

<b>Interior Items #5 to #26</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Violation Location</b>
existing public school, in a district owned facility and in rented or leased buildings not on school district owned sites. <u>6A:26-8.1 (d-1.ii)</u>				
<b>18.</b> Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off and capped.	X			
<b>19.</b> Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and / or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering; <u>6A:26-8.1 (d-1.i.5)</u>	X			
<b>20.</b> Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. In general, there is no storage within 24 inches of a ceiling. In buildings with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access through space.	X			
<b>21.</b> Provision shall be made for storage of students' clothing in other than a corridor or exitway. Student lockers are usable; i.e.: doors, handles and locks are operable. <u>6A:26-8.1 (d-1.i.7)</u>	X			
<b>22.</b> Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. <u>(6A:26-12.4)</u> Potable water shall be available and drinking fountains shall be provided for students in cafeterias, preschool and kindergarten programs in accordance with N.J.A.C. 5:23-7; <u>6A:26-8.1(v)</u> .	X			
<b>23.</b> Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away, and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. <u>6A:26-8.1 (iv)</u>	X			
<b>24.</b> Food and nonfood items (i.e.: cleaning products, etc.) in home economics rooms & cafeteria are stored separately.	X			
<b>25.</b> Non-instructional areas are free of all unapproved construction; e.g.: walls, partitions, doors and stairs.	X			
<b>26.</b> Furniture and equipment that is in good condition and suitable for the age and size of the students and purposes of instruction shall be provided; NJAC <u>6A:26-8.1(vii)</u>	X			
<b>Vocational/Laboratories #27 to #34</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Violation Location</b>
<b>27.</b> Corrosives, toxic and other hazardous substances are stored in proper corrosive storage cabinets and are properly labeled.	X			
<b>28.</b> Required space is available for the safe operation of machinery.			X	

Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.			X	
30. Floor(s) and aisles in all shops are free of slipping and tripping hazards.			X	
31. "Eye Hazard Area- Wear Your Eye Protection" signs are posted.	X			
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (goggles, aprons, etc.) are provided.			X	
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.			X	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.			X	
	Yes	No	N/A	
<b>80% Items Total</b>	25	1	8	

Since items 12, 16 & 17 from the 100% section and item 15 from the 80% section are the most egregious, the details below are re-posted from the Guidance Document for quick reference and emphasis.

***From Guidance of Item #15 of 80% section... Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms.***

The question encompasses elements of the Uniform Fire Code NJAC 5:70-3.1(a)8, 807.1.2, NFPA 1 and 101 as well as health and safety violations not referenced elsewhere on the checklist, including:

- Excessive decorations or other conditions which are liable to cause or contribute to the spread of fire. Combustible materials are prohibited for decorative purposes in such quantity to constitute a fire hazard unless such material is flame-proofed in an approved manner. Child-prepared artwork and teaching materials that are combustible and are attached to walls should be 10% or less of the wall area. Decorative materials such as curtains, draperies, streamers and fabrics must be noncombustible or flame-proofed. Materials/decorations should not be hanging from ballasts.
- Stoves, microwaves, toasters, hotplates, coffeemakers, refrigerators, portable fans or any other unauthorized equipment or personal furniture in classrooms. The use of such equipment, **if warranted**, (1) should only be by Board or CSA approval and (2) should be used in an appropriately safe manner. Uniform Fire Code NJAC 5:70-3, 104.3
- Ceiling fans are required to have metal guards and 8 feet clearance under NJAC 6A:26-6.3(e) 5 unless installation was prior to August 1991 the effective date of the code. Code requires guards on all fans and other moving electrical devices. PEOSHA requires such devices on anything placed eight (8) feet or lower.
- Dangerous touch points in educational spaces should be covered such as hot pipes, radiators



**From Guidance of item #12 of 100% section...** *All exterior exits are in good condition; readily accessible and free of obstructions for use in an emergency; including: (new point added)*

- NFPA 101 permits exterior exit doors (those that lead directly to the outside) to be locked from the outside to control who can enter the building. From the inside, those same doors need to allow people to leave during emergencies. All occupants must be able to exit the building without needing a key, tool, or special knowledge or effort to open the door. For security issues, these exterior doors should not be propped open.

**From Guidance of Item #16 of 100% section...** *Doors on any occupied space are free of dead bolts or slide bolts and permit exiting without need of a key or special knowledge (i.e., password or combination code).*

- 29 CFR 1910.36(d), 1910.37(b)(4) and Uniform Fire Code NJAC 5:70-3.1(a)10, 1008.1.8.4
- Exit and classroom doors must be maintained so as to provide free and unobstructed exit during school hours. ~~Doors must be unlocked such that the door can be opened from the inside at all times~~ without keys, tools, or special knowledge. No locks, chains or fastenings to prevent free escape from the inside are permitted.
- The BOCA code states that means of egress doors shall not be locked. Chains and orange locking devices do not need to be removed from the doors when the building is occupied if they are not securing the door.
- Corridor doors are not allowed to be propped open by any means, i.e. kick-stops, chocks, chairs, ropes, etc. except if held open with a magnetic hold open, tied into the fire alarm.
- Door wedges or holding devices are prohibited (NJAC 5:70-3.2)
- Student lockers may be padlocked for the security of student possessions. All other storage rooms and storage closets cannot have padlocks.

