 8 Yes 0 No 0 Abstentions

LABOR RELATIONS – Shapiro/Cook

Resignations/Retirements/Terminations

1. Motion to accept the retirement of George Russo, Math Teacher at WOK, effective February 1, 2022. (D.O.H. 9/1/05)
2. Motion to accept the resignation of Muneerah Kornegay, Nurse at WOK, effective December 10, 2021. (D.O.H. 9/1/21)

LABOR RELATIONS –Shapiro/Cook (continued)

Upon the recommendation of the Superintendent of Schools:

Appointments – For all new hires, employment is conditioned upon completion of a criminal history background check pursuant to N.J.S.A. 18A:6-7.1 of N.J.S.A. 18A:6-7.1(b)

3. **WHEREAS**, this Board of Education accepts the recommendation of the Acting Superintendent of Schools, and approves the appointment of the listed personnel for the 2021-2022 School Year and that these appointments shall be charged to the appropriate line item account pursuant to the negotiated agreement with the Hillside Education Association; and

WHEREAS, these appointments are subject to criminal history background checks, effective as indicated, and subject to sixty (60) day termination notice; and

WHEREAS, N.J.S.A. 18A:6-7.6 et seq., requires school districts to review the employment history of prospective employees to ascertain allegations of child abuse or sexual misconduct; and

WHEREAS, the following prospective employees in the Hillside School District have provided the necessary information regarding his/her employment history for review by the District in accordance with N.J.S.A. 18A:6-7.7; and

WHEREAS, the Hillside Board of Education has commenced, but not concluded, a review of these employees' employment history; and

WHEREAS, these employees have provided a written certification/statement concerning his/her employment history as required by N.J.S.A. 18A:6-7.7; and

WHEREAS, these employees have received notice that if he/she has willfully provided false information or willfully failed to disclose any information required by N.J.S.A. 18A:6-7.7, et seq., he/she is subject to all penalties provided by law, including, but not limited to N.J.S.A. 18A:6-7.8.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Hillside Board of Education hereby appoints the following employees to their respective positions in the District, subject t/o the above enumerated conditions:

Certificated

- a) Genesis Duran, Language Arts Teacher for Hillside High School, at an annual salary of *\$56,365 Step 5, BA Guide prorated for the period to be determined pending release date through June 30, 2022. (*Subject to negotiations- Replacing M. Antolovich)

BE IT FURTHER RESOLVED, that this Board hereby approves the extension of a provisional offer of employment to each of the aforementioned individuals for a period not to exceed ninety (90) days pending complete review of his/her employment history pursuant to N.J.S.A. 18A:6-7.10.

BE IT FURTHER RESOLVED, that notwithstanding the above provisions, no prospective employee shall begin work in the District without completion of the criminal history background check.

4. Motion to appoint Jean Rodriguez as a substitute school nurse at a rate of \$150.00 per day during the 2021-2022 school year.

LABOR RELATIONS –Shapiro/Cook (continued)

5. Motion to appoint Natalie Alston as a bus aide at a rate of \$12.00 per hour with a start date to be determined pending receipt of fingerprints through June 30, 2022. (Replacing J. Sharpe)
6. Motion to appint the following coaches for WOK during the 2021-2022 school year:
(*Subject to negotiations)
 - a) Andre Jackson Asst. Boys' Basketball Coach *\$3,254.00
 - b) Lys Blanc Head Girls' Basketball Coach *\$4,871.00
7. Motion to appoint Da'Shon Barrino as an Assistant Boys' Basketball Coach for Hillside High School during the 2021-2022 school year at a stipend of *\$6,506.00 pending receipt of substitute certificate. (*Subject to negotiations)
8. Motion to appoint Dewanna Johnson as a credit recovery teacher after school at a rate of *\$43.00 per hour during the 2021-2022 school year. (*Subject to negotiations)
9. Motion to appoint Barris Grant as a weight training supervisor for Hillside High School at a rate of *\$43.00 per hour (4:00 pm -6:30 pm Monday through Thursday) not to exceed 2.5 hours per day effective January 3, 2022 through June 2, 2022. (*Subject to negotiations)
10. Motion to appoint Lynn Randle as credit recovery staff at a rate of *\$55.00 per hour not to exceed one hour per day before school during the 2021-2022 school year through February 1, 2022. (*Subject to negotiations)
11. Motion to appoint the following teachers as SEL Team members for WOK during the 2021-2022 school year at a rate of *\$43.00 per hour for two hours per month. (*Subject to negotiations – funded through NJ Student Learning Loss Grant)
 - a) Peggy Durrant
 - b) Jonathan Fanning
 - c) Mollie Gash
 - d) Julie Jewell
 - e) Cory Jones
 - f) Danielle Collevecchio
 - g) Conroy Langston
 - h) Thomas Weaver
 - i) Alexandrina Mignone
 - j) Tracy Goglia
12. Motion to appoint the following substitute teachers for the 2021-2022 school year, pending receipt of certification:
 - a) Courtney Scott \$110.00 perday
 - b) Riley Martin \$110.00 per day
 - c) Sara Almeida \$110.00 per day
 - d) Caitlyn LoBosco \$110.00 per day
 - e) Nina Singer \$110.00 per day
 - f) Shanavia Davis \$110.00 per day
 - g) Rocio Paniagua \$110.00 per day
 - h) Babatunde Oluyomi \$130.00 per day
13. Motion to compensate all district nurses at a rate of *\$43.00 per hour for one hour per day, four days per week for COVID contact tracing activities handled outside of the school day effective November 16, 2021 until an end date is determined.