**From Guidance of Item #17 of 100% section...** *Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing.*

- NJAC 6A:26-6.3(c)6
- Glazing must be a minimum of 100 square inches, be wire glass or the same materials as the original door when approved and must not be covered.
- OSHA regulation 29 CFR 1910.36(e) (2) requires doors to swing in the direction of travel when an area is occupied by more than 50 people or where there are hazardous operations.
- Plexiglas may be used except in any assembly that requires a fire rating, i.e., classroom doors, corridor windows, stair tower enclosures, etc. Plexiglas may be used in other interior locations and on exterior windows in classrooms, offices, etc., as long as the assembly does not require fire rating. The district should consult their local fire official.



## School Facility Score Summary 2022-2023

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance	Score	NJSAC FISCAL DPR [All items are in compliance in building(s)]
# of No responses in section A	0	Compliant (No Exceptions) Non-Compliant (Corrective Action Needed)

80% Section B Compliance	Score	NJSAC DPR [At least 80% of items are in compliance in building(s)]
A. Number of Yes responses	25	Compliant Line (A) is equal to or greater than Line (D)
B. Number of No responses	1	
C. Subtotal [A + B]	26	
D. Multiply [(C) × 80%]	20.8	Non-Compliant Line (A) is less than Line (D)

### LEA Assurance Signatures

School Facility Name: Hillside High School \_\_\_\_\_

Completed By David DeFluri Title CEFM Date 10/20/22

David DeFluri Date 10 - 20 - 2022  
Certified Educational Facilities Manager (if position used by district)

[Signature] Date 10/27/22  
Chief School Administrator





## Health and Safety Evaluation Of School Buildings Checklist 2022-2023

County: Union \_\_\_\_\_ District Occupying Building: Hillside \_\_\_\_\_

Leased [ ] or Owned [ x ] School Building Name: Hillside Innovation Academy / Saybrook \_\_\_\_\_

Completed By: David DeFluri, CEFM \_\_\_\_\_ Date: 10 – 20 - 2022 \_\_\_\_\_

This form shall be used for the evaluation of school buildings (pursuant to 6A:26-6.1 and 6A:26-8.1) Traditional Public School Districts (owned or leased), Private Schools for the Disabled, Charter Schools, Renaissance School Projects and any other setting used for instruction. This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, OSHA. The emphasis of this evaluation is for the health and safety of students and staff even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Facility Checklist Instructions and Guidance" for additional information. (Items specific to Temporary Spaces are denoted with code . 6A:26-8.1)

### Section A: 100% Items

(this section must have full compliance with items)

#### 100% Compliance

Current Licenses And Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location. (or current abatement inspection is available)	X			
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	X			
3. A 3 year asbestos management plan, as required by A.H.E.R.A., is available including current 6 month surveillance letters. If constructed without asbestos, a letter of certification from the architect is available.	X			
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.			X	
5. Current boiler inspection certificate(s) posted at site of boiler.	X			
6. Current license(s) for high and low pressure boiler operators, as required by code, are properly posted.	X			
7. Current drinking water supply inspection reports are available to comply with the Safe Water Drinking Act. (N.J.A.C 58:12A-1) (6A:26-12.4) Also, evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance.	X			
8. One fire drill and one school security drill are held each month; [See "Checklist Instructions" for Certificate of Assurance] 18A:41-1	X			

<b>Current Licenses And Certificates #1 to #10</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Violation Location</b>
<b>9.</b> Right To Know requirements are properly posted and MSDS reporting materials on file for review.	X			
<b>10.</b> District has defibrillators identified with appropriate signage and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable ( <u>Janet's Law 18A:40-41a-41c</u> )	X			
<b>Exits/Exterior #11 to #12</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Violation location</b>
<b>11.</b> Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	X			
<b>12.</b> All exterior exits are in good condition, locked from outside access; readily accessible and free of obstructions for use in an emergency; including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	X			
<b>Interior #13 to #21</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Violation Location</b>
<b>13.</b> All electrical outlets; switches, receptacles and junction boxes; electric wires; fuses and/or circuit breaker panels; etc. are properly covered and/or secured and/or protected.	X			
<b>14.</b> Sufficient access and working space is provided and maintained around all electrical spaces. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment; i.e.: circuit breaker panels, fuse boxes, transformers.	X			
<b>15.</b> Instructional areas are free of all unapproved construction; e.g.: walls; partitions; doors and stairs; etc.	X			
<b>16.</b> The hardware on doors of any space occupied by students shall permit egress from the room at all times. Key-operated locks, thumb-turn locks, hasps dead bolts, slide bolts or similar types of locking devices shall not be permitted. <u>6A:26-8.1 (d.1.i.2)</u>	X			
<b>17.</b> Unobstructed vision panels with code approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. <u>6A:26-8.1 (d.1.i.3)</u>	X			
<b>18.</b> Kindergarten and Pre-K toilet requirements are met. N.J.A.C. <u>6A:26-6.3(h)4.</u>			X	
<b>19.</b> District approves as needed: Dual Use, Change of Use, Alternate Toilet, Temporary sites (TCU or rented faculties). Required DOE approvals in place.			X	