LABOR RELATIONS –Shapiro/Cook (continued)

Transfers/Amendments

14. Motion to approve the following transfers effective December 1, 2021;
- | | | |
|--------------------|------------------------|------------------------|
| a) Danielle Couram | 12-month Secretary-WOK | 12-month Secretary-HS |
| b) Sherrill Smith | 12-month Secretary-HS | 12-month Secretary-WOK |
15. Motion to amend the 2021-2022 salary for Jania Sims as 12-month Secretary from an annual salary of *\$41,262 Step 1, 12-month Secretary-No Degree Guide to *\$43,262 Step 1, 12-month Secretary-BA Guide prorated for the period beginning November 3, 2021 through June 30, 2022. (*Subject to negotiations – 10/28/21 board action)
16. Motion to amend the 2021-2022 salary for Mandy Young as Security Officer from an annual salary of *\$32,245 Step 4, Security-30 credits Guide to *\$32,745 Step 4, Security-60 credits Guide prorated for the period beginning September 23, 2021 through June 30, 2022. (*Subject to negotiations – 8/26/21 board action – Transcripts received 11/10/21)
17. Motion to amend the medical leave dates for Employee #0413 from September 3, 2021 through January 7, 2022 to September 3, 2021 through November 30, 2021. The Family and Medical Leave Act (FMLA) will cover the duration of the leave.

Leaves

18. Motion to extend the unpaid maternity leave for Employee #3007 effective December 18, 2021 through June 30, 2022.
19. Motion to extend the medical leave for employee #0843 under the Family and Medical Leave Act (FMLA) effective November 1, 2021 through January 18, 2022 utilizing accumulated days.

Other

20. Motion to rescind the appointment of Qing Tong as School Nurse effective October 26, 2021. (6/17/21 board action)

Motion: Howard

Second: Tucker

	Yes	No	Ab.		Yes	No	Ab.
Allende	X			Shapiro	Absent		
Best	X			Tucker	X		
Horton-Givens	X			Worrill	X		
Howard	X			Cook	X		
Simmons	X						

Motions 1 to 20 carried. 8 Yes 0 No 0 Abstentions

Old Business – None

New Business – None

Board Comments – Ms. Simmons thanked all for coming and wished everyone a happy and safe holiday.

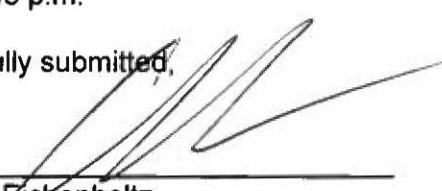
Motion to adjourn.

Motion: Best
Motions carried.

Second: Horton-Givens
Unanimous voice vote.

Time: 7:45 p.m.

Respectfully submitted,



Dr. David Eichenholtz
Business Administrator/Board Secretary

New Pathways

HILLSIDE PUBLIC SCHOOLS

New Possibilities

Erskine R. Glover
Superintendent of Schools

Kimberly Cook President
- Hillside Board of Education

Department: Office of Superintendent

Date: 11/15/2021

Subject: Key Topics for Discussion

Topic Summary

1. Literacy initiatives - #1. Kean University Read and Rise Program. Thursday, November 17th at Kean University STEM Building
2. American Rescue Plan (ARP) Grant – Submission date is November 24th. Focus will be on Professional Development, Tutoring Services, Innovative Instructional Practices, and Technology upgrades.
3. Junior Achievement Financial Literacy – Students on K- 12 will participate in grade level appropriate lessons that improve their knowledge of economics and finances
4. Postsecondary Outreach-#1. HBCU Mixer and Recruitment - Nov. 17th
5. Students2Science – Hands-on learning experiences for students in grades 5- 8 at the three (3) elementary schools and WOK Middle School
6. November 22nd, Sustain and Serve NJ meals program. Distribution will take place on November 22nd at the schools.
7. UMDNJ Health and Wellness Workshops – Hillside Public Schools winter series of workshops for parents and families. December calendar will be out this week.
8. UMDNJ Health and Wellness for Teachers – Dec. 6th and 7th
9. Teacher Appreciation Night – Hillside Public Schools Teacher Appreciation Night at Kean University Basketball Game

Questions

1. How will parents be able to update their child's vaccination status?
 - a. The parent can notify the school nurse.
2. Will the results of the climate survey be made available to the community?
 - a. Yes, school climate surveys will be made available for the public. I wanted to present the results during the November School Board meeting, however the data is still be reviewed by the data team. We will share the information during the December Board meeting.
3. When will the community know the program plans and funding allocation for the ARP grant?
 - a. Once the plan is approved by the NJDOE, we will present the program plans and allocation of fiscal resources.
 - b. We anticipate approval in February or March